



SPECIAL BOARD OF DIRECTORS MEETING
December 07, 2020 @ 6:30 pm
Via Zoom
Board of Directors Minutes

1. Call to order @ 6:32 By President Pittson
2. Pledge of Allegiance
3. Board of Directors Roll Call.

Directors Present: Director, Steve Pittson
Director, Anne Stokman
Director, Becky Campo
Director, George Galloway Mac Master
Director, Avila

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Financial Accounting Manager, Maria Reyes-Palad
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. Reading of the Mission Statement

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. Public Comment Period

Present: None Present

6. Swearing in for Board Members Elected on November 03, 2020.

Ms. Hennings explained that there were two Board member who were elected to complete a two year assignment. They ran unopposed. They were Becky Campo ad George Galloway Mac Master. There were two seats for a 4-year term. Anne Stokman and Luis Avila were elected to these seats. All four were sworn in with the following Oath of Office:

Oath of Office for Director of Del Puerto Health Care District Board

I, [name], do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.



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Congratulations to our new board members! Instructions were given for each Director to sign their Oath and return to the District office.

7. **Declarations of Conflict:** There were no conflicts of interest.

8. **Approval of Agenda:** **M/S/C To accept the agenda.** Director Stokman / Director Campo
Ayes: Directors Pittson, Stokman, Campo, Mac Master, Avila
Nays: None
Abstain: None
Passed 5/0

9. **Consent Calendar** * [Routine committee reports, minutes, and non-controversial items]

A. *Approve Board Meeting Minutes for November 30, 2020

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Stokman / Director Mac Master
Ayes: Directors Pittson, Stokman, Campo, Mac Master, Avila
Nays: None
Abstains: None
Passed 5/0

10. **Regular Calendar**

A. *Any Consent calendar items moved to regular calendar

None

B. Approve Capital Expense for Asset Replacement-Windows 2019 Server

Ms. Hennings explained that this was the second part to obtaining the licenses for Microsoft Office Suite including email to Exchange Cloud Server. New server software is required to continue to store and access District files and other programs from our local virtual machine.

M/S/C That the Board of Directors accept approve a capital expenditure of \$4,502.16 for the Windows Server Operating System Upgrade /Director Stokman / Director Avila
Ayes: Directors Pittson, Stokman, Campo, Mac Master, Avila
Nays: None
Abstains: None
Passed 5/0

C. Adopt Resolution #2020-09 Affirming Liability Coverage for Employees and Directors

Ms. Hennings explained that the CSDA requested that we have a resolution affirming liability coverage for employees attending Stanislaus County chapter meetings. This means that we would bill Beta (our liability carrier) for any claims.



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M/S/C That the Board of Directors adopt Resolution number 2020-09 affirming liability coverage for employees participating ion meetings and activities of the Stanislaus county chapter of the California Special Districts Association /Director Campo / Director Mac Master
Ayes: Directors Pittson, Stokman, Campo, Mac Master, Avila
Nays: None
Abstains: None
Passed 5/0

D. Required Board Training – Ethics, Anti-Harassment

Ms. Pickle reviewed the instructions for signing into Target Solutions for the required biennial training. Instructions were given to printout the Certificate of Completion for each module and send them into the District office. Any questions or problems, please contact Ms. Pickle.

11. Director Correspondence, Comments, Future Agenda Items

Ms. Hennings updated the Board regarding Covid testing. We receive 80 rapid tests that we can use to test employees that were exposed to a positive person. We had some employees that were tested today. That provides a good tool to make sure our employees are safe.

Also, Mr. Willette was absent tonight due to a death in the family. Ms. Hennings and Chantale have the PDA staff managed in Mr. Willette's absence.

12. Upcoming Regular Board and Standing Committee Meeting Dates

Discussion was had on whether or not to have a separate meeting on January to receive the Audit report. It was decided to have just one meeting at the regular scheduled time.

Finance – December – no meeting

Finance – Wednesday, Jan 20, 2021 3:00 PM Board – Monday, Jan 25, 2021 6:30 PM

Finance – Wednesday, Feb 17, 2021 3:00 PM Board – Monday, Feb 22, 2021 6:30 PM

Adjourned @ 7:00 p.m.

Respectfully Submitted by;

Becky Campo, Board Secretary

Date;

4/23/2021



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