



## BOARD OF DIRECTORS

*Steve Pittson, DC, President  
Becky Campo, Vice-President  
Luis Avila, Secretary  
Anne Stokman, RN, Treasurer  
Gallo Mac Master, Board Member*

*PO Box 187, Patterson, CA 95363  
Phone (209) 892-8781 Fax (209) 892-3755*

### BOARD OF DIRECTORS REGULAR MEETING

**January 31 @ 6:30 pm**

**ATTENTION: CALIFORNIA MASK WEARING MANDATE WILL BE STRICTLY FOLLOWED BY ALL ATTENDEES**

Our meeting will be held in a conference room at 1700 Keystone Pacific Parkway, Bldg B.

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

**BOARD AGENDAS AND MINUTES:** Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must to be silenced or set in a mode that will not disturb District business during the meeting.

# Del Puerto Health Care District Board of Directors

January 31, 2022

## Board Meeting Agenda

Page 2 of 3

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Draft Mission Statement**  
*“The District’s primary mission is to deliver quality, personalized, and compassionate health care and build partnerships that expand healthcare services for our West Side communities.”*
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**  
*[\*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Public Hearing #3 – Election Districting** *[discuss and revise the draft maps; discuss the election sequence]*
  - A. Presentation by Consultant Jeff Tilton, PhD, National Demographics Corporation
  - B. Public Comments
  - C. Board Comments
  - D. Next Public Hearing Date – February 28, 2022
9. **Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
  - A. \*Approve Board Meeting Minutes October 25, 2021
  - B. \*Accept Finance Committee Minutes Sep 22, 2021; Oct 27, 2021; Nov 17, 2021; Dec 15, 2021
  - C. \*Accept Financial Reports – Sep 30, 2021; Oct 31, 2021; Nov 30, 2021; Dec 31, 2021
  - D. \*Resolution 2022-01 Option to Continue Use of Emergency Meeting Protocols
  - E. \*Authorize Letter of Intent to Purchase 2023 Ambulance Chassis
  - F. \*Approve 2022 Regular Board Meeting Calendar
10. **Regular Calendar**
  - A. *\*Any Consent calendar items moved to regular calendar* **Action**
  - B. Board Officer Nominations and Elections **Action**
  - C. 2022 Banking Authorizations Resolution **Action**
  - D. 2022 Finance Committee Member Nomination and Appointment **Action**
  - E. 2022 Representative to WSHCTF Nomination and Appointment **Action**
  - F. Selection of Investment Broker **Action**
  - G. Payoff of Keystone C Loan **Action**
  - H. Creation of Municipal Advisor Ad Hoc Committee; Nomination and Appointment of 2 Directors **Action**
  - I. Review and Acceptance of FY 2020-21 Audited Financial Statement **Action**
  - J. 2022 DPHC Foundation Trustee from Board of Directors Nomination and Appointment **Action**

# Del Puerto Health Care District Board of Directors

January 31, 2022

## Board Meeting Agenda

Page 3 of 3

11. **Reports**

A. <u>Employee Anniversaries &amp; New Hires</u>	<u>Nov/Dec/Jan</u>	<u>Years</u>
Ambulance:	Roberto Sanchez	2
	Paul Rodriguez	1
	Dennis Flannery	19
	Chantale Pakosz	2
	Adrian Gonzalez	PT to FT120
Health Center:	Tina Uanrachawong	11
	Eneida Barrera	18
	Fatima Mata	New
B. District Wide Community Assessment – Director Stokman		
C. West Side Health Care Task Force – Director Mac Master		
D. Legislative Advocacy Committee – Director Avila and Campo		
E. Ambulance – Director, Paul Willette		
F. Health Center – Manager, Suzie Benitez		
G. Administration – Administrative Director/CEO, Karin Hennings		

12. **Strategic Planning** **Discussion**

13. **Director Correspondence, Comments, Future Agenda Items** **Information**

14. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wednesday, Feb 23, 2022 @ 3:00 PM	Board – Monday, Feb 28, 2022 @ 6:30 PM
Finance – Wednesday, Mar 23, 2022 @ 3:00 PM	Board – Monday, Mar 28, 2022 @ 6:30 PM
Finance – Wednesday, Apr 20, 2022 @ 3:00 PM	Board – Monday, Apr 25, 2022 @ 6:30 PM

15. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- |   |   |
|---|---|
| A. Gov't Code § 54957                       | Evaluation of Public Employee-District General Counsel  |
| B. Gov't Code § 54956.9(b)                  | Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case. |
| C. Gov't Code § 54956.9 Existing Litigation | Case CV-21-003566 Stanislaus County<br>Parente & Parente v. Del Puerto Health Care District                           |

16. **Reconvene to Open Session – Report of Closed Session**

17. **Adjourn**



**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – January 31, 2022**

**8 Election Districting PUBLIC HEARING #38 Election Districting PUBLIC HEARING #3**

**Page 1 of 2**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

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**SUBJECT: DISTRICT BOARD TO HOLD A PUBLIC HEARING ON MONDAY JANUARY 31, 2022, AT 6:30 P.M. TO RECEIVE A PRESENTATION ON THE ELECTION DISTRICTING PROCESS AND RECEIVE INPUT FROM THE COMMUNITY**

**STAFF REPORT:** On June 28, 2021, the Board of Directors approved an agreement with National Demographics Corporation, Inc. for professional demographer services to assist the District in facilitating an inaugural Board of Directors Election Mapping. In accordance with the Fair Maps Act (adopted as AB849, revised by AB 1276) the District is required to hold at least four public hearing during regular or special meetings before adopting a final map. Public hearings were held on July 26, 2021, and August 30, 2021. This is the third scheduled public hearing.

**Redistricting Rules and Goals**

Redistricting is governed by certain laws, criteria, and traditional principles. Federal laws require:

- Each election district shall contain a nearly equal population
- Each election district shall be drawn in a manner that complies with the Federal Voting Rights Act. No election district shall be drawn with race as the predominate factor.

In addition to the federal law, the FAIR MAPS Act enacted on January 1, 2020, requires the following criteria be used to the extent practicable when revising districts:

- Each election district shall be a geographically contiguous territory.
- Each election district shall contain undivided neighborhoods and “communities of interest.”
- Each election district border shall be easily identifiable and follow visible natural and man-made geographical and topographical features.
- Each election district shall be as compact as possible. Districts cannot bypass one group of people to get to a more distant group.

It is prohibited to favor or discriminate against a political party.

Some traditional districting principles that may be considered when creating districts include: • Minimizing shifting voters to different election years. • Future population growth. • Respecting voter choices from previous elections. • Preserving the core of existing districts.

**HEARING SCHEDULE:** July 26, 2021 @ 6:30 PM – Public Hearing #1  
August 30, 2021 @ 6:30 PM – Public Hearing #2  
**January 31, 2022 @ 6:30 PM – Public Hearing #3 Draft Map**  
February 28, 2022 @ 6:30 PM – Public Hearing #4 Draft Map  
March 28, 2022 @ 6:30 PM – Final Adoption

**CONSIDERATIONS:** The California Voting Rights Act holds us responsible to have districted elections with districts that do not dilute the minority vote.

**DISTRICT PRIORITY:** Transparent elections

**CONTACT PERSON:** Karin Hennings

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – January 31, 2022**

**8 Election Districting PUBLIC HEARING #38 Election Districting PUBLIC HEARING #3**

**Page 2 of 2**

**ATTACHMENT(S):** Public Hearing #3 Proposed Draft Maps



# **Del Puerto Health Care District**

## **Districting Draft Maps**

**January 26, 2022**

**Dr. Jeff Tilton, Senior Consultant**  
**National Demographics Corporation**

# Election Systems

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1. **“At Large”**
2. **“From District” or “Residence” Districts**
3. **“By District”**

**The California Voting Rights Act  
was written to specifically  
encourage by-district elections.**



# California Voting Rights Act (CVRA)

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- Under the Federal Voting Rights Act (passed in 1965), a jurisdiction must fail 4 factual tests before it is in violation of the law.
  
- The California VRA makes it significantly easier for plaintiffs to force jurisdictions into “by-district” election systems by eliminating two of the US Supreme Court Gingles tests:
  - ~~■ Can the protected class constitute the majority of a district?~~
  - Does the protected class vote as a bloc?
  - Do the voters who are not in the protected class vote in a bloc to defeat the preferred candidates of the protected class?
  - ~~■ Do the “totality of circumstances” indicate race is a factor in elections?~~
  
- Liability is now determined only by the presence of racially polarized voting

# CVRA Impact

## □ Switched (or in the process of switching) as a result of CVRA:

- At least 240 school districts
- 34 Community College Districts
- 154 cities
- 1 County Board of Supervisors
- 35 water and other special districts.

## □ Cases So Far:

- Palmdale, Santa Clara and Santa Monica went to trial on the merits. Palmdale and Santa Clara lost. Santa Monica is awaiting a decision.
- Modesto and Palmdale each spent about \$1.8 million on their defense (in addition to the attorney fee awards in those cases).
- Santa Monica has spent an estimated \$7 million so far. Plaintiffs in Santa Monica requested \$22 million in legal fees after the original trial.

## □ Key settlements:

- Palmdale: \$4.7 million
  - Modesto: \$3 million
  - Highland: \$1.3 million
  - Anaheim: \$1.1 million
  - Whittier: \$1 million
  - Santa Barbara: \$600,000
  - Tulare Hospital: \$500,000
  - Camarillo: \$233,000
  - Compton Unified: \$200,000
  - Madera Unified: about \$170,000
  - Hanford Joint Union Schools: \$118,000
  - Merced City: \$42,000
- **An estimated \$16 million in total settlements and court awards so far.**

# Districting Process

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Step	Description
<b>Two Initial Hearings</b> July 26 & August 30	<ul style="list-style-type: none"><li>• Held prior to release of draft maps</li><li>• To educate and solicit input on the communities in the District</li></ul>
<b>Draft Map Hearing</b> January 31, 2022	<ul style="list-style-type: none"><li>• Discuss and revise the draft maps; discuss the election sequence</li></ul>
<b>Draft Map Hearing</b> February 28, 2022 6:30 p.m.	<ul style="list-style-type: none"><li>• Discuss and revise the draft maps; discuss the election sequence</li><li>• Draft maps posted to website by February 21, 5 p.m.</li></ul>
<b>Draft Map Hearing</b> March 28, 2022 6:30 p.m.	<ul style="list-style-type: none"><li>• Select map, adopt resolution</li></ul>

# Rules and Goals

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## Federal Laws

- ❑ Equal Population
- ❑ Federal Voting Rights Act
- ❑ No Racial Gerrymandering



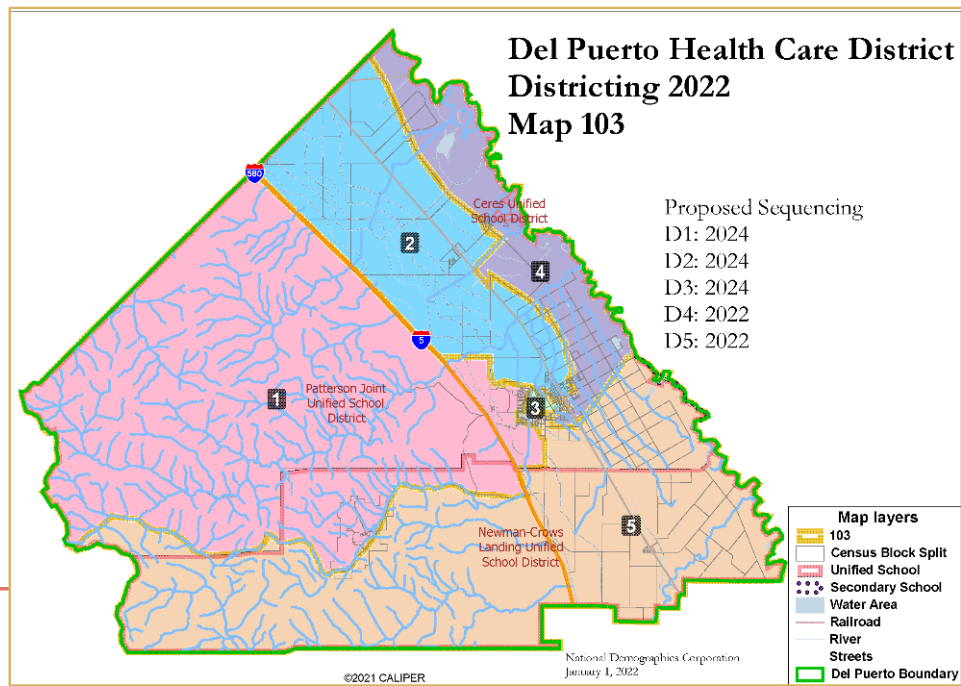
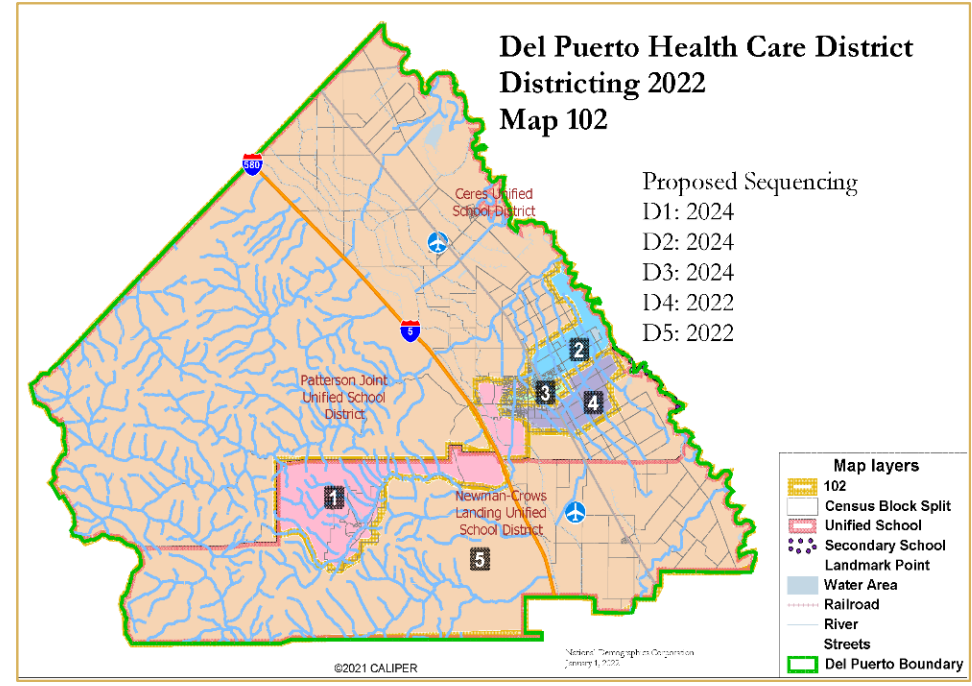
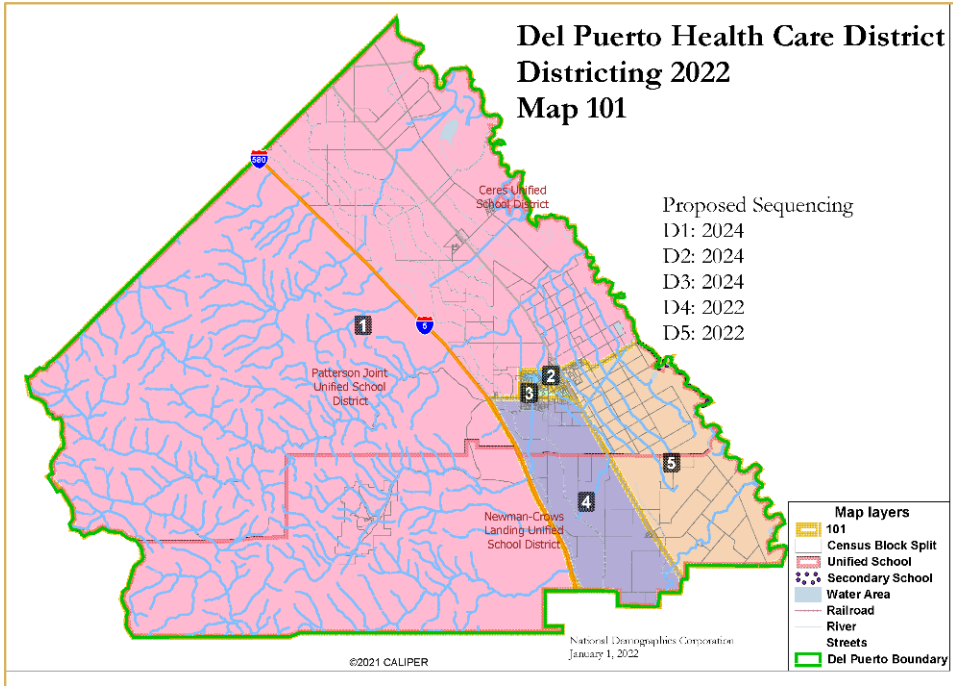
## Statutory Criteria

- ❑ Topography
- ❑ Geography
- ❑ Cohesiveness, contiguity, integrity, and compactness of territory
- ❑ Community of interest

## Traditional Principles

- ❑ Preserving political subdivisions
- ❑ Minimize voters shifted to different election years
- ❑ Respect voters' choices / continuity in office
- ❑ Future population growth
- ❑ Preserving the core of existing districts

# The Maps



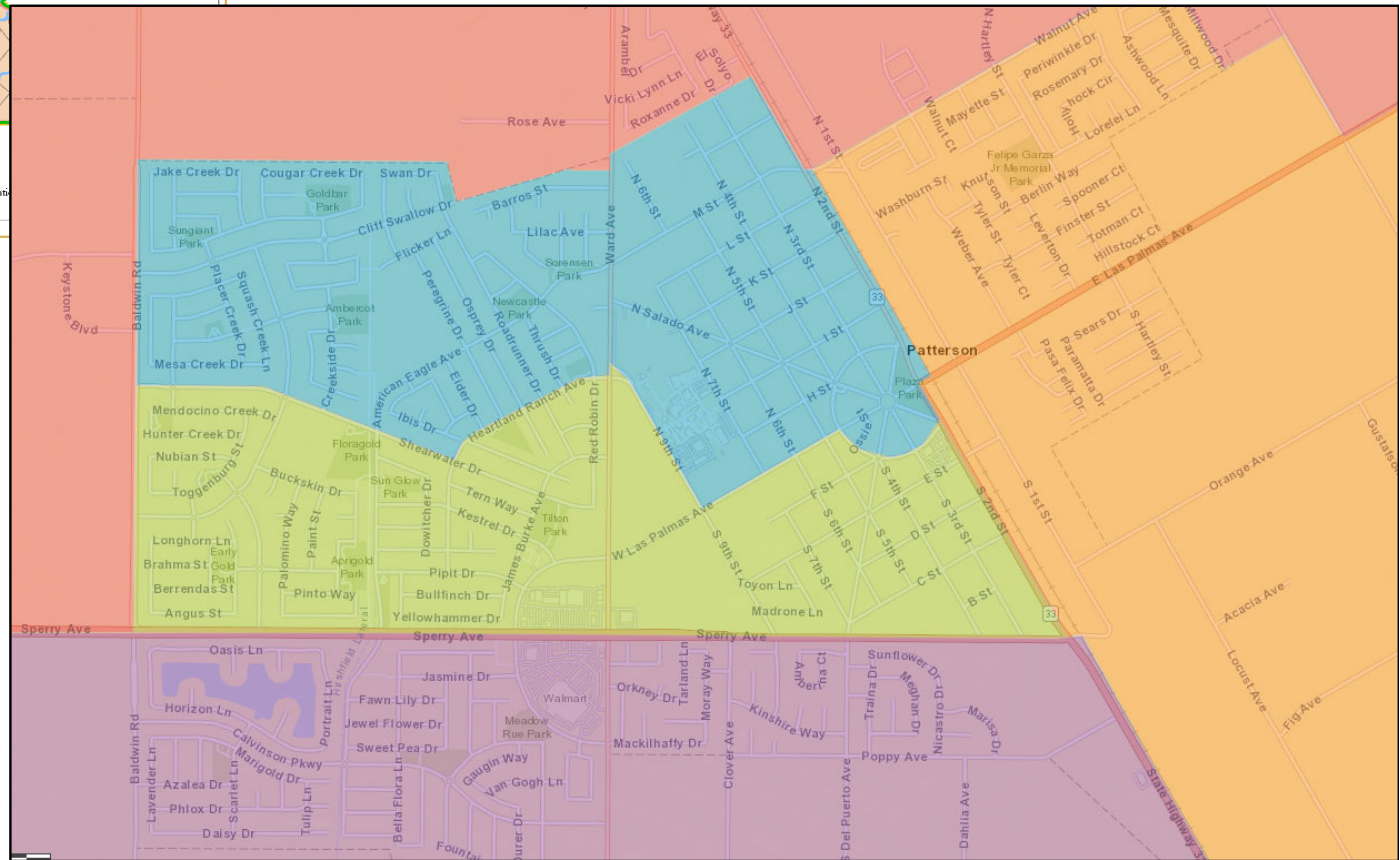
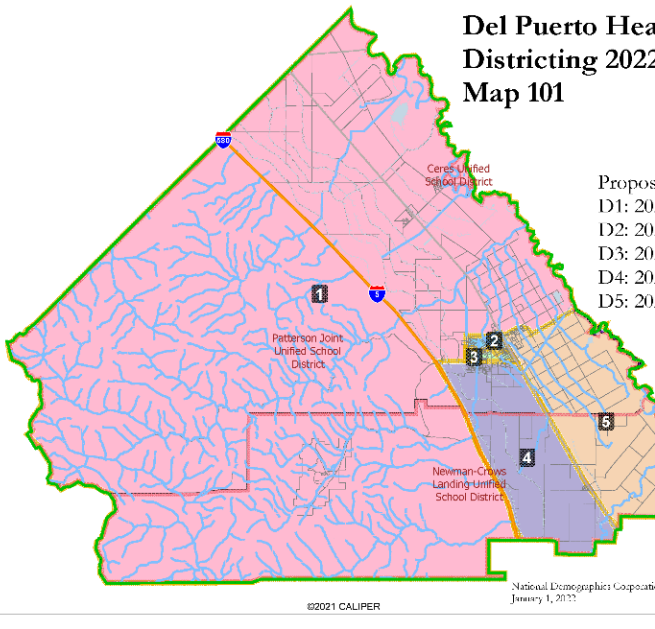


# Map 101

## Del Puerto Health Care District Districting 2022 Map 101

### Proposed Sequencing

- D1: 2024
- D2: 2024
- D3: 2024
- D4: 2022
- D5: 2022

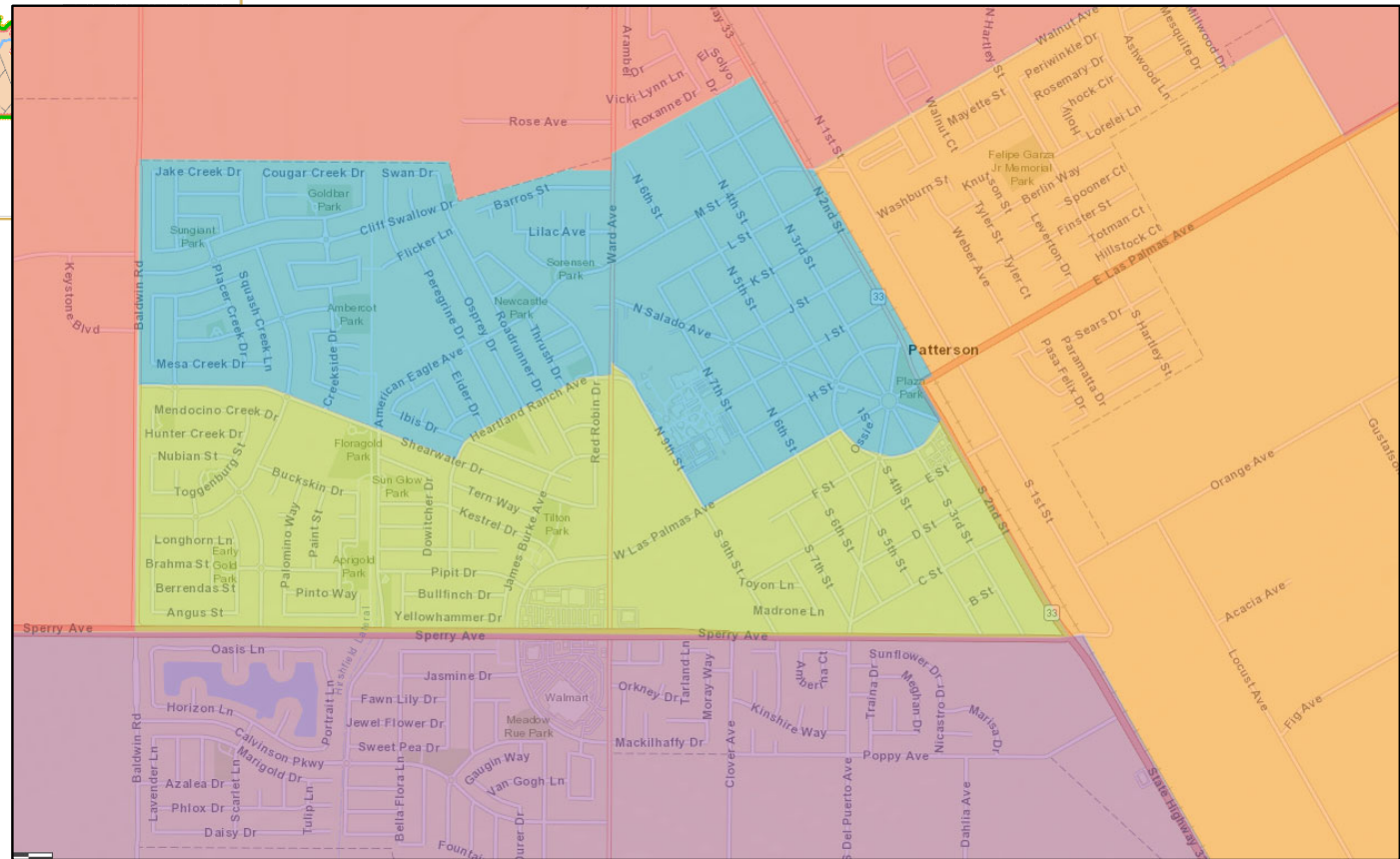
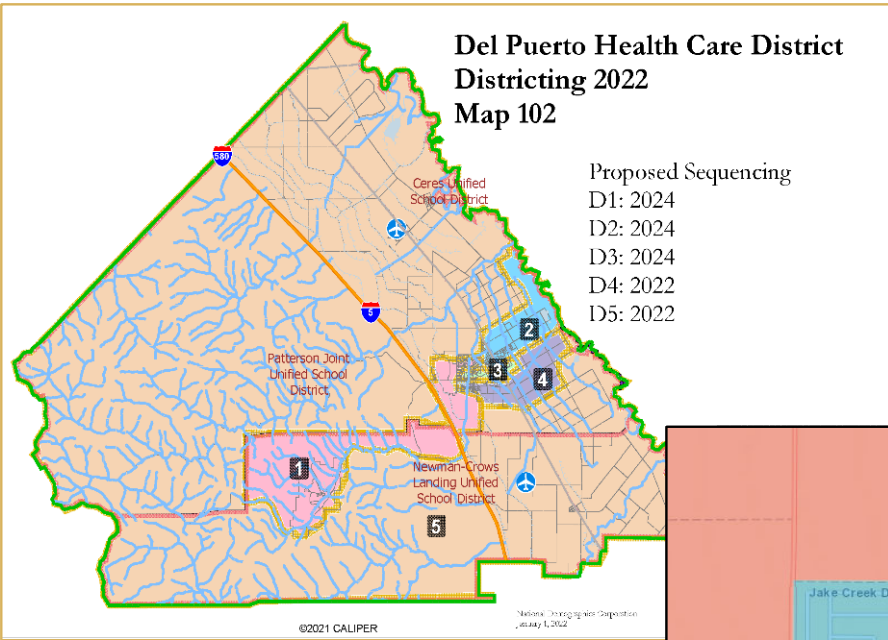


