



**BOARD OF DIRECTORS**  
*Anne Stokman, RN, President*  
*Timothy Benefield, Vice-President*  
*Becky Campo, Secretary*  
*Luis Avila, Treasurer*  
*(Vacant), Zone 4-Director*

*PO Box 187, Patterson, CA 95363*  
*Phone (209) 892-8781 Fax (209) 892-3755*

## **BOARD OF DIRECTORS MEETING**

**Monday, April 29, 2024 @ 6:00 pm**

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Board and not on the posted agenda may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period; however, California law prohibits the Board from acting on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes. Depending on the number of persons wishing to speak, speaking time may be reduced to allow all public members to address the Board. Public comments must be addressed to the board through the President. Comments to individuals or staff are not permitted.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings, and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the Board President announces the item. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period.

**BOARD AGENDAS AND MINUTES:** Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meetings>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meetings>.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Board of Director meetings are conducted in English and translation to other languages is not provided. Please arrange for an interpreter, if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode to not disturb District business during the meeting.

**DEL PUERTO HEALTH CARE DISTRICT**  
**Board of Directors Meeting**  
**Monday, 29, 2024 @ 6:00 pm**

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading the Vision, Mission, and Value Statements**  
*Vision: "A locally cultivated, healthier community."*  
*Mission: "To provide, promote, and partner in quality healthcare for all."*  
*Values: "Compassion – Commitment – Excellence"*
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on the agenda are made when the Board considers each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or act on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**  
*[\*Directors may request moving any consent calendar item to the regular calendar or change the order of the agenda items.]*
8. **Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
  - A. \*Approve Board Meeting Minutes – March 25, 2024
  - B. \*Approve Finance Committee Meeting Minutes – February 21, 2024
  - C. \*Approve Financial Report of February 29, 2024
  - D. \*Approve Financial Report of March 31, 2024
9. **Regular Calendar**
  - A. \*Any Consent Calendar items moved to the Regular Calendar **Action**
  - B. CEO Evaluation Policy Review & Amendment **Action**
  - C. CEO Evaluation Committee Appointment **Appt by President**
  - D. Resolution 2024-04 Opening a New Bank Account **Action**
  - E. Amendment to Policy #3418 Employee Recruit New Employee Incentive **Action**
  - F. Approve EMS Medical Director Job Description **Action**
  - G. Update: Imaging Services for the Community **Information**
  - H. Update: New Logo **Information**
  - I. Review of Employee Satisfaction Survey **Information**
10. **Review of Written Reports** *(Directors may raise any questions they have)* **Discussion**
  - A. Administration – Ms. Freese
  - B. Ambulance – Mr. Willette
  - C. Health Center – Ms. Benitez
  - D. Human Resources – Mr. Trefault
  - E. Legislative Watch List – Ms. Freese
11. **Strategic Planning**
  - A. FY 2023-24 Next 90 Days Update (attached)
  - B. Strategic Planning Board Retreat
    - 1) Warm-up – Wed, May 15 from 5:30-7:00 PM
    - 2) Retreat – Thu, May 16th from 10:00 AM to 4:00 PM

**DEL PUERTO HEALTH CARE DISTRICT  
Board of Directors Meeting  
Monday, 29, 2024 @ 6:00 pm**

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

13. **Closed Session** *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*
- A. Gov't Code section 54957.6                      Conference with Labor Negotiator  
Employee Org:    USW TEMSA Local 12911  
Negotiators:     David Ritchie, JD, Karin Freese  
                         Paul Willette
  
  - B. Health & Safety Code 321069(c)(2)        District Health Care Trade Secret (i.e., necessary to initiate a new district service or program or add a district health care facility and, if prematurely disclosed, create a substantial probability of depriving the district of a substantial economic benefit).
14. **Reconvene to Open Session – Report of Closed Session**
15. **Director Correspondence, Comments, Future Agenda Items** **Information**
16. **Upcoming Regular Board and Standing Committee Meeting Dates Information**
- |                                          |                                                                |
|------------------------------------------|----------------------------------------------------------------|
| Strategic Planning Board Retreat Warm-up | Wed, May 15 <sup>th</sup> from 5:30-7:00 PM, Javi's            |
| Strategic Planning Board Retreat         | Thu, May 16 <sup>th</sup> from 10:00 AM to 4:00 PM Almond Wood |
| Finance – Wed, May 22 @ TBD              | Board – Mon, May 20 @ 6:00 PM                                  |
| Finance – Wed, June 19 @ TBD             | Board – Mon, June 24 @ 6:00 PM                                 |
| Finance – Wed, July 24 @ TBD             | Board – Mon, July 29 @ 6:00 PM                                 |
17. **Adjourn**





**BOARD OF DIRECTORS BOARD OF DIRECTORS**

Anne Stokman, RN, President  
Timothy Benefield, Vice-President  
Becky Campo, Secretary  
Luis Avila, Treasurer

PO Box 187, Patterson, CA 95363  
Phone (209) 892-8781 Fax (209) 892-3755

**BOARD OF DIRECTORS MEETING MINUTES**  
**Monday, March 25, 2024 @ 6:00 pm**  
(rescheduled to 7:00 pm)

1. **Call to order at 7:00 pm** by President, Anne Stokman
2. **Pledge of Allegiance**
3. **Roll Call**
  - Directors Present:** President, Anne Stokman  
Vice President, Timothy Benefield  
Treasurer, Luis Avila  
Secretary, Becky Campo (absent)
  - Staff Present:** CEO, Karin Freese  
Ambulance Director, Paul Willette  
HC Manager, Suzie Benitez  
Clerk of the Board/Financial Accounting Manager, Maria Reyes-Palad  
Clinical Ed and QI Manager, Jim Whitworth
  - District Legal Council:** Dave Ritchie, Cole Huber, LLP

*We have a quorum.*
4. **Reading of the District's Vision, Mission, and Value Statements:**
  - Vision:* "A locally cultivated, healthier community."
  - Mission:* "To provide, promote, and partner in quality healthcare for all."
  - Values:* "Compassion – Commitment – Excellence"
5. **Public Comment Period**

Ms. Freese announced the upcoming interview of Meg Matthew of Patterson Irrigator with provider Raj Singh regarding the new urgent care service offered at the clinic. A front-page ad will be posted in this week's newspaper issue.
6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]  
None.
7. **Approval of Agenda:**
  - M/S/C: To approve the agenda as posted.**  
Directors Benefield/Avila
  - Ayes:** Directors Avila, Stokman, Benefield
  - Nays:** None
  - Abstain:** None
  - Motion: Passed**
8. **Consent Calendar\*** [Routine committee reports, minutes, and non-controversial items]
  - A. \* Approve Board Meeting Minutes – February 26, 2024
    - M/S/C. Approve the Consent Calendar.**  
Directors Benefield/Avila
    - Ayes:** Directors: Avila, Stokman, Benefield

**Nays:** None  
**Abstain:** None  
**Motion:** Passed

9. **Regular Calendar\*** *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*
- A. **No Items were moved from the consent calendar.**
  - B. **Opening New Bank Account**  
Ms. Freese and Ms. Reyes-Palad explained the need to find a new bank for an effective fund management system and internal control. Board direction was to find offerings of banks with local branches.
  - C. **Budget Adjustment - Revenue**  
Ms. Freese explained the overstatement of Ambulance budgeted revenue due to commercial insurance rate adjustments. An analysis report by billing departments was utilized and made as a basis for an adjustment of \$560K reduction to ambulance net patient service revenue.  
**M/S/C. To approve Ambulance revenue budget adjustment as per discussed.**  
Directors Avila/Benefield  
**Ayes:** Directors: Avila, Stokman, Benefield  
**Nays:** None  
**Abstain:** None  
**Motion:** Passed
  - D. **CEO Evaluation Policy Review & Amendment** *Tabled to next meeting*  
For Item D & E, a copy of an amended CEO Annual Developmental Review and Performance Evaluation Policy was distributed during the meeting.
  - E. **CEO Evaluation Committee Appointment** *Tabled to next meeting*
10. **Review of Written Reports**
- A. Administration – Ms. Freese (verbal)
  - B. Ambulance – Mr. Willette
  - C. Health Center – Ms. Benitez
  - D. Human Resources – Mr. Trefault
  - E. Legislative Watch List – Ms. Freese
11. **Strategic Planning**
- A. FY 2023-24 Next 90 Days Update (attached)
  - B. Strategic Planning Board Retreat
    - 1) Warm-up – Wed, May 15, from 5:30 PM to 7:00 PM
    - 2) Retreat – Thu, May 16, from 10:00 AM to 4:00 PM
    - 3) District staff will look for possible venues. The Board recommended some locations. Information to be provided at the next Board meeting.

