



BOARD OF DIRECTORS

*Steve Pittson, DC, President
Daniel Robinson, Vice-President
Becky Campo, Secretary
Anne Stokman, RN, Treasurer
Vacant, Member*

*PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755*

BOARD OF DIRECTORS REGULAR MEETING September 30, 2019 6:30 pm Del Puerto Health Center Conference Room

1700 Keystone Pacific Parkway, Unit B,
Patterson, CA

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

Del Puerto Health Care District Board of Directors

September 30, 2019

Regular Meeting Agenda

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1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**
"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**
*[*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. *Approval of Board Minutes August 26, 2019
 - B. *Approve Finance Committee Meeting Minutes for August 21, 2019
 - C. *Accept Financial Report & Warrants for August 2019
 - D. *Accept Expense Reimbursement: Travel/Business Policy
9. **Regular Calendar**
 - A. *Any Consent calendar items moved to regular calendar
 - B. Capital Expense Request – Ambulance Request for Stryker Gurney **Action**
 - C. Capital Expense Request – Ambulance Request for Stair Chair **Action**
 - D. Ratification of MOU with USW/TEMSA **Action**
10. **Reports**

<u>Employee Anniversaries & New Hires</u>	<u>September</u>	<u>Years</u>
Ambulance:		
	William Calderon	2
	Sean Mangskau	16
	Ricardo Marquez	2
	Mia Marroquin	2
	Mario Villanueva	2
Health Center:		
	Aracely Ortiz-Rodriquez	2
	Yesenia Sanchez	4
Administration		
	Maria Reyes-Palad	1

 - B. District Wide Community Assessment – Director Stokman
 - C. West Side Health Care Task Force – Gallo Mac Master
 - D. Ambulance – Director Paul Willette
 - E. Health Center - Manager, Suzie Talamantes

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Regular Meeting Agenda

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F. Administration – Administrative Director/CEO, Karin Hennings

11. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance –Wednesday, October 23

Board – Monday, October 28

Finance – Wednesday, November 20

Board – Monday, November 25

Finance –

Board – Monday, December, 30

12. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

A. Gov't Code section 54956.8

Conference with Real Property Negotiator

Property: APN 0131-024-007

B. Gov't Code § 54956.9(b)

Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.

13. **Adjourn**



BOARD OF DIRECTORS MEETING

August 26, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to order** @ 6:32, pm

2. **Pledge of Allegiance**

3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo
Director, Gallo Mac Masters

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Medical Director, Jose Rodriguez
Financial Accounting Manager, Maria Reyes
Clerk of the Board, Cheryle Pickle

District Legal Council: Elizabeth M. Fratarcangeli

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Jennifer West, Irrigator

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda**

M/S/C To accept the agenda./Director Stokman / Director Campo/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed.



BOARD OF DIRECTORS MEETING

August 26, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

8. Consent Calendar * [Routine committee reports, minutes, and non-controversial items]

- A. * Approve Board Minutes for Meeting for July 29, 2019
- B. * Approve Board Minutes for Special Meeting for August 14, 2019
- C. * Approve Special Finance Committee Meeting Minutes for July 29, 2019
- D. * Approve Special Finance Committee Meeting Minutes for August 14, 2019
- E. * Accept Financial Report & Warrants for July 2019

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Robinson / Director Stokman
Ayes: Directors, Pittson, Robinson, Stokman, Campo, Mac Master.

Nays: None

Abstain: None

Passed by roll call vote.

9. Regular Calendar

- A. Review and approve Dr. Jose Rodriguez' Contract

Ms. Hennings explained that about 5 years ago she signed a contract with Dr. Rodriguez to be the Medical Director. It was a five-year contract. The anniversary is January 1 but we decided to go ahead and complete this a little early. We developed a standardized contract for all the physician. We added the additional Medical Director duties. Dr. Rodriguez's contract contains a 6 % increase on his base, Medical Director for the Health Center and the Ambulance. The contract is for another five years. (He has not received an increase since the date of his original contract) . Dr. Rodriguez stated that he is happy with the contract. He stated that having the standardized contract should help with recruiting. It now included standard incentives that should help to incentivize physicians.

M/S/C: To Approve Dr. Jose Rodriguez renewal of a five (5) year contract effective September 01, 2019 with a 6% increase on compensation as follows: Physician-\$3000,000 to \$318,000. As medical Director - \$100,000-\$106,000.

/Director Mac Master/Director Stokman/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed By Roll Call Vote



BOARD OF DIRECTORS MEETING

August 26, 2019 @ 6:30 pm

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Board of Directors Minutes

10. Reports

A.	<u>Employee Anniversaries & New Hires</u>	<u>August</u>	<u>Years</u>
	Health Center	Christine Cavanaugh	6

B. District Wide Community Assessment – Director Stokman
Ms. Stokman reported that the committee has been engaging with the company they want to contract with to decide on data. The most useful data will be the number of patients from the District in the ER and Hospital along with their diagnosis. When they get that data, they will continue on the assessment. Ms. Hennings added that the company is committed to get the information that will help the District and help us to go where we want to go. Not just to extrapolate data from the county.

C. West Side Health Care Task Force - George Galloway Mac Masters
Mr. Mac Masters will be attending the meeting of the West Side Task Force this coming Thursday at 6:00 pm.

D. Ambulance – Paul Willette, Director of Ambulance Operations
Mr. Willette stated that the number of transports were up for July. There was not much outside responses in our District. Three out of the four responses for AMR was for the same vehicle accident (we also responded to this accident). Will forward the billing mix report at a later date.

He informed us about an upcoming program that will allow transport of non-critical to a non-acute care facility. We will have to apply to participate. The other facilities will have to contract with the ambulance. Then if say one of our ambulances responds to a patient who is a patient of say Dr. Rodriguez, we can transport them to the Health Center, instead of the hospital, if appropriate. We will have to apply now keep you informed.

RFP Ambulance Service with AMR to finalize with Mountain Valley. Then we should they will start negotiations on our contract. Our contract should be different than AMR because we are more rural, and our relationship is different with our fire stations. But we anticipate our financial agreement to be very similar.

E. Health Center – Jose Rodriguez, Medical Director
He reported that things are going well. We interviewed a Dr. Ma. He is a DO. He is a new pediatrician. He visited us and appeared very interested. He grew up in the Eat Bay. He wants to work in rural area. We have a good opportunity. We offer 4 days and on call telephone only.