# Map 102

## Del Puerto Health Care District Districting 2022 Map 102

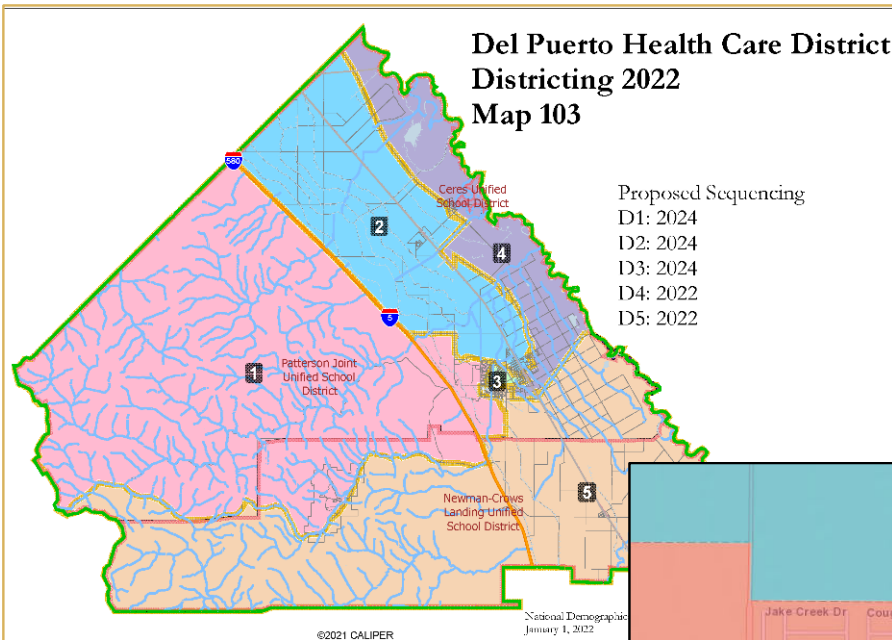
### Proposed Sequencing

- D1: 2024
- D2: 2024
- D3: 2024
- D4: 2022
- D5: 2022



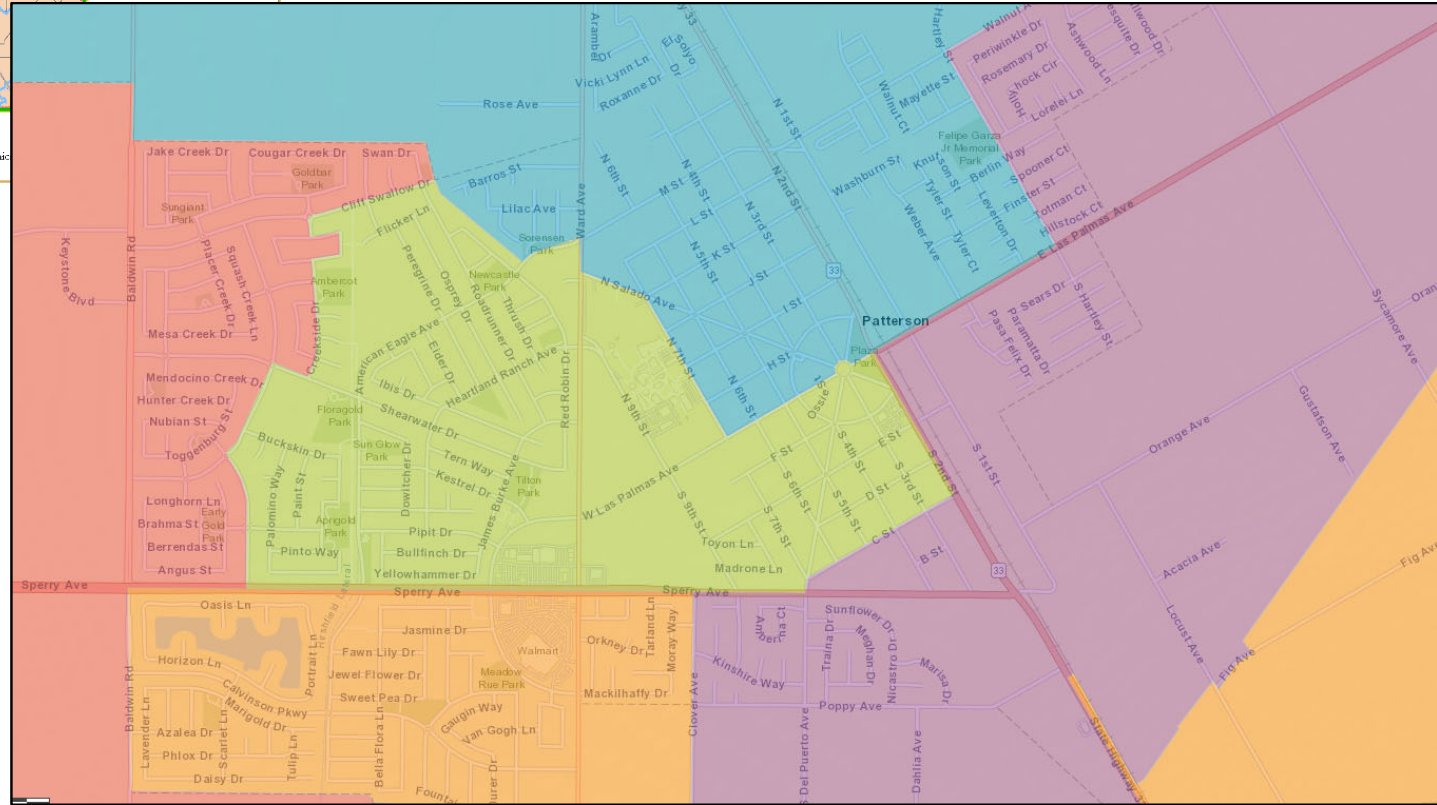
# Map 103

## Del Puerto Health Care District Districting 2022 Map 103



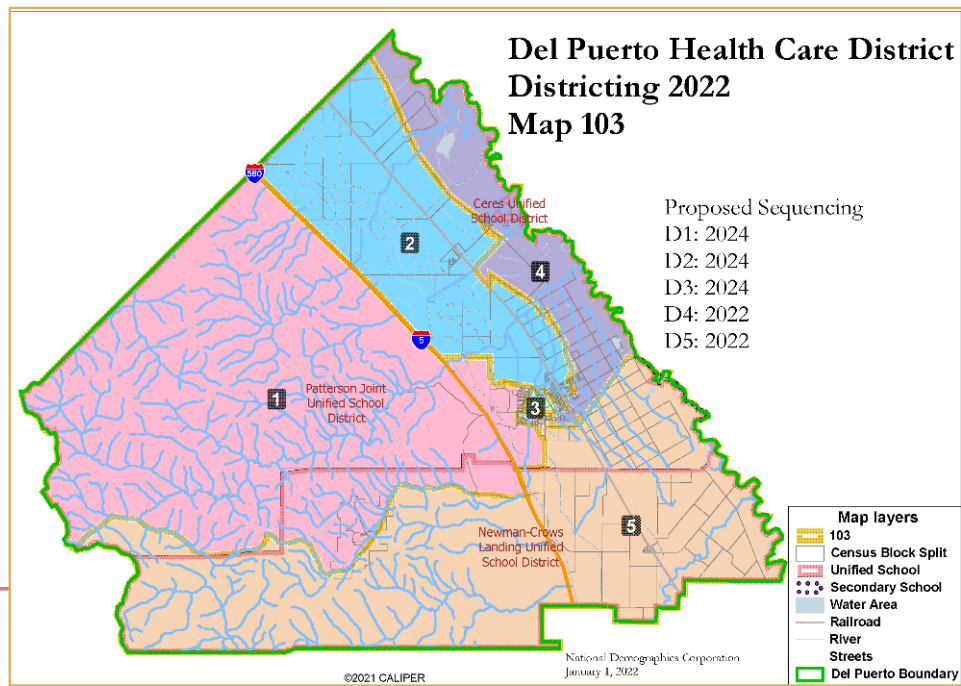
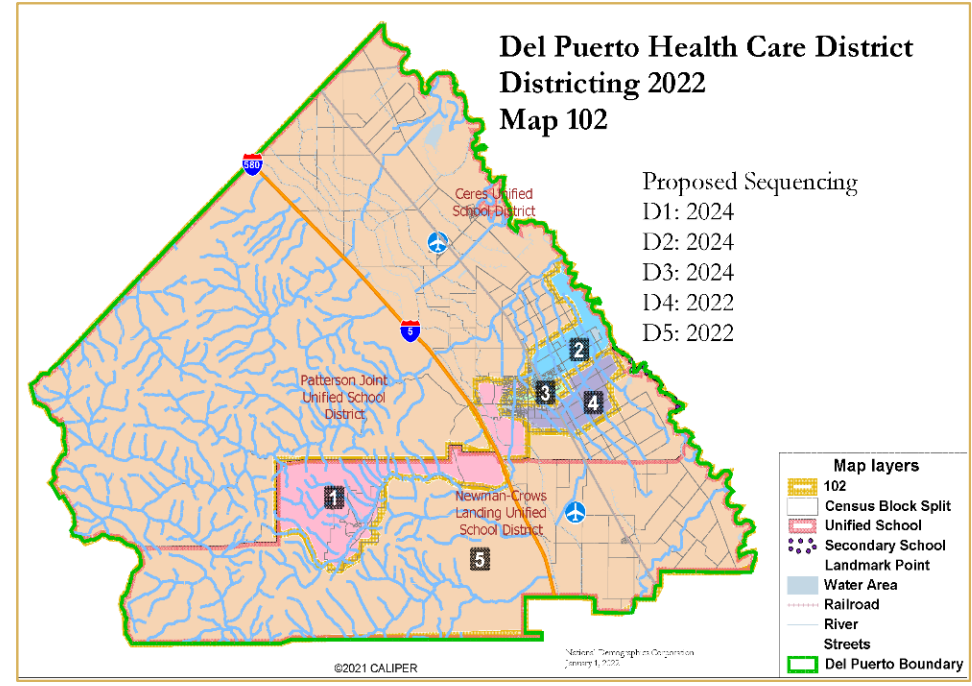
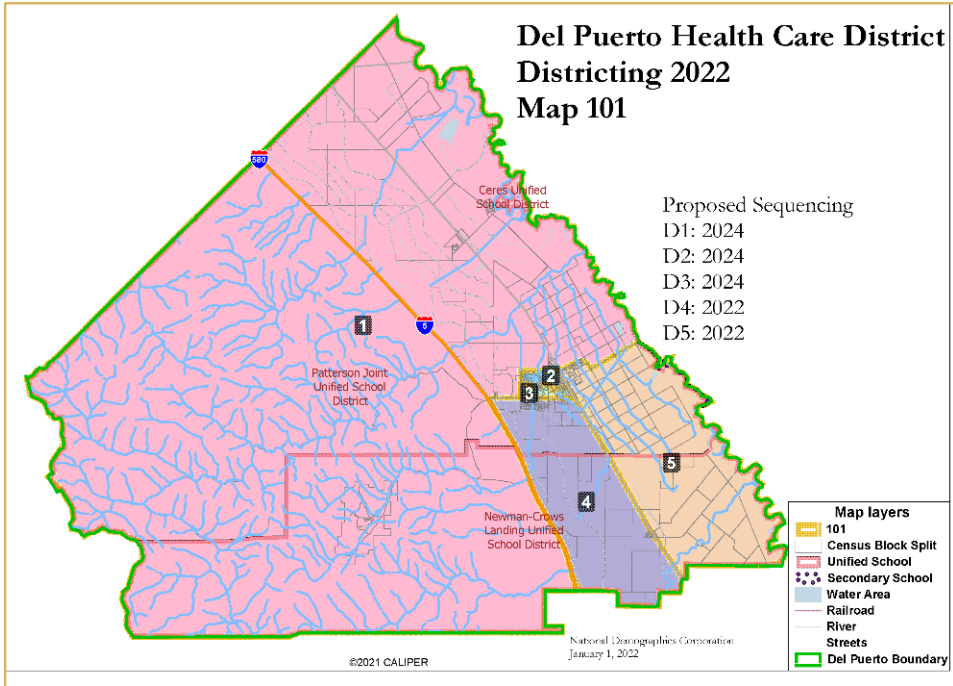
Proposed Sequencing  
 D1: 2024  
 D2: 2024  
 D3: 2024  
 D4: 2022  
 D5: 2022

©2021 CALIPER  
 National Demographics  
 January 1, 2022





# Discussion/Direction





**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – January 31, 2022**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar:

Yes 4/5

Vote Required: No

*These matters include routine financial and administrative actions.*

*All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion.*

**AGENDA ITEMS**

- A. \*Approve Board Meeting Minutes October 25, 2021
- B. \*Accept Finance Committee Minutes Sep 22, 2021; Oct 27, 2021; Nov 17, 2021; Dec 15, 2021
- C. \*Accept Financial Reports – Sep 30, 2021; Oct 31, 2021; Nov 30, 2021; Dec 31, 2021
- D. \*Resolution 2022-01 Option to Continue Use of Emergency Meeting Protocols
- E. \*Authorize Letter of Intent to Purchase 2023 Ambulance Chassis
- F. \*Approve 2022 Regular Board Meeting Calendar

**RECOMMENDED**

**MOTION:** That the Board of Directors adopt the Consent Calendar as presented

**MOTION AMENDED:** YES NO

**AMENDMENT:** \_\_\_\_\_

<b>Motion Made By</b>	<b>Motion</b>	<b>Second</b>
Director Avila		
Director Campo		
Director Mac Master		
Director Pittson		
Director Stokman		

<b>Roll Call Vote</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Director Avila				
Director Campo				
Director Mac Master				
Director Pittson				
Director Stokman				

**MOTION IS:**

\_\_\_\_\_ *Approved* \_\_\_\_\_ *Denied* \_\_\_\_\_ *Approved as amended*





**BOARD OF DIRECTORS MEETING**  
**October 25, 2021 @ 6:30 pm**  
Via Zoom  
**Board of Directors Minutes**

1. **Call to order** @ 6:31 pm by President, Steve Pittson
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

**Directors Present:** President, Steve Pittson  
Vice President, Becky Campo  
Secretary, Luis Avilla  
Treasurer, Anne Stokman  
Director, George Galloway Mac Master

**Directors Absent:** None

**Staff Present:** Administrative Director/CEO, Karin Hennings  
Ambulance Director, Paul Willette  
Health Center Manager, Suzie Benitez  
Accounting Finance Manager, Maria Reyes-Palad  
Clerk of the Board, Cheryle Pickle

**District Legal Council:** Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*

5. **Public Comment Period**

**Present:** Russel Fowler, Office of Supervisor Chance Condit  
Cee Cee Howell, Patterson Irrigator

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

**M/S/C To accept the agenda.** Director Stokman / Director Avila

**Ayes:** Directors Pittson, Campo, Avila, Stokman, Mac Master

**Nays:** None

**Abstain:** None

**Passed by Rollcall Vote**



**BOARD OF DIRECTORS MEETING**  
**October 25, 2021 @ 6:30 pm**  
 Via Zoom  
**Board of Directors Minutes**

**8. Consent Calendar** \* [*Routine committee reports, minutes, and non-controversial items*]

- A. \* Approve Board Meeting Minutes 09/27/2021

**M/S/C That the Board of Directors accept the Consent Calendar as presented.** /Director Campo / Director Mac Master  
**Ayes:** Directors Pittson, Campo, Avila, Stokman, Mac Master  
**Nays:** None  
**Abstains:** None  
**Passed by Rollcall Vote**

**9. Regular Calendar**

- A. \* *Any Consent calendar items moved to regular calendar*

**B. Resolution 2021-09 to Continue use of Emergency Meeting Protocols**

Ms. Hennings reviewed the Resolution. The alternative is to resume in-person meetings next month. A discussion was had among board members. The decision was made to resume in person meetings. The Resolution fails due to lack of motion.

**C. Review of Board Self-Assessment – Section: Community Relationships**

Ms. Hennings reviewed the Board Self-Assessment section on Community Relationships. The board members had a discussion with ideas to improve Community Relationships. Including connection to community groups by Board Members.

**D. Strategic Planning Preparation for November 3 Workshop**

Ms. Hennings reviewed the information from the Vision statement, Mission Statement and Core Values done in 2017. There was a discussion. A decision was made to revisit these and include them in the Strategic Planning Session.

The schedule for the Strategic planning session was reviewed. The first session would be on November 03 from 8:30-11:30 am. The second session was changed to November 17 at 6:00 pm till 8:30 (9:00) pm.

**10. Reports**

A. **Employee Anniversaries & New Hires**

	<u>October</u>	<u>Years</u>
Ambulance:	Lisa Ford	1
	Brandon Cousins	7
	Kristen Nelson	7
	Sanford Perreira	7
Health Center:	Yaneth Castillas	6
Administration	Cheryle Pickle	3
	Danae Skinner	3



BOARD OF DIRECTORS MEETING  
**October 25, 2021 @ 6:30 pm**  
Via Zoom  
**Board of Directors Minutes**

**B. District Wide Community Assessment – Director Stokman**

Director Stokman reviewed some of the slides that will be used in their presentations to the community. They will be doing two presentations tomorrow and another presentation to the City Council. At the presentations they will have poll questions where they will get additional information. This information, along with the Community Needs Assessment will be available to use in the Strategic Planning Sessions.

**C. West Side Health Care Task Force - George Galloway Mac Masters**

Director Mac Master asked Mr. Fowler if he had any information on the possible hospital project. Mr. Fowler stated that a needs study had been done and soon they would be moving forward looking for partners to develop the project. Ms. Hennings asked to be included on the study data and to be able to share our data.

**D. Legislative Advocacy Committee – Director Avila and Campo**

No report.

**E. Ambulance – Director, Paul Willette**

Mr. Willette reviewed the September report. Again, it was a very busy month with a record number of calls and transports. The PDA responded to over 138 calls and 30 transports in the AMR territory.

Mr. Willette shared the need for BLS units in our system. It has been proven to be a system that works in Merced for 3 years. He shared his data on the number of calls that are Code 3 and the number of calls that could be safely transported by a BLS unit.

**F. Health Center - Suzie Benitez, Health Center Manager**

Ms. Benitez reviewed the October report. She included historical numbers from 2019 and 2020 for comparison. Two of the providers were out on vacation during the month of September. The no show rate has significantly improved.

The Health Center will be undergoing several audits in the next six weeks. The state has several pages of new requirements. The Health Center has been very busy preparing for the audits.

**G. Administration – Karin Hennings, Administrative Director / CEO**



**BOARD OF DIRECTORS MEETING**  
**October 25, 2021 @ 6:30 pm**  
Via Zoom  
**Board of Directors Minutes**

Ms. Hennings reviewed her report for October. Discussed the Board Meeting scheduled for November 29<sup>th</sup>. This is the Monday after Thanksgiving. For now, we will leave it and consider moving it to December 06.

11. **Director Correspondence, Comments, Future Agenda Items**

None

12. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wednesday, Nov 17, 2021 @ 8:30 AM  
Finance – Wednesday, Dec 2021 TBD  
Finance – Wednesday, Jan 26, 2022 @ 3:00 PM

Board – Monday, Nov 29, 2021 @ 6:30 PM  
Board – Monday, Dec 27, 2021 @ 6:30 PM  
Board – Monday, Jan 31, 2022 @ 6:30 PM

Adjourned to Closed Session @ 8:07 pm

13. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

A. Gov't Code § 54956.9(b)

Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.

B. Gov't Code § 54956.9

Conference with Legal Counsel – Litigation or significant exposure to litigation: One (1) case. CV-21-002610

14. **Reconvene to Open Session – Report of Closed Session**

No Reportable items. Instructions given to staff.

15. **Adjourn @ 8:25 pm**



**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street - Patterson, California 95363**  
**FINANCE MEETING**  
**MINUTES September 22, 2021**

**1. Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 3:05 PM

**Other Board Members Present:** Becky Campo, Committee Member

**Staff Members Present:** Maria Reyes-Palad, Financial Accounting Manager; Suzie Benitez, Health Center Manager; Paul Willette, Ambulance Director (joined during the meeting) and Danae Skinner, Administrative Staff Accountant.

**2. Public Participation – NONE**

**3. Acceptance of Agenda**

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

**4. Finance Report Review**

**A. Review for Approval: August 25, 2021 Finance Meeting Minutes**

M/S/C Anne Stokman/Becky Campo to accept the minutes for August 25, 2021 as presented.

**B. Review Financial Reports for August 2021**

Maria Reyes-Palad reviewed the Financial Reports for August 2021 and answered all questions regarding the reports.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Preliminary Financial Reports as presented.

**C. Review for Recommendation August 2021 Warrants**

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Warrants as presented.

**5. Old Business – NONE**

**6. New Business – NONE**

**7. Accounting and Finance Manager Report**

**A. Update on COVID19 Stimulus P&L**

Information Only – No Action Taken

**B. Set Schedule for Committee Review of Account Reconciliations**

Anne Stokman reviewed the Account Reconciliations.

**Meeting adjourned – 3:23 PM**

Respectfully submitted,



Anne Stokman, Treasurer

**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street - Patterson, California 95363**  
**FINANCE MEETING**  
**MINUTES October 27, 2021**

**1. Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 3:08 PM

**Other Board Members Present:** Becky Campo, Committee Member

**Staff Members Present:** Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; Suzie Benitez, Health Center Manager; and Danae Skinner, Administrative Staff Accountant.

**2. Public Participation – there were no comments**

**Present:** Christopher Rogers, Wipfli auditor

**3. Acceptance of Agenda**

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

**4. Finance Report Review**

**A. Review for Approval: September 22, 2021 Finance Meeting Minutes**

M/S/C Becky Campo/Anne Stokman to accept the minutes for September 22, 2021 as presented.

**B. Review Financial Reports for September 2021**

Maria Reyes-Palad reviewed the Financial Reports for September 2021 and answered all questions regarding the reports.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Preliminary Financial Reports as presented.

**C. Review for Recommendation September 2021 Warrants**

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Warrants as presented.

**5. Old Business – NONE**

**6. New Business – NONE**

**7. Accounting and Finance Manager Report**

**A. Update on COVID19 Stimulus P&L**

Maria Reyes-Palad updated the committee on submission of Phase 4 Provider Relief Fund application.

Information Only – No Action Taken

**B. Set Schedule for Committee Review of Account Reconciliations**

Becky Campo reviewed the Account Reconciliations.

**Meeting adjourned – 3:31 PM**

**Next meeting:** Wednesday, November 17, 2021 at 8:30 AM

Respectfully submitted,



Anne Stokman, Treasurer

**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street - Patterson, California 95363**  
**FINANCE MEETING**  
**MINUTES November 17, 2021**

**1. Call to order/Attendance**

The meeting was called to order by Anne Stokman, Committee Chair, 8:34 AM

**Other Board Members Present:** Becky Campo, Committee Member

**Staff Members Present:** Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; and Danae Skinner, Administrative Staff Accountant.

**2. Public Participation** – there were no comments

**Present:** Don Penner, Director of National Accounts, Chandler Asset Management

**3. Acceptance of Agenda**

M/S/C Becky Campo/Anne Stokman to accept the agenda as presented.

**4. Presentation by Chandler Asset Management, Don Penner**

**A.** Don Penner presented Chandler Asset Management's Guided Portfolio Strategies program and answered all questions.

Information Only – No Action

**5. Finance Report Review**

**A.** Review for Approval: October 27, 2021 Finance Meeting Minutes

M/S/C Becky Campo/Anne Stokman to accept the minutes for October 27, 2021 as presented.

**B.** Review Financial Reports for October 2021

Maria Reyes-Palad reviewed the Financial Reports for October 2021 and answered all questions regarding the reports.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Preliminary Financial Reports as presented.

**C.** Review for Recommendation October 2021 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Warrants as presented.

**5. Old Business – NONE**

**6. New Business – NONE**

**7. Accounting and Finance Manager Report**

**A.** Update on COVID19 Stimulus P&L

Information Only – No Action Taken

**B.** Set Schedule for Committee Review of Account Reconciliations

Anne Stokman reviewed the Account Reconciliations.

**Meeting adjourned – 9:59 AM**

Respectfully submitted,



Anne Stokman, Treasurer



**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street - Patterson, California 95363**  
**FINANCE MEETING**  
**MINUTES December 15, 2021**

1. **Call to order/Attendance**  
The meeting was called to order by Anne Stokman, Committee Chair, 1:05 PM  
**Other Board Members Present:** Becky Campo, Committee Member  
**Staff Members Present:** Karin Hennings, Administrative Director/CEO; Paul Willette, Ambulance Director; Maria Reyes-Palad, Financial Accounting Manager; and Danae Skinner, Administrative Staff Accountant.
2. **Public Participation** – there were no comments  
**Present:** Sandra Wheeler, Stifel Investment Services
3. **Acceptance of Agenda**  
M/S/C Becky Campo/Anne Stokman to accept the agenda as presented.
4. **Presentation by Chandler Asset Management, Don Penner**
  - A. Sandra Wheeler, Stifel Investment Services presented a sample investment portfolio for Special Districts and answered all questions.  
Information Only – No Action
5. **Finance Report Review**
  - A. Review for Approval: November 17, 2021 Finance Meeting Minutes  
M/S/C Becky Campo/Anne Stokman to accept the minutes for October 27, 2021 as presented.
  - B. Review Financial Reports for November 2021  
Maria Reyes-Palad reviewed the Financial Reports for November 2021 and answered all questions regarding the reports.  
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Preliminary Financial Reports as presented.
  - C. Review for Recommendation November 2021 Warrants  
Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.  
M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Warrants as presented.
5. **Old Business – NONE**
6. **New Business**
  - A. Statement of Investment Policy Review  
Tabled until January committee meeting
  - B. Investment Advisor Search  
Committee would like an actual proposal from Sandra Wheeler with the LAIF account as part of the strategy. The committee also wanted to know how early withdrawals are treated i.e. whether there were penalties.  
No Action Taken
7. **Accounting and Finance Manager Report**
  - A. Update on COVID19 Stimulus P&L  
Information Only – No Action Taken

- B.** Set Schedule for Committee Review of Account Reconciliations  
Anne Stokman to review the Account Reconciliations next week at the office.

**Next meeting – January 19, 2022 at 8:15 AM**

**Meeting adjourned – 2:22 PM**

Respectfully submitted,

A handwritten signature in black ink that reads "Anne Stokman". The signature is written in a cursive style with a large initial "A" and a long, sweeping tail.

Anne Stokman, Treasurer

**Del Puerto Health Care District**  
**Balance Sheet**  
As of September 30, 2021

	Sep 30, 21	Aug 31, 21	% Change	Sep 30, 20	% Change	NOTES
<b>ASSETS</b>						
Current Assets						
Total Checking/Savings	2,512,403	2,666,504	(6%)	2,923,006	(14%)	
Total Accounts Receivable	882,135	890,560	(1%)	502,416	76%	
Total Other Current Assets	550,609	418,119	32%	527,549	4%	
<b>Total Current Assets</b>	<b>3,945,147</b>	<b>3,975,183</b>	<b>(1%)</b>	<b>3,952,971</b>	<b>(0%)</b>	
Fixed Assets						
Total 151.000 - Capital assets	5,114,035	5,129,453	(0%)	5,322,751	(4%)	
<b>Total Fixed Assets</b>	<b>5,114,035</b>	<b>5,129,453</b>	<b>(0%)</b>	<b>5,322,751</b>	<b>(4%)</b>	
<b>TOTAL ASSETS</b>	<b>9,059,182</b>	<b>9,104,636</b>	<b>(0%)</b>	<b>9,275,722</b>	<b>(2%)</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	457,250	528,166	(13%)	531,042	(14%)	
Total Long Term Liabilities	2,113,677	2,123,694	(0%)	2,531,765	(17%)	
<b>Total Liabilities</b>	<b>2,570,927</b>	<b>2,651,860</b>	<b>(3%)</b>	<b>3,062,807</b>	<b>(16%)</b>	
Equity						
350.000 - Unrestricted Assets	1,458,463	1,458,463		1,082,320	35%	
Total 360.000 - Assigned Fund Balance	2,250,961	2,250,961		2,292,357	(2%)	
Total 370.000 - Restricted Fund Balance	240,524	240,524		234,488	3%	
390.000 - Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	45,543	10,065	352%	110,990	(59%)	1Qtr overall result
<b>Total Equity</b>	<b>6,488,253</b>	<b>6,452,775</b>	<b>1%</b>	<b>6,212,917</b>	<b>4%</b>	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,059,180</b>	<b>9,104,635</b>	<b>(0%)</b>	<b>9,275,724</b>	<b>(2%)</b>	

	Sep 30, 21	Aug 31, 21
Month End Cash Balance	2,512,403	2,666,504
101.015 - TCB Keystone C 8641	(115,550)	(114,343)
103.100 - TCB USDA Debt Reserve 7237	(122,894)	(122,892)
370.010 - Mitigation Fees	(119,804)	(119,804)
360.030 - Asset Replacement Fund	(834,961)	(834,961)
AP & Payroll Liabilities	(335,867)	(406,273)
<b>UNENCUMBERED CASH</b>	<b>983,327</b>	<b>1,068,231</b>
Percent of Operating Reserve Goal	<b>77%</b>	<b>84%</b>
360.070 - Operating Reserve	1,416,000	1,416,000

Del Puerto Health Care District  
YTD by Class  
July through September 2021

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul - Sep 21	Budget	% of Budget	Jul - Sep 21	Budget	% of Budget	Jul - Sep 21	Budget	% of Budget	Jul - Sep 21	Budget	% of Budget	Jul - Sep 21	Budget	% of Budget	Jul - Sep 21	Budget	% of Budget
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue							2,637,235	2,223,098	119%	491,320	658,200	75%				3,128,555	2,881,298	109%
403.000 · Adjustments							(1,753,393)	(1,489,475)	118%	(239)	(30,000)	1%				(1,753,632)	(1,519,475)	115%
405.000 · Bad Debt							(312,531)	(191,187)	163%	(18,509)	(5,000)	370%				(331,040)	(196,187)	169%
407.000 · Other Income					501		26,891	500	5,379%	25,880	30,750	84%				52,771	31,751	166%
Total Income					501		598,203	542,936	110%	498,451	653,950	76%				1,096,654	1,197,387	92%
Gross Profit					501		598,203	542,936	110%	498,451	653,950	76%				1,096,654	1,197,387	92%
Expense																		
601.000 · Salaries & Wages				115,440	110,165	105%	352,788	309,457	114%	192,727	276,685	70%				660,955	696,307	95%
602.000 · Employee Benefits				31,204	33,343	94%	84,885	70,270	121%	53,212	82,487	65%				169,301	186,100	91%
603.000 · Professional Fees				14,622	10,250	143%	3,299	1,785	185%	157,756	108,132	146%				175,677	120,167	146%
604.000 · Purchased Services				2,738	2,839	96%	64,360	50,341	128%	50,136	50,260	100%				117,234	103,440	113%
605.000 · Supplies				2,244	1,595	141%	22,840	22,375	102%	22,805	20,538	111%				47,889	44,508	108%
606.000 · Utilities				1,988	1,962	101%	5,397	4,550	119%	11,024	10,600	104%				18,409	17,112	108%
607.000 · Rental and Lease				1,031	1,029	100%	95	95	100%	562	563	100%				1,688	1,687	100%
608.000 · Insurance Coverages				10,012	10,012	100%	44,695	44,695	100%	28,333	28,333	100%				83,040	83,040	100%
609.000 · Maintenance & Repairs				1,831	657	279%	26,809	14,875	180%	8,699	6,224	140%				37,339	21,756	172%
610.000 · Depreciation and Amortization				4,796	4,797	100%	37,705	37,705	100%	19,720	19,900	99%	11,997	11,899	101%	74,218	74,301	100%
611.000 · Other operating expenses				9,503	11,828	80%	33,192	44,848	74%	47,017	30,404	155%				89,712	87,080	103%
Total Expense				195,409	188,477	104%	676,065	600,996	112%	591,992	634,125	93%	11,997	11,899	101%	1,475,463	1,435,497	103%
Net Ordinary Income				(195,409)	(187,976)	104%	(77,863)	(58,060)	134%	(93,541)	19,825	(472%)	(11,997)	(11,899)	101%	(378,810)	(238,110)	159%
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	352,770	346,300	102%				60,057	60,175	100%							412,827	406,475	102%
702.000 · Impact Mitigation Fees	2,346		100%													2,346		100%
703.000 · Investment Income				594	1,625	37%	0									594	1,625	37%
704.000 · Interest Expense										(14,763)	(14,765)	100%	(7,554)	(7,390)	102%	(22,317)	(22,155)	101%
705.000 · Tenant Revenue										600	600	100%	33,123	32,676	101%	33,723	33,276	101%
710.000 · Misc Other Income																		
Total Other Income	355,116	346,300	103%	594	1,625	37%	60,057	60,175	100%	(14,162)	(14,165)	100%	25,569	25,286	101%	427,174	419,221	102%
Other Expense																		
802.000 · Keystone District Expense													2,820	2,801	101%	2,820	2,801	101%
810.000 · Misc Other Expense																		
Total Other Expense													2,820	2,801	101%	2,820	2,801	101%
Net Other Income	355,116	346,300	103%	594	1,625	37%	60,057	60,175	100%	(14,162)	(14,165)	100%	22,749	22,485	101%	424,354	416,420	102%
Net Income	355,116	346,300	103%	(194,815)	(186,351)	105%	(17,805)	2,115	(842%)	(107,703)	5,660	(1,903%)	10,752	10,586	102%	45,545	178,310	26%



**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 September 2021

Type	Date	Num	Name	Credit	NOTES
<b>101.000 - Cash and cash equivalents</b>					
<b>101.010 - Tri Counties Bank</b>					
<b>101.011 - TCB-Operating Checking 1739</b>					
Check	09/30/2021			391.92	
Check	09/15/2021	eft	USDA Rural Development Loan-EFT	10,060.00	
Bill Pmt -Check	09/13/2021	EFT	Umpqua Bank	3,010.37	
Bill Pmt -Check	09/22/2021	EFT	City Of Patterson-H2O, sewer, garbage	514.21	
Bill Pmt -Check	09/23/2021	EFT	Athena Health, Inc.	7,095.00	
Check	09/30/2021	EFT	Atty General - CA	50.00	
Bill Pmt -Check	09/01/2021	30422	MD - Okpara, Susan	4,159.04	
Bill Pmt -Check	09/01/2021	30423	MD - Okpara, Susan	4,159.04	
Bill Pmt -Check	09/01/2021	30424	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	09/01/2021	30425	PG&E	37.93	
Bill Pmt -Check	09/01/2021	30426	Randik Paper Co	278.90	
Bill Pmt -Check	09/01/2021	30427	Verizon Wireless	444.95	
Bill Pmt -Check	09/01/2021	30428	MD - Okpara, Susan	125.00	
Check	09/10/2021	30429	REFUNDS - Health Center/Athena:HC	78.46	
Check	09/10/2021	30430	REFUNDS - Health Center/Athena:HC	240.11	
Bill Pmt -Check	09/10/2021	30431	AMR-American Medical Response	8,899.45	
Bill Pmt -Check	09/10/2021	30432	AMS Software Inc.	181.00	
Bill Pmt -Check	09/10/2021	30433	BICSEC Security, Inc	25.00	
Bill Pmt -Check	09/10/2021	30434	Bound Tree Medical LLC	944.32	
Bill Pmt -Check	09/10/2021	30435	CDC - Cheryle Duncan Consulting	187.50	
Bill Pmt -Check	09/10/2021	30436	Comcast - Other	100.38	
Bill Pmt -Check	09/10/2021	30437	Crescent Work & Outdoor #1	351.59	
Bill Pmt -Check	09/10/2021	30438	Data Path, Inc	4,767.50	
Bill Pmt -Check	09/10/2021	30439	EMS eSchedule	3,890.00	
Bill Pmt -Check	09/10/2021	30440	Frontier-3755	206.91	
Bill Pmt -Check	09/10/2021	30441	Frontier - HC 8639	198.11	
Bill Pmt -Check	09/10/2021	30442	General Construction - Floor Guy	850.00	
Bill Pmt -Check	09/10/2021	30443	Graphic Print Stop	17.04	
Bill Pmt -Check	09/10/2021	30444	Greenway Health	91.35	
Bill Pmt -Check	09/10/2021	30445	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	09/10/2021	30446	Hospitalists of Modesto Medical Group	2,085.88	
Bill Pmt -Check	09/10/2021	30447	J.B. Anderson Land Use Planning	1,262.50	
Bill Pmt -Check	09/10/2021	30448	Language Line	266.43	
Bill Pmt -Check	09/10/2021	30449	Life-Assist	4,732.65	
Bill Pmt -Check	09/10/2021	30450	McAuley Ford	8,403.90	
Bill Pmt -Check	09/10/2021	30451	MedTech Billing Services, Inc	7,125.00	
Bill Pmt -Check	09/10/2021	30452	Mission Linen Supply	710.37	
Bill Pmt -Check	09/10/2021	30453	Pacific Records Management	214.12	
Bill Pmt -Check	09/10/2021	30454	Patterson Irrigator	30.00	
Bill Pmt -Check	09/10/2021	30455	Paul Oil Co., Inc.	3,605.96	
Bill Pmt -Check	09/10/2021	30456	Physicians Service Bureau	369.37	
Bill Pmt -Check	09/10/2021	30457	ReadyRefresh by Nestle	30.73	
Bill Pmt -Check	09/10/2021	30458	SEMSA Sierra Medical Services Allian	9,892.26	
Bill Pmt -Check	09/10/2021	30459	Staples Advantage	640.16	
Bill Pmt -Check	09/10/2021	30460	Streamline/Digital Deployment	260.00	
Bill Pmt -Check	09/10/2021	30461	Stryker Sales Corporation	429.34	
Bill Pmt -Check	09/10/2021	30462	Terminix	60.00	
Bill Pmt -Check	09/10/2021	30463	TID Turlock Irrigation District +06	1,767.90	
Bill Pmt -Check	09/13/2021	30464	MD - Okpara, Susan	4,159.04	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 September 2021

Type	Date	Num	Name	Credit	NOTES
Bill Pmt -Check	09/13/2021	30465	MD - Okpara, Susan	5,059.04	
Bill Pmt -Check	09/13/2021	30466	PowerDMS, Inc	4,199.42	
Bill Pmt -Check	09/22/2021	30467	A West Side Self Storage	228.60	
Bill Pmt -Check	09/22/2021	30468	Airgas USA, LLC	120.69	
Bill Pmt -Check	09/22/2021	30469	Amazon	583.44	
Bill Pmt -Check	09/22/2021	30470	Beta Healthcare - Workers Comp	5,830.00	
Bill Pmt -Check	09/22/2021	30471	Beta Healthcare Group	16,560.91	
Bill Pmt -Check	09/22/2021	30472	Bound Tree Medical LLC	1,284.90	
Bill Pmt -Check	09/22/2021	30473	Bounty Jobs	15,750.00	Recruiting Cost - LCSW
Bill Pmt -Check	09/22/2021	30474	City Of Patterson-H2O, sewer, garbage	502.46	
Bill Pmt -Check	09/22/2021	30475	Comcast - Other	192.57	
Bill Pmt -Check	09/22/2021	30476	Comcast Business Voice Edge	2,050.53	
Bill Pmt -Check	09/22/2021	30477	Delta Wireless	435.00	
Bill Pmt -Check	09/22/2021	30478	EMS eSchedule	900.00	
Bill Pmt -Check	09/22/2021	30479	Graphic Print Stop	148.92	
Bill Pmt -Check	09/22/2021	30480	Hi-Tech EVS, Inc.	1,037.44	
Bill Pmt -Check	09/22/2021	30481	Keystone Pacific Business Park Owner	4,306.00	
Bill Pmt -Check	09/22/2021	30482	McKesson Medical Surgical Inc.	6,065.88	
Bill Pmt -Check	09/22/2021	30483	MedStatix, Inc	120.00	
Bill Pmt -Check	09/22/2021	30484	Mid Valley IT	360.00	
Bill Pmt -Check	09/22/2021	30485	MO-CAL Office Solutions	205.25	
Bill Pmt -Check	09/22/2021	30486	National Demographics Inc	6,750.00	Districting cost
Bill Pmt -Check	09/22/2021	30487	Paul Oil Co., Inc.	4,046.50	
Bill Pmt -Check	09/22/2021	30488	SEMSA Sierra Medical Services Allianc	10,310.98	
Bill Pmt -Check	09/22/2021	30489	West Side Storage Baldwin	187.20	
Bill Pmt -Check	09/22/2021	30490	Westside Landscape & Concrete	292.50	
Bill Pmt -Check	09/22/2021	30491	Yosemite Lock & Key	210.31	
Bill Pmt -Check	09/28/2021	30492	MD - Okpara, Susan	4,309.04	
Bill Pmt -Check	09/28/2021	30493	MD - Okpara, Susan	4,159.04	
<b>Total 101.011 - TCB-Operating Checking 1739</b>				<b>233,085.64</b>	
<b>101.012 - TCB-Payroll Account 2999</b>					
Liability Check	09/01/2021		Payroll Direct Deposit	64,634.50	
Liability Check	09/02/2021	EFT	AIG (VALIC)	10,677.41	
Liability Check	09/02/2021	E-pay	EDD State of California	5,626.23	
Paycheck	09/02/2021	24968	Employee Payroll	324.47	
Paycheck	09/02/2021	24969	Employee Payroll	3,652.55	
Paycheck	09/02/2021	24970	Employee Payroll	34.03	
Paycheck	09/02/2021	24971	Employee Payroll	1,090.80	
Paycheck	09/02/2021	24972	Employee Payroll	975.08	
Paycheck	09/02/2021	24973	Employee Payroll	968.00	
Liability Check	09/02/2021	24974	United Steelworkers	429.83	
Liability Check	09/02/2021	24975	AFLAC	1,632.68	
Liability Check	09/15/2021		Payroll Direct Deposit	64,996.26	
Liability Check	09/16/2021	E-pay	EDD State of California	5,927.21	
Liability Check	09/16/2021	E-pay	Internal Revenue Service	28,267.18	
Paycheck	09/16/2021	24976	Employee Payroll	320.89	
Paycheck	09/16/2021	24977	Employee Payroll	3,461.38	
Paycheck	09/16/2021	24978	Employee Payroll	1,096.60	
Paycheck	09/16/2021	24979	Employee Payroll	867.63	
Paycheck	09/16/2021	24980	Employee Payroll	810.45	
Liability Check	09/16/2021	24981	United Steelworkers	456.30	
Liability Check	09/20/2021	EFT	AIG (VALIC)	11,993.99	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 September 2021