**Adjourned to Closed Session @ 8:02 pm**

12. **Closed Session** *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*
- A. Gov't Code § 54957.6 Conference with Labor Negotiator

Employee Organization: USW TEMSA  
Local 12911  
Negotiators: David Ritchie, JD  
Karin Freese & Paul Willette

B. Health & Safety Code 321069(c)(2) District Health Care Trade Secret (i.e., necessary to initiate a new district service or program or add a district health care facility and, if prematurely disclosed, create a substantial probability of depriving the district of a substantial economic benefit).

**13. Reconvene to Open Session @ 8:32 pm - Report of Closed Session**

**14. Director Correspondence, Comments, Future Agenda Items - None**

**15. Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Wed, Apr 24 @ 8:15 AM	Board – Mon, Apr 29 @ 6:00 PM
Strategic Planning Board Retreat Warm-up	Wed, May 15 <sup>th</sup> from 5:30-7:00 PM
Strategic Planning Board Retreat	Thu, May 16 <sup>th</sup> from 10:00AM to 4:00 PM
Finance – Wed, May 22 @ 8:15 AM	Board – Mon, May 20 @ 6:00 PM
Finance – Wed, Jun 19 @ 8:15 AM	Board – Mon, June 24 @ 6:00 PM

**16. Adjourn @ 8:33 pm**

Respectfully Submitted:

\_\_\_\_\_  
Becky Campo, Board Secretary

\_\_\_\_\_  
Date Signed





**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street, Patterson, CA 95363**  
**FINANCE MEETING**  
**MINUTES February 21, 2024**

**1. Call to order/Attendance**

The meeting was called to order by Becky Campo 8:33 AM

**Other Board Members Present:** Luis Avila, Committee Chair

**Staff Members Present:** Karin Freese, Administrative Director/CEO; Maria Reyes-Palad, Financial Accounting Manager; Paul Willette, Ambulance Director; and Danae Skinner, Administrative Staff Accountant.

**2. Public Participation – there were no comments.**

**3. Acceptance of Agenda**

M/S/C Luis Avila /Becky Campo to accept the agenda as presented.

**4. Finance Report Review**

**A. Review for Approval: January 24, 2024, Finance Meeting Minutes**

M/S/C Luis Avila /Becky Campo to accept the minutes for January 24, 2024, as presented.

**B. Review Financial Reports for January 2024**

Maria Reyes-Palad reviewed the Financial Reports for January 2024 and answered all questions regarding the reports.

M/S/C M/S/C Anne Stokman/Becky Campo to recommend that the Board accept the January 2024 Financial Reports as presented.

**C. Review for Recommendation January 2024 Warrants**

Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Warrants as presented.

**5. Old Business – None**

**6. New Business – None**

**7. Accounting and Finance Manager Report**

**A. Asset Replacement Fund Update 2024**

Maria Reyes-Palad reviewed the Asset Replacement Fund update and answered all questions regarding the report. Paul Willette and Karin Freese explained that the Motorola radios used by the ambulances are at their end-of-life and must be replaced. The money would come from the Asset Replacement Fund, and the Approved Capital Expense funds set aside for the Tri-Band portable radio.

Information Only – No Action Taken.

**B. E Street Land & Building Details**

Maria Reyes-Palad reviewed the E Street Land & Building Details and answered all questions regarding the report.

Information Only – No Action Taken.

**C. Set Schedule for Committee Review of Account Reconciliations**

Luis Avila said he would schedule a time with Maria to review the account Reconciliations.

Paul Willette reported that the Patterson City Council acknowledged the District, and Karin Freese for the Health Center's extended hours at their meeting.

**8. Meeting adjourned – 8:57 AM**

**Next Meeting: March 20, 2024**

Respectfully submitted,

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Luis Avila, Treasurer



**Del Puerto Health Care District**  
**Balance Sheet**  
As of February 29, 2024

	Feb 29, 24	Jan 31, 24	Change	Feb 28, 23	Change	Notes
<b>ASSETS</b>						
Current Assets						
<b>Total Checking/Savings</b>	4,824,336	4,965,239	(3%)	3,864,812	25%	
Total Accounts Receivable	1,115,050	1,115,759	(0%)	729,834	53%	
Total Other Current Assets	293,411	169,522	73%	253,290	16%	
<b>Total Current Assets</b>	6,232,797	6,250,520	(0%)	4,847,936	29%	
Fixed Assets						
<b>Total 151.000 - Capital assets</b>	4,819,821	4,843,480	(0%)	5,003,517	(4%)	
Total Fixed Assets	4,819,821	4,843,480	(0%)	5,003,517	(4%)	
Other Assets						
150.000 - Lease Receivable - Non Current	273,263	273,263		327,809	(17%)	
Total Other Assets	273,263	273,263		327,809	(17%)	
<b>TOTAL ASSETS</b>	<b>11,325,881</b>	<b>11,367,263</b>	<b>(0%)</b>	<b>10,179,262</b>	<b>11%</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	357,317	463,839	(23%)	505,585	(29%)	
Total Long Term Liabilities	1,681,936	1,687,538	(0%)	1,806,904	(7%)	
<b>Total Liabilities</b>	<b>2,039,253</b>	<b>2,151,377</b>	<b>(5%)</b>	<b>2,312,489</b>	<b>(12%)</b>	
Equity						
350.000 - Unrestricted Assets	1,881,117	1,961,117	(4%)	1,468,498	28%	
Total 360.000 - Assigned Fund Balance	2,980,870	2,980,870		2,563,966	16%	
Total 370.000 - Restricted Fund Balance	936,422	856,422	9%	242,870	286%	
390.000 - Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	990,046	924,717	7%	1,098,682	(10%)	Overall operating result
Total Equity	9,281,217	9,215,888	1%	7,866,778	18%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,325,882</b>	<b>11,367,265</b>	<b>(0%)</b>	<b>10,179,267</b>	<b>11%</b>	
	<b>Feb 29, 24</b>	<b>Jan 31, 24</b>				
<b>Month End Cash Balance</b>	4,824,336	4,965,239				
101.015 - TCB Keystone C 8641	(389,992)	(377,764)				
103.100 - TCB USDA Debt Reserve 7237	(122,952)	(122,950)				
370.010 - Mitigation Fees	(255,702)	(255,702)				
360.030 - Asset Replacement Fund	(1,489,870)	(1,489,870)				
AP & Payroll Liabilities	(283,374)	(360,122)				
<b>UNENCUMBERED CASH</b>	<b>2,282,446</b>	<b>2,358,831</b>				
Percent of Operating Reserve	153%	158%				
360.070 - Operating Reserve	1,491,000	1,491,001				