BOARD OF DIRECTORS MEETING

August 26, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

- F. Administration – Karin Hennings, Administrative Director / CEO
- Ms. Hennings reports that we have become accredited with Health Resources and Services Administration. That will help with recruiting. Will allow physicians to qualify for student loan assistance. And it will open some opportunities for program funding. There are 2 additional accounts in regard to GEMT funding, GEMT 2019,2020 and GEMT QAF for 2019,2020. There is also Intergovernmental transfer. This is a 3-year project. We do not know which year we will be included in.
- Wipfli will be doing their site visit beginning October 14. We are ready for them.
- The Website has been updated with the latest reports, minutes, agendas and key policies. HR has been working on many projects, Both Cheryle and Alejandra have completed an ergonomics certification so that they can conduct ergonomics evals. Many of the chairs at the health center are old and many need to be replaced.
- All departments are in the black for July. We are in a good fiscal place for the beginning of the year. She reviewed Leadership Development Opportunities. She updated ongoing projects. She shared a Picture of the Stars of Life , California Ambulance Association Magazine cover. Bryan Hannamayer and Chuck Coehlo were included in the photo.
- The Administrative Director/CEO evaluation was done late last time. Gave a handout with the process defined. President Pittson named Director Campo and Director Gallo to the committee to do Ms. Hennings evaluation. Questions on whether they had to use the Walker company. The reason to use THE Walker Company is the ADHC provides at no cost to us two type of evaluations through the Walker Company. The questions will have to be evaluations.

11. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, September 25	Board – Monday, September, 30
Finance – Wednesday, October 23	Board – Monday, October, 28
Finance – Wednesday, November 20	Board –Monday, November 25

Adjourn to Closed Session @7:16 pm



BOARD OF DIRECTORS MEETING

August 26, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

12. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-007

- B. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or
significant exposure to litigation: One (1) potential case.

- C. Gov't Code section 54957.6 Conference with Labor Negotiator
Employee Organization: USW TEMSA Local 12911
Negotiators: Karin Hennings
 Paul Willette

13. **Reconvene to Open Session – Report of Closed Session @ 7:45 pm**
No actionable items to report at this time.

14. **Adjourn @ 7:46 pm**

Respectfully Submitted By _____
Becky Campo, Secretary of the Board

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES AUGUST 21, 2019

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 3:31 PM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Finance and Accounting Manager; Paul Willette, Ambulance Director; and Danae Skinner, Administrative Staff Accountant.

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo - to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: July 29, 2019 Minutes

M/S/C Becky Campo/Anne Stokman – to accept the minutes for July 29, 2019 as presented.

B. Review for Approval: August 14, 2019 Minutes

M/S/C Becky Campo/Anne Stokman – to accept the minutes for August 14, 2019 as presented.

C. Review Financial Report for July 2019

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Financial Report as presented.

D. Review for Recommendation July 2019 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented.

V. Old Business – None

VI. New Business – None

VII. Accounting and Finance Manager Report

A. Construction Work-In-Progress Detail Report

Maria Reyes-Palad reviewed the Construction Work-In-Progress Detail report and answered all questions regarding the report.
Information only – No Action Taken.

B. Asset Replacement Fund Detail

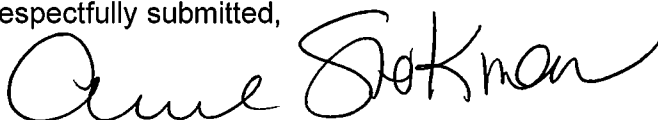
M/S/C Becky Campo/Anne Stokman to table the report and discussion until the next committee meeting on September 25, 2019. No Action Taken.

C. Account Reconciliations presented for Committee review

Committee reviewed the Account Reconciliations for each account with their supporting documents.

VIII. Meeting adjourned – 4:24 PM

Respectfully submitted,



Anne Stokman, Treasurer

Del Puerto Health Care District
Balance Sheet
As of August 31, 2019

	Aug 31, 19	Jul 31, 19	Change	Aug 31, 18	% Change
ASSETS					
Current Assets					
Total Checking/Savings	2,548,325	2,707,528	(6%)	2,039,073	25%
Total Accounts Receivable	880,866	743,998	18%	937,632	(6%)
Total Other Current Assets	380,493	277,957	37%	360,011	6%
Total Current Assets	3,809,684	3,729,483	2%	3,336,716	14%
Fixed Assets					
Total 15000 - Capital assets	5,176,018	5,182,702	(0%)	5,150,481	0%
Total Fixed Assets	5,176,018	5,182,702	(0%)	5,150,481	0%
TOTAL ASSETS	8,985,702	8,912,185	1%	8,487,197	6%
LIABILITIES & EQUITY					
Liabilities					
Total Current Liabilities	460,654	450,697	2%	411,547	12%
Total Long Term Liabilities	2,720,828	2,728,660	(0%)	2,884,391	(6%)
Total Liabilities	3,181,482	3,179,357	0%	3,295,938	(3%)
Equity					
3900 - Unrestricted Assets	967,630	967,630		1,701,416	(43%)
Total 3900a - Designated Funds (Cash)	2,178,745	2,178,745		1,579,290	38%
3903 - Net Fixed Assets (Capital)	2,492,762	2,492,762		1,861,535	34%
Net Income	165,083	93,690	76%	49,017	237%
Total Equity	5,804,220	5,732,827	1%	5,191,258	12%
TOTAL LIABILITIES & EQUITY	8,985,702	8,912,184	1%	8,487,196	6%

Operating Acct	
Month End Cash on Hand	\$ 2,548,325
1007 - TCB - Keystone C 8641	\$ (135,760)
1003a - TCB-USDA Debt Reserve 7237	\$ (108,700)
3901 - Mitigation Fees	\$ (119,804)
3902 - Asset Replacement Fund	\$ (656,000)
3906 - Operating Cash Reserve	\$ (1,311,000)
A/P & Payroll Liability	\$ (357,697)
Unencumbered cash	\$ (140,636)