Type	Date	Num	Name	Credit	NOTES
Liability Check	09/21/2021	E-pay	EDD State of California	111.97	
Liability Check	09/21/2021	E-pay	Internal Revenue Service	697.38	
Paycheck	09/21/2021	24982	Employee Payroll	943.47	
Liability Check	09/22/2021		Payroll Direct Deposit	1,509.99	
Liability Check	09/24/2021	24983	CA Choice	31,483.87	
Liability Check	09/27/2021	EFT	Metlife - Group Benefits	673.95	
Liability Check	09/27/2021	24984	Delta Dental	2,915.50	
Liability Check	09/27/2021	24985	LegalShield	263.20	
Liability Check	09/27/2021	24986	MES Vision	589.90	
Liability Check	09/28/2021	E-pay	EDD State of California	5,109.91	
Liability Check	09/29/2021		Payroll Direct Deposit	63,572.49	
Liability Check	09/30/2021	EFT	AIG (VALIC)	10,490.49	
Liability Check	09/30/2021	E-pay	Internal Revenue Service	25,398.52	
Liability Check	09/30/2021	E-pay	EDD State of California	1,093.01	
Paycheck	09/30/2021	24987	Employee Payroll	609.06	
Paycheck	09/30/2021	24988	Employee Payroll	2,956.29	
Paycheck	09/30/2021	24989	Employee Payroll	808.86	
Liability Check	09/30/2021	24990	United Steelworkers	381.90	
<b>Total 101.012 - TCB-Payroll Account 2999</b>				<b>357,853.23</b>	
<b>101.015 - TCB - Keystone C 8641</b>					
Bill Pmt -Check	09/10/2021	EFT	Tri Counties Bank-EFT	7,442.07	
Bill Pmt -Check	09/10/2021	10252	Gilberto Arroyo-06	350.00	
Bill Pmt -Check	09/10/2021	10253	TID Turlock Irrigation District +06	487.79	
Bill Pmt -Check	09/22/2021	10254	City Of Patterson-H2O, sewer, garbage	113.20	
Bill Pmt -Check	09/22/2021	10255	Keystone Pacific Business Park Owner	3,435.00	
<b>Total 101.015 - TCB - Keystone C 8641</b>				<b>11,828.06</b>	
<b>Total 101.010 - Tri Counties Bank</b>				<b>602,766.93</b>	
<b>Total 101.000 - Cash and cash equivalents</b>				<b>602,766.93</b>	
<b>103.000 - Restricted Funds</b>					
<b>103.100 - TCB-USDA Debt Reserve 7237</b>					
Check	09/15/2021	eft	USDA Rural Development Loan-EFT	10,060.00	
<b>Total 103.100 - TCB-USDA Debt Reserve 7237</b>				<b>10,060.00</b>	
<b>Total 103.000 - Restricted Funds</b>				<b>10,060.00</b>	
<b>TOTAL</b>				<b>612,826.93</b>	
Less: Irregular Items					
Bounty Jobs				(15,750.00)	
National Demographics				(6,750.00)	
3rd Payroll				(125,000.00)	
				<u>(147,500.00)</u>	
<b>NET WARRANT ISSUED</b>				<b>465,326.93</b>	



**Del Puerto Health Care District**  
**Balance Sheet**  
As of October 31, 2021

	Oct 31, 21	Sep 30, 21	% Change	Oct 31, 20	% Change	NOTES
<b>ASSETS</b>						
Current Assets						
Total Checking/Savings	2,229,325	2,512,403	(11%)	2,502,571	(11%)	
Total Accounts Receivable	874,041	873,981		499,507	75%	
Total Other Current Assets	693,321	550,609	26%	670,120	3%	
<b>Total Current Assets</b>	<b>3,796,687</b>	<b>3,936,993</b>	<b>(4%)</b>	<b>3,672,198</b>	<b>3%</b>	
Fixed Assets						
Total 151.000 - Capital assets	5,321,326	5,114,035	4%	5,308,827	0%	
Total Fixed Assets	5,321,326	5,114,035	4%	5,308,827	0%	
<b>TOTAL ASSETS</b>	<b>9,118,013</b>	<b>9,051,028</b>	<b>1%</b>	<b>8,981,025</b>	<b>2%</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	475,395	456,429	4%	527,671	(10%)	
Total Long Term Liabilities	2,103,387	2,113,677	(0%)	2,247,322	(6%)	
Total Liabilities	2,578,782	2,570,106	0%	2,774,993	(7%)	
Equity						
350.000 - Unrestricted Assets	1,450,309	1,450,309		1,082,320	34%	
Total 360.000 - Assigned Fund Balance	2,250,961	2,250,961		2,292,357	(2%)	
Total 370.000 - Restricted Fund Balance	240,524	240,524		234,488	3%	
390.000 - Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
<b>Net Income</b>	<b>104,676</b>	<b>46,364</b>	<b>126%</b>	<b>104,104</b>	<b>1%</b>	<i>Overall result</i>
Total Equity	6,539,232	6,480,920	1%	6,206,031	5%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,118,014</b>	<b>9,051,026</b>	<b>1%</b>	<b>8,981,024</b>	<b>2%</b>	

	Oct 31, 21	Sep 30, 21
Month End Cash Balance	2,229,325	2,512,403
101.015 - TCB Keystone C 8641	(119,360)	(115,550)
103.100 - TCB USDA Debt Reserve 7237	(122,896)	(122,894)
370.010 - Mitigation Fees	(119,804)	(119,804)
360.030 - Asset Replacement Fund	(613,501)	(834,961)
AP & Payroll Liabilities	(355,535)	(334,829)
<b>UNENCUMBERED CASH</b>	<b>898,229</b>	<b>984,365</b>
Percent of Operating Reserve Goal	<b>63%</b>	<b>70%</b>
360.070 - Operating Reserve	1,416,000	1,416,000

**Del Puerto Health Care District**  
**YTD by Class**  
July through October 2021

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul - Oct 21	Budget	Budget	Jul - Oct 21	Budget	% of Budget	Jul - Oct 21	Budget	% of Budget	Jul - Oct 21	Budget	% of Budget	Jul - Oct 21	Budget	Budget	Jul - Oct 21	Budget	Budget
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue							3,574,846	2,964,130	121%	653,917	877,600	75%				4,228,763	3,841,730	110%
403.000 · Adjustments							#####	#####	123%	(558)	(40,000)	1%				(2,441,481)	#####	121%
405.000 · Bad Debt							(354,973)	(254,915)	139%	(25,762)	(6,667)	386%				(380,735)	(261,582)	146%
407.000 · Other Income				757	668	113%	38,067	667	5,710%	43,028	41,000	105%				81,852	42,335	193%
<b>Total Income</b>				<b>757</b>	<b>668</b>	<b>113%</b>	<b>817,017</b>	<b>723,914</b>	<b>113%</b>	<b>670,626</b>	<b>871,933</b>	<b>77%</b>				<b>1,488,400</b>	<b>1,596,515</b>	<b>93%</b>
Gross Profit				757	668	113%	817,017	723,914	113%	670,626	871,933	77%				1,488,400	1,596,515	93%
Expense																		
601.000 · Salaries & Wages				150,870	146,887	103%	459,208	412,610	111%	263,737	368,913	71%				873,815	928,410	94%
602.000 · Employee Benefits				41,518	44,457	93%	109,000	93,693	116%	74,712	109,983	68%				225,230	248,133	91%
603.000 · Professional Fees				15,396	13,667	113%	3,915	2,380	164%	211,985	143,050	148%				231,296	159,097	145%
604.000 · Purchased Services				3,869	3,785	102%	84,114	67,121	125%	67,172	67,013	100%				155,155	137,919	112%
605.000 · Supplies				2,635	2,127	124%	28,142	29,833	94%	30,741	27,383	112%				61,518	59,343	104%
606.000 · Utilities				2,641	2,617	101%	7,084	6,067	117%	14,356	14,133	102%				24,081	22,817	106%
607.000 · Rental and Lease				1,355	1,372	99%	126	127	100%	749	750	100%				2,230	2,249	99%
608.000 · Insurance Coverages				13,350	13,349	100%	59,594	59,594	100%	37,778	37,778	100%				110,722	110,721	100%
609.000 · Maintenance & Repairs				2,178	877	248%	29,025	19,833	146%	11,789	8,298	142%				42,992	29,008	148%
610.000 · Depreciation and Amortization				6,412	6,413	100%	50,416	50,400	100%	26,369	26,550	99%	16,040	15,866	101%	99,237	99,229	100%
611.000 · Other operating expenses				12,269	15,771	78%	45,248	54,464	83%	64,836	40,177	161%				122,353	110,412	111%
<b>Total Expense</b>				<b>252,491</b>	<b>251,320</b>	<b>100%</b>	<b>875,872</b>	<b>796,122</b>	<b>110%</b>	<b>804,223</b>	<b>844,028</b>	<b>95%</b>	<b>16,040</b>	<b>15,866</b>	<b>101%</b>	<b>1,948,626</b>	<b>1,907,336</b>	<b>102%</b>
Net Ordinary Income				(251,735)	#####	100%	(58,855)	(72,208)	82%	(133,597)	27,905	(479%)	(16,040)	(15,866)	101%	(460,227)	(310,821)	148%
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	470,360	461,733	####				80,076	80,233	100%							550,436	541,966	102%
702.000 · Impact Mitigation Fees	2,346	####														2,346		100%
703.000 · Investment Income				664	2,167	31%	0			0		100%				664	2,167	31%
704.000 · Interest Expense										(19,545)	(19,550)	100%	(9,983)	(9,818)	102%	(29,528)	(29,368)	101%
705.000 · Tenant Revenue										600	600	100%	44,174	43,568	101%	44,774	44,168	101%
710.000 · Misc Other Income										(36)		100%				(36)		100%
<b>Total Other Income</b>	<b>472,706</b>	<b>461,733</b>	<b>####</b>	<b>664</b>	<b>2,167</b>	<b>31%</b>	<b>80,076</b>	<b>80,233</b>	<b>100%</b>	<b>(18,981)</b>	<b>(18,950)</b>	<b>100%</b>	<b>34,191</b>	<b>33,750</b>	<b>101%</b>	<b>568,656</b>	<b>558,933</b>	<b>102%</b>
Other Expense																		
802.000 · Keystone District Expense													3,754	3,735	100%	3,754	3,735	101%
810.000 · Misc Other Expense																		
<b>Total Other Expense</b>													<b>3,754</b>	<b>3,735</b>	<b>100%</b>	<b>3,754</b>	<b>3,735</b>	<b>101%</b>
Net Other Income	472,706	461,733	####	664	2,167	31%	80,076	80,233	100%	(18,981)	(18,950)	100%	30,437	30,015	101%	564,902	555,198	102%
<b>Net Income</b>	<b>472,706</b>	<b>461,733</b>	<b>102%</b>	<b>(251,071)</b>	<b>#####</b>	<b>101%</b>	<b>21,221</b>	<b>8,026</b>	<b>264%</b>	<b>(152,578)</b>	<b>8,955</b>	<b>(1,704%)</b>	<b>14,398</b>	<b>14,149</b>	<b>102%</b>	<b>104,676</b>	<b>244,377</b>	<b>43%</b>

**Del Puerto Health Care District  
 Warrants by Bank Account**

October 2021

Type	Date	Num	Name	Credit	Notes
<b>101.000 - Cash and cash equivalents</b>					
<b>101.010 - Tri Counties Bank</b>					
<b>101.011 - TCB-Operating Checking 1739</b>					
Check	10/15/2021	eft	USDA Rural Development Loan-EFT	10,060.00	
Bill Pmt -Check	10/01/2021	EFT	U.S. Bank Equipment Finance - EFT	126.27	
Bill Pmt -Check	10/12/2021	EFT	Umpqua Bank	2,176.45	
Bill Pmt -Check	10/21/2021	EFT	Athena Health, Inc.	15,794.97	
Bill Pmt -Check	10/22/2021	EFT	City Of Patterson-H2O, sewer, garbag	583.73	
Bill Pmt -Check	10/13/2021	EFT	FP Mailing Solutions	300.00	
Bill Pmt -Check	10/25/2021	WIRE	Life Line	191,980.00	<i>New Ambulance</i>
Bill Pmt -Check	10/25/2021	Wire Fee	Tri Counties Bank-EFT	30.00	
Bill Pmt -Check	10/01/2021	30494	Airgas USA, LLC	413.23	
Bill Pmt -Check	10/01/2021	30495	Amazon	252.38	
Bill Pmt -Check	10/01/2021	30496	Bound Tree Medical LLC	2,251.04	
Bill Pmt -Check	10/01/2021	30497	Cole Huber (Cota Cole)	1,720.00	
Bill Pmt -Check	10/01/2021	30498	DHCS GEMT-QAF	32,250.30	<i>2021 Qtr 1 &amp; 2</i>
Bill Pmt -Check	10/01/2021	30499	FP Mailing Solutions	61.33	
Bill Pmt -Check	10/01/2021	30500	Life-Assist	1,348.42	
Bill Pmt -Check	10/01/2021	30501	Life Line	217.24	
Bill Pmt -Check	10/01/2021	30502	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	10/01/2021	30503	Mission Linen Supply	470.56	
Bill Pmt -Check	10/01/2021	30504	Motorola Solutions, Inc.	8,148.77	<i>New Ambulance</i>
Bill Pmt -Check	10/01/2021	30505	Patterson Police Services	200.00	
Bill Pmt -Check	10/01/2021	30506	PG&E	63.72	
Bill Pmt -Check	10/01/2021	30507	Sanofi Pasteur, Inc	1,698.63	
Bill Pmt -Check	10/01/2021	30508	Stericycle	716.63	
Bill Pmt -Check	10/01/2021	30509	Stryker Sales Corporation	766.45	
Bill Pmt -Check	10/01/2021	30510	TSI Transworld Systems Inc	36.00	
Bill Pmt -Check	10/01/2021	30511	Verizon Wireless	444.65	
Bill Pmt -Check	10/04/2021	30512	David's Mobile Notary	35.00	
Bill Pmt -Check	10/12/2021	30513	Airgas USA, LLC	127.83	
Bill Pmt -Check	10/12/2021	30514	AMR-American Medical Response	8,412.55	
Bill Pmt -Check	10/12/2021	30515	AMS Software Inc.	181.00	
Bill Pmt -Check	10/12/2021	30516	Beta Healthcare - Workers Comp	4,504.00	
Bill Pmt -Check	10/12/2021	30517	BICSEC Security, Inc	25.00	
Bill Pmt -Check	10/12/2021	30518	Bound Tree Medical LLC	616.10	
Bill Pmt -Check	10/12/2021	30519	CA Occupational Physicians	3,871.00	
Bill Pmt -Check	10/12/2021	30520	Comcast - Other	99.37	
Bill Pmt -Check	10/12/2021	30521	Crescent Work & Outdoor #1	749.71	
Bill Pmt -Check	10/12/2021	30522	Data Path, Inc	4,906.31	
Bill Pmt -Check	10/12/2021	30523	Frontier-3755	214.37	
Bill Pmt -Check	10/12/2021	30524	Frontier - HC 8639	214.99	
Bill Pmt -Check	10/12/2021	30525	Graphic Print Stop	146.17	
Bill Pmt -Check	10/12/2021	30526	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	10/12/2021	30527	Language Line	100.00	
Bill Pmt -Check	10/12/2021	30528	Life-Assist	1,309.26	
Bill Pmt -Check	10/12/2021	30529	McAuley Ford	1,491.67	
Bill Pmt -Check	10/12/2021	30530	McKesson Medical Surgical Inc.	1,183.65	
Bill Pmt -Check	10/12/2021	30531	MedStatix, Inc	120.00	
Bill Pmt -Check	10/12/2021	30532	MedTech Billing Services, Inc	7,350.00	
Bill Pmt -Check	10/12/2021	30533	Mission Linen Supply	478.40	
Bill Pmt -Check	10/12/2021	30534	O'Reilly Auto Parts	68.99	
Bill Pmt -Check	10/12/2021	30535	Pacific Records Management	366.99	

## Del Puerto Health Care District Warrants by Bank Account

October 2021

Type	Date	Num	Name	Credit	Notes
Bill Pmt -Check	10/12/2021	30536	Patterson Irrigator	30.00	
Bill Pmt -Check	10/12/2021	30537	Paul Oil Co., Inc.	2,867.24	
Bill Pmt -Check	10/12/2021	30538	Physicians Service Bureau	269.92	
Bill Pmt -Check	10/12/2021	30539	Sanofi Pasteur, Inc	1,313.53	
Bill Pmt -Check	10/12/2021	30540	Solutions Group	112.01	
Bill Pmt -Check	10/12/2021	30541	Staples Advantage	257.52	
Bill Pmt -Check	10/12/2021	30542	Streamline/Digital Deployment	260.00	
Bill Pmt -Check	10/12/2021	30543	Terminix	63.00	
Bill Pmt -Check	10/12/2021	30544	TID Turlock Irrigation District +06	1,582.28	
Bill Pmt -Check	10/12/2021	30545	Westside Landscape & Concrete	682.50	
Bill Pmt -Check	10/12/2021	30546	Workbench True Value Hdwe.	21.23	
Bill Pmt -Check	10/13/2021	30547	MD - Okpara, Susan	4,221.54	
Bill Pmt -Check	10/13/2021	30548	MD - Okpara, Susan	5,059.04	
Check	10/18/2021	30549	REFUNDS - Health Center/Athena:HC	210.74	
Check	10/18/2021	30550	REFUNDS - Health Center/Athena:HC	90.00	
Check	10/18/2021	30551	REFUNDS - Health Center/Athena:HC	7.55	
Check	10/18/2021	30552	REFUNDS - Health Center/Athena:HC	1.00	
Check	10/18/2021	30553	REFUNDS - Health Center/Athena:HC	11.00	
Check	10/18/2021	30554	REFUND - Ambulance:REFUND - Noi	200.25	
Check	10/18/2021	30555	REFUND - Ambulance:REFUND - Ant	VOID	
Check	10/18/2021	30556	REFUND - Ambulance:REFUND - Ant	VOID	
Check	10/21/2021	30557	Wakefield	68.08	
Bill Pmt -Check	10/22/2021	30558	A West Side Self Storage	228.60	
Bill Pmt -Check	10/22/2021	30559	Airgas USA, LLC	217.61	
Bill Pmt -Check	10/22/2021	30560	AMS Software Inc.	VOID	
Bill Pmt -Check	10/22/2021	30561	Beta Healthcare Group	16,560.91	
Bill Pmt -Check	10/22/2021	30562	Bound Tree Medical LLC	596.78	
Bill Pmt -Check	10/22/2021	30563	City Of Patterson-H2O, sewer, garbac	480.50	
Bill Pmt -Check	10/22/2021	30564	Comcast - Other	192.41	
Bill Pmt -Check	10/22/2021	30565	Comcast Business Voice Edge	2,046.57	
Bill Pmt -Check	10/22/2021	30566	DeHart Plumbing Heating & Air Inc	838.00	
Bill Pmt -Check	10/22/2021	30567	HansonBridgett	2,500.00	
Bill Pmt -Check	10/22/2021	30568	Jorgensen & Co.	246.49	
Bill Pmt -Check	10/22/2021	30569	Life-Assist	33.62	
Bill Pmt -Check	10/22/2021	30570	McKesson Medical Surgical Inc.	2,519.55	
Bill Pmt -Check	10/22/2021	30571	MD - Okpara, Susan	4,309.04	
Bill Pmt -Check	10/22/2021	30572	Mission Linen Supply	478.40	
Bill Pmt -Check	10/22/2021	30573	Patterson Tire	717.54	
Bill Pmt -Check	10/22/2021	30574	Paul Oil Co., Inc.	3,630.10	
Bill Pmt -Check	10/22/2021	30575	Stan Med Soc / CA Medical	610.00	
Bill Pmt -Check	10/22/2021	30576	Staples Advantage	41.22	
Bill Pmt -Check	10/22/2021	30577	Welch Allyn	588.00	
Bill Pmt -Check	10/22/2021	30578	West Side Index	35.00	
Bill Pmt -Check	10/22/2021	30579	West Side Storage Baldwin	187.20	
Bill Pmt -Check	10/22/2021	30580	Zoll	1,058.70	
Bill Pmt -Check	10/22/2021	30581	Beta Healthcare - Workers Comp	5,830.00	
Bill Pmt -Check	10/25/2021	30582	Life Line	21,331.00	New Ambulance
<b>Total 101.011 - TCB-Operating Checking 1739</b>				<b>430,767.13</b>	
<b>101.012 - TCB-Payroll Account 2999</b>					
Liability Check	10/13/2021		Payroll Direct Deposit	59,115.66	
Liability Check	10/27/2021		Payroll Direct Deposit	62,645.16	
Liability Check	10/14/2021	EFT	AIG (VALIC)	9,839.27	
Liability Check	10/28/2021	EFT	AIG (VALIC)	9,942.52	



**Del Puerto Health Care District  
 Warrants by Bank Account**

October 2021

Type	Date	Num	Name	Credit	Notes
Liability Check	10/29/2021	EFT	Metlife - Group Benefits	745.35	
Liability Check	10/14/2021	E-pay	EDD State of California	4,680.76	
Liability Check	10/14/2021	E-pay	Internal Revenue Service	23,804.56	
Liability Check	10/28/2021	E-pay	EDD State of California	4,604.63	
Liability Check	10/28/2021	E-pay	Internal Revenue Service	24,004.64	
Paycheck	10/14/2021	24991	Employee Payroll	1,589.80	
Paycheck	10/14/2021	24992	Employee Payroll	489.21	
Paycheck	10/14/2021	24993	Employee Payroll	2,183.97	
Paycheck	10/14/2021	24994	Employee Payroll	867.65	
Liability Check	10/14/2021	24995	United Steelworkers	367.36	
Liability Check	10/14/2021	24996	AFLAC	1,537.12	
Paycheck	10/28/2021	24997	Employee Payroll	1,057.26	
Paycheck	10/28/2021	24998	Employee Payroll	2,072.61	
Paycheck	10/28/2021	24999	Employee Payroll	854.27	
Liability Check	10/28/2021	25000	United Steelworkers	401.44	
Liability Check	10/29/2021	25001	CA Choice	34,994.05	
Liability Check	10/29/2021	25002	Delta Dental	3,153.61	
Liability Check	10/29/2021	25003	LegalShield	263.20	
Liability Check	10/29/2021	25004	MES Vision	541.79	
<b>Total 101.012 - TCB-Payroll Account 2999</b>				<b>249,755.89</b>	
<b>101.015 - TCB - Keystone C 8641</b>					
Bill Pmt -Check	10/12/2021	EFT	Tri Counties Bank-EFT	7,442.07	
Bill Pmt -Check	10/12/2021	10256	Gilberto Arroyo-06	355.00	
Bill Pmt -Check	10/12/2021	10257	TID Turlock Irrigation District +06	431.59	
Bill Pmt -Check	10/21/2021	10258	City Of Patterson-H2O, sewer, garbag	135.16	
Bill Pmt -Check	10/21/2021	10259	DeHart Plumbing Heating & Air Inc	660.00	
<b>Total 101.015 - TCB - Keystone C 8641</b>				<b>9,023.82</b>	
<b>Total 101.010 - Tri Counties Bank</b>				<b>689,546.84</b>	
<b>Total 101.000 - Cash and cash equivalents</b>				<b>689,546.84</b>	
<b>103.000 - Restricted Funds</b>					
<b>103.100 - TCB-USDA Debt Reserve 7237</b>					
Check	10/15/2021	eft	USDA Rural Development Loan-EFT	10,060.00	
<b>Total 103.100 - TCB-USDA Debt Reserve 7237</b>				<b>10,060.00</b>	
<b>Total 103.000 - Restricted Funds</b>				<b>10,060.00</b>	
<b>TOTAL</b>				<b>699,606.84</b>	
Less: Irregular Items					
New Ambulance				221,459.77	
GEMT QAF (2 Qtrs)				32,250.30	
				<b>253,710.07</b>	
<b>NET October Warrants Issued</b>				<b>445,896.77</b>	



**Del Puerto Health Care District**  
**Balance Sheet**  
As of November 30, 2021

	Nov 30, 21	Oct 31, 21	Change	Nov 30, 20	% Change	NOTES
<b>ASSETS</b>						
Current Assets						
Total Checking/Savings	2,269,483	2,229,325	2%	2,268,682		
Total Accounts Receivable	967,439	778,657	24%	601,633	61%	
Total Other Current Assets	825,692	693,321	19%	809,151	2%	
<b>Total Current Assets</b>	<b>4,062,614</b>	<b>3,701,303</b>	<b>10%</b>	<b>3,679,466</b>	<b>10%</b>	
Fixed Assets						
Total 151.000 · Capital assets	5,296,707	5,321,051	(0%)	5,286,457	0%	
Total Fixed Assets	5,296,707	5,321,051	(0%)	5,286,457	0%	
<b>TOTAL ASSETS</b>	<b>9,359,321</b>	<b>9,022,354</b>	<b>4%</b>	<b>8,965,923</b>	<b>4%</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	539,715	475,263	14%	521,177	4%	
Total Long Term Liabilities	2,093,497	2,103,387	(0%)	2,237,647	(6%)	
<b>Total Liabilities</b>	<b>2,633,212</b>	<b>2,578,650</b>	<b>2%</b>	<b>2,758,824</b>	<b>(5%)</b>	
Equity						
350.000 · Unrestricted Assets	1,593,408	1,354,925	18%	1,082,320	47%	
Total 360.000 · Assigned Fund Balance	2,010,132	2,250,961	(11%)	2,292,357	(12%)	
Total 370.000 · Restricted Fund Balance	242,870	240,524	1%	234,488	4%	
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	386,937	104,533	270%	105,172	268%	YTD result
Total Equity	6,726,109	6,443,705	4%	6,207,099	8%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,359,321</b>	<b>9,022,355</b>	<b>4%</b>	<b>8,965,923</b>	<b>4%</b>	

	Nov 30, 21	Oct 31, 21
Month End Cash Balance	2,269,483	2,229,325
101.015 - TCB Keystone C 8641	(120,882)	(119,360)
103.100 - TCB USDA Debt Reserve 7237	(122,898)	(122,896)
370.010 - Mitigation Fees	(122,150)	(119,804)
360.030 - Asset Replacement Fund	(594,132)	(613,501)
AP & Payroll Liabilities	(419,701)	(355,386)
<b>UNENCUMBERED CASH</b>	<b>889,720</b>	<b>898,378</b>
Percent of Operating Reserve Goal	<b>63%</b>	<b>63%</b>
360.070 - Operating Reserve	1,416,000	1,416,001

**Del Puerto Health Care District**  
**YTD by Class**  
July through November 2021

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul - Nov 21	Budget	% of Budget	Jul - Nov 21	Budget	% of Budget	Jul - Nov 21	Budget	% of Budget	Jul - Nov 21	Budget	% of Budget	Jul - Nov 21	Budget	% of Budget	Jul - Nov 21	Budget	% of Budget
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue							4,342,839	3,705,163	117%	809,487	1,097,000	74%				5,152,326	4,802,163	107%
403.000 · Adjustments							(2,951,057)	(2,482,459)	119%	(558)	(50,000)	1%				(2,951,615)	(2,532,459)	117%
405.000 · Bad Debt							(433,781)	(318,644)	136%	59,549	(8,333)	(715%)				(374,232)	(326,977)	114%
407.000 · Other Income				1,548	835	185%	38,112	833	4,575%	275,131	51,250	537%				314,791	52,918	595%
<b>Total Income</b>				<b>1,548</b>	<b>835</b>	<b>185%</b>	<b>996,113</b>	<b>904,893</b>	<b>110%</b>	<b>1,143,609</b>	<b>1,089,917</b>	<b>105%</b>				<b>2,141,270</b>	<b>1,995,645</b>	<b>107%</b>
Gross Profit				1,548	835	185%	996,113	904,893	110%	1,143,609	1,089,917	105%				2,141,270	1,995,645	107%
Expense																		
601.000 · Salaries & Wages				191,334	183,608	104%	556,613	515,763	108%	342,214	461,141	74%				1,090,161	1,160,512	94%
602.000 · Employee Benefits				50,468	55,571	91%	133,497	117,116	114%	99,251	137,479	72%				283,216	310,166	91%
603.000 · Professional Fees				17,396	37,083	47%	4,445	3,975	112%	268,605	177,967	151%				290,446	219,025	133%
604.000 · Purchased Services				4,803	4,731	102%	100,659	83,901	120%	84,037	83,767	100%				189,499	172,399	110%
605.000 · Supplies				3,814	2,658	143%	39,064	37,292	105%	42,335	34,229	124%				85,213	74,179	115%
606.000 · Utilities				3,264	3,271	100%	8,683	7,583	115%	17,825	17,667	101%				29,772	28,521	104%
607.000 · Rental and Lease				1,678	1,715	98%	158	158	100%	936	938	100%				2,772	2,811	99%
608.000 · Insurance Coverages				16,687	16,686	100%	74,492	74,492	100%	47,222	47,222	100%				138,401	138,400	100%
609.000 · Maintenance & Repairs				2,324	1,096	212%	36,593	24,792	148%	17,986	10,373	173%				56,903	36,261	157%
610.000 · Depreciation and Amortization				8,028	7,977	101%	63,126	62,676	101%	33,017	33,050	100%	20,082	19,832	101%	124,253	123,535	101%
611.000 · Other operating expenses				12,648	19,698	64%	74,756	80,081	93%	81,796	49,950	164%				169,200	149,729	113%
<b>Total Expense</b>				<b>312,444</b>	<b>334,094</b>	<b>94%</b>	<b>1,092,086</b>	<b>1,007,829</b>	<b>108%</b>	<b>1,035,224</b>	<b>1,053,783</b>	<b>98%</b>	<b>20,082</b>	<b>19,832</b>	<b>101%</b>	<b>2,459,836</b>	<b>2,415,538</b>	<b>102%</b>
Net Ordinary Income				(310,896)	(333,259)	93%	(95,973)	(102,936)	93%	108,385	36,134	300%	(20,082)	(19,832)	101%	(318,566)	(419,893)	76%
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	587,950	577,167	102%				100,095	100,292	100%							688,045	677,459	102%
702.000 · Impact Mitigation Fees	2,346		100%													2,346		100%
703.000 · Investment Income				1,042	2,708	38%	0			0	0%				1,042	2,708	38%	
704.000 · Interest Expense										(24,666)	(24,475)	101%	(12,474)	(12,228)	102%	(37,140)	(36,703)	101%
705.000 · Tenant Revenue										600	600	100%	55,465	54,460	102%	56,065	55,060	102%
710.000 · Misc Other Income										(36)		100%				(36)		100%
<b>Total Other Income</b>	<b>590,296</b>	<b>577,167</b>	<b>102%</b>	<b>1,042</b>	<b>2,708</b>	<b>38%</b>	<b>100,095</b>	<b>100,292</b>	<b>100%</b>	<b>(24,102)</b>	<b>(23,875)</b>	<b>101%</b>	<b>42,991</b>	<b>42,232</b>	<b>102%</b>	<b>710,322</b>	<b>698,524</b>	<b>102%</b>
Other Expense																		
802.000 · Keystone District Expense													4,817	4,669	103%	4,817	4,669	103%
810.000 · Misc Other Expense																		
<b>Total Other Expense</b>													<b>4,817</b>	<b>4,669</b>	<b>103%</b>	<b>4,817</b>	<b>4,669</b>	<b>103%</b>
Net Other Income	590,296	577,167	102%	1,042	2,708	38%	100,095	100,292	100%	(24,102)	(23,875)	101%	38,174	37,563	102%	705,505	693,855	102%
<b>Net Income</b>	<b>590,296</b>	<b>577,167</b>	<b>102%</b>	<b>(309,854)</b>	<b>(330,551)</b>	<b>94%</b>	<b>4,122</b>	<b>(2,644)</b>	<b>(156%)</b>	<b>84,283</b>	<b>12,259</b>	<b>688%</b>	<b>18,092</b>	<b>17,731</b>	<b>102%</b>	<b>386,939</b>	<b>273,962</b>	<b>141%</b>