Del Puerto Health Care District  
YTD by Class  
July 2023 through February 2024

	Total 00 Tax Revenue		Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			OVERALL			
	Jul '23 - Feb 24	Budget	FY23-24 Budget	Jul '23 - Feb 24	Budget	FY23-24 Budget	Jul '23 - Feb 24	Budget	FY23-24 Budget	Jul '23 - Feb 24	Budget	FY23-24 Budget	Jul '23 - Feb 24	Budget	FY23-24 Budget	Jul '23 - Feb 24	Budget	
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue							7,169,428	7,517,169	11,275,753	2,916,742	2,357,388	3,684,467				10,086,170	9,874,557	14,960,220
403.000 · Adjustments							(4,218,774)	(4,778,664)	(7,167,996)	(658,089)	(198,114)	(330,057)				(4,876,863)	(4,976,778)	(7,498,053)
405.000 · Bad Debt							(454,274)	(551,009)	(826,513)	4,586						(449,688)	(551,009)	(826,513)
407.000 · Other Income				1,049	2,000	3,000	3,674	3,800	5,700	6,566	6,667	10,000				11,289	12,467	18,700
<b>Total Income</b>				1,049	2,000	3,000	2,500,054	2,191,296	3,286,944	2,269,804	2,165,940	3,364,410				4,770,907	4,359,236	6,654,354
Gross Profit				1,049	2,000	3,000	2,500,054	2,191,296	3,286,944	2,269,804	2,165,940	3,364,410				4,770,907	4,359,236	6,654,354
Expense																		
601.000 · Salaries & Wages				368,430	342,227	522,074	1,129,163	1,102,068	1,684,626	960,880	987,959	1,518,969				2,458,473	2,432,254	3,725,669
602.000 · Employee Benefits				86,155	92,977	140,703	258,758	274,812	416,209	261,740	286,112	442,605				606,653	653,901	999,517
603.000 · Professional Fees				51,557	89,000	94,000	33,486	35,249	52,874	275,696	276,461	411,920				360,806	400,710	558,794
604.000 · Purchased Services				9,882	11,690	16,885	163,675	183,923	277,884	245,384	256,529	384,793				418,941	452,142	679,562
605.000 · Supplies				5,602	5,505	8,258	55,853	60,558	90,837	60,030	62,936	94,404				121,485	128,999	193,499
606.000 · Utilities				5,400	5,139	7,708	17,366	15,631	23,447	30,402	30,853	46,279				53,168	51,623	77,434
607.000 · Rental and Lease				123	150	300				1,620	1,620	2,430				1,743	1,770	2,730
608.000 · Insurance Coverages				30,429	26,878	40,317	150,605	162,707	244,060	91,852	84,951	127,426				272,886	274,536	411,803
609.000 · Maintenance & Repairs				860	1,612	2,418	53,961	55,773	83,660	24,744	22,254	33,381				79,565	79,639	119,459
610.000 · Depreciation and Amortization				14,778	13,977	22,963	122,916	127,380	192,570	64,190	62,640	97,208	31,731	31,731	47,597	233,615	235,728	360,338
611.000 · Other operating expenses			25,756	41,057	50,061	75,064	395,021	393,962	527,983	81,876	71,389	105,554				517,954	515,412	734,357
699.999 · Condensed Item Adj. Expense				(577,963)	(583,232)	(874,848)	288,981	291,616	437,424	288,981	291,616	437,424						
<b>Total Expense</b>			25,756	36,309	55,983	55,842	2,669,784	2,703,679	4,031,574	2,387,462	2,435,319	3,702,393	31,731	31,731	47,597	5,125,286	5,226,712	7,863,162
Net Ordinary Income			(25,756)	(35,260)	(53,983)	(52,842)	(169,729)	(512,383)	(744,630)	(117,658)	(269,379)	(337,983)	(31,731)	(31,731)	(47,597)	(354,378)	(867,476)	(1,208,808)
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	1,073,152	1,073,155	1,609,732				164,936	164,939	247,409							1,238,088	1,238,094	1,857,141
703.000 · Investment Income				46,711	27,667	40,000	0			0						46,711	27,667	40,000
704.000 · Interest Expense										(35,718)	(35,195)	(52,792)				(35,718)	(35,195)	(52,792)
705.000 · Tenant Revenue													92,824	77,971	116,956	92,824	77,971	116,956
710.000 · Misc Other Income				2,154			300			10,012	2,533	3,800				12,466	2,533	3,800
<b>Total Other Income</b>	1,073,152	1,073,155	1,609,732	48,864	27,667	40,000	165,236	164,939	247,409	(25,706)	(32,661)	(48,992)	92,824	77,971	116,956	1,354,370	1,311,071	1,965,105
Other Expense																		
802.000 · Keystone District Expense													9,946	11,957	17,936	9,946	11,957	17,936
810.000 · Misc Other Expense																		
<b>Total Other Expense</b>													9,946	11,957	17,936	9,946	11,957	17,936
Net Other Income	1,073,152	1,073,155	1,609,732	48,864	27,667	40,000	165,236	164,939	247,409	(25,706)	(32,661)	(48,992)	82,878	66,013	99,020	1,344,424	1,299,113	1,947,169
<b>Net Income</b>	<b>1,073,152</b>	<b>1,073,155</b>	<b>1,583,976</b>	<b>13,605</b>	<b>(26,316)</b>	<b>(12,842)</b>	<b>(4,493)</b>	<b>(347,444)</b>	<b>(497,221)</b>	<b>(143,364)</b>	<b>(302,041)</b>	<b>(386,975)</b>	<b>51,147</b>	<b>34,282</b>	<b>51,423</b>	<b>990,047</b>	<b>431,636</b>	<b>738,361</b>

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
February 2024

Type	Date	Num	Name	Credit	Notes
<b>101.000 - Cash and cash equivalents</b>					
<b>101.010 - Tri Counties Bank</b>					
<b>101.011 - TCB-Operating Checking 1739</b>					
Check	02/29/2024			30.00	
Bill Pmt -Check	02/13/2024	EFT	Umpqua Bank	391.41	
Bill Pmt -Check	02/20/2024	EFT	ABW Medical, LLC	8,230.00	
Bill Pmt -Check	02/20/2024	EFT	Athena Health, Inc.	19,582.46	
Bill Pmt -Check	02/20/2024	EFT	City Of Patterson-H2O, sewer, garbage	657.28	
Bill Pmt -Check	02/20/2024	EFT	Umpqua Bank	5,994.88	
Bill Pmt -Check	02/01/2024	32595	Blanchard Saiger Law	630.00	
Bill Pmt -Check	02/01/2024	32596	Bound Tree Medical LLC	563.52	
Bill Pmt -Check	02/01/2024	32597	Cole Huber (Cota Cole)	1,270.41	
Bill Pmt -Check	02/01/2024	32598	DeHart Plumbling Heating & Air Inc	1,967.00	HC blower motor repair
Bill Pmt -Check	02/01/2024	32599	DeliverHealth	237.00	
Bill Pmt -Check	02/01/2024	32600	Economic & Planning Systems, Inc	758.75	
Bill Pmt -Check	02/01/2024	32601	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	02/01/2024	32602	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	02/01/2024	32603	Mission Linen Supply	930.91	
Bill Pmt -Check	02/01/2024	32604	MO-CAL Office Solutions	1,267.28	
Bill Pmt -Check	02/01/2024	32605	Mr. Rooter Plumbing	1,576.12	HC plumbing repairs
Bill Pmt -Check	02/01/2024	32606	Patterson Irrigator	30.00	
Bill Pmt -Check	02/01/2024	32607	PG&E	588.42	
Bill Pmt -Check	02/01/2024	32608	PowerDMS, Inc	8,185.50	Prepaid
Bill Pmt -Check	02/01/2024	32609	Stanislaus County EMS Agency	250.00	
Bill Pmt -Check	02/01/2024	32610	Staples Advantage	55.46	
Bill Pmt -Check	02/01/2024	32611	TID Turlock Irrigation District +06	1,192.42	
Bill Pmt -Check	02/01/2024	32612	Verizon Wireless	534.30	
Check	02/08/2024	32613	Wakefield	341.86	
Bill Pmt -Check	02/08/2024	32614	ADT / Protection One	298.32	
Bill Pmt -Check	02/08/2024	32615	Airgas USA, LLC	302.57	
Bill Pmt -Check	02/08/2024	32616	AMR-American Medical Response	7,930.12	
Bill Pmt -Check	02/08/2024	32617	BICSEC Security, Inc	25.00	
Bill Pmt -Check	02/08/2024	32618	Bound Tree Medical LLC	2,353.59	
Bill Pmt -Check	02/08/2024	32619	Cole Huber (Cota Cole)	3,825.62	
Bill Pmt -Check	02/08/2024	32620	Data Path, Inc	6,266.24	
Bill Pmt -Check	02/08/2024	32621	Graphic Print Stop	228.63	
Bill Pmt -Check	02/08/2024	32622	Language Line	209.25	
Bill Pmt -Check	02/08/2024	32623	Life-Assist	2,101.31	
Bill Pmt -Check	02/08/2024	32624	McAuley Ford	2,241.86	1901 Ambulance Engine
Bill Pmt -Check	02/08/2024	32625	McKesson Medical Surgical Inc.	1,385.65	
Bill Pmt -Check	02/08/2024	32626	Monique Whitworth	600.00	
Bill Pmt -Check	02/08/2024	32627	Pacific Records Management	284.68	
Bill Pmt -Check	02/08/2024	32628	Paul Oil Co., Inc.	3,983.71	
Bill Pmt -Check	02/08/2024	32629	Physicians Service Bureau	294.20	
Bill Pmt -Check	02/08/2024	32630	Quest Diagnostics	110.00	
Bill Pmt -Check	02/08/2024	32631	Soroptimist	300.00	
Bill Pmt -Check	02/08/2024	32632	Staples Advantage	503.27	
Bill Pmt -Check	02/08/2024	32633	Stericycle	607.75	
Bill Pmt -Check	02/08/2024	32634	Stericycle / Shred-it	110.93	
Bill Pmt -Check	02/08/2024	32635	Stericycle	182.33	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
February 2024