Del Puerto Health Care District
YTD by Class
July through August 2019

	Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul - Aug 19	Budget	% of Budget	Jul - Aug 19	Budget	% of Budget	Jul - Aug 19	Budget	% of Budget	Jul - Aug 19	Budget	% of Budget	Jul - Aug 19	Budget	% of Budget
Ordinary Income/Expense															
Income															
401.000 · Gross Patient Service Revenue				1,468,448	1,291,667	114%	371,410	383,333	97%				1,839,858	1,675,000	110%
403.000 · Adjustments				(904,925)	(879,167)	103%	36,175	2,583	1,401%				(868,750)	(876,584)	99%
405.000 · Bad Debt HC & Amb				(153,653)	(107,658)	143%	(11,543)	(2,033)	568%				(165,196)	(109,691)	151%
407.000 · Other Income	330	330	100%	705	4,808	15%	615	599	103%				1,650	5,737	29%
41000 · Del Puerto Health Center															
Total Income	330	330	100%	410,575	309,650	133%	396,657	384,482	103%				807,562	694,462	116%
Gross Profit	330	330	100%	410,575	309,650	133%	396,657	384,482	103%				807,562	694,462	116%
Expense															
601.000 · Salaries & Wages	73,838	69,306	107%	147,223	172,030	86%	164,490	159,772	103%				385,551	401,108	96%
602.000 · Employee Benefits	16,279	15,678	104%	34,787	38,092	91%	43,817	39,000	112%				94,883	92,770	102%
603.000 · Professional Fees	3,476	13,917	25%	25,415	8,500	299%	113,004	120,252	94%				141,895	142,669	99%
604.000 · Purchased Services	1,791	1,917	93%	29,265	27,463	107%	45,756	47,438	96%				76,812	76,818	100%
605.000 · Supplies	2,435	1,288	189%	14,942	11,256	133%	12,400	15,693	79%				29,777	28,237	105%
606.000 · Utilities	1,277	1,158	110%	2,745	2,541	108%	7,306	7,331	100%				11,328	11,030	103%
607.000 · Rental and Lease	618	640	97%	63	50	126%	1,125	1,156	97%				1,806	1,846	98%
608.000 · Insurance Coverages	5,456	5,361	102%	24,895	24,858	100%	20,210	20,172	100%				50,561	50,391	100%
609.000 · Maintenance & Repairs	639	667	96%	15,748	15,956	99%	4,271	7,349	58%				20,658	23,972	86%
610.000 · Depreciation and Amortization	5,326	5,167	103%	21,284	24,169	88%	14,290	14,207	101%				40,900	43,543	94%
611.000 · Other operating expenses	5,758	7,730	74%	26,909	19,685	137%	10,511	11,744	90%				43,245	39,159	110%
Total Expense	116,893	122,829	95%	343,276	344,600	100%	437,180	444,114	98%				897,416	911,543	98%
Net Ordinary Income	(116,563)	(122,499)	95%	67,299	(34,950)	(193%)	(40,523)	(59,632)	68%				(89,854)	(217,081)	41%
Other Income/Expense															
Other Income															
49000 · Tenant Income							1,200	1,200	100%				1,200	1,200	100%
701.000 · District Tax Revenues	205,357	206,333	100%	40,240	40,000	101%							245,597	246,333	100%
702.000 · Impact Mitigation Fees															
703.000 · Investment Income	5,159	3,417	151%				0		0%				5,159	3,417	151%
704.000 · Interest Expense							(10,974)	(10,402)	105%				(10,974)	(10,402)	105%
705.000 · Keystone Tenant Income										30,210	30,638	99%	30,210	30,638	99%
708.000 · Non-Guaranteed Grant Revenue							1,988		100%				1,988		100%
Total Other Income	210,516	209,750	100%	40,240	40,000	101%	(7,786)	(9,202)	85%	30,210	30,638	99%	273,180	271,186	101%
Other Expense															
801.000 · Common Area Maintenance										17,786	18,226	98%	17,786	18,226	98%
802.000 · Keystone District Expense															
803.000 · Non-Guaranteed Grant Consultant							457		100%				457		100%
Total Other Expense							457		100%	17,785	18,226	98%	18,242	18,226	100%
Net Other Income	210,516	209,750	100%	40,240	40,000	101%	(8,243)	(9,202)	90%	12,425	12,412	100%	254,938	252,960	101%
Net Income	93,953	87,251	108%	107,539	5,050	2,129%	(48,766)	(68,834)	71%	12,425	12,412	100%	165,084	35,879	460%

Del Puerto Health Care District
Warrants by Bank Account
August 2019

Type	Date	Num	Name	Credit
1000a · Cash and cash equivalents				
1000 · Tri Counties Bank				
1001 · TCB-Operating Checking 1739				
Check	08/15/2019	eft	USDA Rural Development Loan-EFT	11,066.00
Bill Pmt -Check	08/05/2019	EFT	U.S. Bank Equipment Finance - EFT	126.27
Bill Pmt -Check	08/05/2019	EFT	U.S. Bank Equipment Finance - EFT	149.95
Bill Pmt -Check	08/05/2019	EFT	U.S. Bank Equipment Finance - EFT	140.24
Bill Pmt -Check	08/21/2019	EFT	City Of Patterson-H2O, sewer, garbag	219.39
Bill Pmt -Check	08/21/2019	EFT	TSYS Health Services - CC processin	154.72
Bill Pmt -Check	08/28/2019	EFT	U.S. Bank Equipment Finance - EFT	126.27
Bill Pmt -Check	08/28/2019	EFT	U.S. Bank Equipment Finance - EFT	149.95
Bill Pmt -Check	08/28/2019	EFT	U.S. Bank Equipment Finance - EFT	140.24
Check	08/02/2019	wd	Lease Finance - CC Machine	45.72
Check	08/02/2019	wd	Lease Finance - CC Machine	45.72
Check	08/05/2019	28374	U.S. Bank Corporate Payment Center	3,798.47
Bill Pmt -Check	08/05/2019	28375	Data Path, Inc	4,625.00
Bill Pmt -Check	08/05/2019	28376	Greenway Health	1,860.35
Bill Pmt -Check	08/05/2019	28377	GreenWorks Janitorial Services	3,751.00
Bill Pmt -Check	08/05/2019	28378	J.B. Anderson Land Use Planning	420.00
Bill Pmt -Check	08/05/2019	28379	Life-Assist	1,355.71
Bill Pmt -Check	08/05/2019	28380	McAuley Ford	1,511.03
Bill Pmt -Check	08/05/2019	28381	McKesson Medical Surgical Inc.	757.98
Bill Pmt -Check	08/05/2019	28382	MedTech Billing Services, Inc	417.74
Bill Pmt -Check	08/05/2019	28383	Mission Linen Supply	360.10
Bill Pmt -Check	08/05/2019	28384	O'Reilly Auto Parts	30.18
Bill Pmt -Check	08/05/2019	28385	Patterson Irrigator	30.00
Bill Pmt -Check	08/05/2019	28386	PG&E	57.44
Bill Pmt -Check	08/05/2019	28387	Physicians Service Bureau	251.38
Bill Pmt -Check	08/05/2019	28388	Ray-Datta, Ishani (MD)	21,602.58
Bill Pmt -Check	08/05/2019	28389	Rodriguez, Jose (MD)	33,333.33
Bill Pmt -Check	08/05/2019	28390	Sacramento Metro Fire District	2,022.20
Bill Pmt -Check	08/05/2019	28391	SEMSA Sierra Medical Services Allian	6,383.63
Bill Pmt -Check	08/05/2019	28392	Staples Advantage	900.27
Bill Pmt -Check	08/05/2019	28393	Terminix	114.00
Bill Pmt -Check	08/05/2019	28394	TID Turlock Irrigation District +06	1,884.69
Bill Pmt -Check	08/05/2019	28395	Verizon Wireless	236.84
Check	08/21/2019	28396	Health Net of CA Refunds	19.63
Check	08/21/2019	28397	Health Net of CA Refunds	18.56
Check	08/21/2019	28398	Health Net of CA Refunds	18.56
Check	08/21/2019	28399	York Risk Services - Refund	4,616.20
Check	08/21/2019	28400	Boyer, George - Refund	731.56
Check	08/21/2019	28401	Wilkins, Eve Rene - Refund	4,520.00
Bill Pmt -Check	08/21/2019	28402	Airgas USA, LLC	185.80
Bill Pmt -Check	08/21/2019	28403	AMR-American Medical Response	5,302.00
Bill Pmt -Check	08/21/2019	28404	BICSEC Security, Inc	25.00
Bill Pmt -Check	08/21/2019	28405	Bound Tree Medical LLC	220.18
Bill Pmt -Check	08/21/2019	28406	City Of Patterson-H2O, sewer, garbag	404.40
Bill Pmt -Check	08/21/2019	28407	Cole Huber (Cota Cole)	1,400.00