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 November 2021

Type	Date	Num	Name	Credit
<b>101.000 - Cash and cash equivalents</b>				
<b>101.010 - Tri Counties Bank</b>				
<b>101.011 - TCB-Operating Checking 1739</b>				
Check	11/15/2021	eft	USDA Rural Development Loan-EFT	10,060.00
Bill Pmt -Check	11/09/2021	EFT	U.S. Bank Equipment Finance - EFT	126.27
Bill Pmt -Check	11/09/2021	EFT	Umpqua Bank	2,673.32
Bill Pmt -Check	11/17/2021	EFT	City Of Patterson-H2O, sewer, garbage	507.89
Bill Pmt -Check	11/26/2021	EFT	Athena Health, Inc.	9,067.32
Bill Pmt -Check	11/01/2021	30583	Cradlepoint	252.00
Bill Pmt -Check	11/01/2021	30584	HansonBridgett	VOID
Bill Pmt -Check	11/01/2021	30585	MD - Rodriguez, Jose	35,333.33
Bill Pmt -Check	11/01/2021	30586	PG&E	83.67
Bill Pmt -Check	11/01/2021	30587	SEMSA Sierra Medical Services Allianc	9,996.94
Bill Pmt -Check	11/01/2021	30588	Staples Advantage	504.31
Bill Pmt -Check	11/01/2021	30589	Terminix	196.00
Bill Pmt -Check	11/01/2021	30590	Verizon Wireless	444.54
Bill Pmt -Check	11/01/2021	30591	Zoll	649.70
Bill Pmt -Check	11/04/2021	30592	IBM	350.00
Check	11/09/2021	30593	REFUND - Ambulance:REFUND - Olgu	300.00
Check	11/09/2021	30594	REFUND - Ambulance:REFUND - EMI.	501.19
Check	11/09/2021	30595	REFUND - Ambulance:REFUND - Sutt	274.38
Check	11/09/2021	30596	REFUND - Ambulance:REFUND - EMI.	3,015.38
Bill Pmt -Check	11/09/2021	30597	AA Guaranteed Electric	785.00
Bill Pmt -Check	11/09/2021	30598	ADT / Protection One	251.11
Bill Pmt -Check	11/09/2021	30599	Airgas USA, LLC	87.11
Bill Pmt -Check	11/09/2021	30600	AMS Software Inc.	181.00
Bill Pmt -Check	11/09/2021	30601	BICSEC Security, Inc	25.00
Bill Pmt -Check	11/09/2021	30602	Bound Tree Medical LLC	486.32
Bill Pmt -Check	11/09/2021	30603	Comcast - Other	100.38
Bill Pmt -Check	11/09/2021	30604	Crescent Work & Outdoor #1	70.12
Bill Pmt -Check	11/09/2021	30605	Data Path, Inc	4,906.31
Bill Pmt -Check	11/09/2021	30606	GreenWorks Janitorial Services	4,145.00
Bill Pmt -Check	11/09/2021	30607	Language Line	331.36
Bill Pmt -Check	11/09/2021	30608	Life-Assist	3,173.28
Bill Pmt -Check	11/09/2021	30609	McCafferty, John (Sm Engine Mech)	446.98
Bill Pmt -Check	11/09/2021	30610	McKesson Medical Surgical Inc.	2,833.08
Bill Pmt -Check	11/09/2021	30611	MedTech Billing Services, Inc	8,010.85
Bill Pmt -Check	11/09/2021	30612	MO-CAL Office Solutions	110.07
Bill Pmt -Check	11/09/2021	30613	O'Reilly Auto Parts	18.32
Bill Pmt -Check	11/09/2021	30614	Pacific Records Management	218.12
Bill Pmt -Check	11/09/2021	30615	Pakosz, Chantale - REIMB	210.36
Bill Pmt -Check	11/09/2021	30616	Patterson Irrigator	30.00
Bill Pmt -Check	11/09/2021	30617	Paul Oil Co., Inc.	3,440.94
Bill Pmt -Check	11/09/2021	30618	Physicians Service Bureau	246.50
Bill Pmt -Check	11/09/2021	30619	Sanofi Pasteur, Inc	2,488.21
Bill Pmt -Check	11/09/2021	30620	Stanislaus Co. Tax Collector	2,627.74
Bill Pmt -Check	11/09/2021	30621	Staples Advantage	74.41
Bill Pmt -Check	11/09/2021	30622	Stericycle	716.63
Bill Pmt -Check	11/09/2021	30623	Streamline/Digital Deployment	250.00

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 November 2021

Type	Date	Num	Name	Credit
Bill Pmt -Check	11/09/2021	30624	TID Turlock Irrigation District +06	1,219.12
Bill Pmt -Check	11/09/2021	30625	Westside Landscape & Concrete	292.50
Bill Pmt -Check	11/09/2021	30626	MD - Okpara, Susan	4,159.04
Bill Pmt -Check	11/09/2021	30627	MD - Okpara, Susan	5,059.04
Bill Pmt -Check	11/17/2021	30628	A West Side Self Storage	244.20
Bill Pmt -Check	11/17/2021	30629	Airgas USA, LLC	266.99
Bill Pmt -Check	11/17/2021	30630	Allways Towing, LLC	200.00
Bill Pmt -Check	11/17/2021	30631	AMR-American Medical Response	8,737.15
Bill Pmt -Check	11/17/2021	30632	Beta Healthcare - Workers Comp	5,830.00
Bill Pmt -Check	11/17/2021	30633	Beta Healthcare Group	16,560.91
Bill Pmt -Check	11/17/2021	30634	Bound Tree Medical LLC	451.78
Bill Pmt -Check	11/17/2021	30635	City Of Patterson-H2O, sewer, garbage	468.07
Bill Pmt -Check	11/17/2021	30636	Cole Huber (Cota Cole)	860.00
Bill Pmt -Check	11/17/2021	30637	Comcast - Other	192.41
Bill Pmt -Check	11/17/2021	30638	Comcast Business Voice Edge	2,046.57
Bill Pmt -Check	11/17/2021	30639	DeliverHealth	779.00
Bill Pmt -Check	11/17/2021	30640	ELLKAY Healthcare Connectivity	1,536.00
Bill Pmt -Check	11/17/2021	30641	Frontier-3755	214.37
Bill Pmt -Check	11/17/2021	30642	Frontier - HC 8639	215.05
Bill Pmt -Check	11/17/2021	30643	HansonBridgett	4,180.00
Bill Pmt -Check	11/17/2021	30644	Life-Assist	693.58
Bill Pmt -Check	11/17/2021	30645	Life Line	1,102.93
Bill Pmt -Check	11/17/2021	30646	McKesson Medical Surgical Inc.	1,297.06
Bill Pmt -Check	11/17/2021	30647	MedStatix, Inc	120.00
Bill Pmt -Check	11/17/2021	30648	Mission Linen Supply	719.70
Bill Pmt -Check	11/17/2021	30649	Patterson Education Foundation	100.00
Bill Pmt -Check	11/17/2021	30650	Patterson Tire	66.52
Bill Pmt -Check	11/17/2021	30651	ReadyRefresh by Nestle	30.73
Bill Pmt -Check	11/17/2021	30652	Solutions Group	1,176.25
Bill Pmt -Check	11/17/2021	30653	Staples Advantage	25.83
Bill Pmt -Check	11/17/2021	30654	West Side Storage Baldwin	193.50
Bill Pmt -Check	11/22/2021	30655	MD - Okpara, Susan	4,309.04
Bill Pmt -Check	11/22/2021	30656	MD - Okpara, Susan	4,159.04
<b>Total 101.011 - TCB-Operating Checking 1739</b>				<b>178,106.82</b>
<b>101.012 - TCB-Payroll Account 2999</b>				
Liability Check	11/09/2021		Payroll Direct Deposit	59,195.92
Liability Check	11/23/2021		Payroll Direct Deposit	60,733.52
Liability Check	11/10/2021	EFT	AIG (VALIC)	10,477.92
Liability Check	11/24/2021	EFT	AIG (VALIC)	8,943.63
Liability Check	11/11/2021	E-pay	EDD State of California	4,590.78
Liability Check	11/08/2021	E-pay	Internal Revenue Service	23,575.66
Liability Check	11/24/2021	E-pay	EDD State of California	4,864.55
Liability Check	11/24/2021	E-pay	Internal Revenue Service	24,053.48
Paycheck	11/10/2021	25005	Employee Payroll	725.72
Paycheck	11/10/2021	25006	Employee Payroll	3,071.44
Paycheck	11/10/2021	25007	Employee Payroll	628.48
Paycheck	11/10/2021	25008	Employee Payroll	756.93
Paycheck	11/10/2021	25009	Employee Payroll	932.47
Liability Check	11/09/2021	25010	AFLAC	1,595.36

**Del Puerto Health Care District  
 Warrants by Bank Account  
 November 2021**

Type	Date	Num	Name	Credit
Liability Check	11/10/2021	25011	United Steelworkers	366.07
Paycheck	11/24/2021	25012	Employee Payroll	181.28
Paycheck	11/24/2021	25013	Employee Payroll	2,225.91
Paycheck	11/24/2021	25014	Employee Payroll	600.37
Paycheck	11/24/2021	25015	Employee Payroll	914.82
Paycheck	11/24/2021	25016	Employee Payroll	1,262.79
Liability Check	11/24/2021	25017	United Steelworkers	372.88
Liability Check	11/24/2021	25018	Franchise Tax Board	569.80
Liability Check	11/24/2021	25019	CA Choice	36,088.00
Liability Check	11/24/2021	25020	LegalShield	263.20
Liability Check	11/24/2021	25021	Principal Life Insurance Co	4,938.36
Liability Check	11/30/2021	25022	AFLAC	1,595.36
<b>Total 101.012 - TCB-Payroll Account 2999</b>				<b>253,524.70</b>
<b>101.015 - TCB - Keystone C 8641</b>				
Bill Pmt -Check	11/09/2021	EFT	Tri Counties Bank-EFT	7,442.07
Bill Pmt -Check	11/09/2021	10260	DeHart Plumbing Heating & Air Inc	434.00
Bill Pmt -Check	11/09/2021	10261	Stanislaus Co. Tax Collector	2,997.73
Bill Pmt -Check	11/09/2021	10262	TID Turlock Irrigation District +06	314.75
Bill Pmt -Check	11/17/2021	10263	City Of Patterson-H2O, sewer, garbage	145.16
Bill Pmt -Check	11/17/2021	10264	Gilberto Arroyo-06	425.00
<b>Total 101.015 - TCB - Keystone C 8641</b>				<b>11,758.71</b>
<b>Total 101.010 - Tri Counties Bank</b>				<b>443,390.23</b>
<b>Total 101.000 - Cash and cash equivalents</b>				<b>443,390.23</b>
<b>103.000 - Restricted Funds</b>				
<b>103.100 - TCB-USDA Debt Reserve 7237</b>				
Check	11/15/2021	eft	USDA Rural Development Loan-EFT	10,060.00
<b>Total 103.100 - TCB-USDA Debt Reserve 7237</b>				<b>10,060.00</b>
<b>Total 103.000 - Restricted Funds</b>				<b>10,060.00</b>
<b>TOTAL</b>				<b>453,450.23</b>





**Del Puerto Health Care District**  
**Balance Sheet**  
As of December 31, 2021

	Dec 31, 21	Nov 30, 21	% Change	Dec 31, 20	% Change	NOTES
<b>ASSETS</b>						
Current Assets						
Total Checking/Savings	2,483,304	2,269,485	9%	2,189,543	13%	
Total Accounts Receivable	776,174	967,650	(20%)	545,672	42%	
Total Other Current Assets	953,273	825,702	15%	939,818	1%	
<b>Total Current Assets</b>	<b>4,212,751</b>	<b>4,062,837</b>	<b>4%</b>	<b>3,675,033</b>	<b>15%</b>	
Fixed Assets						
Total 151.000 - Capital assets	5,277,610	5,296,707	(0%)	5,273,527	0%	
Total Fixed Assets	5,277,610	5,296,707	(0%)	5,273,527	0%	
<b>TOTAL ASSETS</b>	<b>9,490,361</b>	<b>9,359,544</b>	<b>1%</b>	<b>8,948,560</b>	<b>6%</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	532,848	540,029	(1%)	527,428	1%	
Total Long Term Liabilities	2,082,943	2,093,301	(0%)	2,227,686	(6%)	
<b>Total Liabilities</b>	<b>2,615,791</b>	<b>2,633,330</b>	<b>(1%)</b>	<b>2,755,114</b>	<b>(5%)</b>	
Equity						
350.000 - Unrestricted Assets	1,593,408	1,593,408		1,082,320	47%	
Total 360.000 - Assigned Fund Balance	2,010,132	2,010,132		2,292,357	(12%)	
Total 370.000 - Restricted Fund Balance	242,870	242,870		234,488	4%	
390.000 - Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	535,396	387,043	38%	91,522	485%	6 MOS result with Covid Stimulus
Total Equity	6,874,568	6,726,215	2%	6,193,449	11%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,490,359</b>	<b>9,359,545</b>	<b>1%</b>	<b>8,948,563</b>	<b>6%</b>	

	Jan 06, 22	Nov 30, 21
Month End Cash Balance	3,480,213	2,269,485
101.015 - TCB Keystone C 8641	(125,200)	(120,882)
103.100 - TCB USDA Debt Reserve 7237	(122,900)	(122,898)
370.010 - Mitigation Fees	(122,150)	(122,150)
360.030 - Asset Replacement Fund	(594,132)	(594,132)
AP & Payroll Liabilities	(418,733)	(419,804)
<b>UNENCUMBERED CASH</b>	<b>2,097,098</b>	<b>889,619</b>
Percent of Operating Reserve Goal	<b>148%</b>	<b>63%</b>
360.070 - Operating Reserve	1,416,000	1,416,001

Del Puerto Health Care District  
YTD by Class  
July through December 2021

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul - Dec 21	% of Budget	% of Budget	Jul - Dec 21	% of Budget	% of Budget	Jul - Dec 21	% of Budget	% of Budget	Jul - Dec 21	% of Budget	% of Budget	Jul - Dec 21	% of Budget	% of Budget	Jul - Dec 21	% of Budget	% of Budget
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue							5,145,642	4,446,195	116%	966,215	1,316,400	73%				6,111,857	5,762,595	106%
403.000 · Adjustments							(3,528,307)	(2,978,951)	118%	(558)	(60,000)	1%				(3,528,865)	(3,038,951)	116%
405.000 · Bad Debt							(452,377)	(382,373)	118%	74,141	(10,000)	(741%)				(378,236)	(392,373)	96%
407.000 · Other Income				1,548	1,002	154%	38,142	1,000	3,814%	413,824	61,500	673%				453,514	63,502	714%
Total Income				1,548	1,002	154%	1,203,100	1,085,871	111%	1,453,622	1,307,900	111%				2,658,270	2,394,773	111%
Gross Profit				1,548	1,002	154%	1,203,100	1,085,871	111%	1,453,622	1,307,900	111%				2,658,270	2,394,773	111%
Expense																		
601.000 · Salaries & Wages				228,106	220,330	104%	668,994	618,916	108%	429,141	553,370	78%				1,326,241	1,392,616	95%
602.000 · Employee Benefits				61,229	66,685	92%	163,715	140,540	116%	127,674	164,974	77%				352,618	372,199	95%
603.000 · Professional Fees				17,396	40,500	43%	4,975	4,570	109%	334,463	213,885	156%				356,834	258,955	138%
604.000 · Purchased Services				5,805	5,678	102%	118,699	100,681	118%	102,123	100,520	102%				226,627	206,879	110%
605.000 · Supplies				4,000	3,190	125%	47,108	44,750	105%	47,944	41,075	117%				99,052	89,015	111%
606.000 · Utilities				3,922	3,925	100%	10,235	9,100	112%	21,681	21,200	102%				35,838	34,225	105%
607.000 · Rental and Lease				2,078	2,059	101%	189	190	100%	1,130	1,125	100%				3,397	3,374	101%
608.000 · Insurance Coverages				20,025	20,024	100%	89,390	89,390	100%	56,666	56,667	100%				166,081	166,081	100%
609.000 · Maintenance & Repairs				2,860	1,315	217%	38,601	29,750	130%	20,196	12,447	162%				61,657	43,512	142%
610.000 · Depreciation and Amortization				9,592	9,593	100%	75,323	75,325	100%	39,591	39,750	100%	23,994	23,798	101%	148,500	148,466	100%
611.000 · Other operating expenses				16,482	23,626	70%	86,295	89,697	96%	92,861	60,438	154%				195,638	173,761	113%
Total Expense				371,495	396,925	94%	1,303,525	1,202,909	108%	1,273,469	1,265,450	101%	23,994	23,798	101%	2,972,483	2,889,082	103%
Net Ordinary Income				(369,947)	(395,923)	93%	(100,425)	(117,037)	86%	180,154	42,450	424%	(23,994)	(23,798)	101%	(314,212)	(494,308)	64%
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	705,540	692,600	102%				120,114	120,350	100%							825,654	812,950	102%
702.000 · Impact Mitigation Fees	2,346		100%													2,346		100%
703.000 · Investment Income				1,097	3,250	34%	0			0		100%				1,097	3,250	34%
704.000 · Interest Expense										(29,221)	(29,225)	100%	(14,868)	(14,620)	102%	(44,089)	(43,845)	101%
705.000 · Tenant Revenue										600	600	100%	66,636	65,352	102%	67,236	65,952	102%
710.000 · Misc Other Income										3,238		100%				3,238		100%
Total Other Income	707,886	692,600	102%	1,097	3,250	34%	120,114	120,350	100%	(25,382)	(28,625)	89%	51,768	50,732	102%	855,483	838,307	102%
Other Expense																		
802.000 · Keystone District Expense													5,875	5,603	105%	5,875	5,603	105%
810.000 · Misc Other Expense																		
Total Other Expense													5,875	5,603	105%	5,875	5,603	105%
Net Other Income	707,886	692,600	102%	1,097	3,250	34%	120,114	120,350	100%	(25,382)	(28,625)	89%	45,894	45,130	102%	849,609	832,705	102%
Net Income	707,886	692,600	102%	(368,850)	(392,673)	94%	19,689	3,313	594%	154,771	13,825	1,120%	21,899	21,331	103%	535,395	338,396	158%

## Del Puerto Health Care District Warrants by Bank Account

		December 2021				
Type	Date	Num	Name	Credit	NOTES	
101.000 - Cash and cash equivalents						
101.010 - Tri Counties Bank						
101.011 - TCB-Operating Checking 1739						
Check	12/15/2021	eft	USDA Rural Development Loan-EFT	10,060.00		
Bill Pmt -Check	12/01/2021	EFT	U.S. Bank Equipment Finance - EFT	126.27		
Bill Pmt -Check	12/16/2021	EFT	City Of Patterson-H2O, sewer, garbage	413.09		
Bill Pmt -Check	12/16/2021	EFT	Umpqua Bank	10,342.32		
Bill Pmt -Check	12/21/2021	EFT	Athena Health, Inc.	7,095.00		
Bill Pmt -Check	12/01/2021	30657	AA Guaranteed Electric	1,400.00		
Bill Pmt -Check	12/01/2021	30658	Bound Tree Medical LLC	661.57		
Bill Pmt -Check	12/01/2021	30659	CSDA-California Special Dist Assoc	8,195.00		
Bill Pmt -Check	12/01/2021	30660	DeliverHealth	237.00		
Bill Pmt -Check	12/01/2021	30661	DHCS GEMT-QAF	19,417.02	3Qtr 2021	
Bill Pmt -Check	12/01/2021	30662	Life Line	400.00		
Bill Pmt -Check	12/01/2021	30663	MD - Rodriguez, Jose	35,333.33		
Bill Pmt -Check	12/01/2021	30664	MHD Group	312.75		
Bill Pmt -Check	12/01/2021	30665	MO-CAL Office Solutions	889.17		
Bill Pmt -Check	12/01/2021	30666	Modesto Welding Products	67.50		
Bill Pmt -Check	12/01/2021	30667	NARHC	450.00		
Bill Pmt -Check	12/01/2021	30668	Paul Oil Co., Inc.	2,723.37		
Bill Pmt -Check	12/01/2021	30669	PG&E	318.65		
Bill Pmt -Check	12/01/2021	30670	Sanofi Pasteur, Inc	442.70		
Bill Pmt -Check	12/01/2021	30671	Teleflex / Arrow	1,650.00		
Bill Pmt -Check	12/01/2021	30672	Terminix	63.00		
Bill Pmt -Check	12/01/2021	30673	Verizon Wireless	444.56		
Bill Pmt -Check	12/01/2021	30674	Amazon	133.13		
Bill Pmt -Check	12/07/2021	30675	Amazon	69.19		
Bill Pmt -Check	12/07/2021	30676	AMR-American Medical Response	7,060.05		
Bill Pmt -Check	12/07/2021	30677	BICSEC Security, Inc	25.00		
Bill Pmt -Check	12/07/2021	30678	Bound Tree Medical LLC	3,374.81		
Bill Pmt -Check	12/07/2021	30679	CA Occupational Physicians	692.00		
Bill Pmt -Check	12/07/2021	30680	Comcast - Other	100.38		
Bill Pmt -Check	12/07/2021	30681	Data Path, Inc	4,906.31		
Bill Pmt -Check	12/07/2021	30682	GreenWorks Janitorial Services	4,145.00		
Bill Pmt -Check	12/07/2021	30683	Life-Assist	2,956.93		
Bill Pmt -Check	12/07/2021	30684	McAuley Ford	2,165.07		
Bill Pmt -Check	12/07/2021	30685	McKesson Medical Surgical Inc.	7,104.29		
Bill Pmt -Check	12/07/2021	30686	MD - Okpara, Susan	3,119.28		
Bill Pmt -Check	12/07/2021	30687	MD - Rodriguez, Jose	14,116.05	Productivity Bonus	
Bill Pmt -Check	12/07/2021	30688	MedStatix, Inc	170.00		
Bill Pmt -Check	12/07/2021	30689	MedTech Billing Services, Inc	6,900.00		
Bill Pmt -Check	12/07/2021	30690	Mission Linen Supply	717.60		
Bill Pmt -Check	12/07/2021	30691	Patterson Irrigator	30.00		
Bill Pmt -Check	12/07/2021	30692	Physicians Service Bureau	293.34		
Bill Pmt -Check	12/07/2021	30693	SEMSA Sierra Medical Services Allianc	10,834.38		
Bill Pmt -Check	12/07/2021	30694	Staples Advantage	361.08		
Bill Pmt -Check	12/07/2021	30695	Stericycle	716.63		
Bill Pmt -Check	12/07/2021	30696	Streamline/Digital Deployment	260.00		
Bill Pmt -Check	12/07/2021	30697	Stryker Sales Corporation	3,713.44		
Bill Pmt -Check	12/07/2021	30698	TID Turlock Irrigation District +06	1,182.00		
Bill Pmt -Check	12/07/2021	30699	Workbench True Value Hdwe.	24.24		
Bill Pmt -Check	12/07/2021	30700	MD - Okpara, Susan	4,159.04		
Bill Pmt -Check	12/08/2021	30701	Dept of Motor Vehicles	16,790.00	2021 Ambulance Tax	

## Del Puerto Health Care District Warrants by Bank Account

December 2021						
Type	Date	Num	Name	Credit	NOTES	
Check	12/16/2021	30702	REFUND - Ambulance:REFUND - Hurr	568.34		
Check	12/16/2021	30703	REFUND - Ambulance:REFUND - Dep	4,631.01		
Check	12/16/2021	30704	REFUND - Ambulance:REFUND - Aetr	631.21		
Check	12/16/2021	30705	REFUND - Ambulance:REFUND - Swif	250.00		
Bill Pmt -Check	12/16/2021	30706	ADT / Protection One	56.10		
Bill Pmt -Check	12/16/2021	30707	Airgas USA, LLC	400.97		
Bill Pmt -Check	12/16/2021	30708	AMS Software Inc.	181.00		
Bill Pmt -Check	12/16/2021	30709	Bound Tree Medical LLC	297.72		
Bill Pmt -Check	12/16/2021	30710	City Of Patterson-H2O, sewer, garbage	383.78		
Bill Pmt -Check	12/16/2021	30711	Crescent Work & Outdoor #1	172.58		
Bill Pmt -Check	12/16/2021	30712	DeliverHealth	79.00		
Bill Pmt -Check	12/16/2021	30713	Delta Wireless	199.09		
Bill Pmt -Check	12/16/2021	30714	Frontier-3755	214.37		
Bill Pmt -Check	12/16/2021	30715	Frontier - HC 8639	214.47		
Bill Pmt -Check	12/16/2021	30716	HansonBridgett	3,007.50		
Bill Pmt -Check	12/16/2021	30717	Language Line	331.15		
Bill Pmt -Check	12/16/2021	30718	MedStatix, Inc	120.00		
Bill Pmt -Check	12/16/2021	30719	O'Reilly Auto Parts	72.22		
Bill Pmt -Check	12/16/2021	30720	Pacific Records Management	507.68		
Bill Pmt -Check	12/16/2021	30721	Paul Oil Co., Inc.	3,234.86		
Bill Pmt -Check	12/16/2021	30722	ReadyRefresh by Nestle	67.20		
Bill Pmt -Check	12/20/2021	30723	MD - Okpara, Susan	5,291.42		
Bill Pmt -Check	12/16/2021	30724	Solutions Group	75.00		
Bill Pmt -Check	12/16/2021	30725	Westside Landscape & Concrete	292.50		
Bill Pmt -Check	12/21/2021	30726	A West Side Self Storage	244.20		
Bill Pmt -Check	12/21/2021	30727	American Academy of Family Physiciar	804.00		
Bill Pmt -Check	12/21/2021	30728	American Ambulance Association	525.00		
Bill Pmt -Check	12/21/2021	30729	Beta Healthcare - Workers Comp	5,830.00		
Bill Pmt -Check	12/21/2021	30730	Beta Healthcare Group	16,560.91		
Bill Pmt -Check	12/21/2021	30731	Bound Tree Medical LLC	648.69		
Bill Pmt -Check	12/21/2021	30732	Comcast - Other	1,854.16		
Bill Pmt -Check	12/21/2021	30733	HansonBridgett	2,210.00		
Bill Pmt -Check	12/21/2021	30734	Life-Assist	1,252.60		
Bill Pmt -Check	12/21/2021	30735	Life Line	70.77		
Bill Pmt -Check	12/21/2021	30736	Mission Linen Supply	1,052.07		
Bill Pmt -Check	12/21/2021	30737	MO-CAL Office Solutions	212.25		
Bill Pmt -Check	12/21/2021	30738	Patterson Tire	56.47		
Bill Pmt -Check	12/21/2021	30739	Paul Oil Co., Inc.	3,123.44		
Bill Pmt -Check	12/21/2021	30740	Staples Advantage	120.93		
Bill Pmt -Check	12/21/2021	30741	Stericycle / Shred-it	1,523.77		
Bill Pmt -Check	12/21/2021	30742	West Side Storage Baldwin	193.50		
Total 101.011 - TCB-Operating Checking 1739				254,723.47		
101.012 - TCB-Payroll Account 2999						
Liability Check	12/08/2021		Payroll Direct Deposit	58,752.66		
Liability Check	12/22/2021		Payroll Direct Deposit	62,329.15		
Liability Check	12/09/2021	EFT	AIG (VALIC)	10,003.63		
Liability Check	12/23/2021	EFT	AIG (VALIC)	10,584.60		
Liability Check	12/09/2021	E-pay	EDD State of California	4,905.10		
Liability Check	12/09/2021	E-pay	Internal Revenue Service	23,767.68		
Liability Check	12/16/2021	E-pay	EDD State of California	166.84		
Liability Check	12/16/2021	E-pay	Internal Revenue Service	1,942.50		
Liability Check	12/23/2021	E-pay	EDD State of California	4,697.18		
Liability Check	12/23/2021	E-pay	Internal Revenue Service	23,356.96		





# DEL PUERTO HEALTH CARE DISTRICT

## Board of Directors

RESOLUTION NO. 2022-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE DEL PUERTO HEALTH CARE DISTRICT FOR THE PERIOD JANUARY 31, 2022, THROUGH MARCH 2, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Del Puerto Health Care District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Del Puerto Health Care District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-08 on September 29, 2021, finding that the requisite conditions exist for the legislative bodies of Del Puerto Health Care District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions now exist in the District, specifically, continuing impacts from the Covid-19 pandemic that resulted in the proclamation of a State-wide public health emergency by Governor Gavin Newsom on March 4, 2020, that remains active with modified restrictions as set out in the Governor's Executive Order N-08-21; and

WHEREAS, Stanislaus County California, within which the Administrative offices of the Del Puerto Health Care District are located, currently maintains a Public Health Emergency Isolation Order a Public Health

# DEL PUERTO HEALTH CARE DISTRICT

## Board of Directors

Emergency Quarantine Order and a Public Health Indoor Mask Order pursuant to the Health and Safety Code Sections 101040, 101085, 120175, 120215, 120220 and 120225; and

WHEREAS, the Board of Directors does hereby find that the ongoing Covid-19 pandemic, AND Local Public Health Department social distancing and masking requirements are indicative of existing continuing conditions that have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District if its governing body were to meet in person, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the Del Puerto Health Care District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Del Puerto Health Care District has and will provide remote access to meetings, an ability to comment on each agenda item, will provide a roll-call vote on each action item, and will otherwise comply with the requirements of AB 361 (2021).

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board hereby proclaims / affirms that a local emergency now exists throughout the District, and in-person meetings at the facilities available to it are insufficient to adequately provide opportunities for social distancing or other health directives of Stanislaus County for assemblies of moderate to large groups of persons including members of the public, that are consistent with those requirements.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its initial issuance date of March 4, 2020, which state of emergency has continued in place until further notice and which has been the subject of restrictions most recently amended in Executive Order N-08-21.

Section 4. Remote Teleconference Meetings. The Administrative Director / CEO and legislative bodies of the Del Puerto Health Care District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) March 2, 2022 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Del Puerto Health Care District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.



# DEL PUERTO HEALTH CARE DISTRICT

## Board of Directors

PASSED AND ADOPTED by the Board of Directors of the Del Puerto Health Care District, this 31<sup>st</sup> day of January 2022, by the following vote:

<b>Motion Made By</b>	<b>Motion</b>	<b>Second</b>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Mac Master</i>		
<i>Director Pittson</i>		
<i>Director Stokman</i>		

<b>Roll Call Vote</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Mac Master</i>				
<i>Director Pittson</i>				
<i>Director Stokman</i>				

RESOLUTION IS:

\_\_\_\_\_ *Adopted*

\_\_\_\_\_ *Failed*

*I, Cheryle Pickle, Clerk of the Board of Directors of the DEL PUERTO HEALTH CARE DISTRICT, do hereby CERTIFY that the foregoing is a full, true, and correct copy of a resolution duly adopted at a regular meeting of said Board of Directors held the 31<sup>st</sup> day of January 2022.*

\_\_\_\_\_  
*Cheryle Pickle, Board Clerk*

\_\_\_\_\_  
*Date*



# The Board of Directors of the Del Puerto Health Care District

## Board Meeting

9E Letter of Intent to Purchase 2023 Ambulance Chassis Letter of Intent to Purchase 2023  
Ambulance Chassis Page 1 of 2

DEPT: Patterson District Ambulance

BOARD AGENDA: 10D

CEO CONCURRENCE: YES

AGENDA DATE: January 31, 2022

CONSENT CALENDAR: YES

4/5 Vote Required: No

---

**SUBJECT: Letter of Intent to Purchase 2023 Ambulance Chassis**

**STAFF RECOMMENDATION:**

1. Follow the Ambulance Replacement Plan – replacement of one ambulance every two years.
2. Authorize CEO to execute a letter of intent to purchase a 2023 ambulance chassis.

**BACKGROUND:**

1. Next ambulance purchase is in 2023
2. Due to long-term demand of supplies, Ford is planning to fill obligations for Fire, EMS, and Police first, but they need to forecast the demand.
3. A *letter of intent* (see attached) to purchase a 2023 Ford F450 chassis (frame and wheels) is required by the ambulance builder (Life Line Emergency Equipment, Inc.) to submit to the chassis manufacturer (Ford Motor Company) so our place in the chassis order line will be reserved for our 2023 ambulance.
4. This is not approval of purchasing an ambulance. Ambulance proposal and costs will be presented in January 2023 for board approval.

**BOARD ACTION AS FOLLOWS:**

MOTION: **To authorize the CEO to file a letter of intent to purchase a 2023 Ford 450 Ambulance Chassis.**

---

**BOARD MEETING ACTION SUMMARY**

MOTION AMENDED: YES NO

AMENDMENT: \_\_\_\_\_

<b>Motion Made By</b>	<b>Motion</b>	<b>Second</b>
Director Avila		
Director Campo		
Director Mac Master		
Director Pittson		
Director Stokman		

<b>Roll Call Vote</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Director Avila				
Director Campo				
Director Mac Master				
Director Pittson				
Director Stokman				

**The Board of Directors of the Del Puerto Health Care District**

**Board Meeting – March 29, 2021**

**TBD Letter of Intent to Purchase 2023 Ambulance Chassis** **Letter of Intent to Purchase  
2023 Ambulance Chassis** **Page 2 of 2**

*MOTION IS:*

- Approved*
- Denied*
- Approved as amended*
- Other*

*I, Cheryle Pickle, Clerk of the Board of Directors of the DEL PUERTO HEALTH CARE DISTRICT, do hereby CERTIFY that the foregoing is a full, true, and correct copy of a resolution duly adopted at a regular meeting of said Board of Directors held the 31<sup>st</sup> day of January 2022.*

\_\_\_\_\_  
*Cheryle Pickle, Clerk*

\_\_\_\_\_  
*Date*



P.O. Box 187  
Patterson, CA. 95363

Phone 209-892-8781  
Fax 209-892-3755

January 31, 2022

David B. Seitsinger  
Regional Sales Manager  
Life Line Emergency Vehicles, Inc  
PO Box 299  
Sumner, IA 50674

Re: Intent to Purchase

Due to the current and forecasted shortage of ambulance chassis, this letter is to inform Life Line Emergency Vehicles it is the intent of the Del Puerto Health Care District to purchase a 2023 Ford E450 Chassis.

Sincerely,

Karin Freese Hennings  
Chief Executive Officer



# Del Puerto Health Care District Board Meeting Calendar

2022

## IMPORTANT DATES

### JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	12	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

### MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### MAY

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### JULY

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 10	Special Board Meeting
January 17	Martin Luther King Jr. Day
January 19	Finance Committee
January 31	Board Meeting

February 21	President's Day
February 23	Finance Committee
February 28	Board Meeting

March 23	Finance Committee
March 28	Board Meeting

April 20	Finance Committee
April 25	Board Meeting

May 18	Finance Committee
May 23	Special Board Meeting
May 30	Memorial Day*

June 22	Finance Committee
June 27	Board Meeting

July 04	Independence Day
July 20	Finance Committee
July 25	Board Meeting

August 24	Finance Committee
August 29	Board Meeting

September 05	Labor Day
September 21	Finance Committee
September 26	Board Meeting

October 19	Finance Committee
October 31	Board Meeting

November 11	Veteran's Day
November 23	Finance Committee
November 24	Thanksgiving
November 28	Board Meeting

December 21	Finance Committee
December 26	Christmas Day Recognized

Pay Days





# The Board of Directors of the Del Puerto Health Care District

## BOARD AGENDA ITEM

DEPT: CLERK OF THE BOARD

BOARD AGENDA: 9C

CONSENT CALENDAR: NO

AGENDA DATE: January 25, 2021

CEO CONCURRENCE: YES

4/5 VOTE REQUIRED: NO

---

**SUBJECT:** Election of Board Officers

**STAFF RECOMMENDATION:** As required by the District Bylaw, the Board nominate and elect the following officers for the 2021 calendar year.

3.1 PRESIDENT. The President shall be the principal officer of the District and the Board and shall preside at all meetings of the Board. The President shall appoint all Board committee members and committee chairmen and shall perform all duties incident to the office and such other duties as may be prescribed by the Board from time to time.

3.2 VICE PRESIDENT. The Vice President may assume and perform the duties of the President in the absence or disability of the President. The Vice President shall perform such other duties and have such other powers as the Board or the President shall designate from time to time.

3.3 SECRETARY. The Secretary shall (i) provide for the keeping of the minutes of all meetings of the Board, (ii) give or cause to be given appropriate notices, (iii) act as custodian of all records and reports and of the corporate seal, if any, assuring that it is affixed, when required by law, to documents executed on behalf of the District, and (v) shall have such other powers and perform such other duties as may be prescribed by the Board, the President or by these Bylaws.