Type	Date	Num	Name	Credit	Notes
Bill Pmt -Check	02/08/2024	32636	Stericycle / Shred-it	321.60	
					<i>Facility Sizing &amp; Cost Analysis (\$25K covered by Foundation Grant)</i>
Bill Pmt -Check	02/08/2024	32637	WIPFLi LLP	30,000.00	
Bill Pmt -Check	02/08/2024	32638	Workbench True Value Hdwe.	7.54	
Bill Pmt -Check	02/08/2024	32639	Zoll	649.70	
Bill Pmt -Check	02/20/2024	32640	Airgas USA, LLC	78.88	
Bill Pmt -Check	02/20/2024	32641	Amazon	47.44	
Bill Pmt -Check	02/20/2024	32642	Beta Healthcare - Workers Comp	6,645.75	
Bill Pmt -Check	02/20/2024	32643	Beta Healthcare Group	18,667.93	
Bill Pmt -Check	02/20/2024	32644	City Of Patterson-H2O, sewer, garbage	478.33	
Bill Pmt -Check	02/20/2024	32645	Coit	2,878.36	<i>Water Leak (Suzie's office)</i>
Bill Pmt -Check	02/20/2024	32646	DeliverHealth	79.00	
Bill Pmt -Check	02/20/2024	32647	Frontier-3755	274.94	
Bill Pmt -Check	02/20/2024	32648	MedStatix, Inc	160.00	
Bill Pmt -Check	02/20/2024	32649	Mission Linen Supply	583.04	
Bill Pmt -Check	02/20/2024	32650	MO-CAL Office Solutions	113.53	
Bill Pmt -Check	02/20/2024	32651	Patterson Diamond Club	250.00	
Bill Pmt -Check	02/20/2024	32652	Patterson Tire	623.34	
Bill Pmt -Check	02/20/2024	32653	Riggs Ambulance Service, Inc.	74.00	
Bill Pmt -Check	02/20/2024	32654	West Side Storage Baldwin	202.50	
Bill Pmt -Check	02/20/2024	32655	Westside Landscape & Concrete	292.50	
Bill Pmt -Check	02/26/2024	32656	Airgas USA, LLC	325.15	
Bill Pmt -Check	02/26/2024	32657	Comcast Business Voice Edge	2,205.83	
Bill Pmt -Check	02/26/2024	32658	Paul Oil Co., Inc.	2,686.76	
Bill Pmt -Check	02/26/2024	32659	PG&E	175.85	
Bill Pmt -Check	02/26/2024	32660	ZipRecruiter	24.00	
Bill Pmt -Check	02/16/2024	32661	Amazon	1,233.42	
Bill Pmt -Check	02/16/2024	32662	Bound Tree Medical LLC	464.39	
Bill Pmt -Check	02/16/2024	32663	Crescent Work & Outdoor #1	303.73	
Bill Pmt -Check	02/16/2024	32664	DeliverHealth	237.00	
Bill Pmt -Check	02/16/2024	32665	Graphic Print Stop	270.36	
Bill Pmt -Check	02/16/2024	32666	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	02/16/2024	32667	Life-Assist	1,659.24	
Bill Pmt -Check	02/16/2024	32668	McKesson Medical Surgical Inc.	2,120.31	<i>\$61K Total Checks - for</i>
Bill Pmt -Check	02/16/2024	32669	MD - Rodriguez, Jose	35,333.33	<i>March Bills erroneously</i>
Bill Pmt -Check	02/16/2024	32670	PG&E	649.08	<i>dated February</i>
Bill Pmt -Check	02/16/2024	32671	SEMSA Sierra Medical Services Alliance	11,268.40	
Bill Pmt -Check	02/16/2024	32672	Smile Makers	121.69	
Bill Pmt -Check	02/16/2024	32673	Staples Advantage	60.21	
Bill Pmt -Check	02/16/2024	32674	Stericycle	607.75	
Bill Pmt -Check	02/16/2024	32675	Stericycle	182.33	
Bill Pmt -Check	02/16/2024	32676	Stryker Sales Corporation	2,288.68	
Bill Pmt -Check	02/16/2024	32677	Verizon Wireless	534.28	
<b>Total 101.011 - TCB-Operating Checking 1739</b>				<b>258,213.51</b>	
<b>101.012 - TCB-Payroll Account 2999</b>					
Liability Check	02/14/2024		Payroll Direct Deposit	87,785.90	
Liability Check	02/28/2024		Payroll Direct Deposit	93,306.49	
Liability Check	02/01/2024	EFT	AIG (VALIC)	13,348.49	
Liability Check	02/15/2024	EFT	AIG (VALIC)	13,864.74	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
February 2024

Type	Date	Num	Name	Credit	Notes
Liability Check	02/29/2024	EFT	AIG (VALIC)	13,667.85	
Liability Check	02/01/2024	E-pay	EDD State of California	6,136.97	
Liability Check	02/01/2024	E-pay	Internal Revenue Service	37,868.64	
Liability Check	02/15/2024	E-pay	Internal Revenue Service	36,844.00	
Liability Check	02/15/2024	E-pay	EDD State of California	7,269.12	
Liability Check	02/29/2024	E-pay	EDD State of California	7,892.65	
Liability Check	02/29/2024	E-pay	Internal Revenue Service	38,421.30	
Paycheck	02/01/2024	25666	Employee Payroll	2,290.23	
Paycheck	02/01/2024	25667	Employee Payroll	699.57	
Paycheck	02/01/2024	25668	Employee Payroll	858.14	
Paycheck	02/01/2024	25669	Employee Payroll	1,496.26	
Paycheck	02/01/2024	25670	Employee Payroll	4,714.65	
Liability Check	02/01/2024	25671	California State Disbursement Unit	296.30	
Liability Check	02/01/2024	25672	Franchise Tax Board	643.22	
Liability Check	02/01/2024	25673	Franchise Tax Board	626.77	
Liability Check	02/01/2024	25674	United Steelworkers	347.16	
Paycheck	02/15/2024	25675	Employee Payroll	2,382.79	
Paycheck	02/15/2024	25676	Employee Payroll	148.32	
Paycheck	02/15/2024	25677	Employee Payroll	546.70	
Paycheck	02/15/2024	25678	Employee Payroll	381.95	
Paycheck	02/15/2024	25679	Employee Payroll	1,203.34	
Paycheck	02/15/2024	25680	Employee Payroll	4,714.65	
Liability Check	02/15/2024	25681	California State Disbursement Unit	296.30	
Liability Check	02/15/2024	25682	Franchise Tax Board	808.52	
Liability Check	02/15/2024	25683	Franchise Tax Board	448.87	
Liability Check	02/15/2024	25684	United Steelworkers	334.38	
Liability Check	02/21/2024	25685	AFLAC	1,213.22	
Liability Check	02/21/2024	25686	CA Choice	43,564.87	
Liability Check	02/21/2024	25687	LegalShield	658.25	
Liability Check	02/21/2024	25688	Principal Life Insurance Co	5,695.17	
Paycheck	02/29/2024	25689	Employee Payroll	2,313.11	
Paycheck	02/29/2024	25690	Employee Payroll	634.72	
Paycheck	02/29/2024	25691	Employee Payroll	851.45	
Paycheck	02/29/2024	25692	Employee Payroll	199.40	
Paycheck	02/29/2024	25693	Employee Payroll	4,714.65	
Liability Check	02/29/2024	25694	California State Disbursement Unit	296.30	
Liability Check	02/29/2024	25695	Franchise Tax Board	1,236.48	
Liability Check	02/29/2024	25696	Franchise Tax Board	448.87	
Liability Check	02/29/2024	25697	United Steelworkers	337.25	
Total 101.012 · TCB-Payroll Account 2999				441,808.01	
<b>101.015 · TCB - Keystone C 8641</b>					
Bill Pmt -Check	02/01/2024	10384	TID Turlock Irrigation District +06	371.27	
Bill Pmt -Check	02/08/2024	10385	Gilberto Arroyo-06	390.00	
Bill Pmt -Check	02/20/2024	10386	City Of Patterson-H2O, sewer, garbage	234.06	
Total 101.015 · TCB - Keystone C 8641				995.33	
Total 101.010 · Tri Counties Bank				701,016.85	
Total 101.000 · Cash and cash equivalents				701,016.85	
<b>103.000 · Restricted Funds</b>					
<b>103.100 · TCB-USDA Debt Reserve 7237</b>					

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 February 2024

Type	Date	Num	Name	Credit	Notes
Check	02/15/2024	eft	USDA Rural Development Loan-EFT	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>	
Total 103.000 · Restricted Funds				<u>10,060.00</u>	
<b>TOTAL</b>				<b><u><u>711,076.85</u></u></b>	
Less: Irregular Items					
			highlighted	108,327.84	
			3 Payrolls (partial amount of 2/01/24 Payroll)	<u>69,326.00</u>	
<b>NET WARRANTS ISSUED</b>				<b><u><u>533,423.01</u></u></b>	