Del Puerto Health Care District
Warrants by Bank Account
August 2019

Type	Date	Num	Name	Credit
Bill Pmt -Check	08/21/2019	28408	Comcast - E Street	181.87
Bill Pmt -Check	08/21/2019	28409	Delta Wireless	149.50
Bill Pmt -Check	08/21/2019	28410	FirstNET - AT&T Mobility	160.13
Bill Pmt -Check	08/21/2019	28411	Frontier-3755	198.34
Bill Pmt -Check	08/21/2019	28412	Frontier - HC 8639	191.11
Bill Pmt -Check	08/21/2019	28413	HireRight, LLC	124.45
Bill Pmt -Check	08/21/2019	28414	Language Line	170.10
Bill Pmt -Check	08/21/2019	28415	Life-Assist	790.68
Bill Pmt -Check	08/21/2019	28416	M & M Computer Services	181.00
Bill Pmt -Check	08/21/2019	28417	Malm Fagundes LLP	1,596.23
Bill Pmt -Check	08/21/2019	28418	McKesson Medical Surgical Inc.	979.94
Bill Pmt -Check	08/21/2019	28419	MedTech Billing Services, Inc	17,224.85
Bill Pmt -Check	08/21/2019	28420	Mid Valley IT	360.00
Bill Pmt -Check	08/21/2019	28421	Mission Linen Supply	360.10
Bill Pmt -Check	08/21/2019	28422	MO-CAL Office Solutions	7.00
Bill Pmt -Check	08/21/2019	28423	Modesto Welding Products	43.15
Bill Pmt -Check	08/21/2019	28424	Mr. Rooter Plumbing	174.95
Bill Pmt -Check	08/21/2019	28425	Pacific Records Management	217.59
Bill Pmt -Check	08/21/2019	28426	Paul Oil Co., Inc.	2,000.51
Bill Pmt -Check	08/21/2019	28427	Protection 1 / ADT	230.36
Bill Pmt -Check	08/21/2019	28428	QPCS LLC	2,096.62
Bill Pmt -Check	08/21/2019	28429	Ray-Datta, Ishani (MD)	820.00
Bill Pmt -Check	08/21/2019	28430	ReadyRefresh by Nestle	149.90
Bill Pmt -Check	08/21/2019	28431	Sanofi Pasteur, Inc	2,413.47
Bill Pmt -Check	08/21/2019	28432	Shred-it US JV LLC	481.29
Bill Pmt -Check	08/21/2019	28433	Staples Advantage	139.10
Bill Pmt -Check	08/21/2019	28434	Streamline/Digital Deployment	200.00
Bill Pmt -Check	08/21/2019	28435	Thompson Chevrolet Buick GMC Inc.	2,034.89
Bill Pmt -Check	08/21/2019	28436	West Interactive Services Corporation	346.28
Bill Pmt -Check	08/21/2019	28437	Westside Landscape & Concrete	292.50
Bill Pmt -Check	08/21/2019	28438	Zoll	650.25
Bill Pmt -Check	08/21/2019	28439	Comcast - E Street	69.53
Check	08/28/2019	28440	Cypress	64.11
Bill Pmt -Check	08/28/2019	28441	A West Side Self Storage	214.20
Bill Pmt -Check	08/28/2019	28442	Airgas USA, LLC	135.36
Bill Pmt -Check	08/28/2019	28443	Beta Healthcare - Workers Comp	4,587.00
Bill Pmt -Check	08/28/2019	28444	Beta Healthcare Group	16,496.88
Bill Pmt -Check	08/28/2019	28445	Bound Tree Medical LLC	376.19
Bill Pmt -Check	08/28/2019	28446	City of Patterson-Business Licenses	55.02
Bill Pmt -Check	08/28/2019	28447	Data Path, Inc	5,846.83
Bill Pmt -Check	08/28/2019	28448	DeHart Plumbing Heating & Air Inc	420.00
Bill Pmt -Check	08/28/2019	28449	GreenWorks Janitorial Services	3,751.00
Bill Pmt -Check	08/28/2019	28450	Life-Assist	1,857.27
Bill Pmt -Check	08/28/2019	28451	McKesson Medical Surgical Inc.	1,446.54
Bill Pmt -Check	08/28/2019	28452	MedTech Billing Services, Inc	423.39
Bill Pmt -Check	08/28/2019	28453	Mike's Mobile	150.00
Bill Pmt -Check	08/28/2019	28454	Mission Linen Supply	172.44
Bill Pmt -Check	08/28/2019	28455	MO-CAL Office Solutions	874.34