3.4 TREASURER. Treasurer shall (i) be charged with the safekeeping and disbursement of all funds in the treasury of the District as approved by the Board and in accordance with District Law, and (ii) shall have such other powers and perform such other duties as may be prescribed by the Board, the President or by these Bylaws. [Chairs the Finance Committee]

### SUGGESTED PROCEDURE:

- In order of officers listed above, chair calls for nominations from the floor. Directors may nominate themselves or another Director
- President asks each nominee, when named, if they accept or decline.
- When no further nominations, nominees may make brief statement in favor of their candidacy.
- Election Process
  - President announces the nominee(s)
  - President asks for the vote (if multiple nominees, then votes will be taken by secret ballot)
  - Clerk counts votes as taken
- Clerk announces winner
- Winner immediately takes on role of that office

**POLICY ISSUE:** Fulfills Board of Director Bylaws

**FISCAL IMPACT:** None

**DISTRICT PRIORITY:** Good governance; transparency

**STAFFING IMPACT:** None

**CONTACT PERSON:** Cheryle Pickle, Clerk of the Board

**ATTACHMENT(S):** None

# The Board of Directors of the Del Puerto Health Care District

## BOARD AGENDA ITEM – Resolution #2022-03

DEPT: CHIEF EXECUTIVE OFFICE	BOARD AGENDA:	10G
CONSENT CALENDAR: NO	AGENDA DATE:	1/31/2022
CEO CONCURRENCE: YES	4/5 VOTE REQUIRED:	NO

---

**SUBJECT:** Approve Banking Access and Security Resolution

### STAFF RECOMMENDATION:

Following Board officer assignments update Banking Security officer, check signing, and online account privileges. Remove any past Board members Dan Robinson from bank account access.

### CONSIDERATIONS:

- Normal operations require administration to perform electronic and paper banking transactions.
- Billing companies need to “view” accounts to track electronic payments from third party payors.
- Within reasonable limits and safeguards to ensure money and financial transactions of the District are kept and conducted in a safe and transparent manner, allow specific people to conduct banking activities.
- Activities include:
  - Accessing account information,
  - Signing checks,
  - Stopping payment on checks,
  - Initiating and/or approving authorized payroll transfers, and
  - Approving other than payroll transfers (internal, ACH, wire).

### POLICY ISSUE:

Board adopted the **Banking Access and Security Policy** to permit specific Board members to access and/or authorize financial transactions. This action memorializes the specific people and their role in the District and what banking authorities they hold.

<b>FISCAL IMPACT:</b>	No cost; but allows financial transactions to happen efficiently
<b>DISTRICT PRIORITY:</b>	Financial Security and Transparency
<b>STAFFING IMPACT:</b>	Allows staff to better complete their work
<b>CONTACT PERSON:</b>	Karin Hennings
<b>ATTACHMENT(S):</b>	Resolution #2022-03 2022 Banking Access and Security Resolution

# Del Puerto Health Care District - Resolution #22-03

## 2022 BANKING ACCESS AND SECURITY RESOLUTION

WHEREAS the Del Puerto Board of Directors adopted an operational policy and procedure for Banking Access and Security; and,

WHEREAS, the policy requires annual adoption to authorize staff and specific Directors to access the finances and banking accounts of the District; and,

WHEREAS, the policy reasonably ensures unauthorized transfer will not be made; and,

WHEREAS, the Finance Committee has reviewed and recommends the Board adopt the following banking access and security levels;

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of the Del Puerto Health Care District adopts the following persons as having the banking access and permissions as indicated:

Name	Role	Solo Check Signer up to \$10,000	Check Signer requires two signatures*	Banking Security Manager	Online Bank Account View	Stop Payment	QB Export	Internal Transfers Accts (limit)	AC H	Wire	Transfer Approval
	Board President		X	X	All	X		All (\$125k)			X
	Board Vice-President		X		All	X					X
	Board Treasurer		X		All	X					X
	Board Secretary										
	Board Member										
Karin Hennings	Staff-CEO	X	X		All	X	X	All (\$125)	X	X	
Maria Reyes	Staff-Finance & Accounting Manager				All	X	X	General to Payroll (\$125k)	X	X	
Danae Skinner	Staff-Accountant				All	X					
Med Tech	Billing-HC				HC Billing						
SEMSA	Billing-AMB				AMB Billing						

Moved by Director Campo seconded by Director Stokman that the foregoing resolution be adopted. Upon roll call the following vote was had:

<b>Roll Call Vote</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Mac Master</i>				
<i>Director Pittson</i>				
<i>Director Stokman</i>				

MOTION IS: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Approved as amended \_\_\_\_\_ Other

I, \_\_\_\_\_, Secretary of the Board of Directors of the DEL PUERTO HEALTH CARE DISTRICT, do hereby CERTIFY that the foregoing is a full, true, and correct copy of a action duly adopted at a regular meeting of said Board of Directors held the \_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_, Secretary

\_\_\_\_\_, Date



# The Board of Directors of the Del Puerto Health Care District

## BOARD ACTION SUMMARY

DEPT: CHIEF EXECUTIVE OFFICE

BOARD AGENDA: 10D

CONSENT CALENDAR: NO

AGENDA DATE: January 31, 2022

CEO CONCURRENCE: YES

4/5 VOTE REQUIRED: NO

---

**SUBJECT:** Appointment of Treasurer and one Director to Finance Committee

**STAFF RECOMMENDATION:** Appoint one director to join Treasurer on the Finance Committee.

**CONSIDERATIONS:** The Finance Committee is charged with reviewing the details and financial transactions of the District on a regular basis and typically meets once per month, reviews financial transactions, detailed financial reports, bank and credit card reconciliations, warrants. Submits summary financial report to Board of Directors for acceptance.

**SUGGESTED PROCEDURE:**

- President reviews the last Board member in this role
- President calls for volunteers from the Board.
- Directors volunteer themselves
- If more than one volunteer, each volunteer may make brief statement in favor of their appointment.
- President appoints one volunteer to be the District representative to the Finance Committee
- Appointee takes on role immediately

**POLICY ISSUE:** Fulfills Bylaws; The President shall appoint all Board committee members

**FISCAL IMPACT:** None

**DISTRICT PRIORITY:** Good governance; transparency

**STAFFING IMPACT:** None

**CONTACT PERSON:** Karin Hennings

**ATTACHMENT(S):** None

---

**RECOMMENDED ACTION:**

PRESIDENT ACTION:

*I appoint \_\_\_\_\_ to serve on the Finance Committee for the 2022 Calendar Year.*

# The Board of Directors of the Del Puerto Health Care District

## BOARD AGENDA ITEM

DEPT: CLERK OF THE BOARD

BOARD AGENDA: 10D

CONSENT CALENDAR: NO

AGENDA DATE: January 31, 2022

CEO CONCURRENCE: YES

4/5 VOTE REQUIRED: NO

---

**SUBJECT:** Appointment of Representative to West Side Health Care Task Force

**STAFF RECOMMENDATION:** A volunteer from the Board of Directors be appointed to the WSHCTF

**CONSIDERATIONS:** The West Side Health Care Task Force meet periodically with interested providers representative, public agencies, etcetera to discuss the status and projects to increase health and wellness on the West Side. The representative submits a summary report to Board of Directors after each WDHCTF meeting.

**SUGGESTED PROCEDURE:**

- President reviews the last two Board members in this role
- President calls for volunteers from the Board.
- Directors volunteer themselves
- If more than one volunteer, each volunteer may make brief statement in favor of their appointment.
- President appoints one volunteer to be the District representative to the WSHCTF
- Appointee takes on role after the current Director reports out

**POLICY IMPACT** The President shall appoint all Board committee members

**FISCAL IMPACT:** None

**DISTRICT PRIORITY:** Community Engagement

**STAFFING IMPACT:** None

**CONTACT PERSON:** Karin Freese Hennings

**ATTACHMENT(S):** none

---

**RECOMMENDED ACTION:**

**PRESIDENT ACTION:**

*I appoint \_\_\_\_\_ to serve as the District representative on the West Side health Care Task Force for the 2022 Calendar Year.*

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – January 31, 2022**

**10F Investment Broker Selection**

**Page 1 of 2**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

**SUBJECT:** Selection of District Investment Broker

**STAFF REPORT:** The District has maintained a \$500,000 portion of the operating reserve in an interest-bearing Local Agency Investment Fund. Due to changes in the finance market that account now yields 0.37 percent.

Public agencies are limited to the types of investments it can make with funds and this is reflected in the District’s Investment Policy #2135.

“This statement provides guidelines for the prudent investment and cash management of the District’s funds...The District shall operate only in those investments that are considered very safe as determined by a qualified investment broker.”

**CONSIDERATIONS:** The finance committee has met with two qualified investment brokers and recommends the District enter into an agreement and open a brokerage account with Sandra Wheeler of Stifel Investments.

**DISTRICT PRIORITY:** Fiscal Responsibility; fiscal transparency

**FISCAL IMPACT:** Investment of district funds with target of 2% return.

**STAFFING IMPACT:** Additional guidance provided for the safe and secure investment of District funds.

**CONTACT PERSON:** Karin Freese Hennings

**ATTACHMENT(S):** Analysis of cash availability and recommendation for investment amount in a bond ladder proposal; Stifel Bond Ladder Proposal

**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES

**RECOMMENDED MOTION:** *I move the Board of Directors authorize the Administrative Director / CEO to enter an investment broker account agreement with Sandra Wheeler of Stifel Investments and furthermore direct that an opening balance of \$800,000 be transferred and invested when the account is established.*

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – January 31, 2022**

**10F Investment Broker Selection**

**Page 2 of 2**

*MOTION AMENDED:*                      *YES*    *NO*

*AMENDMENT:* \_\_\_\_\_  
\_\_\_\_\_

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Mac Master</i>		
<i>Director Pittson</i>		
<i>Director Stokman</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Mac Master</i>				
<i>Director Pittson</i>				
<i>Director Stokman</i>				

*MOTION IS:*

- \_\_\_\_\_ *Approved*
- \_\_\_\_\_ *Denied*
- \_\_\_\_\_ *Approved as amended*
- \_\_\_\_\_ *Other*

*I, Cheryle Pickle, Clerk of the Board of Directors of the DEL PUERTO HEALTH CARE DISTRICT, do hereby CERTIFY that the foregoing is a full, true, and correct copy of a action duly adopted at a regular meeting of said Board of Directors held the 31 day of January, 2022.*

\_\_\_\_\_  
*Cheryle Pickle, Clerk of the Board*

\_\_\_\_\_  
*Date*



## Karin Freese Hennings

---

**Subject:** Payoff the Keystone C Loan?

(Presented January 19, 2022 Finance Committee Meeting)

I am working on forecasting revenue and expenses and with Sandra on the investment strategy. In January 2022, we will have the following balance plus tax receipts minus operating cash for January through May.

	<b>Balances</b>
Bank Accts (Op, MM, LAIF, PR)	+1,301,368
Tax Revenue	+996,000
<b>Cash – January 6, 2022</b>	<b>\$2,297,368</b>

Maria and I recommend having one month's expenses (\$475,000) plus five months of income deficit (i.e., monthly income minus expenses = \$80,000 x 5 months = \$400,000) cash in the operating account when we get to the tax deposit months of January and May. This would mean keeping an operating bank account of \$875,000 balance at the end of January and \$955,000 balance at the end of May.

The remainder can be used for debt reduction and investment in a Bond ladder portfolio as recommended by Sandra. One option to consider is paying off the Keystone C Loan. It will save us \$40,000 in interest over the next two years. After paying off the Keystone C loan we would still have an operating account balance of \$875,000 and over \$800,000 to invest with the investment broker in a bond ladder.

January 6 <sup>th</sup> Cash Balance	\$2,297,368
Starting Op Acct Balance	(875,000)
Keystone C Balance	(610,000)
<b>Available to invest</b>	<b>812,368</b>

Based on future expenses (cash flow) to consider include an ambulance (estimate = \$240,000) in 2023 and an ambulance (estimate = \$260,000) in 2025. Divided over a five-year period I propose we recommend the following as a starting point:

<b>Maturity Date</b>	<b>Amount</b>
2023	\$240,000 (2023 ambulance purchase)
2024	\$100,000
2025	\$260,000 (2025 ambulance purchase)
2026	\$100,000
2027	\$100,000
<b>Total 2022 Bond investments</b>	<b>\$800,000</b>

We will discuss further at the finance and board meetings.

Thank you,

**Karin Freese Hennings**  
Chief Executive Officer  
Administrative Director

[karin.hennings@dphealth.org](mailto:karin.hennings@dphealth.org)  
209.894.8201 direct







# New Money Proposal

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*report as of 01/19/2022*

*Prepared for*

**Del Puerto Health Care District**

*Presented by*

**Sandra Hedstrom Wheeler**

**(805)903-1065**

**sandra.wheeler@stifel.com**

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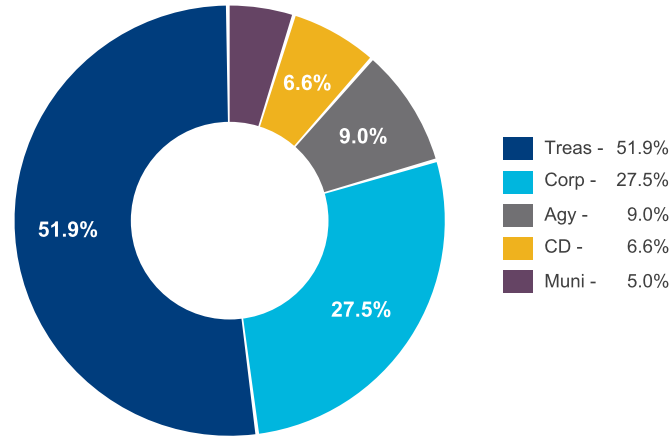
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### Totals & Averages @ Market

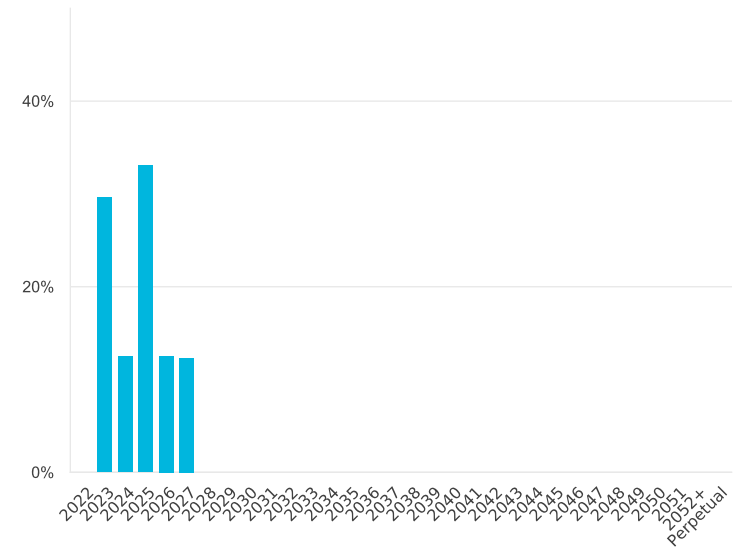
Summary Totals	
Original Face	\$800,000
Current Face (Par)	\$800,000
Market Principal	\$829,242
Accrued Interest	\$4,689
Cash & Cash Alternatives	\$0
Fixed Income Funds	\$0
Equity Balance	\$0
Total Portfolio Value	\$833,931
Next 12mo Cpn Cash Flow	\$20,443
Generic Annual Cpn Cash Flow	\$21,047
Weighted Averages	
Coupon*	2.631%
Maturity**	3.15 yrs
Duration	2.93
Yield to Worst	1.246%
Yield to Maturity	1.313%
Market Price*	103.655
Tax Lots Holdings Included	23 of 23

\*Par-Wtd, all else Mkt-Wtd.  
 \*\*Avg life used for principal paydowns, and perpetual securities are assigned a 40 year maturity.

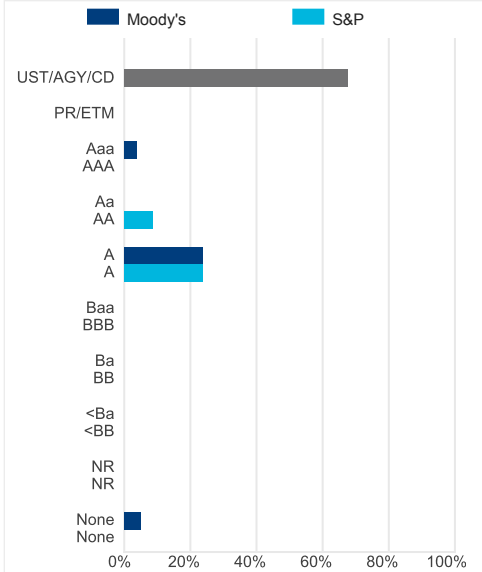
### Asset Class



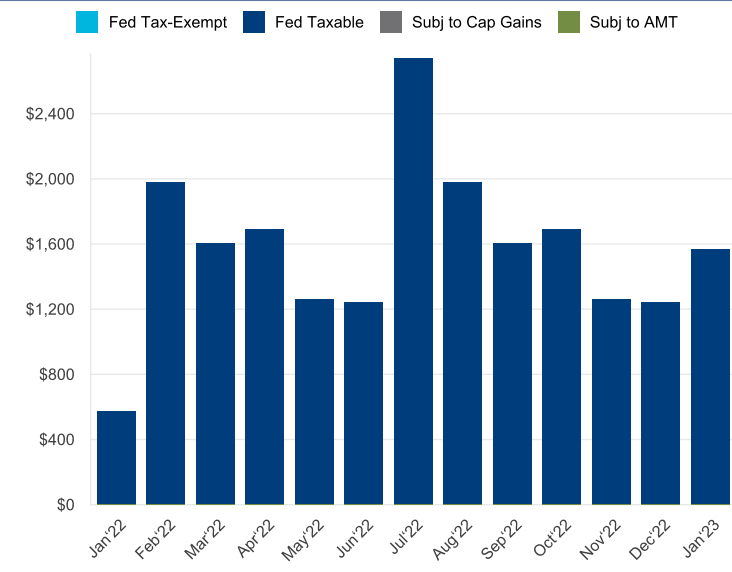
### Maturity



### Ratings - Both

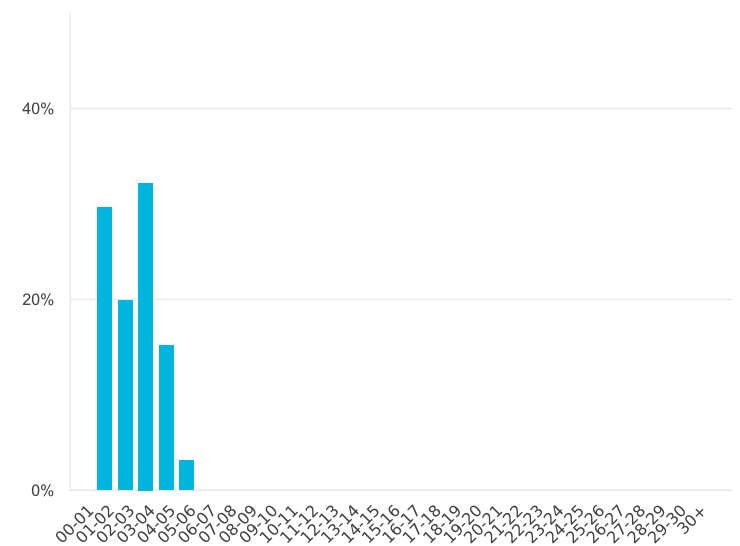


### Coupon Cash Flow



Includes coupon cash flows for the next 12 months, from 01/19/2022 to 01/18/2023.

### Duration



Includes all tax lot holdings with recognized CUSIP, quantity, market price and full analytical calculations on reporting date. Includes coupon cash flows for the next 12 months, from 01/19/2022 to 01/18/2023. Projected Principal Paydowns for CMOs are produced by applying current pool speeds which are updated weekly. Assuming similar market conditions going forward, Projected Principal Paydowns for Pass-Thru securities are produced by calculating and applying concurrent historical speeds to future paydown schedules.

Please see final page of this report for full disclosures.

report as of 01/19/2022

### Position Details

CUSIP Asset	Curr Face	Mdy / S&P (Underlying)	Issue Description	Coupon Maturity	Mkt Px Duration	Px To	Date	Yield	ATY	TEY	Principal Accrued Int	Net Money Settlement
912828R28 <i>Treas</i>	50 6.25%	Aaa/-	UNITED STATES TREAS NT	1.625% 04/30/2023	101.102 1.262	Maturity Curr Yield	04/30/2023 -	0.757% (w) 1.607%	0.476%	0.755%	\$50,551 \$180	\$50,731 01/19/2022
Semi-Annual Pay												
9128284S6 <i>Treas</i>	50 6.25%	Aaa/-	UNITED STATES TREAS NOTE	2.750% 05/31/2023	102.665 1.337	Maturity Curr Yield	05/31/2023 -	0.780% (w) 2.679%	0.491%	0.780%	\$51,333 \$189	\$51,521 01/19/2022
Semi-Annual Pay												
72205RDK5 <i>Muni</i>	40 5.00%	-/AA (-/AA-)	PINAL CNTY ARIZ REV OBLIGS	3.473% 08/01/2023	102.933 1.003	Next Call Maturity Curr Yield	02/01/2023 08/01/2023 -	0.613% (w) 1.527% 3.374%	0.386% 0.962%	0.613% 1.527%	\$41,173 \$652	\$41,825 01/20/2022
Material Events   Federally Taxable   State Taxable   S&P Outlook Stable   Callable   Revenue   Government   BAM Insured   Semi-Annual Pay												
9128284X5 <i>Treas</i>	50 6.25%	Aaa/-	UNITED STATES TREAS NOTE	2.750% 08/31/2023	102.947 1.564	Maturity Curr Yield	08/31/2023 -	0.902% (w) 2.671%	0.568%	0.902%	\$51,474 \$536	\$52,009 01/19/2022
Semi-Annual Pay												
912828V23 <i>Treas</i>	50 6.25%	Aaa/-	UNITED STATES TREAS NOTE	2.250% 12/31/2023	102.359 1.905	Maturity Curr Yield	12/31/2023 -	1.023% (w) 2.198%	0.644%	1.023%	\$51,180 \$59	\$51,239 01/19/2022
Semi-Annual Pay												
74456QBH8 <i>Corp</i>	20 2.50%	A1/A	PUBLIC SVC ELEC & GAS CO	3.150% 08/15/2024	104.160 2.212	Next Call Maturity Curr Yield	05/15/2024 08/15/2024 -	1.323% (w) 1.493% 3.024%	0.833% 0.940%	1.323% 1.493%	\$20,832 \$271	\$21,103 01/20/2022
Make Whole Call   Utilities   Senior Secured   PEG   Semi-Annual Pay												
9128282Y5 <i>Treas</i>	30 3.75%	Aaa/-	UNITED STATES TREAS NOTE	2.125% 09/30/2024	102.802 2.605	Maturity Curr Yield	09/30/2024 -	1.067% (w) 2.067%	0.672%	1.067%	\$30,841 \$194	\$31,035 01/19/2022
Semi-Annual Pay												
828807CS4 <i>Corp</i>	20 2.50%	A3/A-	SIMON PPTY GROUP LP	3.375% 10/01/2024	105.027 2.334	Next Call Maturity Curr Yield	07/01/2024 10/01/2024 -	1.282% (w) 1.467% 3.213%	0.807% 0.924%	1.282% 1.467%	\$21,005 \$204	\$21,210 01/20/2022
Make Whole Call   Financials   Senior Unsecured   SPG   Semi-Annual Pay												

Includes all tax lot holdings with recognized CUSIP. For preferred securities, # of shares is displayed instead of current face value, which is represented in thousands (000).

The (w) in the Yield column indicates which yield value is the Yield to Worst (YTW)

Duration figure represents modified duration to worst.

ATY/TEY calculations use a Fed Tax rate of 37.00%, a Cap Gains Tax rate of 20.00%, a State of N/A, and a State Tax rate of 0.00%.

Please see final page of this report for full disclosures.

report as of 01/19/2022

### Position Details

CUSIP Asset	Curr Face	Mdy / S&P (Underlying)	Issue Description	Coupon Maturity	Mkt Px Duration	Px To	Date	Yield	ATY	TEY	Principal Accrued Int	Net Money Settlement
9128283P3 <i>Treas</i>	30 3.75%	Aaa/-	UNITED STATES TREAS NOTES	2.250% 12/31/2024	103.188 2.851	<i>Maturity</i> <i>Curr Yield</i>	12/31/2024 -	1.146% (w) 2.180%	0.722%	1.146%	\$30,957 \$35	\$30,992 01/19/2022
<i>Semi-Annual Pay</i>												
037833DF4 <i>Corp</i>	30 3.75%	Aaa/AA+	APPLE INC	2.750% 01/13/2025	104.025 2.710	<i>Next Call</i> <i>Maturity</i> <i>Curr Yield</i>	11/13/2024 01/13/2025 -	1.289% (w) 1.367% 2.644%	0.812% 0.861%	1.289% 1.367%	\$31,208 \$16	\$31,224 01/20/2022
<i>Make Whole Call   Technology   Senior Unsecured   AAPL   Semi-Annual Pay</i>												
48128WGT6 <i>CD</i>	30 3.75%	FedFIS 2.2	JP MORGAN CHASE BANK NA <i>FDIC Cert #: 628</i>	1.250% 01/31/2025	100.000 2.931	<i>Next Call</i> <i>Maturity</i> <i>Curr Yield</i>	07/31/2022 01/31/2025 -	1.250% 1.250% (w) 1.250%	0.787% 0.787%	1.250% 1.250%	\$30,000 \$0	\$30,000 01/31/2022
<i>Callable   Death Put   JPM   Semi-Annual Pay</i>												
89236TEW1 <i>Corp</i>	30 3.75%	A1/A+	TOYOTA MTR CR CORP	3.400% 04/14/2025	105.908 3.046	<i>Maturity</i> <i>Curr Yield</i>	04/14/2025 -	1.520% (w) 3.210%	0.957%	1.520%	\$31,772 \$272	\$32,044 01/20/2022
<i>Moody's Outlook Stable   Make Whole Call   Financials   Senior Unsecured   TOYOTA   Semi-Annual Pay</i>												
46625HMN7 <i>Corp</i>	40 5.00%	A2/A-	JPMORGAN CHASE & CO	3.900% 07/15/2025	107.360 3.052	<i>Next Call</i> <i>Maturity</i> <i>Curr Yield</i>	04/15/2025 07/15/2025 -	1.559% (w) 1.716% 3.633%	0.982% 1.081%	1.559% 1.716%	\$42,944 \$22	\$42,966 01/20/2022
<i>Moody's Outlook Positive   Callable   Financials   Senior Unsecured   JPM   Semi-Annual Pay</i>												
912828Y79 <i>Treas</i>	40 5.00%	Aaa/-	UNITES STATES TREAS NOTE	2.875% 07/31/2025	105.688 3.327	<i>Maturity</i> <i>Curr Yield</i>	07/31/2025 -	1.225% (w) 2.720%	0.771%	1.225%	\$42,275 \$538	\$42,813 01/19/2022
<i>Semi-Annual Pay</i>												
9128285C0 <i>Treas</i>	50 6.25%	Aaa/-	UNITED STATES TREAS NOTE	3.000% 09/30/2025	106.203 3.480	<i>Maturity</i> <i>Curr Yield</i>	09/30/2025 -	1.276% (w) 2.825%	0.803%	1.274%	\$53,102 \$457	\$53,559 01/19/2022
<i>Semi-Annual Pay</i>												
9128285N6 <i>Treas</i>	40 5.00%	Aaa/-	UNITED STATES TREAS NOTES	2.875% 11/30/2025	106.891 3.659	<i>Maturity</i> <i>Curr Yield</i>	11/30/2025 -	1.050% (w) 2.690%	0.661%	1.050%	\$42,756 \$158	\$42,914 01/19/2022
<i>Semi-Annual Pay</i>												

Includes all tax lot holdings with recognized CUSIP. For preferred securities, # of shares is displayed instead of current face value, which is represented in thousands (000).

The (w) in the Yield column indicates which yield value is the Yield to Worst (YTW)

Duration figure represents modified duration to worst.

ATY/TEY calculations use a Fed Tax rate of 37.00%, a Cap Gains Tax rate of 20.00%, a State of N/A, and a State Tax rate of 0.00%.

Please see final page of this report for full disclosures.

report as of 01/19/2022

### Position Details

CUSIP Asset	Curr Face	Mdy / S&P (Underlying)	Issue Description	Coupon Maturity	Mkt Px Duration	Px To	Date	Yield	ATY	TEY	Principal Accrued Int	Net Money Settlement	
404280AW9 <i>Corp</i>	25 3.12%	A3/A-	HSBC HLDGS PLC	4.300% 03/08/2026	108.920 3.754	<i>Maturity</i> <i>Curr Yield</i>	03/08/2026 -	2.038% (w) 3.948%	1.283%	2.036%	\$27,230 \$394	\$27,624 01/20/2022	
Moody's Outlook Stable   Financials   Foreign   Senior Unsecured   HSBC   Semi-Annual Pay													
06051GFX2 <i>Corp</i>	25 3.12%	A2/A-	BK OF AMERICA CORP	3.500% 04/19/2026	106.909 3.927	<i>Maturity</i> <i>Curr Yield</i>	04/19/2026 -	1.802% (w) 3.274%	1.135%	1.802%	\$26,727 \$221	\$26,948 01/20/2022	
Moody's Outlook Positive   Make Whole Call   Financials   Senior Unsecured   BAC   Semi-Annual Pay													
3133ENJP6 <i>Agy</i>	50 6.25%	Aaa/AA+	FEDERAL FARM CR BKS	1.370% 12/28/2026	99.500 4.756	<i>Next Call</i> <i>Maturity</i> <i>Curr Yield</i>	03/28/2022 12/28/2026 -	3.995% 1.475% (w) 1.377%	2.516% 0.929%	3.993% 1.475%	\$49,750 \$40	\$49,790 01/19/2022	
Moody's Outlook Stable   S&P Outlook Stable   Callable   FFCB   Semi-Annual Pay													
756109AS3 <i>Corp</i>	25 3.12%	A3/A-	REALTY INCOME CORP	3.000% 01/15/2027	104.624 4.412	<i>Next Call</i> <i>Maturity</i> <i>Curr Yield</i>	10/15/2026 01/15/2027 -	1.973% (w) 2.020% 2.867%	1.243% 1.272%	1.973% 2.020%	\$26,156 \$10	\$26,166 01/20/2022	
Make Whole Call   Financials   Senior Unsecured   O   Semi-Annual Pay													
856285E31 <i>CD</i>	25 3.12%	FedFIS -	STATE BK INDIA NEW YORK N Y FDIC Cert #: 33682	1.650% 01/21/2027	100.000 4.780	<i>Maturity</i> <i>Curr Yield</i>	01/21/2027 -	1.650% (w) 1.650%	1.039%	1.650%	\$25,000 \$0	\$25,000 01/21/2022	
Death Put   Foreign   Emerging   SBIIN   Semi-Annual Pay													
3130AQJG9 <i>Agy</i>	25 3.12%	Aaa/AA+	FEDERAL HOME LOAN BANKS	1.650% 01/28/2027	100.000 4.780	<i>Next Call</i> <i>Maturity</i> <i>Curr Yield</i>	04/28/2022 01/28/2027 -	1.650% 1.650% (w) 1.650%	1.039% 1.039%	1.650% 1.650%	\$25,000 \$0	\$25,000 01/28/2022	
Moody's Outlook Stable   S&P Outlook Stable   Callable   FHLB   Semi-Annual Pay													
9128282R0 <i>Treas</i>	25 3.12%	Aaa/-	UNITED STATES TREAS NOTE	2.250% 08/15/2027	103.910 5.189	<i>Maturity</i> <i>Curr Yield</i>	08/15/2027 -	1.516% (w) 2.165%	0.955%	1.516%	\$25,978 \$240	\$26,217 01/19/2022	
Semi-Annual Pay													
<b>TOTALS</b>											\$829,242	\$4,689	\$833,931

Includes all tax lot holdings with recognized CUSIP. For preferred securities, # of shares is displayed instead of current face value, which is represented in thousands (000).

The (w) in the Yield column indicates which yield value is the Yield to Worst (YTW)

Duration figure represents modified duration to worst.

ATY/TEY calculations use a Fed Tax rate of 37.00%, a Cap Gains Tax rate of 20.00%, a State of N/A, and a State Tax rate of 0.00%.

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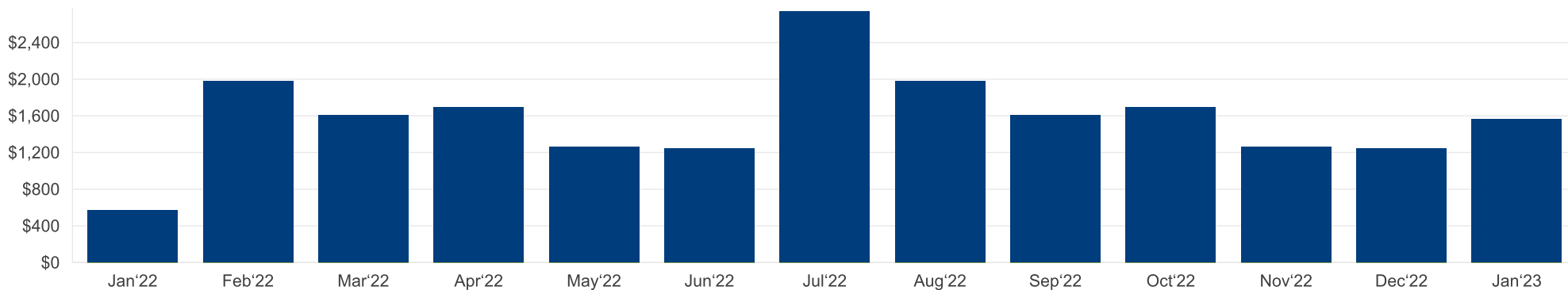
### Coupon Cash Flow by Asset Class / Type

Time Period: 01/19/2022 - 01/18/2023

	Jan'22	Feb'22	Mar'22	Apr'22	May'22	Jun'22	Jul'22	Aug'22	Sep'22	Oct'22	Nov'22	Dec'22	Jan'23	Total	%Tot
Agency	-	-	-	-	-	\$342	\$206	-	-	-	-	\$342	-	\$891	4.4%
Agency Pass-Thru	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Asset-Backed	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CD	-	-	-	-	-	-	\$391	-	-	-	-	-	-	\$391	1.9%
CMO	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporate	-	\$315	\$538	\$1,285	-	-	\$1,568	\$315	\$538	\$1,285	-	-	\$1,568	\$7,410	36.2%
Muni: Fed Tax	-	\$695	-	-	-	-	-	\$695	-	-	-	-	-	\$1,389	6.8%
Muni: Tax-Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Muni: Subj AMT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pfd: Fed Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pfd: Tax-Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pfd: Cap Gains	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Treasury	\$575	\$969	\$1,069	\$406	\$1,262	\$900	\$575	\$969	\$1,069	\$406	\$1,262	\$900	-	\$10,362	50.7%
<b>Total</b>	<b>\$575</b>	<b>\$1,978</b>	<b>\$1,606</b>	<b>\$1,691</b>	<b>\$1,262</b>	<b>\$1,242</b>	<b>\$2,739</b>	<b>\$1,978</b>	<b>\$1,606</b>	<b>\$1,691</b>	<b>\$1,262</b>	<b>\$1,242</b>	<b>\$1,568</b>	<b>\$20,443</b>	<b>100.0%</b>
Fed Tax-Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fed Taxable	\$575	\$1,978	\$1,606	\$1,691	\$1,262	\$1,242	\$2,739	\$1,978	\$1,606	\$1,691	\$1,262	\$1,242	\$1,568	\$20,443	100.0%
Subj to Cap Gains	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subj to AMT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

### Coupon Cash Flow

■ Fed Tax-Exempt 
 ■ Fed Taxable 
 ■ Subj to Cap Gains 
 ■ Subj to AMT



Includes all tax holdings with recognized CUSIP, quantity, market price and full analytical calculations on reporting date. Includes coupon cash flows for the next 12 months, from 01/19/2022 to 01/18/2023. Totals are the sum of rounded displayed values. The cash flows displayed are only estimates. Your actual interest and principal payments may be higher or lower than these estimates. Projected Principal Paydowns for CMOs are produced by applying current pool speeds which are updated weekly. Assuming similar market conditions going forward, Projected Principal Paydowns for Pass-Thru securities are produced by calculating and applying concurrent historical speeds to future paydown schedules.