Del Puerto Health Care District  
**Balance Sheet**  
As of March 31, 2024

	Mar 31, 24	Feb 29, 24	% Change	Mar 31, 23	% Change	Notes
<b>ASSETS</b>						
Current Assets						
Total Checking/Savings	5,710,906	4,824,336	18%	3,588,850	59%	
Total Accounts Receivable	1,346,728	1,115,050	21%	747,253	80%	
Total Other Current Assets	442,871	293,411	51%	386,731	15%	
Total Current Assets	7,500,505	6,232,797	20%	4,722,834	59%	
Fixed Assets						
Total 151.000 - Capital assets	4,793,128	4,819,821	(1%)	4,990,039	(4%)	
Total Fixed Assets	4,793,128	4,819,821	(1%)	4,990,039	(4%)	
Other Assets						
150.000 - Lease Receivable - Non Current	273,263	273,263		327,809	(17%)	
Total Other Assets	273,263	273,263		327,809	(17%)	
<b>TOTAL ASSETS</b>	<b>12,566,896</b>	<b>11,325,881</b>	<b>11%</b>	<b>10,040,682</b>	<b>25%</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	449,948	362,730	24%	408,531	10%	
Total Long Term Liabilities	1,675,885	1,681,936	(0%)	1,801,047	(7%)	
Total Liabilities	2,125,833	2,044,666	4%	2,209,578	(4%)	
Equity						
350.000 - Unrestricted Assets	1,881,117	1,881,117		1,402,124	34%	
Total 360.000 - Assigned Fund Balance	2,980,870	2,980,870		2,630,339	13%	
Total 370.000 - Restricted Fund Balance	1,842,389	936,422	97%	242,870	659%	
390.000 - Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	1,243,927	990,046	26%	1,063,010	17%	Overall YTD result
Total Equity	10,441,065	9,281,217	12%	7,831,105	33%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>12,566,898</b>	<b>11,325,883</b>	<b>11%</b>	<b>10,040,683</b>	<b>25%</b>	

	Mar 31, 24	Feb 29, 24
<b>Month End Cash Balance</b>	5,710,906	4,824,336
101.015 - TCB Keystone C 8641	(398,643)	(389,992)
103.100 - TCB USDA Debt Reserve 7237	(122,954)	(122,952)
370.010 - Mitigation Fees	(1,161,669)	(255,702)
360.030 - Asset Replacement Fund	(1,489,870)	(1,489,870)
AP & Payroll Liabilities	(377,618)	(288,787)
<b>UNENCUMBERED CASH</b>	<b>2,160,152</b>	<b>2,277,033</b>
Percent of Operating Reserve	145%	153%
360.070 - Operating Reserve	1,491,000	1,491,000

Del Puerto Health Care District  
YTD by Class  
July 2023 through March 2024

	Total 00 Tax Revenue		Total 01 DPHCD		Total 02 Patterson District Ambulance		Total 03 Del Puerto Health Center		Total 06 Keystone Bldg C		TOTAL								
	Jul '23 - Mar 24	Budget	FY23-24 Budget	Jul '23 - Mar 24	Budget	FY23-24 Budget	Jul '23 - Mar 24	Budget	FY23-24 Budget	Jul '23 - Mar 24	Budget	FY23-24 Budget							
Ordinary Income/Expense																			
Income																			
401.000 · Gross Patient Service Revenue						8,112,651	8,456,815	11,275,753	3,322,135	2,689,158	3,684,467	11,434,786	11,145,973	14,960,220					
403.000 · Adjustments						(4,772,841)	(5,375,997)	(7,167,996)	(589,598)	(231,100)	(330,057)	(5,362,439)	(5,607,097)	(7,498,053)					
405.000 · Bad Debt						(573,747)	(619,885)	(826,513)	(26,831)			(600,578)	(619,885)	(826,513)					
407.000 · Other Income				1,049	2,250	3,000	6,639	4,275	5,700	6,876	7,500	10,000	14,564	14,025	18,700				
Total Income				1,049	2,250	3,000	2,772,702	2,465,208	3,286,944	2,712,583	2,465,558	3,364,410	5,486,334	4,933,016	6,654,354				
Gross Profit				1,049	2,250	3,000	2,772,702	2,465,208	3,286,944	2,712,583	2,465,558	3,364,410	5,486,334	4,933,016	6,654,354				
Expense																			
601.000 · Salaries & Wages				414,399	386,234	522,074	1,274,798	1,249,214	1,684,626	1,098,204	1,118,222	1,518,969	2,787,401	2,753,670	3,725,669				
602.000 · Employee Benefits				92,984	105,383	140,703	292,634	310,161	416,209	301,873	325,235	442,605	687,491	740,779	999,517				
603.000 · Professional Fees				53,801	90,250	94,000	35,486	39,655	52,874	309,097	310,326	411,920	398,384	440,231	558,794				
604.000 · Purchased Services				10,870	12,914	16,885	185,883	207,413	277,884	271,251	288,595	384,793	468,004	508,922	679,562				
605.000 · Supplies				6,236	6,193	8,258	63,695	68,128	90,837	63,790	70,803	94,404	133,721	145,124	193,499				
606.000 · Utilities				6,020	5,781	7,708	19,351	17,585	23,447	34,109	34,709	46,279	59,480	58,075	77,434				
607.000 · Rental and Lease				245	225	300				1,823	1,823	2,430	2,068	2,048	2,730				
608.000 · Insurance Coverages				33,678	30,238	40,317	169,034	183,045	244,060	102,275	95,569	127,426	304,987	308,852	411,803				
609.000 · Maintenance & Repairs				934	1,814	2,418	70,077	62,745	83,660	26,514	25,036	33,381	97,525	89,595	119,459				
610.000 · Depreciation and Amortization				16,470	16,224	22,963	136,620	143,678	192,570	72,237	71,282	97,208	261,090	266,882	360,338				
611.000 · Other operating expenses			25,756	48,427	56,312	75,064	409,566	409,542	527,983	97,450	79,680	105,554	555,443	545,534	734,357				
699.999 · Condensed Item Adj. Expense				(643,020)	(656,136)	#####	321,510	328,068	437,424	321,510	328,068	437,424							
Total Expense			25,756	41,044	55,430	55,842	2,978,652	3,019,234	4,031,574	2,700,132	2,749,348	3,702,393	35,763	35,698	47,597	5,755,591	5,859,710	7,863,162	
Net Ordinary Income			(25,756)	(39,995)	(53,180)	(52,842)	(205,950)	(554,026)	(744,630)	12,450	(283,790)	(337,983)	(35,763)	(35,698)	(47,597)	(269,258)	(926,694)	(1,208,808)	
Other Income/Expense																			
Other Income																			
701.000 · District Tax Revenues	1,207,296	1,207,299	1,609,732			40,000	185,553	185,557	247,409								1,392,849	1,392,856	1,857,141
702.000 · Impact Mitigation Fees						40,000													
703.000 · Investment Income				54,682	30,000		0			0			54,682	30,000	40,000				
704.000 · Interest Expense										(39,728)	(39,594)	(52,792)					(39,728)	(39,594)	(52,792)
705.000 · Tenant Revenue													104,107	87,717	116,956		104,107	87,717	116,956
710.000 · Misc Other Income				2,154			300			10,012	2,850	3,800					12,466	2,850	3,800
Total Other Income	1,207,296	1,207,299	1,609,732	56,836	30,000	40,000	185,853	185,557	247,409	(29,716)	(36,744)	(48,992)	104,107	87,717	116,956	1,524,376	1,473,829	1,965,105	
Other Expense																			
802.000 · Keystone District Expense													11,191	13,452	17,936		11,191	13,452	17,936
810.000 · Misc Other Expense																			
Total Other Expense													11,191	13,452	17,936		11,191	13,452	17,936
Net Other Income	1,207,296	1,207,299	1,609,732	56,836	30,000	40,000	185,853	185,557	247,409	(29,716)	(36,744)	(48,992)	92,916	74,265	99,020	1,513,185	1,460,377	1,947,169	
Net Income	1,207,296	1,207,299	1,583,976	16,841	(23,180)	(12,842)	(20,097)	(368,469)	(497,221)	(17,266)	(320,534)	(386,975)	57,153	38,567	51,423	1,243,927	533,683	738,361	