Del Puerto Health Care District Warrants by Bank Account August 2019

Type	Date	Num	Name	Credit
Bill Pmt -Check	08/28/2019	28456	Morales Affordable Handy Services	118.00
Bill Pmt -Check	08/28/2019	28457	Motorola Solutions, Inc.	7,091.47
Bill Pmt -Check	08/28/2019	28458	Patterson Tire	1,648.35
Bill Pmt -Check	08/28/2019	28459	Paul Oil Co., Inc.	1,590.74
Bill Pmt -Check	08/28/2019	28460	PG&E	18.18
Bill Pmt -Check	08/28/2019	28461	Pro Transport-1 LLC	5,650.00
Bill Pmt -Check	08/28/2019	28462	Sanofi Pasteur, Inc	3,379.18
Bill Pmt -Check	08/28/2019	28463	SEMSA Sierra Medical Services Allian	7,504.42
Bill Pmt -Check	08/28/2019	28464	Staples Advantage	114.61
Bill Pmt -Check	08/28/2019	28465	Stericycle	650.00
Bill Pmt -Check	08/28/2019	28466	Stryker Sales Corporation	1,684.63
Bill Pmt -Check	08/28/2019	28467	West Side Storage Baldwin	180.90
Total 1001 - TCB-Operating Checking 1739				217,067.02
1002 - TCB-Payroll Account 2999				
Liability Check	08/07/2019		QuickBooks Payroll Service	48,043.62
Liability Check	08/21/2019		QuickBooks Payroll Service	47,938.44
Liability Check	08/08/2019	EFT	California State Disbursement Unit	1,090.64
Liability Check	08/22/2019	EFT	California State Disbursement Unit	1,072.81
Liability Check	08/08/2019	E-pay	EDD State of California	3,555.65
Liability Check	08/08/2019	E-pay	Internal Revenue Service	21,172.06
Liability Check	08/08/2019	E-pay	EDD State of California	322.16
Liability Check	08/22/2019	E-pay	EDD State of California	3,632.39
Liability Check	08/22/2019	E-pay	Internal Revenue Service	21,799.26
Liability Check	08/22/2019	E-pay	EDD State of California	323.82
Paycheck	08/08/2019	24310	Employee Payroll	1,581.27
Paycheck	08/08/2019	24311	Employee Payroll	1,170.78
Paycheck	08/08/2019	24312	Employee Payroll	1,520.68
Paycheck	08/08/2019	24313	Employee Payroll	946.86
Paycheck	08/08/2019	24314	Employee Payroll	4,379.25
Liability Check	08/08/2019	24315	Franchise Tax Board	275.86
Liability Check	08/08/2019	24316	United Steelworkers	333.93
Liability Check	08/08/2019	24317	VALIC	8,583.35
Paycheck	08/22/2019	24318	Employee Payroll	1,413.37
Paycheck	08/22/2019	24319	Employee Payroll	1,170.70
Paycheck	08/22/2019	24320	Employee Payroll	1,475.88
Paycheck	08/22/2019	24321	Employee Payroll	919.95
Paycheck	08/22/2019	24322	Employee Payroll	4,812.85
Paycheck	08/22/2019	24323	Employee Payroll	1,392.39
Liability Check	08/22/2019	24324	Franchise Tax Board	251.82
Liability Check	08/22/2019	24325	United Steelworkers	336.54
Liability Check	08/22/2019	24326	VALIC	8,823.21
Liability Check	08/26/2019	24327	AFLAC	2,071.18
Liability Check	08/26/2019	24328	CA Choice	26,781.74
Liability Check	08/26/2019	24329	Delta Dental	3,265.36
Liability Check	08/26/2019	24330	MES Vision	455.35
Total 1002 - TCB-Payroll Account 2999				220,913.17
1007 - TCB - Keystone C 8641				
Bill Pmt -Check	08/05/2019	EFT	Tri Counties Bank-EFT	7,442.07
Bill Pmt -Check	08/05/2019	10150	Gilberto Arroyo-06	355.00

New Radios-
Asset

Del Puerto Health Care District
Warrants by Bank Account
 August 2019

Type	Date	Num	Name	Credit
Bill Pmt -Check	08/05/2019	10151	TID Turlock Irrigation District +06	576.22
Bill Pmt -Check	08/05/2019	10152	Vortex	588.10
Bill Pmt -Check	08/21/2019	10153	City Of Patterson-H2O, sewer, garbag	176.46
Total 1007 · TCB - Keystone C 8641				<u>9,137.85</u>
Total 1000 · Tri Counties Bank				<u>447,118.04</u>
Total 1000a · Cash and cash equivalents				<u>447,118.04</u>
1003 · Restricted Funds				
1003a · TCB-USDA Debt Reserve 7237				
Check	08/15/2019	eft	USDA Rural Development Loan-EFT	10,060.00
Total 1003a · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>
Total 1003 · Restricted Funds				<u>10,060.00</u>
TOTAL				<u><u>457,178.04</u></u>

EXPENSE REIMBURSEMENT: TRAVEL/BUSINESS	EFFECTIVE DATE
	OCT 01, 2019

Purpose:

This policy establishes standards for Del Puerto Health Care District (“District”) Employees & Board Members who incur expenses during business activities on behalf of or at the request of District. The purpose of this policy is to provide uniform standards for those employees who incur, authorize, and approve business travel, out-of-pocket, and entertainment expenses. The policy also defines the documentation necessary to support reimbursement for business travel, out-of-pocket and entertainment expenses.

Policy:

Business Travel Expenses

Business travel expenses are reasonable and necessary expenses that an employee incurs while traveling away from home on District business or related activities approved by District. This Section applies to basic expenses associated with travel on District business. Section B contains separate requirements related to business entertainment expenses.

1. Hotel Accommodations - Employees should use hotels that balance the needs for convenience, safety, and lower cost. Employees may not stay at luxury hotels such as Ritz Carlton, Four Seasons or utilize similarly expensive lodging unless it is a designated conference hotel. Employees will not be reimbursed for bottled water, in-room movies, or mini-bar expenses.
2. Airfare - Employees must travel coach/economy class at the most economical rate available to reasonably accommodate business schedules. Use of the long-term parking lots and/or off airport parking is encouraged to reduce overall travel costs.
3. Mileage/Ground Transportation - When it is more practical to use a personal automobile when traveling on business, reimbursement will be made at the currently established IRS rate per mile for the actual miles necessary to conduct the relevant business. Other ground transportation (e.g. taxi, bus, subway, rail, etc.) will be reimbursed if it relates to District business. Other costs associated with ground transportation such as parking and bridge tolls will be reimbursed.
4. Rental Cars - Luxury and premium cars are not reimbursable.
5. Meals - District will reimburse reasonable meal expenses incurred by employees traveling out-of-town on District business. Such meals will be reimbursed at the currently established IRS rate per meal. District will not reimburse meal expenses for an employee’s spouse.
6. Telephone Calls/Faxes/Mail Service While Traveling - Necessary business-related telephone calls, faxes or mail service and business use of personal cell phone, home phone or faxes will be reimbursed with appropriate documentation.
7. Personal calls while traveling, such as reasonable calls to home, family members, baby sitters, etc., are allowable business expenses.
8. Spouse Travel - No reimbursement is allowed for travel expenses, (including, but not limited to, airfare, hotel, meals, transportation, tips, etc.) paid or incurred by an employee with respect to a spouse, dependent or other individual accompanying an employee on a business trip.