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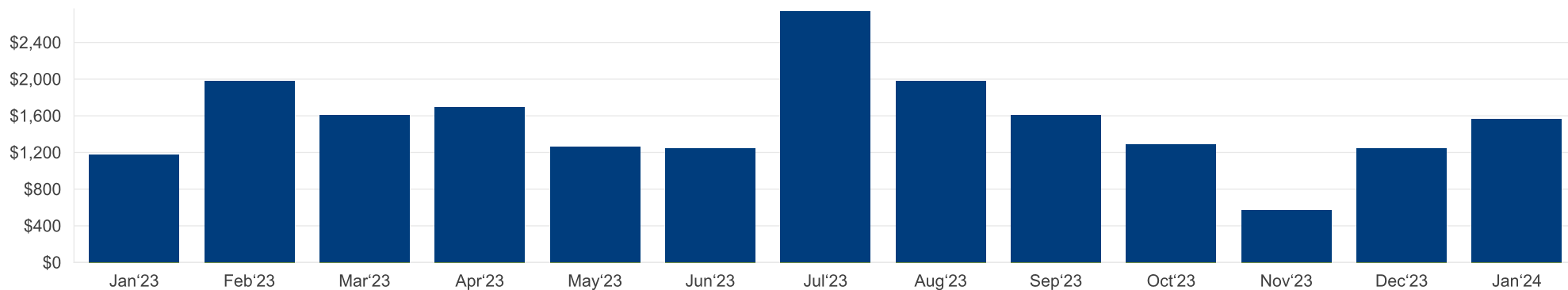
### Coupon Cash Flow by Asset Class / Type

Time Period: 01/19/2023 - 01/18/2024

	Jan'23	Feb'23	Mar'23	Apr'23	May'23	Jun'23	Jul'23	Aug'23	Sep'23	Oct'23	Nov'23	Dec'23	Jan'24	Total	%Tot
Agency	\$206	-	-	-	-	\$342	\$206	-	-	-	-	\$342	-	\$1,098	5.5%
Agency Pass-Thru	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Asset-Backed	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CD	\$397	-	-	-	-	-	\$391	-	-	-	-	-	-	\$788	3.9%
CMO	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporate	-	\$315	\$538	\$1,285	-	-	\$1,568	\$315	\$538	\$1,285	-	-	\$1,568	\$7,410	37.1%
Muni: Fed Tax	-	\$695	-	-	-	-	-	\$695	-	-	-	-	-	\$1,389	7.0%
Muni: Tax-Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Muni: Subj AMT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pfd: Fed Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pfd: Tax-Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pfd: Cap Gains	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Treasury	\$575	\$969	\$1,069	\$406	\$1,262	\$900	\$575	\$969	\$1,069	-	\$575	\$900	-	\$9,269	46.5%
<b>Total</b>	<b>\$1,178</b>	<b>\$1,978</b>	<b>\$1,606</b>	<b>\$1,691</b>	<b>\$1,262</b>	<b>\$1,242</b>	<b>\$2,739</b>	<b>\$1,978</b>	<b>\$1,606</b>	<b>\$1,285</b>	<b>\$575</b>	<b>\$1,242</b>	<b>\$1,568</b>	<b>\$19,953</b>	<b>100.0%</b>
Fed Tax-Exempt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fed Taxable	\$1,178	\$1,978	\$1,606	\$1,691	\$1,262	\$1,242	\$2,739	\$1,978	\$1,606	\$1,285	\$575	\$1,242	\$1,568	\$19,953	100.0%
Subj to Cap Gains	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subj to AMT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

### Coupon Cash Flow

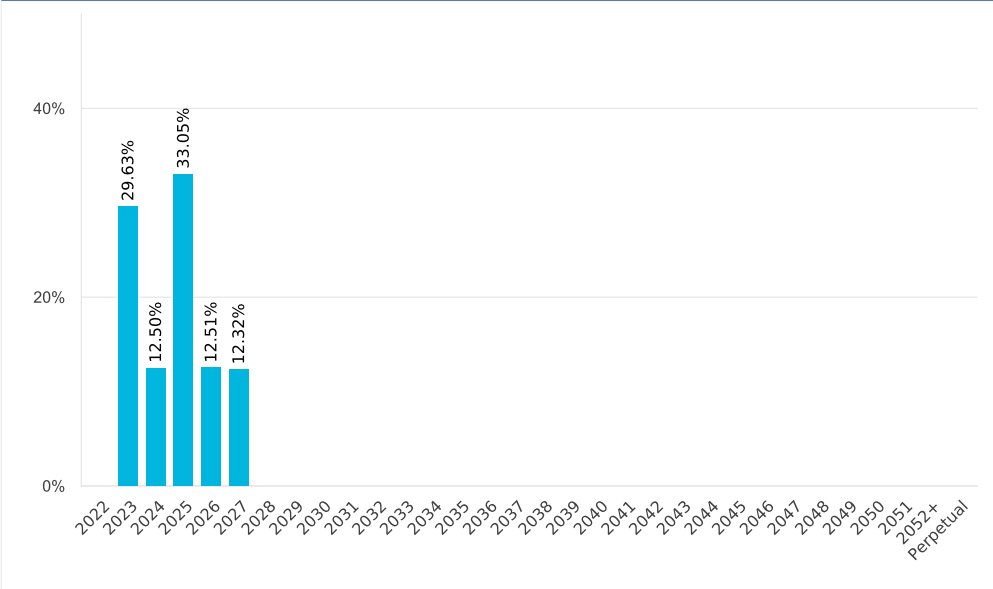
■ Fed Tax-Exempt 
 ■ Fed Taxable 
 ■ Subj to Cap Gains 
 ■ Subj to AMT



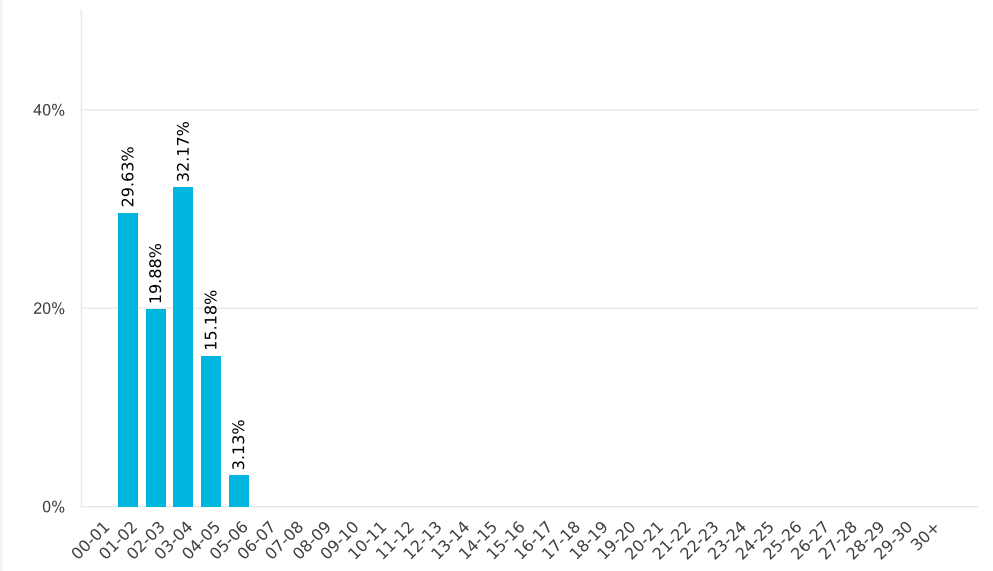
Includes all tax holdings with recognized CUSIP, quantity, market price and full analytical calculations on reporting date. Includes coupon cash flows for the next 12-24 months, from 01/19/2023 to 01/18/2024. Totals are the sum of rounded displayed values. The cash flows displayed are only estimates. Your actual interest and principal payments may be higher or lower than these estimates. Projected Principal Paydowns for CMOs are produced by applying current pool speeds which are updated weekly. Assuming similar market conditions going forward, Projected Principal Paydowns for Pass-Thru securities are produced by calculating and applying concurrent historical speeds to future paydown schedules.

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## Maturity



## Duration



Displays represent % of market principal for all tax lot holdings with a recognized CUSIP, quantity, current market price and full analytical calculations. Average life used for principal paydowns, and perpetual securities are assigned a 40 year maturity. Duration figure represents modified duration to worst.

## Exposure Detail

Year	Maturity				Duration to Worst				
	Average Maturity 3.1 yrs				Average Duration 2.9				
	Curr Face	%	Mkt Principal	%	Range	Curr Face	%	Mkt Principal	%
2022					00-01				
2023	\$240,000	30.00%	\$245,710	29.63%	01-02	\$240,000	30.00%	\$245,710	29.63%
2024	\$100,000	12.50%	\$103,635	12.50%	02-03	\$160,000	20.00%	\$164,842	19.88%
2025	\$260,000	32.50%	\$274,057	33.05%	03-04	\$250,000	31.25%	\$266,807	32.17%
2026	\$100,000	12.50%	\$103,707	12.51%	04-05	\$125,000	15.62%	\$125,906	15.18%
2027	\$100,000	12.50%	\$102,134	12.32%	05-06	\$25,000	3.12%	\$25,978	3.13%
2028					06-07				
2029					07-08				
2030					08-09				
2031					09-10				
2032					10-11				
2033					11-12				
2034					12-13				
2035					13-14				
2036					14-15				
2037					15-16				
2038					16-17				
2039					17-18				
2040					18-19				
2041					19-20				
2042					20-21				
2043					21-22				
2044					22-23				
2045					23-24				
2046					24-25				
2047					25-26				
2048					26-27				
2049					27-28				
2050					28-29				
2051					29-30				
2052+					30+				
Perpetual									

Please see final page of this report for full disclosures.

Term	Definition
% Fixed Income Account	Percentage that the Tax Lot represents of either the Total Par or Market Value of the Account.
% Principal (G/L)	Percentage that Gain/(Loss) is of Current Market Principal Value.
Accrued Interest	Total Accrued Interest of Tax Lots with a current Market Price and full analytical calculations assuming regular way Settlement for each asset class from the as-of report Date.
Acquisition Cost - Total	The sum of each Tax Lot's Principal Cost, for all Tax Lots with an Acquisition Price.
Acquisition Price	The Price at which each Tax Lot was Purchased on the Original Trade Date.
Acquisition Price - Average	Original Principal Cost-weighted Acquisition Price, for all Tax Lots with an Acquisition Price available.
Acquisition Settlement Date	The Settlement Date when each Tax Lot was Purchased. Used for Acquisition calculations.
Acquisition Trade Date	The Date when each Tax Lot was Purchased. Used for Long/Short-term Gain/(Loss) determination and calculation of Settlement Date if not provided (greater of regular way or Dated Date).
Acquisition Yield To Worst	Purchase Yield to Worst on Acquisition Settlement Date, for each Tax Lot with an Acquisition Price and Acquisition Date. Used for daily calculation of Adjusted Cost (book) Price values.
Actual Coupon Cash Flow	Total Coupon payments over the next 12 months, for all recognized Tax Lots where Cash Flow data is available.
Adjusted Cost	Adjusted Cost (book) Price at current Market Settlement Date, for each Tax Lot. Uses the Constant Yield Methodology, determined by the IRS.
Adjusted Cost - Total	The sum of each Tax Lot's Adjusted Principal Cost on current Market Settlement Date, for all Tax Lots with an Acquisition Price.
Adjusted Price	Current Face Value-weighted average Adjusted (book) Price, for Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
Adjusted Principal Cost	Total Adjusted Principal (book) Cost on report Date, for Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
After-Tax Yield	After-Tax Yield (to Worst, to Call, to Maturity) for each Tax Lot with a current Market Price and full analytical calculations. Assumes Fed Inc/Cap Gain rates of 37% / 20.0% or Account-specific rates and residency settings.
After-Tax Yield - Average	Average Market Principal-weighted After-Tax Yield (to Worst, to Call, to Maturity) for all Tax Lots with a current Market Price and full analytical calculations. Cognizant of the Account-specific State of Residence and Tax Rates.
Asset Held	Indicates if the Tax Lot is Held-Internally, or Held-Away (Externally) to the Account.
Benchmark	Descriptor for the Benchmark Scale name and data point used in the spread calculation.
Call	The next Date and Price where the Issuer has the option to return Principal prior to Maturity.
Cash & Equivalents Balance	Aggregated \$ value of Cash and Assets which are deemed to be Cash equivalents.
Convexity	The rate at which Duration changes in response to interest rate changes. A positive value indicates Prices will rise more rapidly in a Bull Market (Yields down) and fall more slowly in a Bear Market (Yields up). The opposite is true for negatively Convexed bonds. Non-Callable bonds have positive Convexity. Typically bonds with shorter Calls have negative Convexity.
Convexity - Average	Market Principal-weighted Average Convexity, for all Tax Lots with a current Market Price and full analytical calculations.
Corporate Debt Ranking	The Ranking of the security in the company's Debt/Capital Structure. Examples: Senior Unsecured, Subordinated, Junior, etc.
Corporate Sector	Industrial classification of Corporate Bond Issuers by line of business.
Coupon	The rate at which when applied to the Par Value will determine the annualized Cash Flow paid to the investor.
Coupon - Average	Average Coupon Rate-weighted by Current Face Value (Market Value-weighted optional), for all Tax Lots with current Market Prices and full analytical calculations.
CUSIP	An industry-standard, unique, nine character alpha-numeric identifier for registered securities.
Current Face Value	The Original Face Value multiplied by the Factor on the as-of report Date, for each Tax Lot with a current Market Price and full analytical calculations.
Current Face Value - Total	The sum of each Tax Lot's Original Face Value multiplied by the Factor on the as-of report Date, for all Tax Lots with a current Market Price and full analytical calculations.
Current Market Price	Current Face Value-weighted average Current Market Price, for Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
Current Market Principal	Total Principal Value at current Market Prices on report Date, for Tax Lots with an Acquisition Price, current Market Price, and full analytical calculations.
Current Yield	Annual Income divided by the Current Price. Represents the return the bondholder would receive if purchasing the bond today and holding it for one year.
De Minimis Delta Price	The difference between the current Market Price and the De Minimis Threshold Price, reflecting the Price change necessary for a new owner to be subject to a different tax treatment.
De Minimis Delta Yield	The difference between the current Market Yield To Worst and the De Minimis threshold Yield To Worst, reflecting the Yield To Worst change necessary for a new owner to be subject to a different tax treatment.
De Minimis Price	The De Minimis threshold Price. Purchasing a bond at a Price above the Threshold will result in favorable tax treatment if held to maturity.
De Minimis Rule	The De Minimis rule states that Capital Gains Tax must be paid on a bond Purchased at a discount of the Face Value in excess of a quarter point per year between the time of Acquisition and Maturity. If the Acquisition Price is above the De Minimis Threshold, then the bondholder will be entitled to preferential Tax treatment on the Appreciation to Par ( ^ De Minimis Threshold). If the Acquisition Price is below the De Minimis Threshold, then all Appreciation to Par is subject to ordinary tax rates ( v De Minimis Threshold). The tax treatment to existing client holdings is determined by the Acquisition Price and will not change during the life of the bond if held to Maturity. However, as Market Prices change, the different tax treatment to a new owner may materially impact the Market Price and/or Marketability of the bond if a sale is anticipated.
De Minimis Status	Indicator if each bond is above or below the De Minimis Threshold at the current Market Price. Purchasing a bond above the threshold results in favorable tax treatment if held to maturity.
De Minimis Yield	The De Minimis threshold Yield. Purchasing a bond at a Yield below the Threshold will result in favorable tax treatment if held to maturity.
Equity Value - Total	Aggregated \$ value for all Equity holdings.
Estimated Gain/(Loss)	Difference between Current Market Principal and Adjusted Principal (book) Cost, for Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
Face Value at Acquisition	Current Face Value (applying factors as-of Acquisition Date), for Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
Face Value at Acquisition - Total	The sum of each Tax Lot's Current Face Value (applying factors as-of each Tax Lot Acquisition Date), for all Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
Fixed Income Fund Balance	Aggregated \$ value for all Fixed Income Mutual and ETF fund balances.
Gain/(Loss)	Unrealized Gain/(Loss), of each Tax Lot with: 1) current Market Prices and full analytical calculations, and 2) Acquisition Date and Price with full analytical and Adjusted Cost (book) Price calculations.
Gain/(Loss) - Total	The sum of each Tax Lot's unrealized Gain/(Loss), for all Tax Lots with: 1) current Market Prices and full analytical calculations, and 2) Acquisition Date and Price with full analytical and Adjusted Cost (book) Price calculations.

<b>Generic Annual Cpn Cash Flow</b>	Represents a generic year of coupon income not considering long/short First Coupons, Acquisition Date, Maturity Date, Payment Delay, nor Ex-Dividend Dates. This figure is simply Par Value multiplied by the Coupon Rate.
<b>Issue Description</b>	A brief description of the Issuing entity.
<b>Market Price</b>	The current day's Evaluated Price of a security provided by third party data sources.
<b>Market Price - Average</b>	Average current Market Price, weighted by Par Value (Market Value-weighted optional), for all Tax Lots with current Market Prices and full analytical calculations.
<b>Market Principal Value</b>	Total Market Principal Value, for each Tax Lot with a current Market Price and full analytical calculations.
<b>Market Value</b>	Principal Value of each Tax Lot at current Market Price on current Market Settlement Date.
<b>Market Value - Total</b>	The sum of each Tax Lot's Principal Value and Accrued Interest, at current Market Price on current Market Settlement Date, for all Tax Lots with a current Market Price.
<b>Maturity</b>	The original Date when Principal is scheduled to be returned. May be Adjusted for Pre-refunded and Mandatory Put bonds. Certain securities may reflect Average Life based upon Principal Pay-Down assumptions.
<b>Maturity - Average</b>	Average Maturity Date, weighted by Market Value (Par Value-weighted optional), for all Tax Lots with current Market Prices and full analytical calculations.
<b>Modified Duration</b>	An indicator of the bond's sensitivity to interest rate changes at the current Market Price. Represents the percentage change in Price or a one percent (100bp) change in Yield.
<b>Modified Duration - Average</b>	Average Modified Duration, weighted by Market Value (Par Value-weighted optional), for all Tax Lots with current Market Prices and full analytical calculations.
<b>Moody Rating - Average</b>	Market Principal-weighted average official Moody Rating, for all Tax Lots with a current Market Price and full analytical calculations. US Treasury, Agency, CD, and Municipal Pre-Refunded/Escrowed-To-Maturity are assumed to have a rating of AAA. NR/UR not included in average rating.
<b>Moody's/S&amp;P</b>	Official credit rating of the issuer provided by Moody's (Mdy) and/or Standard & Poor's (S&P) rating services.
<b>Muni Enhancement</b>	Any further credit enhancement for a Municipal Bond Issuer. May include participation in state programs, collateral pledged, LOC, etc.
<b>Muni Insurance</b>	Indicator if the timely payment of Principal and Interest are Insured by a third party Insurer.
<b>Muni Purpose</b>	General project industry type indicating Use of Proceeds of debt sale. Examples include education, healthcare, housing, etc.
<b>Muni Refund</b>	Indicator if the bond is Pre-Refunded or Escrowed-to-Maturity. Applies to Municipal bonds.
<b>Muni Type</b>	High level source of payment by Issuer. General Obligation, Revenue or Tobacco.
<b>OA Effective Duration</b>	Option Adjusted Effective Duration.
<b>OA Effective Duration - Average</b>	Average Option Adjusted Effective Duration, weighted by Market value (Par Value-weighted optional), for all Tax Lots with current Market Prices and full analytical calculations.
<b>Original Acquisition Price</b>	Original Principal cost-weighted Acquisition Price, for each Tax Lot with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
<b>Original Face Value</b>	Original Face Value of each Tax Lot position with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
<b>Original Face Value - Total</b>	The sum of each Tax Lot's Original Face Value, for all Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
<b>Original Principal Cost</b>	Original Principal Cost, for each Tax Lot with an Acquisition Price, current Market Price, and full analytical calculations.
<b>Original Principal Cost - Total</b>	The sum of each Tax Lot's Original Principal Cost, for all Tax Lots with an Acquisition Price, current Market Price, and full analytical calculations.
<b>Portfolio Value - Total</b>	The sum of Total Market Value, Cash, Equity, and Fund balances.
<b>Price to</b>	The "worst" Date to which the bond is Priced at the current Market Price. Examples include Maturity, next Call Date/Price, Avg Life, Pre-Refunded Date, Mandatory Put Date, etc.
<b>Priced Current Face Value</b>	Total Current Face Value (applying factors as-of report Date), for all Tax Lots with a current Market Price.
<b>Priced Market Principal</b>	Total Market Principal Value, for all Tax Lots with a current Market Price.
<b>Priced Orig Face Value</b>	Total Original Face Value, for all Tax Lots with a current Market Price.
<b>Priced Positions</b>	Number of Tax Lots with a current Market Price vs Total Tax Lots.
<b>S&amp;P Rating - Average</b>	Market Principal-weighted average official Standard & Poor's Rating, for all Tax Lots with a current Market Price and full analytical calculations. US Treasury, Agency, CD, and Municipal Pre-Refunded/Escrowed-To-Maturity are assumed to have a rating of AAA. NR/UR not included in average rating.
<b>Spread TM</b>	The difference between YTM and the appropriate benchmark scale Yield, calculated daily and expressed in basis points.
<b>Spread TW</b>	The difference between YTW and the appropriate benchmark scale Yield, calculated daily and expressed in basis points.
<b>State</b>	The State of Issuance from which the Municipal Bond Issuer is located.
<b>Tax-Equivalent Yield</b>	Tax-Equivalent Yield (to Worst, to Call, to Maturity) for each Tax Lot with a current Market Price and full analytical calculations. Assumes Fed Inc/Cap Gain rates of 37% / 20.0% or Account-specific rates and residency settings.
<b>Tax-Equivalent Yield - Average</b>	Average Market Principal-weighted Tax-Equivalent Yield (to Worst, to Call, to Maturity) for all Tax Lots with a current Market Price and full analytical calculations. Cognizant of the Account-specific State of Residence and Tax Rates.
<b>Tax Lots Included</b>	Number of Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical vs Tax Lots with an Acquisition Price available.
<b>Underlying</b>	Credit rating of the underlying Municipal Bond Issuer without consideration for Insurance, Credit Enhancements, or other sources of debt service payments.
<b>Yield to Maturity</b>	The Yield based upon the current Market Price, not considering Call Dates.
<b>Yield to Maturity - Average</b>	Average Yield to Maturity, weighted by Market value (Par Value-weighted optional), for all Tax Lots with current Market Prices and full analytical calculations.
<b>Yield to Maturity - Average (Cost)</b>	Face Value at Acquisition-weighted average Yield to Maturity, for each Tax Lot with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
<b>Yield to Maturity - Average (Market)</b>	Market Principal-weighted average Yield to Maturity, for each Tax Lot with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
<b>Yield to Worst</b>	The lowest possible Yield based upon the current Market Price, considering Call Dates, Maturity Dates, and principal Pay-Downs.
<b>Yield to Worst - Average</b>	Average Yield to Worst weighted by Market Value (Par Value-weighted optional), for all Tax Lots with current Market Prices and full analytical calculations.
<b>Yield to Worst - Average (Cost)</b>	Face Value at Acquisition-weighted Average Acquisition (book) Yield to Worst, for all Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.
<b>Yield to Worst - Average (Market)</b>	Market Principal-weighted average Yield to Worst, for all Tax Lots with an Acquisition Price, Acquisition Date, current Market Price, and full analytical calculations.

**Additional information available upon request.****Securities identified herein are subject to availability and changes in price/yield.**

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**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – January 31, 2022**

**TCB Loan Repayment Proposal**

**Page 1 of 1**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: Yes

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**SUBJECT:** TCB Loan

**STAFF REPORT:** Loan will be due on June 2023 In 2020 the Board adopted a resolution to pay \$275,000 off in each of the three years. The 2021 payment is yet to be paid and staff is providing options to the board to consider retiring the debt in 2022 for an interest savings of \$37,000.

**CONSIDERATIONS:**

- The loan interest rate is 4.25%
- Investment of cash will yield >2% return
- The District currently has \$2.1 million in cash after the January tax receipts.

**DISTRICT PRIORITY:** Paying the loan which requires no balloon payment on maturity date.

**FISCAL IMPACT:** \$675,500K Cash outflow each year on top of the regular monthly payments.

**STAFFING IMPACT:** None

**CONTACT PERSON:** Karin Hennings

**ATTACHMENT(S):** 2022 TCB Loan Payment Options

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**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES NO

RECOMMENDED RESOLUTION: per finance committee recommendation

**Del Puerto Health Care District  
TCB Loan Payment Options**

**Option 1**

**Adopted 2020 - Option 4**

CURRENT PAYMENT				
	Annual			
DATE	Payments	Interest	Principal	Balance
12/31/2021	Balance			670,743
6/17/2022	44,652	13,983	30,670	640,073
6/17/2023	89,305	25,979	63,326	576,748
6/17/2023	578,790	2,043	576,748	-
	<b>712,748</b>	<b>42,005</b>	<b>670,743</b>	

ONE LUMP SUM FULL PAYMENT				
	Annual			
DATE	Payments	Interest	Principal	Balance
12/31/2021	Balance			670,743
<b>2/17/2022</b>	675,494	4,751	670,743	-
6/17/2022				-
6/17/2023				-
	<b>675,494</b>	<b>4,751</b>	<b>670,743</b>	

PAY FULL in 1.5 YRS				
	Annual			
DATE	Payments	Interest	Principal	Balance
12/31/2021	Balance			\$ 670,743
6/17/2022	44,652	13,983	30,670	640,073
6/17/2022	<b>275,000</b>		<b>275,000</b>	365,073
6/17/2023	89,305	13,498	75,807	289,266
6/17/2023	<b>289,266</b>		<b>289,266</b>	-
	<b>698,224</b>	<b>27,481</b>	<b>670,743</b>	

**NOTE:**

Outstanding Balance as of 12/31/2021                   \$   670,743

**NO Prepayment Penalty on 6th yr-2022**

Prepayment Penalty Fee (4th yr-2020)	<b>2%</b>
Prepayment Penalty Fee (5th yr-2021)	<b>1%</b>
Prepayment Penalty Fee (6th yr-2022)	<b>0%</b>

Loan Interest Rate   **4.25%**  
LAIF Interest Rate (as of this report date)       **0.37%**

<b>NO Prepayment Penalty on 6th yr-2022</b>	-
Interest on full payment (\$671K x 4.25%)	42,005
Potential Investment Income if invested (\$671 x 0.37%)	(2,482)
<b>Net Savings (1st year)</b>	<b>\$ 39,523</b>
<b>Long-term Interest Savings</b>	
Total Interest per Regular pymnt sched	\$ 42,005
Less: Total Interest (Option 1)	4,751
<b>Net Interest Expense Savings</b>	<b>\$ 37,253</b>
Unencumbered Cash as of 1/6/2022	2,096,189
Less: Full payment amount	(675,494)
Less: Prepayment penalty	-
Add: Bank Acct -Loan Reserve	125,200
<b>UNENCUMBERED CASH BALANCE AFTER FULL PAYMENT</b>	<b>1,545,895</b>
<b>Rate to Operating Reserve</b>	<b>109%</b>
3 Mos Operating Reserve	\$1,416,000

<b>NO Prepayment Penalty on 6th yr-2022</b>	-
Saved Interest on partial payment (\$275K x 4.25%)	11,688
Potential Investment Income if invested (\$275K x 0.37%)	(1,018)
<b>Net Savings for the 1st year</b>	<b>\$ 11,058</b>
<b>Long-term Interest Savings</b>	
Total Interest per Regular pymnt sched	\$ 42,005
Less: Total Interest (Option 2)	27,481
<b>Net Interest Expense Savings</b>	<b>\$ 14,524</b>
Unencumbered Cash as of 1/6/2022	\$2,096,189
Less: Partial payment amount	(275,000)
Less: Prepayment penalty	-
<b>BALANCE AFTER 1st PAYMENT</b>	<b>\$1,821,189</b>
<b>Rate to Operating Reserve</b>	<b>129%</b>
3 Mos Operating Reserve	\$1,416,000

# The Board of Directors of the Del Puerto Health Care District

## BOARD AGENDA ITEM

DEPT: CEO	BOARD AGENDA: 10H
CONSENT CALENDAR: NO	AGENDA DATE: January 31, 2022
CEO CONCURRENCE: YES	4/5 VOTE REQUIRED: NO

**SUBJECT:** **Appointment of Ad Hoc Committee for Municipal Advisor Selection**

**BACKGROUND:** A municipal advisor's primary role is to provide services relating to the structure and sale of securities and to ultimately assist issuers in obtaining the lowest financing cost. The Government Finance Officers Association (GFOA) recommends the use of a municipal advisor for the issuance of municipal bonds unless enough expertise exists on the issuer's staff and there is access to the bond market for information on pricing and selling the bonds. This committee is created to perform a specific task and is dissolved when the task is completed and the final report is given.

**STAFF RECOMMENDATION:** Establish an ad hoc committee of two Board members plus the CEO, Finance and Accounting manager, and general legal counsel to bring forth proposals to the Board for the selection of a Municipal Advisor for the District.

**POLICY ISSUE:** Fiscal Responsibility

**FISCAL IMPACT:** None

**DISTRICT PRIORITY:** Good governance; transparency

**STAFFING IMPACT:** None

**CONTACT PERSON:** Karin Freese Hennings, CEO

**ATTACHMENT(S):** California Health Care District Financing Techniques

**RECOMMENDED MOTION:** *To create a District Municipal Advisor Ad Hoc Committee with \_\_\_\_\_ as Chairperson and \_\_\_\_\_ as the additional member.*

**MOTION AMENDED:** YES NO

**AMENDMENT:** \_\_\_\_\_

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Mac Master</i>		
<i>Director Pittson</i>		
<i>Director Stokman</i>		

## The Board of Directors of the Del Puerto Health Care District

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Mac Master</i>				
<i>Director Pittson</i>				
<i>Director Stokman</i>				

*MOTION IS:*

- \_\_\_\_\_ *Approved*  
\_\_\_\_\_ *Denied*  
\_\_\_\_\_ *Approved as amended*  
\_\_\_\_\_ *Other*

*I, Cheryle Pickle, Clerk of the Board of Directors of the DEL PUERTO HEALTH CARE DISTRICT, do hereby CERTIFY that the foregoing is a full, true, and correct copy of a action duly adopted at a regular meeting of said Board of Directors held the 31st day of January 2022.*

\_\_\_\_\_  
*Cheryle Pickle, Clerk*

\_\_\_\_\_  
*Date*

# California Health Care District Financing Techniques

Across the nation, the delivery of health care services is undergoing a period of transformation. Much of this change is being driven by The Affordable Care Act signed into law in 2010.

Many hospital facilities in California are aging and need to be renovated or replaced in order to address the evolving regulatory and insurance environment, seismic upgrades for acute care facilities required under California law or other needs in the community. Health care districts in California are authorized to incur various types of debt, including general obligation bonds that are paid from *ad valorem* property taxes levied on property within the district, as well as debt secured by district revenues. The issuance of bonds or incurrence of other debt by health care districts involves the interplay of a number of laws, including California statutes, the California Constitution, federal securities laws and federal tax laws.

## General Obligation Bonds

General obligation bonds are voter-approved long-term debt instruments which are secured by the legal obligation to levy and collect *ad valorem* property taxes sufficient to pay annual debt service on the bonds. Because general obligation bonds are secured by the taxing power of the health care district, they are considered to pose the lowest risk to the investor and, therefore, provide the lowest borrowing cost to the health care district when compared to any of the other types of debt financing that a health care district is authorized to use under California law.

By voting to approve a general obligation bond measure, voters are also approving an increase in *ad valorem* property taxes sufficient to pay the debt service on the bonds. Thus, this financing technique incorporates the means for its own repayment,



and general obligation bonds should not cause any reduction in other health care district financial resources. However, voter approval must be obtained and, with the rise of scrutiny over municipal finance practices, it is essential to have a defensible bond program to gain such approval. Components of a defensible program include a clear need to build, expand or modernize facilities, a specific project list to be financed and accountability measures (e.g., independent audits and citizen oversight).

Voter approval of a bond measure creates what has sometimes been called a “contract” between the health care district and the voters. While this “contract” is not a separate document of the financing, it nevertheless limits the health care district’s authority with respect to the bonds. This agreement with the voters consists of the constitutional and statutory law authorizing the election and the issuance of the bonds, the resolution calling the election and the specific language contained in the ballot measure itself. The assenting vote of the electorate completes the agreement.

If a ballot measure is too specific with regard to the projects to be financed (e.g., “construction of a hospital on Jefferson Street”), the health care district board may be bound to build what it has promised to the voters and may not be able to change its plans (e.g., “construction of a hospital on Main Street”) in the future despite changes in health care district priorities or circumstances. Accordingly, when drafting a ballot measure and resolution calling an election, health care districts must carefully balance the need for specificity and the desire for flexibility to ensure that the measure is specific enough to permit the bond proceeds to be used for their intended purposes without eliminating all flexibility of the health care district to handle changing priorities or circumstances.

Accordingly, the preparation of a bond measure requires a deliberate balancing of a number of important factors to help the likelihood that the measure attracts sufficient votes to pass while preserving flexibility for the health care district to handle changing circumstances. It is critical that a health care district review its various options and any proposed bond with competent counsel and other advisors prior to placing a measure on the ballot.

## **Debt Secured By District Revenues**

Health care districts are also authorized by California law to incur various forms of debt that are payable from revenues of the district. These revenue-based forms of debt carry a higher interest rate than general obligation bonds, but do not require voter approval. In addition, the specific statutes authorizing debt secured by district revenues can limit the borrowing size and the term of the debt.