## Del Puerto Health Care District Warrants by Bank Account March 2024

Type	Date	Num	Name	Credit	Notes
<b>101.000 - Cash and cash equivalents</b>					
<b>101.010 - Tri Counties Bank</b>					
<b>101.011 - TCB-Operating Checking 1739</b>					
Check	03/31/2024			30.00	
Bill Pmt -Check	03/14/2024	EFT	City Of Patterson-H2O, sewer, garbag	686.68	
Bill Pmt -Check	03/14/2024	EFT	Umpqua Bank	9,609.60	
Bill Pmt -Check	03/20/2024	EFT	Athena Health, Inc.	7,662.18	
Bill Pmt -Check	03/28/2024	EFT	ABW Medical, LLC	8,230.00	
Bill Pmt -Check	03/29/2024	EFT	MedStatix, Inc	160.00	
Check	03/01/2024	32678	REFUND - Ambulance:REFUND - Tra	VOID	
Check	03/01/2024	32679	REFUND - Ambulance:REFUND - Rar	25.00	
Check	03/01/2024	32680	REFUND - Ambulance:REFUND - Blu	3,734.04	
Bill Pmt -Check	03/01/2024	32681	Love Patterson	1,500.00	<i>Event Sponsorship</i>
Bill Pmt -Check	03/14/2024	32682	Airgas USA, LLC	433.55	
Bill Pmt -Check	03/14/2024	32683	AMR-American Medical Response	7,072.01	
Bill Pmt -Check	03/14/2024	32684	BICSEC Security, Inc	25.00	
Bill Pmt -Check	03/14/2024	32685	Blue Floral	83.05	
Bill Pmt -Check	03/14/2024	32686	Bound Tree Medical LLC	188.51	
Bill Pmt -Check	03/14/2024	32687	CA Occupational Physicians	3,523.00	
Bill Pmt -Check	03/14/2024	32688	City Of Patterson-H2O, sewer, garbag	572.00	
Bill Pmt -Check	03/14/2024	32689	Data Path, Inc	6,266.24	
Bill Pmt -Check	03/14/2024	32690	DeliverHealth	79.00	
Bill Pmt -Check	03/14/2024	32691	Frontier-3755	315.84	
Bill Pmt -Check	03/14/2024	32692	Graphic Print Stop	65.87	
Bill Pmt -Check	03/14/2024	32693	Language Line	187.75	
Bill Pmt -Check	03/14/2024	32694	Mission Linen Supply	874.56	
Bill Pmt -Check	03/14/2024	32695	Monique Whitworth	600.00	
Bill Pmt -Check	03/14/2024	32696	Pacific Records Management	309.22	
Bill Pmt -Check	03/14/2024	32697	Patterson Irrigator	30.00	
Bill Pmt -Check	03/14/2024	32698	Paul Oil Co., Inc.	3,076.84	
Bill Pmt -Check	03/14/2024	32699	Physicians Service Bureau	368.30	
Bill Pmt -Check	03/14/2024	32700	Sanofi Pasteur, Inc	4,304.33	
Bill Pmt -Check	03/14/2024	32701	Stanislaus Co. Tax Collector	3,247.20	
Bill Pmt -Check	03/14/2024	32702	Stanislaus County EMS Agency	112.00	
Bill Pmt -Check	03/14/2024	32703	Staples Advantage	293.95	
Bill Pmt -Check	03/14/2024	32704	Stericycle / Shred-it	318.02	
Bill Pmt -Check	03/14/2024	32705	Stericycle / Shred-it	109.68	
Bill Pmt -Check	03/14/2024	32706	Stryker Sales Corporation	VOID	
Bill Pmt -Check	03/14/2024	32707	TID Turlock Irrigation District +06	1,231.51	
Bill Pmt -Check	03/14/2024	32708	Westside Landscape & Concrete	292.50	
Bill Pmt -Check	03/14/2024	32709	WIPFLi LLP	4,519.65	<i>Audit Fee Balance</i>
Bill Pmt -Check	03/14/2024	32710	Workbench True Value Hdwe.	16.31	
Bill Pmt -Check	03/14/2024	32711	Zoll	649.70	
Bill Pmt -Check	03/14/2024	32712	Stryker Sales Corporation	25,148.33	<i>New Ambulance Power Load</i>
Check	03/22/2024	32713	REFUND - Ambulance:REFUND - Blu	1,023.45	
Check	03/22/2024	32714	REFUND - Ambulance:REFUND - Bra	158.85	
Check	03/22/2024	32715	REFUND - Ambulance:REFUND - Fes	100.00	
Check	03/22/2024	32716	REFUND - Ambulance:REFUND - Jon	50.00	

## Del Puerto Health Care District Warrants by Bank Account March 2024

Type	Date	Num	Name	Credit	Notes
Check	03/22/2024	32717	REFUND - Ambulance:REFUND - Sar	50.00	
Bill Pmt -Check	03/22/2024	32718	Airgas USA, LLC	123.43	
Bill Pmt -Check	03/22/2024	32719	Amazon	323.26	
Bill Pmt -Check	03/22/2024	32720	Beta Healthcare - Workers Comp	6,645.75	
Bill Pmt -Check	03/22/2024	32721	Beta Healthcare Group	18,667.93	
Bill Pmt -Check	03/22/2024	32722	Cole Huber (Cota Cole)	7,573.11	
Bill Pmt -Check	03/22/2024	32723	Crescent Work & Outdoor #1	150.25	
Bill Pmt -Check	03/22/2024	32724	FP Mailing Solutions	61.33	
Bill Pmt -Check	03/22/2024	32725	Life-Assist	730.25	
Bill Pmt -Check	03/22/2024	32726	Patterson City Tow Service	125.00	
Bill Pmt -Check	03/22/2024	32727	Paul Oil Co., Inc.	3,148.92	
Bill Pmt -Check	03/22/2024	32728	Rush Truck Center Ceres	1,691.99	
Bill Pmt -Check	03/22/2024	32729	SEMSA Sierra Medical Services Allian	9,266.40	
Bill Pmt -Check	03/22/2024	32730	Stericycle	607.75	
Bill Pmt -Check	03/22/2024	32731	Stericycle	182.33	
Bill Pmt -Check	03/22/2024	32732	West Side Storage Baldwin	202.50	
Bill Pmt -Check	03/22/2024	32733	Yosemite Lock & Key	13.48	
<b>Total 101.011 - TCB-Operating Checking 1739</b>				<b>146,847.40</b>	
<b>101.012 - TCB-Payroll Account 2999</b>					
Liability Check	03/13/2024		Payroll Direct Deposit	85,880.00	
Liability Check	03/27/2024		Payroll Direct Deposit	89,283.03	
Liability Check	03/14/2024	EFT	AIG (VALIC)	10,838.46	
Liability Check	03/28/2024	EFT	AIG (VALIC)	13,406.99	
Liability Check	03/07/2024	E-pay	EDD State of California	30.38	
Liability Check	03/07/2024	E-pay	Internal Revenue Service	285.12	
Liability Check	03/14/2024	E-pay	EDD State of California	6,774.57	
Liability Check	03/14/2024	E-pay	Internal Revenue Service	35,419.67	
Liability Check	03/28/2024	E-pay	EDD State of California	1,554.54	
Liability Check	03/28/2024	E-pay	Internal Revenue Service	35,947.83	
Liability Check	03/28/2024	E-pay	EDD State of California	6,785.58	
Paycheck	03/07/2024	25698	Employee Payroll	951.81	
Paycheck	03/14/2024	25699	Employee Payroll	2,290.24	
Paycheck	03/14/2024	25700	Employee Payroll	249.81	
Paycheck	03/14/2024	25701	Employee Payroll	758.72	
Paycheck	03/14/2024	25702	Employee Payroll	4,570.09	
Liability Check	03/14/2024	25703	Franchise Tax Board	1,007.86	
Liability Check	03/14/2024	25704	Franchise Tax Board	448.87	
Liability Check	03/14/2024	25705	California State Disbursement Unit	296.30	
Liability Check	03/14/2024	25706	United Steelworkers	329.20	
Liability Check	03/18/2024	25707	AFLAC	1,249.08	
Paycheck	03/28/2024	25708	Employee Payroll	2,428.69	
Paycheck	03/28/2024	25709	Employee Payroll	249.81	
Paycheck	03/28/2024	25710	Employee Payroll	556.52	
Paycheck	03/28/2024	25711	Employee Payroll	1,042.68	
Paycheck	03/28/2024	25712	Employee Payroll	4,570.09	
Liability Check	03/26/2024	25713	CA Choice	50,352.14	
Liability Check	03/26/2024	25714	Principal Life Insurance Co	6,547.38	
Liability Check	03/28/2024	25715	California State Disbursement Unit	296.30	
Liability Check	03/28/2024	25716	United Steelworkers	328.61	
Liability Check	03/28/2024	25717	Franchise Tax Board	448.87	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 March 2024