Business Entertainment Expenses (including meals and gifts)

EXPENSE REIMBURSEMENT: TRAVEL/BUSINESS	EFFECTIVE DATE
	OCT 01, 2019

Business entertainment expenses are those expenses incurred by the employee while (i) conducting/discussing District business and (ii) meeting with other District employees (including subordinates) and/or other persons who directly (or through another entity) do business with or support the District.

1. Business Meals - Business entertainment and meal expenses must be reasonable and appropriate, taking into consideration the location of the meal/event, the participants, the nature of the event, and other relevant factors.
2. District will only reimburse meal expenses involving District-only participants when a significant amount of the discussion/purpose of the meal is business related – whether the meeting takes place in a restaurant or the office.
3. Employees are reminded that they represent the District while on company business and that alcohol use, if any, must be responsible and in conjunction with a meal.
4. Business Gifts - Modest business gifts to non-employees (including board members and sponsors) will be reimbursed with the approval of the District's CEO or Board President and appropriate documentation.
5. Gifts to Employees - Generally, District will not reimburse an employee for gifts (including flowers) to subordinates, peers, or supervisors, including events such as a birthday, holiday (e.g., Christmas), wedding, special days (i.e., secretary day), birth of child or other life event.
6. With the CEO's or Board President prior approval, an employee may expense a gift to a District employee or board member for exceptional performance, as a thank you for a special effort, as a going away gift, or as an acknowledgement for completing a degree or training program. In addition, an employee may expense flowers or another appropriate and reasonable gift sent to a subordinate, peer, supervisor, or board member in the event of the death of an employee or immediate family member, the hospitalization of the employee or employee family member or other family crisis.

Procedure

Expense reports must be completed in accordance with the requirements of this policy.

1. Expense Reporting Signature and Approvals - Expense reports must be signed by the employee and approved by the employee's supervisor or the Board President. By signing the expense reports, employees and the individual approving reports are representing and confirming that the expense report complies with these standards.
2. Forms to be Used - Employees must use the current District expense report form(s) for reimbursement of out-of-pocket expenses, the current District mileage and associated reimbursement form for reimbursement of mileage.
3. Attachments to Forms - When preparing expense reports, receipts should be attached.
4. Substantiation of Expenses - Generally, a receipt should be provided in support of out of pocket expense items. Exceptions to this general requirement include bridge tolls, highway tolls, modest bus or subway fares, and tips to baggage handlers in hotels, airports. A receipt should accompany all District credit card purchases.

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – September 30, 2019

Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

These matters include routine financial and administrative actions.

All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion.

8. AGENDA ITEMS

- A. *Approval of Board Minutes August 26, 2019
- B. *Approve Finance Committee Meeting Minutes for August 21, 2019
- C. *Accept Financial Report & Warrants for August 2019
- D. *Accept Expense Reimbursement: Travel/Business Policy

RECOMMENDED MOTION: That the Board of Directors adopt the Consent Calendar as presented
MOTION AMENDED: YES NO

AMENDMENT: _____

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>President Pittson</i>		
<i>Vice President Robinson</i>		
<i>Secretary Campo</i>		
<i>Treasurer Stokman</i>		
<i>Director</i>		

VOICE VOTE TAKEN: YES NO

_____ Pass _____ Fail _____ Mixed – take Roll Call Vote

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>President Pittson</i>				
<i>Vice President Robinson</i>				
<i>Secretary Campo</i>				
<i>Treasurer Stokman</i>				
<i>Director Mac Master</i>				

MOTION IS:

_____ Approved _____ Denied _____ Approved as amended _____ Other

The Board of Directors of the Del Puerto Health Care District

BOARD AGENDA ITEM and ACTION SUMMARY

DEPT: Ambulance

BOARD AGENDA: 9.A

CEO CONCURRENCE: Yes

AGENDA DATE: September 30, 2019

CONSENT CALENDAR: NO

SUBJECT: **Capital Expenditure** – Stryker Power PRO XT Gurney for New Ambulance

1. ACTION REQUESTED:

Approve the Stryker Power PRO XT Gurney for New Ambulance as recommended by the Finance Committee.

2. BACKGROUND:

Last year when we purchased the new ambulance from Lifeline it did not include a new Stryker Power Cot (gurney). The purchase of the ambulance was finalized in the summer of 2018. In prior years there was a cost savings advantage by purchasing equipment at the end of the calendar year. We opted to delay the purchase in an attempt to save money. Unfortunately, the savings did not materialize so we have been in a wait-and-see mode looking for another cost savings opportunity.

The Stryker corporation has a price increase scheduled October 1, 2019. We are recommending that we proceed with the purchase now to avoid the price increase. A quote is attached for your reference. The power cot (gurney) is needed as we now have five ambulances and only four gurneys. Since this purchase is part of expanding our service capacity due to growth and related call volume increase, this purchase is eligible for development mitigation funding.

3. FINANCIAL IMPACT:

Funding source: Impact Mitigation Fund, as this gurney part of expanding our service capacity due to growth and related call volume increase.

Price of Gurney	\$19,765.65
Sale Tax	<u>\$ 1,556.54</u>
TOTAL	<u>\$21,322.19</u>

BOARD ACTION AS FOLLOWS:

MOTION: To approve the purchase of the Stryker Power Cot (gurney) as requested.