## **Federal Tax-Exemption**

While the issuance of bonds or incurrence of debt by health care districts is a matter of California law, the exclusion of interest on such obligations from income for purposes of federal income taxation is governed by federal tax law. The Internal Revenue Code of 1986, and the regulations thereunder, contain an intricate set of requirements that must be complied with in order for a health care district to issue bonds or other debt that are tax-exempt. Additionally, in order for the bonds or other debt to retain their tax-exemption, the health care district must continue to comply with certain requirements after the bonds or other debt are issued or incurred.

The benefit of issuing tax-exempt debt is that tax-exempt financing offers lower interest rates than taxable debt. Because interest paid on tax-exempt debt is exempt from federal income tax (and the income tax of California), the investor requires less interest to produce the same after-tax return as taxable debt would produce. The difference varies from time to time based on market factors but is usually 2 to 4 percentage points less than comparable taxable debt. Given the current low interest rate environment, the difference between tax-exempt and taxable rates is smaller, around 1 to 2 percentage points. In any event, lower interest rates reduce the debt service payments to be made by the health care district.

For example, interest rates on 30-year general obligation bonds sold around May 1, 2016 were roughly as follows:

Ratings <sup>1</sup>	Tax-Exempt Bonds	Revenue Bonds
AAA	2.61%	3.68%
AA	2.81%	3.76%
A	3.13%	4.18%
BBB	3.45%	4.84%

### Federal Securities Law

The offering and sale of securities is regulated by federal laws codified primarily in the Securities Act of 1933 (the "Securities Act") and the Securities and Exchange Act of 1934 (the "Exchange Act"). Health care district general obligation bonds and revenue bonds constitute "securities" for purposes of the Securities Act and the Exchange Act. For most corporate securities, a public offering must be preceded by filing a registration statement with the SEC pursuant to the Securities Act, and the corporation is required to make periodic reports to the SEC pursuant to the Exchange Act. Municipal securities, on the other hand, including those of health care districts, are exempt from the registration requirements of the Securities Act and from the reporting requirements of the Exchange Act. However, the offering and sale of health care district securities is not exempt from the anti-fraud provisions of the Securities Act or the Exchange Act. In addition, the SEC's rules governing underwriters of municipal bonds effectively require health care districts to make periodic disclosure of certain information relevant to the security of their bonds unless certain exemptions apply. In contrast, if the form of debt incurred by the health care district does not constitute a security, but instead is treated as a loan, then the requirements of the Securities Act and the Exchange Act, as well as the rules of the Municipal Securities Rulemaking Board of the SEC, do not apply.

### Summary Comparison of Health Care District Financing Techniques

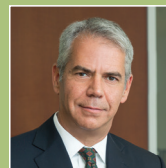
The following table illustrates the main financing techniques available to California health care districts as of May 2016. Nothing in this table should be construed or relied upon as legal advice. Instead, this chart is intended to serve as an overview of the financing options applicable to California health care districts, from which better informed requests for advice, legal and financial, can be formulated. Advice from competent counsel can help districts analyze which financing technique best suits the needs of the district.

#### Contact Us

For additional information concerning any health care district financing needs, please contact Jenna Magan or Don Field. Jenna and Don are partners with the global law firm of Orrick, Herrington & Sutcliffe LLP. Jenna focuses on all aspects of municipal and health care financing, including the issuance of general obligation bonds and revenue bonds by health care districts. Don has extensive experience—as both bond counsel and disclosure counsel—in the areas of general obligation bonds and election laws.



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<sup>1</sup> Ratings refer to independent appraisals of the credit quality of the bonds and the likelihood of their repayment performed by one or more of the credit rating agencies: Standard & Poor's Rating Services, Moody's Investors Service or Fitch. The ratings are expressed as letter grades AAA, AA, A, BBB (expressed as Aaa, Aa, A and Baa by Moody's) from highest to lowest investment grade ratings, with +/- or numerical subcategories. Ratings are considered very important by investors in determining what interest rates will induce them to purchase the bonds. Bonds may be sold with or without a rating, although usually at materially higher interest rates.

## SUMMARY COMPARISON OF HEALTH CARE DISTRICT FINANCING TECHNIQUES

	General Obligation Bonds	Revenue Bonds	Certificates of Participation (COP)	Cal-Mortgage Insured Revenue Bonds <sup>2</sup>
<b>Statutory Authority</b>	Health & Safety Code Section 32300 and following; Government Code Section 53506 and following	Health & Safety Code Section 32315 and following	Health & Safety Code Section 32121	Health & Safety Code Sections 32127.2 and 129000 and following
<b>What Can Be Financed?</b>	Real property and improvements only (no equipment) described in ballot measure; costs of issuance and capitalized interest (no reserve fund)	Generally any real or personal property; costs of issuance; capitalized interest; reserve fund	Generally any real or personal property; costs of issuance; capitalized interest; reserve fund	Generally any real or personal property; costs of issuance; capitalized interest; reserve fund; insurance costs
<b>Are Additional Revenues Generated?</b>	Yes, bonds payable from certain <i>ad valorem</i> property taxes	No, bonds payable from revenues of the District	No, COPs payable from revenues of the District <sup>3</sup>	No, bonds payable from revenues of the District
<b>Is Voter Approval Required?</b>	Yes, at least 2/3rd of the qualified electors voting on the ballot measure	No, but resolution must be adopted by 4/5th of District board	No	No
<b>What Is the Maximum Maturity?</b>	40 years	40 years	Useful life of property sold	30 years (subject to economic life of the health facility)
<b>What Is the Maximum Interest Rate?</b>	12%	12%	Generally, none	Generally, none
<b>May Negotiated Sale Be Used?</b>	Yes	Yes, but bond purchase contract is subject to referendum	Yes	Yes
<b>What Are the Most Important Advantages?</b>	Low cost; simplicity; self-supporting	Flexibility; no vote required	Flexibility; no vote required	Flexibility; no vote required; priced on credit of the State of California General Obligation Bonds
<b>What Are the Most Important Disadvantages?</b>	Vote required	Higher interest cost than general obligation bonds; Referendum risk; principal amount limited to 50% of average of District's gross revenues for last 3 years	Higher interest cost than general obligation bonds; reserve fund, insurance and capitalized interest may be required	Reserve fund based on MADS and deed of trust on facilities required by Cal-Mortgage; insurance costs; covenants in regulatory agreement

<sup>2</sup> Health care districts are also authorized to incur FHA insured debt under Health & Safety Code Section 32127.3.

<sup>3</sup> COPs can be secured by parcel taxes with voter approval.



	Negotiable Promissory Notes	Line of Credit with Commercial Lender	Capital Lease	Lease Purchase
<b>Statutory Authority</b>	Health & Safety Code Section 32130.2	Health & Safety Code Section 32130.6	Health & Safety Code Section 32130.6	Health & Safety Code Section 32130.6
<b>What Can Be Financed?</b>	Any District purpose	Any District purpose	Equipment	Real property, buildings and facilities
<b>Are Additional Revenues Generated?</b>	No, notes are payable from revenues of the District	No, secured in whole or in part with accounts receivable or other intangible assets of the District	No, but security interest in equipment may be granted	No, lease purchase payments are payable from revenues of the District
<b>Is Voter Approval Required?</b>	No, but resolution must be adopted by a majority of the District board	No, but resolution must be adopted by a majority of the District board	No, but resolution must be adopted by a majority of the District board	No, but resolution must be adopted by a majority of the District board
<b>What Is the Maximum Maturity?</b>	10 years (subject to useful life of the financed property)	Must be repaid within 5 years from each separate borrowing or draw under the line of credit (take-out financings are permitted)	10 years	10 years
<b>What Is the Maximum Interest Rate?</b>	12%	Generally, none	Generally, none	Generally, none
<b>May Negotiated Sale Be Used?</b>	Yes	Yes	Yes	Yes
<b>What Are the Most Important Advantages?</b>	Proceeds can be used for any purpose, including working capital	Proceeds can be used for any purpose, including working capital	Flexible financing for equipment	Flexible financing for real property and equipment
<b>What Are the Most Important Disadvantages?</b>	Total aggregate amount of notes outstanding at any one time shall not exceed 85% of all estimated income and revenue for the current fiscal year	5 year term limits size of borrowing	Not available for financing real estate	10 year term limits size of borrowing

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**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – January 31, 2022**

**9B FYE 2021 Audited Financial Statements 9B FYE 2021 Audited Financial Statements**

**Page 1 of 2**

Department: Chief Executive Office CEO Concurrence: Yes  
Consent Calendar: No 4/5  
Vote Required: No

---

**SUBJECT:** Review of Audited Financial Statements FYE June 30, 2021  
**STAFF REPORT:** Summary Letter by David Imus, CPA – Senior Audit Manager, WIPFLI.  
**CONSIDERATIONS:** Review of the District's financial reporting systems, account balances, cash flow statements, income statements, balance sheets, and internal control systems.  
**DISTRICT PRIORITY:** Fiscal Transparency  
**POLICY ISSUE:** Audited annual financial statements are required by the state.  
**FISCAL IMPACT:** None  
**STAFFING IMPACT:** None  
**CONTACT PERSON:** Maria Reyes  
**ATTACHMENT(S):** Del Puerto FY21 Financial Statement FINAL.pdf

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**RECOMMENDED BOARD ACTION:**

RECOMMENDED MOTION: *I move that the Board of Directors accept the audited financial statement for the fiscal year ending June 30, 2021.*

ROLL CALL REQUIRED: YES  
MOTION AMENDED: YES NO

AMENDMENT: \_\_\_\_\_

---

<b>Motion Made By</b>	<b>Motion</b>	<b>Second</b>
Director Avila		
Director Campo		
Director Mac Master		
Director Pittson		
Director Stokman		

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – January 31, 2022**

**9B FYE 2021 Audited Financial Statements 9B FYE 2021 Audited Financial Statements**

**Page 2 of 2**

<b>Roll Call Vote</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Mac Master</i>				
<i>Director Pittson</i>				
<i>Director Stokman</i>				

**MOTION IS:**

- \_\_\_\_\_ *Approved*
- \_\_\_\_\_ *Denied*
- \_\_\_\_\_ *Approved as amended*
- \_\_\_\_\_ *Other*

*I, Cheryle Pickle, Clerk of the Board of Directors of the DEL PUERTO HEALTH CARE DISTRICT, do hereby CERTIFY that the foregoing is a full, true, and correct copy of a resolution duly adopted at a regular meeting of said Board of Directors held the 31<sup>st</sup> day of January 2022.*

\_\_\_\_\_  
*Cheryle Pickle, Clerk*

\_\_\_\_\_  
*Date*

December 2, 2021

Board of Directors  
Del Puerto Health Care District  
PO Box 875  
Patterson, CA 95363

We have audited the financial statements of Del Puerto Health Care District (the "District") for the year ended June 30, 2021, and have issued our report thereon dated December 2, 2021. Professional standards require that we provide you with the following information related to our audit:

#### Our Responsibility Under Auditing Standards Generally Accepted in the United States

As stated in our engagement letter dated September 21, 2021, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the District. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we also performed tests of the District's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

#### Supplementary Information Accompanying Audited Financial Statements

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

#### Other Information in Documents Containing Audited Financial Statements

The auditor's responsibility for other information in documents containing audited financial statements does not extend beyond the financial information identified in our report, and we have no obligation to perform any procedures to corroborate other information contained in a document. Our responsibility is to read the other information and consider whether such information, or the manner of its presentation, is materially inconsistent with information, or the manner of its presentation, appearing in the financial statements. We are not aware of any documents or other information containing audited financial statements, and, furthermore, management has not requested us to devote attention to any documents containing audited financial statements.

### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to your representative, Karin R. Hennings, in addition to our engagement letter dated September 21, 2021, accepted by Ms. Hennings.

### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year ended June 30, 2021.

We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. There were no significant transactions that have been recognized in the financial statements in a different period than when the transactions occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The significant estimates requiring judgment are as follows:

- The adequacy of the allowance for accounts receivable is one of the most subjective estimates affecting the financial statements. The allowance for accounts receivable is maintained at a level management believes is adequate to provide for possible write-offs. Management periodically evaluates the adequacy of the allowance using the District's past bad debt experience, known and inherent risks in accounts receivable, current economic conditions, and other relevant factors. We evaluated the key factors and assumptions used to develop the allowance for accounts receivable in determining that it is reasonable in relation to the financial statements taken as a whole.
- The estimated final settlements on the Medicare and Medi-Cal cost reports are based on audits conducted by the fiscal intermediary. Management periodically evaluates the adequacy of the balance using the District's experience, known and inherent risks in the preparation of these cost reports, and risks associated with doing business in the health care industry. We reviewed the estimated settlements recorded for each open year to determine the reasonableness of the estimates based on the results of previous audits by the fiscal intermediary.

The disclosures in the financial statements are neutral, consistent, and clear.

#### Disagreements With Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those which are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes the misstatements of the financial statements. Management has determined that the effect is immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material to the financial statements taken as a whole.

The effects of proposed adjustments were as follows:

	Assets	Liabilities	Revenue in Deficiency of Expenses
To adjust contractual adjustments and allowance for bad debt	(95,384)	-	(95,384)
Totals:	\$ (95,384)	\$ -	\$ (95,384)

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 2, 2021, a copy of which accompanies this letter.

#### Management Consultations With Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. To our knowledge, management has not obtained any opinions from other independent accountants on the application of GAAP which would affect the District's financial statements or on the type of opinion which may be rendered on the financial statements.

#### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditor for the preceding year. However, these discussions occurred in the normal course of our professional relationship, and our responses were not, in our judgment, a condition of our retention.

In planning and performing our audit of the financial statements of the District as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States, we considered the District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, and, therefore, significant deficiencies and material weaknesses may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies and material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

#### Financial Accounting and Reporting

A client's internal control over financial reporting does not end at the general ledger but extends to the financial statements and notes. As part of our professional services for the year ended June 30, 2021, we assisted in drafting the basic financial statements and related notes. This circumstance is not unusual in an organization of your size. It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.

We appreciate the opportunity to be of service to Del Puerto Health Care District.

This letter is intended solely for the use of the Board of Directors and, if appropriate, management and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,



Wipfli LLP

Enc.



# The Board of Directors of the Del Puerto Health Care District

## BOARD AGENDA ITEM

DEPT: FOUNDATION BOARD AGENDA: 10J  
CONSENT CALENDAR: NO AGENDA DATE: January 31, 2022  
CEO CONCURRENCE: YES 4/5 VOTE REQUIRED: NO

---

**SUBJECT:** 2022 DPHC Foundation Trustee Nomination and Appointment

**STAFF RECOMMENDATION:** A Board volunteer be appointed to the DPHC Foundation for 2022

**CONSIDERATIONS:** The Foundation Board of Trustees will elect its Trustees at the annual meeting. If no election is held at the annual meeting, the Trustees will continue to serve until the next election. If the Trustee was appointed from the Del Puerto Board of Directors, the successor shall be selected from the Del Puerto Board of Directors.

**SUGGESTED PROCEDURE:**

- President reviews the last two Board members in this role: current Board representatives on the Foundation are Anne Stokman and George Mac Master
- President calls for volunteers from the Board.
- Directors volunteer themselves
- If more than two volunteers, each volunteer may make brief statement in favor of their appointment.
- President appoints one volunteer to be the District representative to the WSHCTF
- Appointee takes on role after the current Director reports out

**POLICY IMPACT** The President shall appoint all Board committee members

**FISCAL IMPACT:** None

**DISTRICT PRIORITY:** Community Engagement

**STAFFING IMPACT:** None

**CONTACT PERSON:** Karin Freese Hennings

**ATTACHMENT(S):** none

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**RECOMMENDED ACTION:**

**PRESIDENT ACTION:**

*I appoint \_\_\_\_\_ to serve as the District representative on the Del Puerto Foundation for the 2022 Calendar Year.*





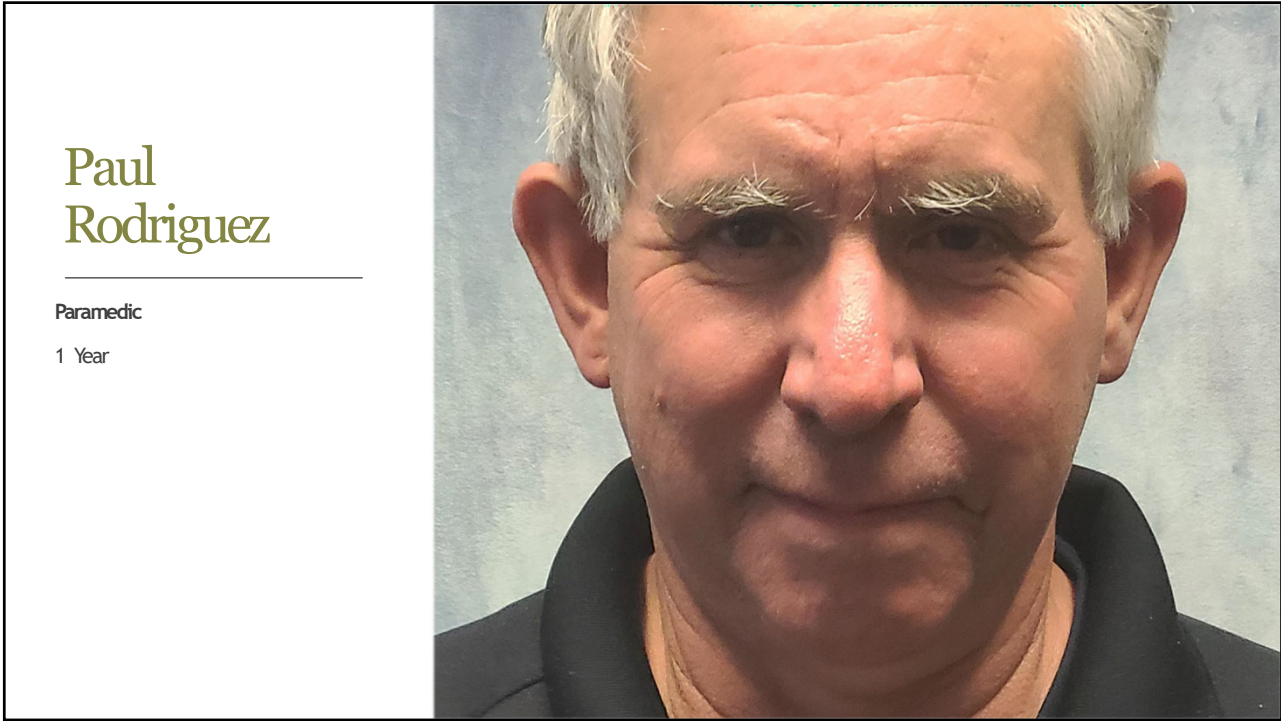
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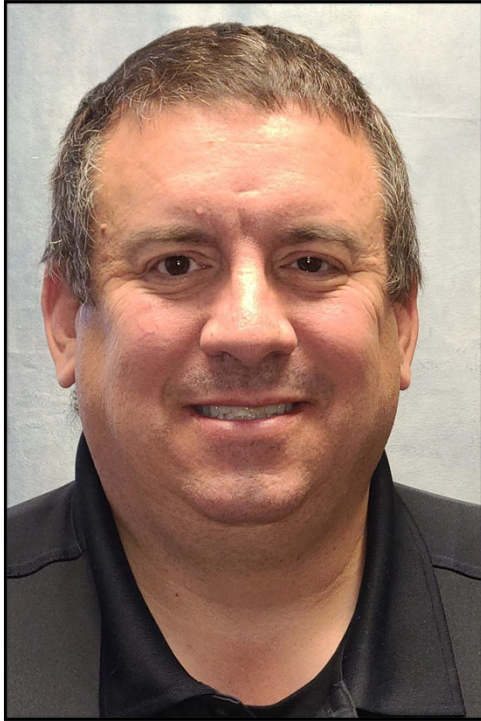
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3



4



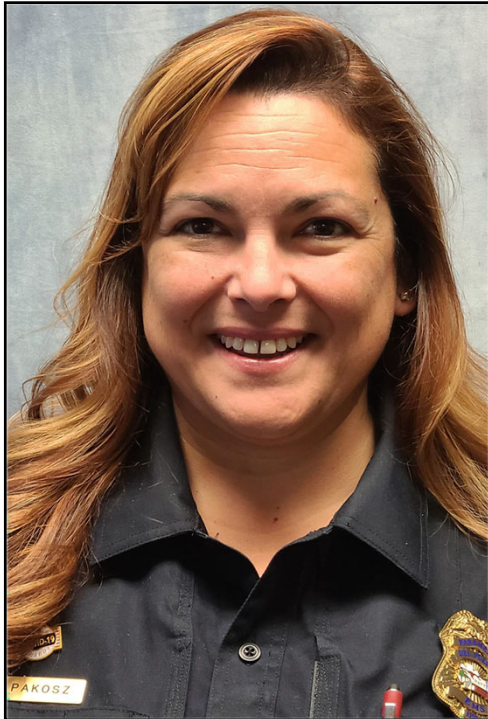
## Dennis Flannery

---

Paramedic

20 Years

5



## Chantale Pakosz

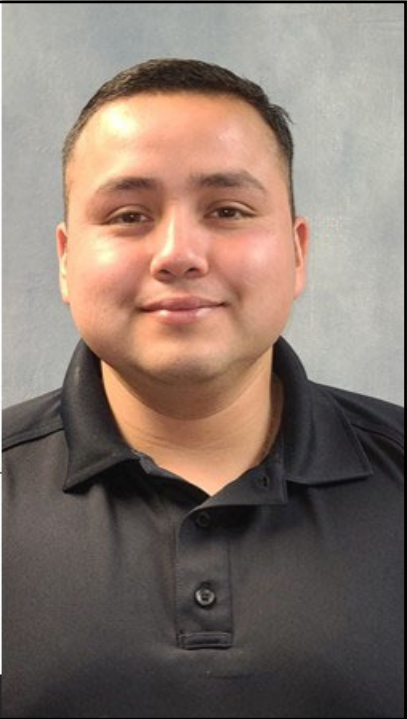
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CLINICAL EDUCATION COORDINATOR

2 YEARS

6





Adrian Gonzalez

---

PART-TIME TO FULL-TIME  
PARAMEDIC

7



DEL PUERTO  
Health Center

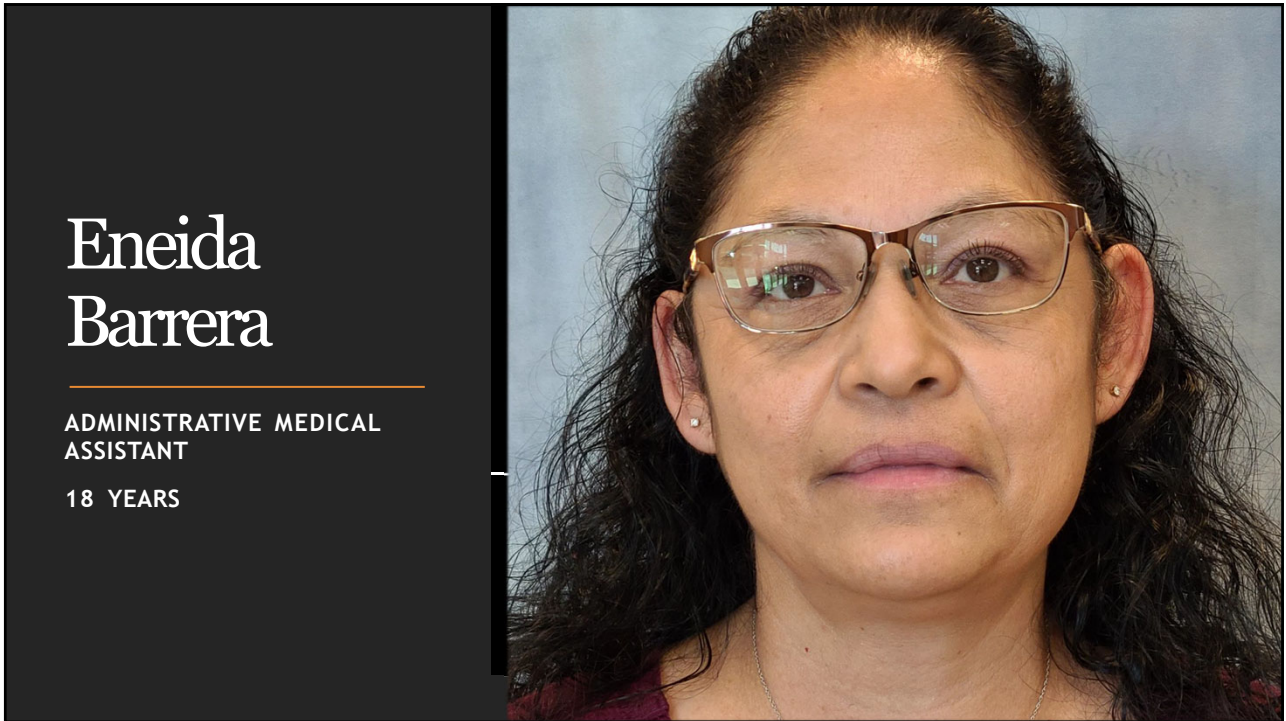
8



Tina  
Uanrachawong  
Lead Clinical  
Medical Assistant  
11 Years

---

9



Eneida  
Barrera

---

ADMINISTRATIVE MEDICAL  
ASSISTANT

18 YEARS

10

# Fatima Mata

CLINICAL MEDICAL ASSISTANT

*Welcome*



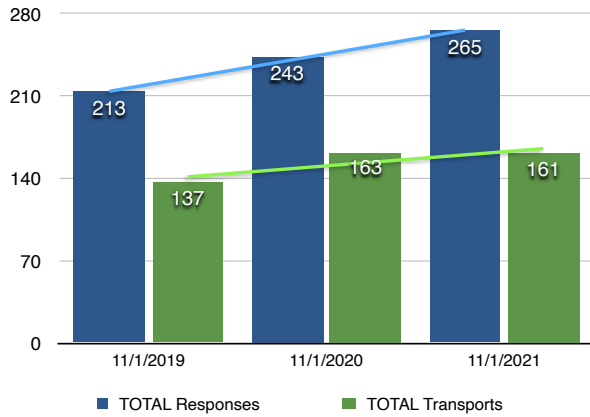
This Photo by Unknown Author is licensed



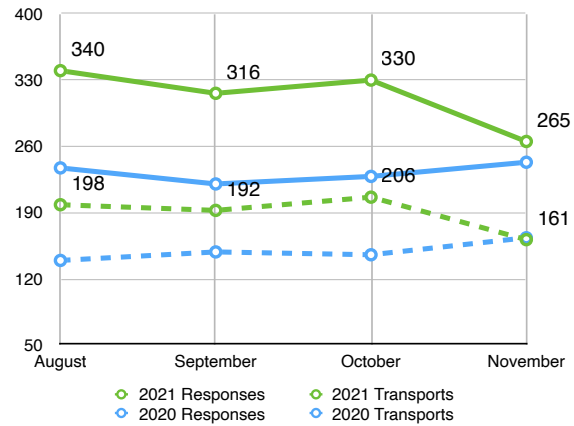
## Patterson District Ambulance Response Report November 1, 2021 - November 30, 2021 Monthly Response Summary

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	127	125	13	4	8	4	265	12	277
Transports	83	71	7	0	4	3	161	7	168
Transport %	65.35%	56.80%	53.85%		50.00%	75.00%	60.75%	58.33%	60.65%
Cancelled Response	26	10	4						
Adjusted Transport %	82.18%	61.74%	77.78%						

3 Year Data for Month



Response and Transport Data



Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	8	4	4	3
OUT of District	14	8	23	13

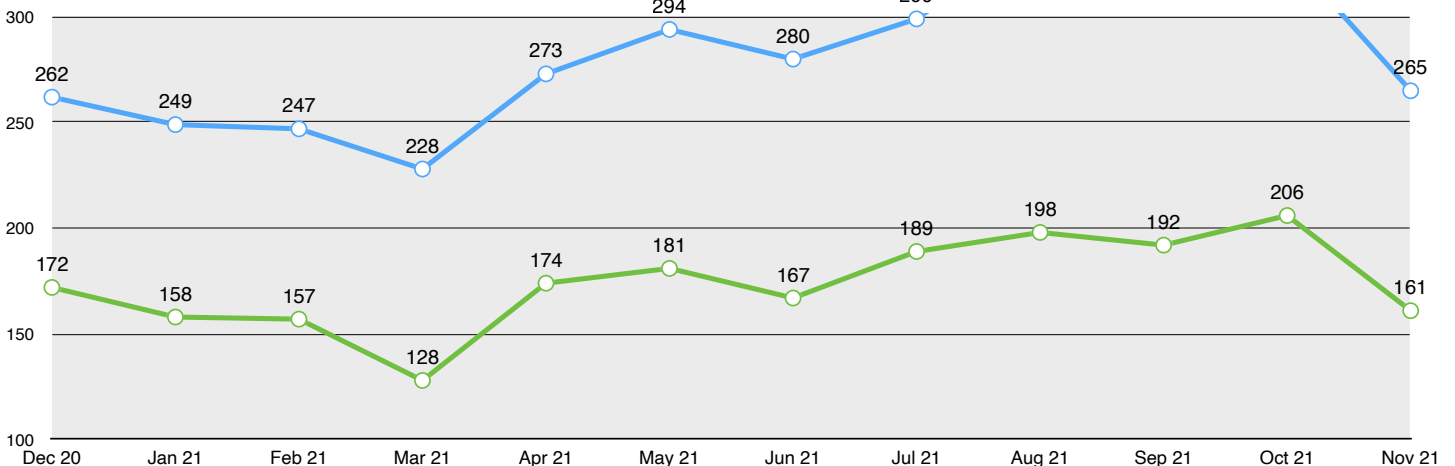
PDA In District Response %

Last Month %	This Month %	NET Change %
88.71%	95.67%	6.96%

Rolling Compliance Periods - Snapshot on <Pending>

Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
0%	0%	0%	0%	0%	0%

Rolling 12 Months - Responses / Transports



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Executive Summary Snapshot

11/30/21 10/31/21 12 Month Avg



Revenue Cycle Performance

11/30/21 10/31/21 12 Month Avg

Gross Charges

\$756,527.00 \$938,186.00 \$799,569.17

Month Ending

11/30/21

Charges by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$277,852.00	\$413,071.00	\$320,600.83
Medicaid	\$271,590.00	\$262,635.00	\$247,438.75
Insurance	\$160,995.00	\$152,460.00	\$128,850.42
Self Pay	\$46,090.00	\$110,020.00	\$102,679.17
Facility			

Transports & Billable Dry Runs

183 224 199

11/30/21 10/31/21 12 Month Avg

Collections

\$173,062.00 \$215,148.00 \$175,197.50

Collection % Gross

22.9% 22.9% 21.9%

Collections by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$48,347.00	\$41,146.00	\$41,660.00
Medicaid	\$32,914.00	\$38,419.00	\$26,028.50
Insurance	\$73,066.00	\$121,738.00	\$95,712.00
Self Pay	\$18,735.00	\$13,845.00	\$11,797.00
Facility			

Contractual Adjustments

\$477,614.00 \$607,623.00 \$546,482.58

Accounted for Funds

86.0% 73.8% 81.6%

Write Offs

\$52,241.00 \$67,909.00 \$64,876.00

Aging by Range

Payor Class	Current Month	Previous Month	12 Month Avg
0 - 30	\$228,012.00	\$249,765.00	\$220,479.08
31 - 60	\$290,292.00	\$202,155.00	\$209,418.33
61 - 90	\$151,649.00	\$120,904.00	\$105,627.00
91 - 120	\$88,453.00	\$33,475.00	\$53,091.08
120+	\$149,647.00	\$142,388.00	\$108,592.08

Transports by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	64	93	74
Medicaid	70	66	64
Insurance	34	32	29
Self Pay	15	33	32
Facility			

Average Daily Revenue

\$25,217.57 \$30,264.06 \$26,652.31

Revenue Per Transport

\$4,134.03 \$4,188.33 \$4,026.37

Aging Payor Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$88,830.00	\$54,567.00	\$55,826.42
Medicaid	\$42,696.00	\$52,684.00	\$47,843.17
Insurance	\$381,790.00	\$284,121.00	\$262,567.33
Self Pay	\$389,388.00	\$347,826.00	\$332,887.42
Facility	\$5,349.00	\$9,490.00	\$7,803.38

Pay Mix Transports

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	35.0%	41.5%	37.2%
Medicaid	38.3%	29.5%	32.2%
Insurance	18.6%	14.3%	14.6%
Self Pay	8.2%	14.7%	15.9%
Facility	0.0%	0.0%	0.0%

Collections Per Transport

\$945.69 \$960.48 \$882.24

Contractual Allowance Per Transport

\$2,609.91 \$2,712.60 \$2,751.91

Days Sales Outstanding

36 30 28

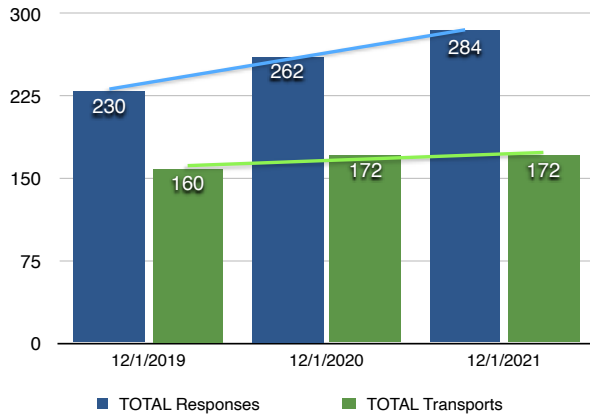
Pay Mix Aging

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	9.8%	7.3%	7.9%
Medicaid	4.7%	7.0%	6.8%
Insurance	42.0%	37.9%	37.0%
Self Pay	42.9%	46.5%	47.0%
Facility	0.6%	1.3%	1.1%

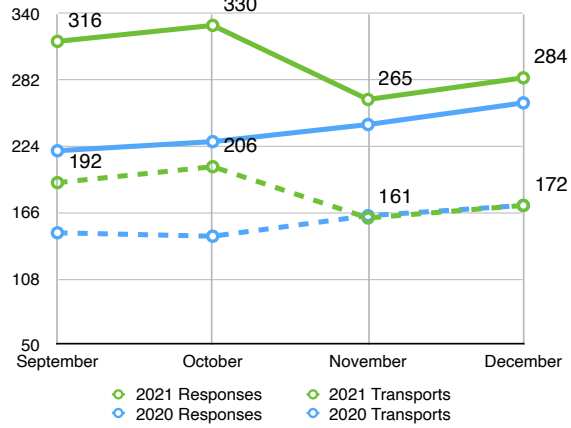
**Patterson District Ambulance Response Report**  
**December 1, 2021 - December 30, 2021**  
**Monthly Response Summary**