Type	Date	Num	Name	Credit	Notes
Liability Check	03/27/2024	25718	LegalShield	658.25	
<b>Total 101.012 - TCB-Payroll Account 2999</b>				<b>365,837.49</b>	
<b>101.015 - TCB - Keystone C 8641</b>					
Bill Pmt -Check	03/14/2024	10387	City Of Patterson-H2O, sewer, garbag	172.18	
Bill Pmt -Check	03/14/2024	10388	Gilberto Arroyo-06	355.00	
Bill Pmt -Check	03/14/2024	10389	Stanislaus Co. Tax Collector	3,685.01	
Bill Pmt -Check	03/14/2024	10390	TID Turlock Irrigation District +06	324.24	
<b>Total 101.015 - TCB - Keystone C 8641</b>				<b>4,536.43</b>	
<b>Total 101.010 - Tri Counties Bank</b>				<b>517,221.32</b>	
<b>Total 101.000 - Cash and cash equivalents</b>				<b>517,221.32</b>	
<b>103.000 - Restricted Funds</b>					
<b>103.100 - TCB-USDA Debt Reserve 7237</b>					
Check	03/15/2024	eft	USDA Rural Development Loan-EFT	10,060.00	
<b>Total 103.100 - TCB-USDA Debt Reserve 7237</b>				<b>10,060.00</b>	
<b>Total 103.000 - Restricted Funds</b>				<b>10,060.00</b>	
<b>TOTAL</b>				<b>527,281.32</b>	
Less: Irregular Items (highlighted)				31,167.98	
<b>NET WARRANTS ISSUED - MARCH 2024</b>				<b>496,113.34</b>	



**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – April 29, 2024**

**9B. Amendment of Policy #3017**

**Page 1 of 1**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

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**SUBJECT:** **Amendment of Policy #3017 Annual CEO Developmental Review and Performance Evaluation Policy**

**STAFF REPORT:** In response to the Board's request, this proposal seeks to amend Policy #3017 concerning the CEO's annual evaluation process. The revision is informed by the district's accumulated insights over the past four years since the policy's inception. Key areas addressed in the policy include the formation of the ad hoc committee and setting responsibilities for the HR Manager.

**CONSIDERATIONS:** Policies serve as essential frameworks governing operational decision-making processes. The proposed revisions draw upon insights from public agencies and specialized district best practices to refine and enhance our evaluation procedures.

**DISTRICT PRIORITY:** Transparency. The proposed amendments align with our commitment to transparency, ensuring that evaluation processes are clearly defined and consistently applied, thus fostering accountability and organizational integrity.

**POLICY ISSUE:** Establishing Policies and Procedures for essential Board functions

**FISCAL IMPACT:** None

**STAFFING IMPACT:** None

**CONTACT PERSON:** Karin Hennings

**ATTACHMENT(S):** 3017 Annual CEO Developmental Review and Performance Evaluation

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**RECOMMENDED BOARD ACTION:**

**ROLL CALL REQUIRED:** NO

**RECOMMENDED MOTION:** *I move the Board of Directors to adopt the CEO Annual Developmental Review and Performance Evaluation Policy amended as of April 29, 2024.*

ANNUAL CEO DEVELOPMENTAL REVIEW AND PERFORMANCE EVALUATION	EFFECTIVE DATE
	MAY 18, 2020
REVIEWED:	UPDATED:

**Purpose:** To establish the criteria and process by which the annual performance evaluation of the Chief Executive Officer (CEO) shall be conducted and considered by the Board of Directors

**Policy:** It is the policy of the DPHCD Board of Directors to conduct an annual performance evaluation of the CEO. Maintaining confidentiality during the annual performance evaluation process is crucial for the CEO, the Board of Directors, and the District.

#### Performance Criteria for CEO Evaluation

1. Leadership Quality and Effectiveness:
  - Assessment of leadership performance in Board and strategic responsibilities, administration, personnel management, financial oversight, asset management, community engagement, and public relations within Del Puerto Health Care District.
2. Achievement of Annual Goals:
  - Evaluation of the CEO's success in meeting annual goals and objectives set by the Board of Directors and the CEO.
3. Progress Toward Strategic Plan:
  - Review of the District's advancement toward fulfilling its strategic plan under the guidance of the CEO.
4. Employee Management:
  - Assessment of the CEO's effectiveness in managing, recruiting, and retaining District employees and volunteers.
5. Communication and Collaboration with the Board:
  - Review the CEO's effort to foster effective communication, collaboration, transparency, and alignment while leveraging the board's advisory role to drive accountability and achieve the agency's mission and goals.
6. Relationships with Government Agencies:
  - Assessment of the quality and effectiveness of the CEO's relationships with other government agencies pertinent to Del Puerto Health Care District's operations.

#### **Procedure:**

##### Evaluation Preparation – May through August

1. May
  - The HR Manager facilitates an annual confidential survey of the District's employees to provide feedback to the management staff and board.
2. June
  - The HR Manager will facilitate an annual, confidential survey of the CEO's direct reports, provide feedback to the CEO, and supplement the Board's evaluation.
  - The results will be presented to the CEO as soon as they are compiled.
3. June Board Meeting



ANNUAL CEO DEVELOPMENTAL REVIEW AND PERFORMANCE EVALUATION	EFFECTIVE DATE
	MAY 18, 2020
REVIEWED:	UPDATED:

- The board President will appoint themselves and one additional board member to oversee the CEO evaluation process.
  - These members will form the "Ad Hoc CEO Review Committee" (Committee), with one designated as the Chair.
  - The Human Resources Manager will offer staff support to this Committee.
4. July 15<sup>th</sup>
- The CEO will provide a self-evaluation narrative and
  - An annual report detailing progress on
    - district achievements,
    - strategic plan implementation,
    - patient services,
    - patient and employee satisfaction,
    - financial performance,
    - governmental relations, and
    - community engagement.
5. July 16<sup>th</sup> or next business day
- The Human Resources Manager will furnish the Committee with the CEO Review Information packet, comprising:
    - the CEO self-evaluation and annual report,
    - the review of the CEO from their direct reports
    - the CEO evaluation policy,
    - the CEO compensation policy
    - the current CEO job description,
    - instructions and timeline for the board CEO evaluation survey,
    - the CEO's contract with amendments, and
    - the most recent CEO salary survey.
6. July Board meeting
- The CEO will present their fiscal year-end report to the Board of Directors and distribute copies.
  - The HR manager will guide the Board on completing the CEO evaluation survey between this meeting and August 10th.
7. August 10<sup>th</sup>
- Board members will complete the CEO evaluation survey by August 10th.
  - If additional information is needed, board members should contact the Committee Chair, who will forward requests to Human Resources for distribution to all board members.
  - Board members should avoid contacting anyone other than the Committee Chair for supplementary information.
  - The Committee will compile all evaluation materials for the Board's consideration at the August Board meeting.

ANNUAL CEO DEVELOPMENTAL REVIEW AND PERFORMANCE EVALUATION	EFFECTIVE DATE
	MAY 18, 2020
REVIEWED:	UPDATED:

#### The Evaluation – August Board Meeting

1. The CEO's annual performance review will take place each year during the August meeting of the Board of Directors.
  - The Board will convene in Closed Session with Legal Counsel, following the guidelines of the Brown Act, which permits personnel evaluations to be conducted in closed sessions.
  - The evaluation survey results will be shared with the CEO in a sealed envelope as the Board enters Closed Session.
  - The committee will present the board with the evaluation survey results during the Closed Session without the CEO.
2. When the Board's evaluation discussion is concluded, the CEO will be invited to discuss the survey results further and review findings with the Board, during which:
  - The Board President will lead a discussion concerning the CEO's performance.
  - The Board will assess the CEO's performance as Excellent, Satisfactory, or Unsatisfactory.
3. After the performance assessment, the Board and CEO will continue discussions in a Closed Session regarding adjustments or changes to the CEO's compensation, contract, and benefits package.
  - If the Board determines that the CEO's overall performance ranges from satisfactory to excellent, the CEO will receive a salary increase within the designated range set by the Board. However, in cases of financial strain, salary increases may be adjusted or withheld as deemed necessary by the Board.
  - Other legally permissible benefits may also be extended, and the CEO's contract may be renewed to reflect the Board's intention to retain them.
  - Should the Board find the CEO's overall performance unsatisfactory, the CEO must submit a written plan for performance improvement to the President and Board within 15 days for approval.
4. The Board President will adjourn the Closed Session to the Open Session.
5. During the open session, the board will address any modifications to the CEO's compensation, contract, or benefit package as a regular action item on the agenda.

#### Evaluation Wrap-up – September

1. The Ad Hoc CEO Review Committee will provide the CEO with a written synopsis of the verbal feedback from the board meeting.
2. Both the Board President and the Chair of the Ad Hoc CEO Review Committee will finalize and sign the Employee Action Form to enact any alterations to the CEO's compensation package.
3. The CEO will oversee the documentation process for any amendments or adjustments to the CEO's Employment Contract, as approved by the board.
4. The contract will be finalized and signed by the Board President.