On motion of Director _____, Seconded by Director _____ with the following vote,

Ayes: Directors _____

Noes: Directors _____

Excused or Absent: Directors _____

Abstaining: Directors _____

_____ Approved as recommended

_____ Denied

_____ Approved as amended_ Other:

ATTEST: Becky Campo, Secretary of the Board of Directors

Date



Patterson District Ambulance Power PRO XT

Quote Number: 10001749
 Version: 1
 Prepared For: PATTERSON DISTRICT AMB
 Attn:

Remit to: P.O. Box 93308
 Chicago, IL 60673-3308
 Rep: Antonella Bondi
 Email: antonella.bondi@stryker.com
 Phone Number:

Quote Date: 09/06/2019
 Expiration Date: 12/05/2019

Delivery Address		End User - Shipping - Billing		Bill To Account	
Name:	PATTERSON DISTRICT AMB	Name:	PATTERSON DISTRICT AMB	Name:	DEL PUERTO HEALTH CARE DISTRICT
Account #:	1267582	Account #:	1267582	Account #:	1277774
Address:	875 E ST PATTERSON California 95363	Address:	875 E ST PATTERSON California 95363	Address:	PO BOX 187 PATTERSON California 95363

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	6506000000	Power-PRO XT	1	\$19,765.63	\$19,765.63
1.1	6085033000	PR Cot Retaining Post			
1.2	7777881669	3 Yr X-Frame Powertrain Wrnty			
1.3	7777881670	2 Yr Bumper to Bumper Warranty			
1.4	6506026000	Power Pro Standard Components			
1.5	6500002030	G-RATED RESTRAINT PACKAGE			
1.6	0054030000	DOM SHIP (NOT HI, AK, PR, GM)			
1.7	650606160000	ONE PER ORDER, MANUAL, ENG OPT			
1.8	6086602010	Dual Wheel Lock			
1.9	6500082000	Knee-Gatch/Trendelenburg			
1.10	6506038000	Steer Lock Option			
1.11	6092036018	J Hook			
1.12	6506127000	Power-LOAD Compatible Option			
1.13	6500028000	120V AC SMRT Charging Kit			
1.14	6500003130	KNEE GATCH BOLSTER MATRSS, XPS			
1.15	6506040000	XPS Option			
1.16	6506036000	No HE Section O2 Bottle			
1.17	0054200994	No Runner/HE O2			
1.18	6500315000	3 Stage IV Pole PR Option			
1.19	6506012003	STANDARD FOWLER			



Patterson District Ambulance Power PRO XT

Quote Number: 10001749

Version: 1

Prepared For: PATTERSON DISTRICT AMB

Attn:

Remit to: P.O. Box 93308

Chicago, IL 60673-3308

Rep: Antonella Bondi

Email: antonella.bondi@stryker.com

Phone Number:

Quote Date: 09/06/2019

Expiration Date: 12/05/2019

#	Product	Description	Qty	Sell Price	Total
1.20	6500130000	Pocketed Back Rest Pouch			
1.21	6500128000	Head End Storage Flat			
1.22	6500147000	Equipment Hook			
1.23	6500241000	Fowler O2 Bottle Holder			
Equipment Total:					\$19,765.65

Price Totals:

Grand Total: \$19,765.65

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Action Summary

AGENDA DATE: *September 30, 2019*

AGENDA # & Title *9.B Capital Expense Request – Ambulance Request for Stryker Gurney*

BOARD MEETING ACTION SUMMARY

MOTION AMENDED: *YES NO*

AMENDMENT: _____

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>President Pittson</i>		
<i>Vice President Robinson</i>		
<i>Secretary Campo</i>		
<i>Treasurer Stokman</i>		
<i>Director Mac Master</i>		

VOICE VOTE TAKEN: *YES NO*
_____ *Pass* _____ *Fail* _____ *Mixed – take Roll Call Vote*

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>President Pittson</i>				
<i>Vice President Robinson</i>				
<i>Secretary Campo</i>				
<i>Treasurer Stokman</i>				
<i>Director Mac Master</i>				

MOTION IS:
_____ *Approved*
_____ *Denied*
_____ *Approved as amended*
_____ *Other*

The Board of Directors of the Del Puerto Health Care District

BOARD AGENDA ITEM and ACTION SUMMARY

DEPT: Ambulance

BOARD AGENDA: 9.B

CEO CONCURRENCE: Yes

AGENDA DATE: September 30, 2019

CONSENT CALENDAR: No

SUBJECT: **Capital Expenditure** – Stryker Stair Pro

1. ACTION REQUESTED:

Approve the Stryker Stair Pro (Stair Chair) as recommended by the Finance Committee.

2. BACKGROUND:

Moving patients from upper floors is challenging and places EMS responders at increased risk for back injuries. A stair chair is an assist device using a stair tread system, so responders do not have to lift the patient. Patients are securely strapped into the chair and the stair tread system helps offset the patient's weight making the patient movement safer for both the patient and first responders.

Patterson Fire has several Stryker Stair Pros in service. This purchase will allow for a stair chair to be carried on a PDA unit to supplement the devices and make them available in more situations. We are proposing to purchase one Stryker Stair Pro (stair chair). We will continue to evaluate the deployment of these assist devices and may recommend additional purchases in the future to best serve our community and reduce the risk to our employees.

3. FINANCIAL IMPACT:

Funding source: Ambulance Operations Budget.

Price of Stair Pro	\$3,425.93
Sale Tax	\$ 269.79
TOTAL	<u>\$3,695.72</u>

BOARD ACTION AS FOLLOWS:

MOTION: To approve the Stryker Stair Pro (Stair Chair) as requested.

On motion of Director _____, Seconded by Director _____ with the following vote,

Ayes: Directors _____

Noes: Directors _____

Excused or Absent: Directors _____

Abstaining: Directors _____

_____ Approved as recommended

_____ Denied

_____ Approved as amended_ Other:

ATTEST: Becky Campo, Secretary of the Board of Directors

Date



stair pro

Quote Number: 10046043
Version: 1
Prepared For: PATTERSON DISTRICT AMB
Attn:

Remit to: P.O. Box 93308
Chicago, IL 60673-3308
Rep: Antonella Bondi
Email: antonella.bondi@stryker.com
Phone Number:

Quote Date: 09/09/2019
Expiration Date: 09/30/2019

Delivery Address

Name: PATTERSON DISTRICT AMB
Account #: 1267582
Address: 875 E ST
PATTERSON
California 95363

End User - Shipping - Billing

Name: PATTERSON DISTRICT AMB
Account #: 1267582
Address: 875 E ST
PATTERSON
California 95363

Bill To Account

Name: DEL PUERTO HEALTH CARE DISTRICT
Account #: 1277774
Address: PO BOX 187
PATTERSON
California 95363

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	6252000000	Stair-PRO Model 6252	1	\$3,169.70	\$3,169.70
1.1	7777881660	1 year parts, labor & travel		\$0.00	\$0.00
1.2	6252009001	Stair-Pro Operations Manual		\$0.00	\$0.00
1.3	6250001162	In-Service Video (DVD)		\$0.00	\$0.00
1.4	6252026000	Common Components		\$0.00	\$0.00
1.5	6250021000	2 Piece ABS Panel Seat		\$0.00	\$0.00
1.6	6250160000	Polypropelene Restraint Set(Plastic Buckles)		\$0.00	\$0.00
1.7	6252022000	Main Frame Assy Option		\$0.00	\$0.00
1.8	6250024000	Standard Length Lower LiftHandles		\$0.00	\$0.00
1.9	6252027000	Footrest Option		\$256.23	\$256.23
1.10	6252024000	No IV Clip Option		\$0.00	\$0.00
Equipment Total:					\$3,425.93

Price Totals:

Grand Total: \$3,425.93

Prices: In effect for 60 days.