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	120	125	39	4	15	3	284	18	302
Transports	73	81	18	0	9	1	172	10	182
Transport %	60.83%	64.80%	46.15%		60.00%	33.33%	60.56%	55.56%	60.26%
Cancelled Response	21	25	8						
Adjusted Transport %	73.74%	81.00%	58.06%						

**3 Year Data for Month**



**Response and Transport Data**



**Mutual Aid Responses**

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	15	9	3	1
OUT of District	3	3	14	8

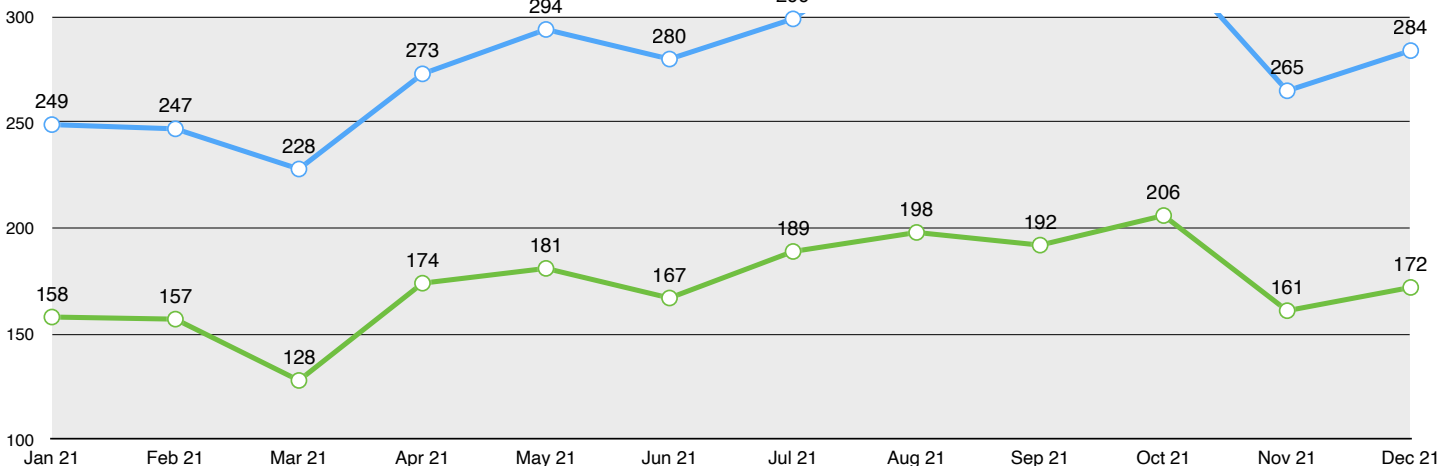
**PDA In District Response %**

Last Month %	This Month %	NET Change %
95.67%	94.04%	-1.63%

**Rolling Compliance Periods - Snapshot on <Pending>**

Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
0%	0%	0%	0%	0%	0%

**Rolling 12 Months - Responses / Transports**



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Executive Summary Snapshot

12/31/21 11/30/21 12 Month Avg



Revenue Cycle Performance

12/31/21 11/30/21 12 Month Avg

Gross Charges

\$819,947.00 \$756,527.00 \$802,585.83

Month Ending

12/31/21

Charges by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$353,332.00	\$277,852.00	\$314,801.25
Medicaid	\$263,705.00	\$271,590.00	\$257,432.08
Insurance	\$140,645.00	\$160,995.00	\$132,360.83
Self Pay	\$62,265.00	\$46,090.00	\$97,991.67
Facility			

Transports & Billable Dry Runs

208 183 199

12/31/21 11/30/21 12 Month Avg

Collections

\$247,942.00 \$173,062.00 \$181,229.92

Collection % Gross

30.2% 22.9% 22.6%

Collections by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$50,684.00	\$48,347.00	\$41,576.83
Medicaid	\$26,832.00	\$32,914.00	\$25,610.58
Insurance	\$165,008.00	\$73,066.00	\$102,224.58
Self Pay	\$5,418.00	\$18,735.00	\$11,817.92
Facility			

Contractual Adjustments

\$553,820.00 \$477,614.00 \$539,045.75

Accounted for Funds

97.8% 96.1% 91.6%

Write Offs

\$109,508.00 \$52,241.00 \$67,691.17

Aging by Range

Payor Class	Current Month	Previous Month	12 Month Avg
0 - 30	\$209,613.00	\$228,012.00	\$219,014.33
31 - 60	\$162,895.00	\$290,292.00	\$205,682.75
61 - 90	\$145,867.00	\$151,649.00	\$109,950.92
91 - 120	\$64,645.00	\$88,453.00	\$55,560.75
120+	\$171,793.00	\$149,647.00	\$116,906.00

Transports by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	78	64	72
Medicaid	75	70	67
Insurance	31	34	30
Self Pay	24	15	30
Facility			

Average Daily Revenue

\$27,331.57 \$24,404.10 \$26,752.86

Revenue Per Transport

\$3,942.05 \$4,134.03 \$4,043.25

Aging Payor Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$64,020.00	\$88,830.00	\$55,906.83
Medicaid	\$37,627.00	\$42,696.00	\$48,286.25
Insurance	\$307,526.00	\$381,790.00	\$271,828.00
Self Pay	\$335,344.00	\$389,388.00	\$332,557.83
Facility	\$10,294.00	\$5,349.00	\$8,446.75

Pay Mix Transports

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	37.5%	35.0%	36.3%
Medicaid	36.1%	38.3%	33.7%
Insurance	14.9%	18.6%	14.9%
Self Pay	11.5%	8.2%	15.2%
Facility	0.0%	0.0%	0.0%

Collections Per Transport

\$1,192.03 \$945.69 \$913.00

Contractual Allowance Per Transport

\$2,662.60 \$2,609.91 \$2,715.60

Days Sales Outstanding

28 33 26

Pay Mix Aging

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	8.5%	9.8%	7.8%
Medicaid	5.0%	4.7%	6.7%
Insurance	40.7%	42.0%	37.8%
Self Pay	44.4%	42.9%	46.3%
Facility	1.4%	0.6%	1.2%

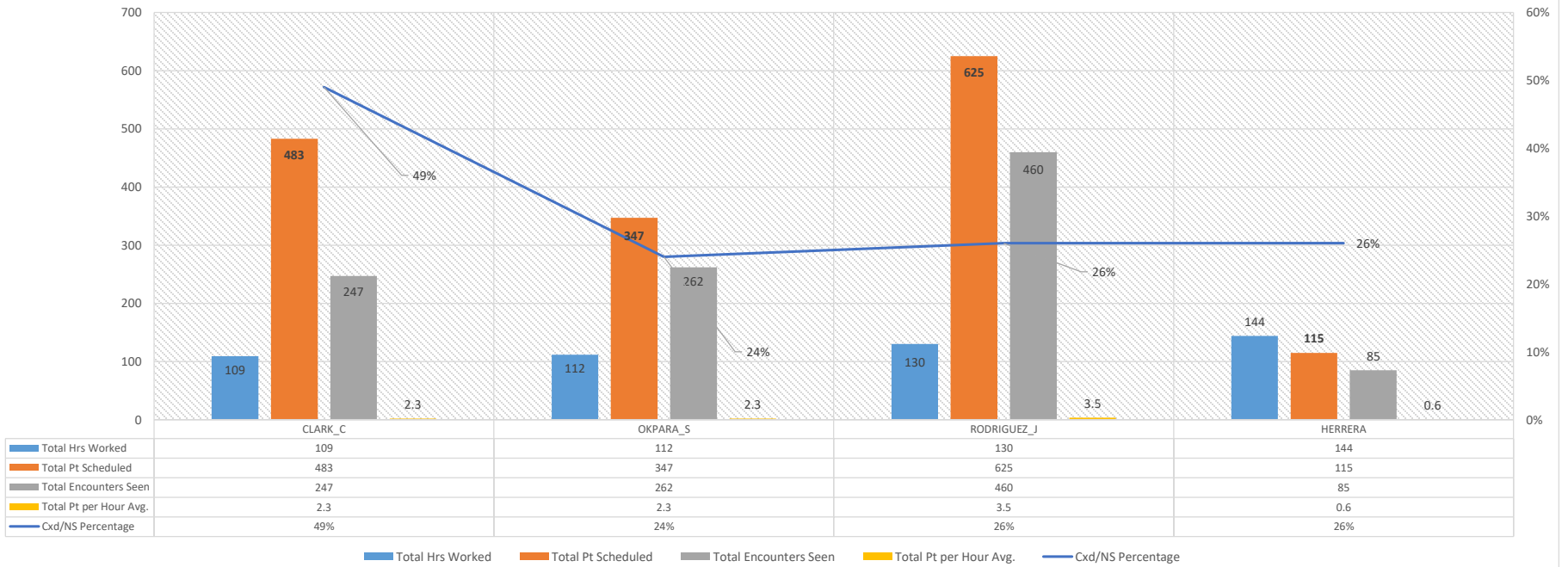


**Company Comparisons** — The following chart gives a comparison of the mean score for each question as scored by comparable companies. Your company is highlighted. There is also a green-shaded highlight of the highest score for each question. This will show how you compare to similar companies.

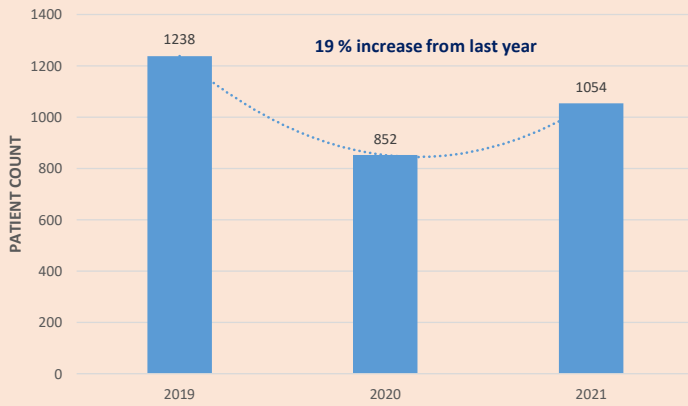
	Your Company	Comparison Companies					
		A	B	C	D	E	F
Helpfulness of the person you called for ambulance service	97.50	94.39	94.87	90.93	94.84	93.89	92.86
Concern shown by the person you called for ambulance service	96.67	93.18	94.41	91.10	94.84	92.39	92.86
Extent to which you were told what to do until the ambulance	97.00	91.39	94.40	89.90	94.84	94.19	92.19
Extent to which the ambulance arrived in a timely manner	93.58	92.86	96.16	91.69	97.18	92.16	93.18
Cleanliness of the ambulance	97.50	94.97	97.09	95.11	97.66	97.87	93.45
Comfort of the ride	89.17	89.38	91.09	83.53	93.36	89.89	80.14
Skill of the person driving the ambulance	95.83	94.50	96.49	94.04	96.77	95.65	91.48
Care shown by the medics who arrived with the ambulance	98.33	94.13	97.46	94.32	97.76	95.41	95.35
Degree to which the medics took your problem seriously	98.28	93.57	96.55	95.45	98.13	94.41	96.43
Degree to which the medics listened to you and/or your family	100.00	93.30	95.97	94.64	98.11	93.37	95.83
Skill of the medics	98.28	93.95	97.29	94.89	96.97	96.43	96.43
Extent to which the medics kept you informed about your	96.55	91.67	95.39	93.29	96.67	94.68	93.29
Extent to which medics included you in the treatment decisions (if	96.55	91.68	95.57	94.08	95.37	95.03	91.05
Degree to which the medics relieved your pain or discomfort	93.52	90.84	93.50	89.63	95.18	92.86	91.03
Medics' concern for your privacy	96.43	93.44	96.41	94.51	97.18	93.64	94.64
Extent to which medics cared for you as a person	98.21	93.26	96.86	94.89	99.23	96.76	95.24
Professionalism of the staff in our billing office	86.62	88.58	92.11	88.58	88.28	89.69	89.29
Willingness of the staff in our billing office to address your needs	88.46	89.74	92.65	88.58	87.50	90.21	91.25
How well did our staff work together to care for you	94.83	93.42	96.51	93.02	95.90	94.19	94.87
Extent to which our staff eased your entry into the medical facility	94.64	92.65	95.97	93.90	96.25	96.02	92.76
Appropriateness of Emergency Medical Transportation treatment	94.44	92.80	96.37	93.45	95.78	97.22	95.51
Extent to which the services received were worth the fees charged	94.05	88.99	92.82	88.89	92.02	91.18	86.61
Overall rating of the care provided by our Emergency Medical	95.37	93.07	96.35	94.77	95.56	95.21	92.50
Likelihood of recommending this ambulance service to others	94.64	93.81	95.52	92.05	94.69	94.47	94.23
<b>Overall score</b>	95.66	92.68	95.60	92.44	95.83	94.19	92.77



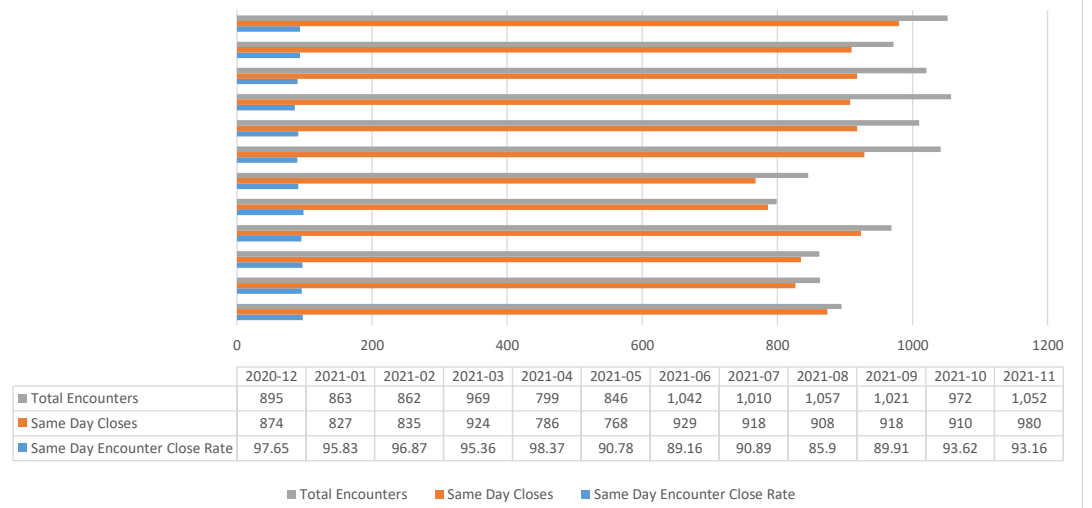
### PROVIDER PRODUCTIVITY NOVEMBER 2021



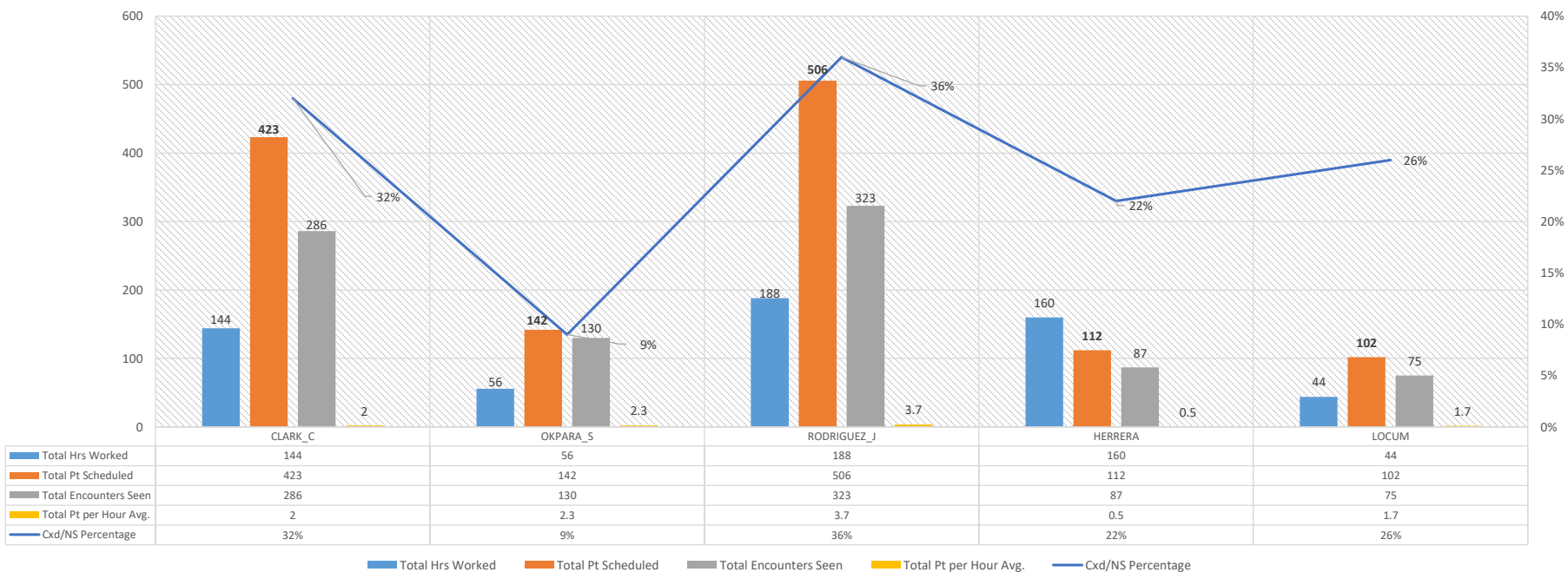
### TOTAL PATIENTS NOVEMBER 2019-2021



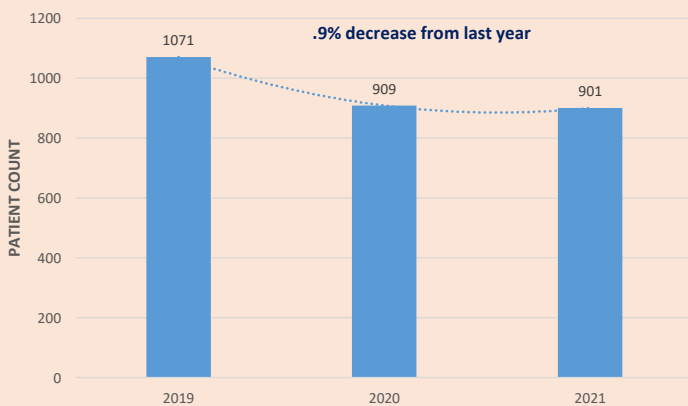
### Total Encounters from OCTOBER 2020 to present



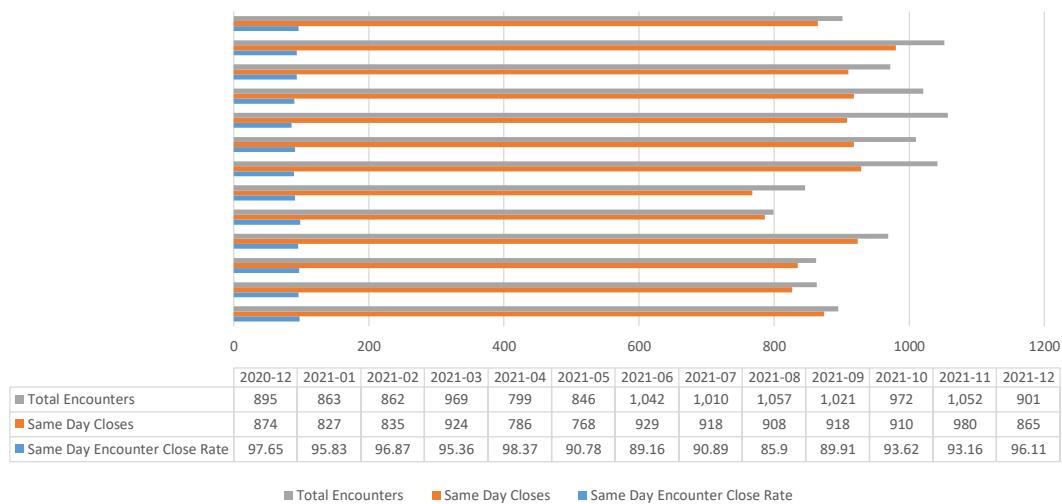
### PROVIDER PRODUCTIVITY DECEMBER 2021



### TOTAL PATIENTS DECEMBER 2019-2021



### Total Encounters from OCTOBER 2020 to present







**HEALTH SERVICES AGENCY**  
**Public Health Division**



**Child Health and Disability Prevention Program**

917 Oakdale Road, Modesto, CA 95355

Phone: 209-558-8860; Fax: 209-558-8859

[www.schsa.org](http://www.schsa.org)

Del Puerto Health Center  
Attn: Suzie Benitez  
1700 Keystone Pacific Parkway Suite B.  
Patterson, Ca. 95363

Dear Suzie,

December 23, 2021

Recently each of us has completed our parts in the CHDP Facility/MR Review process for Del Puerto Health Center at 1700 Keystone Pacific Parkway Suite B. Patterson, Ca. 95363. Thank you each for your participation and hard work in serving our community.

I have completed the facility review on December 2, 2021 and proud to report that your facility scored 100%. Del Puerto Health Center at 1700 Keystone Pacific Parkway Suite B. Patterson, Ca. 95363, has met all requirements. Your facility files have been updated for Stanislaus County. Your next facility review will be due around December 15, 2024. Congratulations!

Medical Records Review for Del Puerto Health Center at 1700 Keystone Pacific Parkway Suite B. Patterson, Ca. 95363, score is 99.6%. The clinic has met all the requirements. Your facility files have been updated for Stanislaus County. Del Puerto Health Center at 1700 Keystone Pacific Parkway Suite B. Patterson, Ca. 95363., next medical review will be around December 15, 2024. Congratulations!

If you have any questions regarding results, please feel free to reach out to me. Attached to this email you will find included post-review letter, Facility medical records review, site review worksheets.

Thank you all so much for your participation in the CHDP Program. We appreciate your service and look forward to working with you as we serve Stanislaus County together.

Respectfully,

*Sonia Orbai*

Sonia Orbai, CHDP PHN



December 22, 2021

Del Puerto Health Center  
1700 Keystone Pacific Pkwy B  
Patterson, CA 95363

Dear Del Puerto Health Center:

Congratulations! Health Net and/or California Health and Wellness (CHW) is pleased to report your office is in compliance with the Department of Health Care Services (DHCS) Medi-Cal Facility Site and/or Medical Record Review guidelines. On 11/30/2021, your Facility Site Review score was 100% and your Medical Record Review score was 97%. Your Corrective Action Plan (CAP) was received and approved.

Enclosed is your certificate that deems your facility, located at the above address, as a DHCS Certified Quality Medical Site under the provisions of MMCQD APL 20-006.

**Please retain this certificate in your records as it may be submitted to and accepted by other entities requiring a valid Facility Site and Medical Record Review.**

The certificate expires three years from the date of this review. However Health Net/or California Health and Wellness (CHW) is required to review sites in between the three-year review cycle based on monitoring, evaluation and/or CAP follow-up issues. The health plan may withdraw this certification if Medi-Cal Managed Care requirements are below compliance standards.

Thank you for your cooperation during this process. Please contact Jennifer Carter, at (916) 224-5938 if you have any questions or concerns regarding this information.

Respectfully,

---

**Jennifer Carter, RN, MPH, CPHQ**

Quality Improvement Manager - Facility Site Review  
Quality Improvement Department  
State Health Programs  
Health Net, LLC.  
1740 Creekside Oaks Dr. Ste. 200  
Sacramento, CA 95833  
Cell: 1-916-224-5938  
Fax: 877-779-0753

Enclosure:  
Provider Certificate

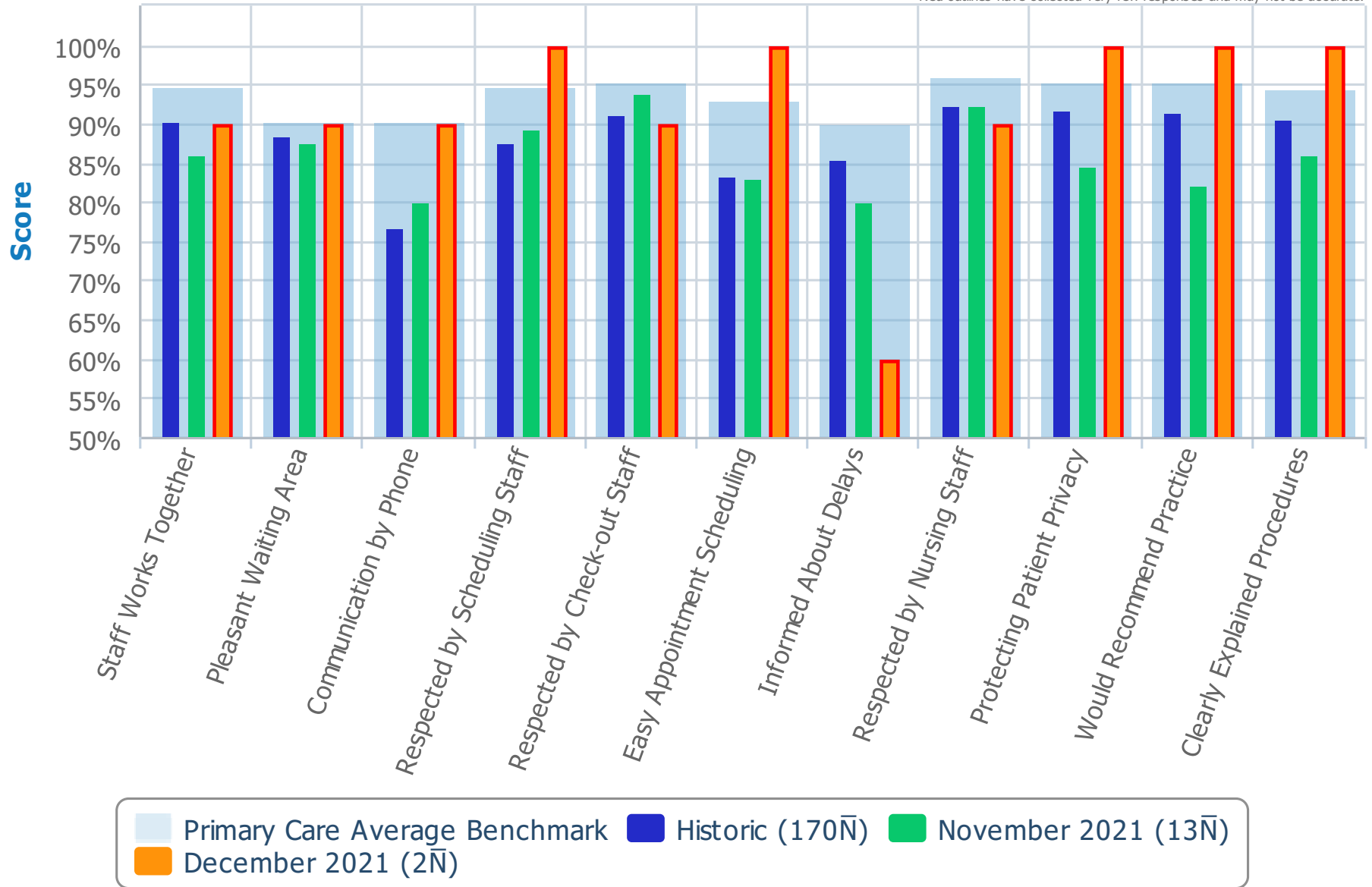


# medstatix

CA - Del Puerto Health Care District

Location: Main Office

Red outlines have collected very few responses and may not be accurate.



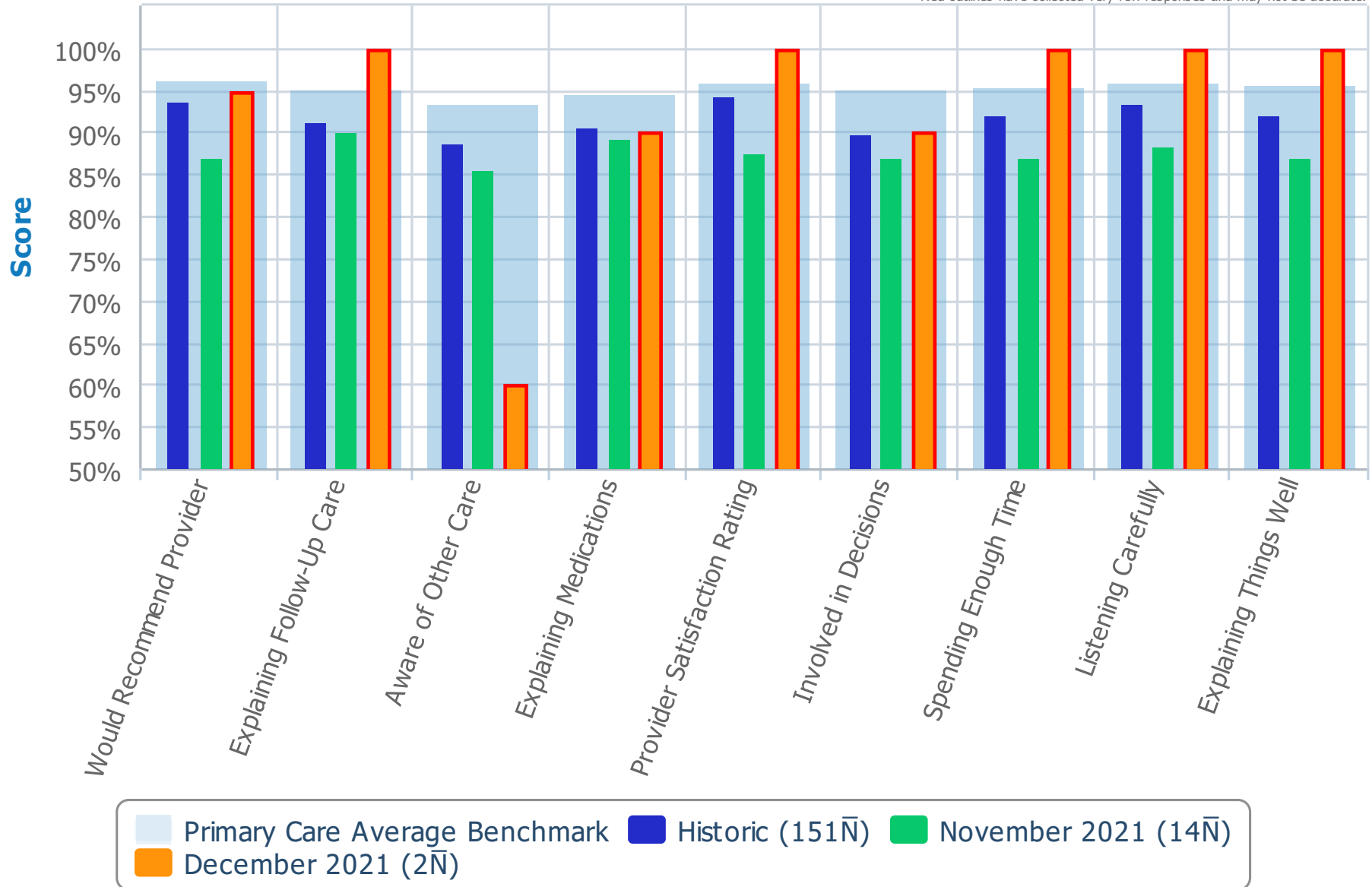


# medstatix

CA - Del Puerto Health Care District

Provider: All Providers

Red outlines have collected very few responses and may not be accurate.



# Del Puerto Health Care District

## Administrative Director / CEO Update – January 2022

Karin Freese Hennings

### Financial Summary Report in Board Packet

- Financial position as of December 31
  - \$2.48 million in cash (including \$614k in asset replacement funds)
  - \$718k in accounts receivable
  - \$533k in current liabilities
- Audit completed.

### Strategic Planning:

- Review of Draft Vision, Mission, and Strategic Goals (attached)
- Working on objectives by department

### Health Center

- Have employment agreement with new Physician Assistant to start early next year
- Locums Dr. Perkinson from Reno through end of February.
- Employment offer made to Nurse Practitioner

### Ambulance

- New 2021 Ambulance arrived November 23
- BLS ambulance service option started, but not yet scheduled
- Drafted departmental goals and objectives

### Human Resources

- Coordinating FMLA, EST, and disability benefits for employees affected by COVID-19
- Drafted departmental goals and objectives
- Finalizing District ergonomic policies with BETA

### Marketing

- Waiting for more visit capacity before advertising the health center
- Patterson Irrigator considering feature on Jessica Herrera, LCSW

### Legislation

- AB1400 CalCare – single provider legislation
- DPHCD received \$128k in California COVID funding

### Association Memberships

- Association of California Healthcare Districts
  - Healthcare District News Alert – monthly email
- California Ambulance Association / American Ambulance Association
  - Testimony on extended wait times in hospitals
- California Special District Association
  - Stanislaus County Regional Meeting presentation by federal grant consultants
  - Weekly e-news

### Community

- Nexus Study RFP. Our NEXUS Study is due to be updated and I will begin the process to find a vendor to complete that for the district.
- Meetings with City and providers interested in opening in Patterson

### Facilities

- Keystone building to be painted in next few weeks
- No space in ambulance quarters for 3<sup>rd</sup> 24-hour crew

### Board/Committee Deferred Items

- Obtain Legal Opinion Regarding District Use of Design-Build Board
- Select Municipal Advisor for Financing Options for Building Project Board

# Del Puerto Health Care District

## STRATEGIC PLANNING WORKSHOP November 17, 2021 Results

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**Draft Vision Statement:** *A community where health care and wellness grow.*

**Draft Mission Statement:** *To deliver quality, personalized, and compassionate health care and forge partnerships that expand health care services for our West Side communities.*

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**Quality = Provide the highest quality care of any provider on the West Side.**

- Achieve excellent quality outcomes
- Deliver an exceptional patient experience

**Safety = Provide a safe environment for or patients and employees.**

- Enhance the culture of patient safety
- Provide a safe environment for employees

**Service = Deliver an experience that exceeds patient and family expectations.**

- Create an infrastructure that supports radically convenient access to care
- Promote a wellness mindset in the community (Healthcare literacy/patient education)

**People = Recruit and retain an engaged, compassionate workforce.**

- Seek, hire, and retain remarkable employees
- Develop a highly engaged workforce.
- Grow staff skills to increase proficiency in their role

**Finance = Establish and meet key fiscal milestones**

- Prepare for value-based reimbursement
- Invest in assets to ensure financial sustainability
- Develop multi-year financial planning that is responsive to industry and operational changes.

**Growth = Meet the growing needs of our community.**

- Align our short and long-term facility needs with data-driven business plans.
- Partner with industry & education to encourage health and wellness

**Community = Support healthier West Side communities.**

- Align with partners to implement the Stanislaus County 2020 Community Health Improvement Plan (CHIP)
- Engage community partners in advancing programs that support the community's health.
- Marketing to the community (e.g., services, information, newcomers, rebranding)

**Governance = Collaborate with local, city, county, and state leaders**

- Engage legislators at city, county, and state levels
- Participate in professional associations
- Develop a highly engaged Board of Directors