Terms: Net 30 Days



stair pro

Quote Number: 10046043
Version: 1
Prepared For: PATTERSON DISTRICT AMB
Attn:

Remit to: P.O. Box 93308
Chicago, IL 60673-3308
Rep: Antonella Bondi
Email: antonella.bondi@stryker.com
Phone Number:

Quote Date: 09/09/2019
Expiration Date: 09/30/2019

Ask your Stryker Sales Rep about our flexible financing options.

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Action Summary

AGENDA DATE: *September 30, 2019*

AGENDA # & Title *9.C Capital Expense Request – Ambulance Request for Stair Chair*

BOARD MEETING ACTION SUMMARY

MOTION AMENDED: *YES NO*

AMENDMENT: _____

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>President Pittson</i>		
<i>Vice President Robinson</i>		
<i>Secretary Campo</i>		
<i>Treasurer Stokman</i>		
<i>Director Mac Master</i>		

VOICE VOTE TAKEN: *YES NO*
 _____ *Pass* _____ *Fail* _____ *Mixed – take Roll Call Vote*

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>President Pittson</i>				
<i>Vice President Robinson</i>				
<i>Secretary Campo</i>				
<i>Treasurer Stokman</i>				
<i>Director Mac Master</i>				

MOTION IS:
 _____ *Approved*
 _____ *Denied*
 _____ *Approved as amended*
 _____ *Other*

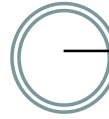
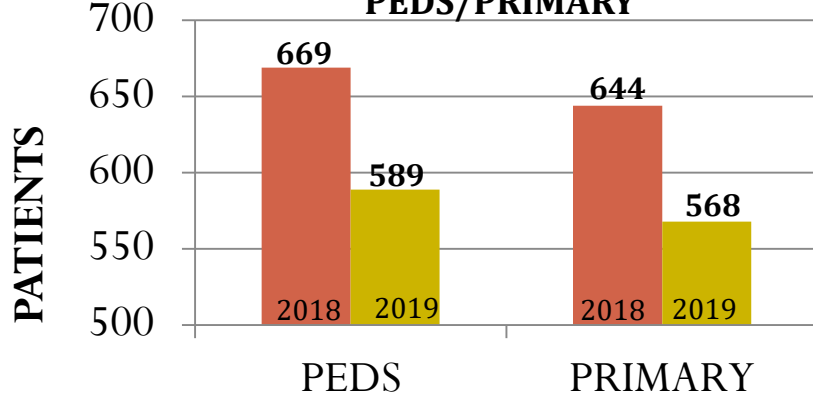
DEL PUERTO HEALTH CENTER

August 2018/2019

2018= 1,313
2019= 1,157

- 12 %

PATIENT VOLUME PEDS/PRIMARY



PRIMARY CARE

2018 RODRIGUEZ/ CHRISTINE / LENNARD
2019 RODRIGUEZ/ CHRISTINE/ LENNARD

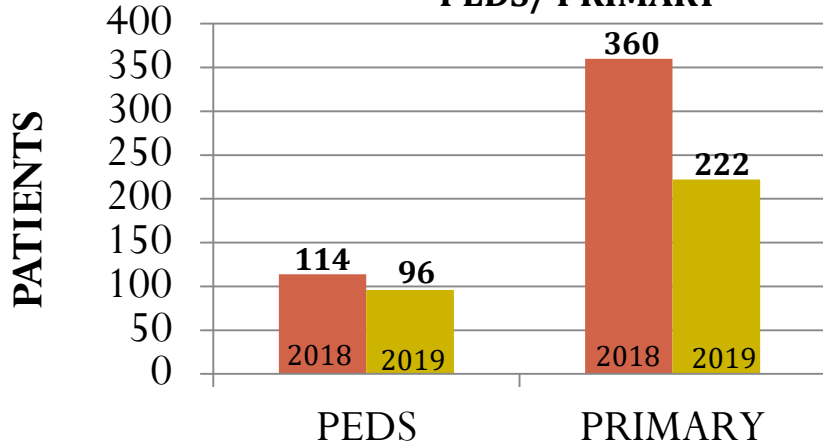
PEDIATRICS

2018 CHRISTINE/RODRIGUEZ/LENNARD
2019 CHRISTINE/ RODRIGUEZ/ LENNARD /RAY-DATTA

2018= 474
2019= 318

- 33 %

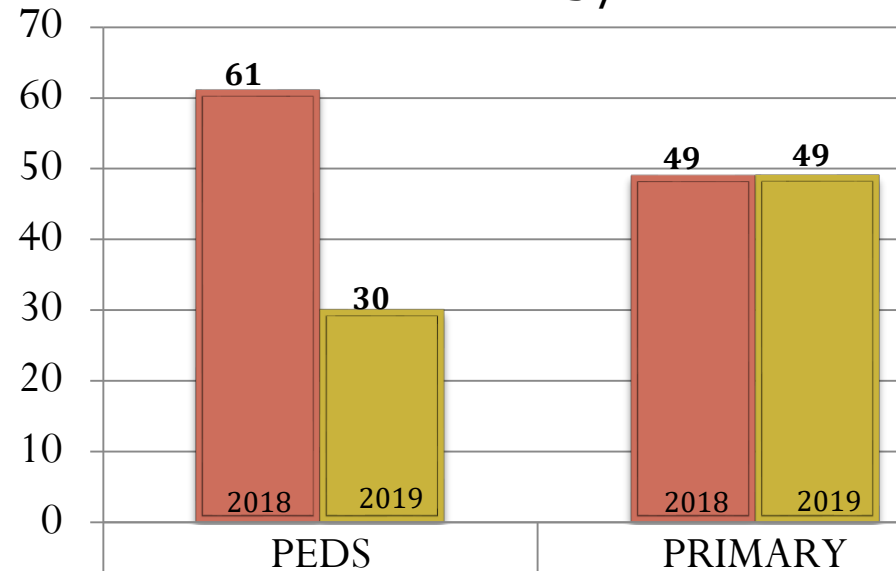
SAME DAY APPOINTMENTS PEDS/ PRIMARY



2018 = 110
2019 = 79

- 28 %

NEW PATIENT VOLUME PEDS / PRIMARY



2018	61	49
2019	30	49

Productivity per Provider August 2017-2019