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – April 29, 2024**

**9D Resolution 2024-04 Opening A New Bank Account.Docx**

**Page 1 of 1**

Department: Finance

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: Yes

**SUBJECT: Opening a New Bank Account**

**STAFF REPORT:**

Total Cash on Hand as of March 31, 2024 is **\$5.70M**. These funds are with Tri Counties Bank for regular operations, and with CLASS, Stifel and LAIF for investment accounts.

We recently received **\$904K** from City of Patterson for unpaid development impact fees for prior years. It was deposited to CLASS investment account to earn higher interest income. The district is expecting impact fees from the city on a regular basis going forward.

These impact fees will be used for the district’s building project and any other major capital projects and should be separated from operating accounts for accurate monitoring of funds.

Therefore, the district staff is recommending to the Board to approve opening an account with a new bank for an effective fund management strategy.

**DISTRICT PRIORITY:** Cash Management/Internal Control

**FISCAL IMPACT:** None

**STAFFING IMPACT:** Accurate cash monitoring and recording

**CONTACT PERSON:** Maria Reyes-Palad / Karin Freese

**ATTACHMENT(S):** Total Cash and Investments as of March 31, 2024

**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors to approve opening an account with \_\_\_\_\_ bank for effective cash management purposes.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Stokman</i>		
<i>Director Benefield</i>		
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Stokman</i>				
<i>Director Benefield</i>				
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>[vacant]</i>				



**Del Puerto Health Care District**  
**Cash Investment Balances**  
 As of March 31, 2024

	<u>Mar 31, 24</u>	<u>Operation</u>	<u>Investment</u>	<u>New Bank</u>	<u>Notes</u>
Checking/Savings					
101.000 · Cash and cash equivalents					
101.010 · Tri Counties Bank					
101.011 · TCB-Operating Checking 1739	1,123,294	1,123,294			
101.012 · TCB-Payroll Account 2999	26,967	26,967			
101.013 · TCB-Money Market 4168	10,003	10,003			
101.015 · TCB - Keystone C 8641	398,643	398,643			
101.016 · TCB-HC Billing Dept Acct 7262	3,747	3,747			
101.017 · TCB-Ambulance Fund 1041	<u>2,643</u>	2,643			
Total 101.010 · Tri Counties Bank	1,565,297				
101.030 · Petty Cash in District Office	340	340			
101.040 · US Bank Athena Accounts					
101.041 · US Bank-Athena/Rodriguez#4750	77	77			
101.042 · US Bank HC-Athena Acct#8662	<u>35,343</u>	35,343			
Total 101.040 · US Bank Athena Accounts	35,420				
101.090 · LAIF-Local Agncy Invmt Fnd0002	<u>522,610</u>		522,610		
Total 101.000 · Cash and cash equivalents	2,123,667				
103.000 · Restricted Funds					
103.100 · TCB-USDA Debt Reserve 7237	<u>122,954</u>	122,954			
Total 103.000 · Restricted Funds	122,954				
105.000 · BMO Bank Acct#xxx7068	148,651			148,651	Close BMO and move to new bank
108.000 · Stifel Investments #52315547	766,347		766,347		
109.000 · CLASS Investment					
109.001 · DPHCD Prime Fund Account	1,072,721		1,072,721		
109.002 · Building Project Fund	570,598		570,598		
109.003 · Mitigation Fees Account	<u>905,968</u>			905,968	Impact fees received from City
Total 109.000 · CLASS Investment	2,549,287				
Total Checking/Savings	<u><b>\$ 5,710,906</b></u>	<u><b>1,724,012</b></u>	<u><b>2,932,276</b></u>	<u><b>1,054,619</b></u>	
				<u><b>\$ 5,710,906</b></u>	



PATTERSON BANKS COMPARISON

<b>Accounts</b>	<b>US Bank</b>	<b>Oak Valley</b>	<b>Wells Fargo</b>
<b>Money Market Account</b>	4.50%	1.00%	No investment account person in the branch. Communication will be a problem when depositing/withdrawing monies.
minimum	\$ 25,000.00	\$ 100,000.00	
<b>Certificate of Time Deposits</b>			
minimum	\$ 1,000.00	\$ 50,000.00	
CD's (7 months)	4.75%	4.00%	
CD's (11 months)	4.00%	3.50%	
CD's (15 months)	3.75%	2.50%	



**PLATINUM BUSINESS MONEY  
MARKET ACCOUNT**

**4.50%**

bonus interest rate on  
qualifying balances.<sup>1,2</sup>

# Your business deserves a better rate.

*Get it with this limited-time offer.*

**4.50%** on balances between  
\$25,000 to \$2,999,999.99

Treat yourself to extra savings when you open a  
U.S. Bank Platinum Business Money Market account by May 8, 2024.

Help your business level up with smart savings, convenient banking tools and  
personalized service in person and online. That's what U.S. Bank is for.

1. Standard variable interest rates are subject to change at the bank's discretion and may change at any time without notice. You must maintain the minimum balance needed for each tier to earn the interest rate. Interest will be compounded daily and credited to your account monthly at the end of the statement cycle. Fees could reduce earnings on the account. Speak to a banker for current deposit rates, disclosures on rates, compounding and crediting and other balance information. The minimum deposit required to open a Platinum Business Money Market account is \$100. Other restrictions may apply.

2. Until May 8, 2024, open a new U.S. Bank Platinum Business Money Market account and receive a bonus interest rate from the account opening date. The bonus interest rate will be 4.50% when your account balance tier is \$25,000 to \$2,999,999.99. If the account balance falls below \$25,000 or goes above \$2,999,999.99, the full account balance will earn the standard variable interest rate in effect at the time until the account balance is between \$25,000 to \$2,999,999.99 again. Bonus interest rates may change at any time without notice and change to the standard variable interest rate in effect at that time.

\*\*For Platinum Business Money Market accounts with \$3 million or greater in balances, the bonus interest rate does not apply.

For additional information call 855-955-2760 or visit your local branch for a copy of Business Pricing Information disclosure or refer to Your Deposit Account Agreement (YDAA).  
Deposit products offered by U.S. Bank National Association, Member FDIC. ©2024 U.S. Bank USBBUS54821 (3/2024) 1163501 CR-49859111



# Savings Calculator

Initial deposit

Annual contribution

increase  % /year

Monthly contribution

increase  % /year

Interest rate  %

Compound

Years to save  years

Tax rate  %

## Accumulation Schedule

Month	Deposit	Interest	Ending balance
1	\$1,000,000.00	\$3,750.00	\$1,003,750.00
2	\$0.00	\$3,764.06	\$1,007,514.06
3	\$0.00	\$3,778.18	\$1,011,292.24
4	\$0.00	\$3,792.35	\$1,015,084.59
5	\$0.00	\$3,806.57	\$1,018,891.15
6	\$0.00	\$3,820.84	\$1,022,712.00
7	\$0.00	\$3,835.17	\$1,026,547.17
8	\$0.00	\$3,849.55	\$1,030,396.72
9	\$0.00	\$3,863.99	\$1,034,260.70
10	\$0.00	\$3,878.48	\$1,038,139.18
11	\$0.00	\$3,893.02	\$1,042,032.20
12	\$0.00	\$3,907.62	\$1,045,939.83

## CD Special

With a CD Special, you lock in the best CD rates we offer to the general public. And if you already bank with us, we may be able to offer you an even better bonus rate. Open your CD Special account with a \$1,000 minimum deposit. [1](#) [2](#) [3](#) [4](#)

CHOOSE YOUR ANNUAL PERCENTAGE YIELD [5](#)

**4.75%**  
for 7 months

**4.00%**  
for 11 months

**3.75%**  
for 15 months

[Open account](#)

**From:** Aguilar, Manuel

**Sent:** Friday, March 29, 2024 3:13 PM

**To:** mreyes@dphealth.org

**Subject:** US Bank

Hi Maria,

I hope this email finds you well.

I am the business specialist for US Bank. I understand you recently inquired about investment opportunities and I would like to understand more about what you are interested in. I was instructed email is best but please feel free to call me to better understand your business needs.

I have attached our best selling savings product marketing flyer, it is a liquid savings account that returns 4.5 percent. (subject to federal market rates) No current end date.

We appreciate the opportunity to assist and look forward to connecting with you to share more information soon. Have a great weekend.

**Manuel Aguilar**



## Deposit Product Rate Sheet

Accurate as of March 22, 2024

Product	Interest Rate	APY <sup>‡</sup>
<b>Direct Interest and 50+ Interest Checking<sup>†</sup></b> \$0.00 and over	0.05%	0.05%
<b>Platinum Interest Checking<sup>†1</sup></b> \$0.00 – 2,499.99 \$2,500.00 – and over	0.05% 0.10%	0.05% 0.10%
<b>Business Interest Checking<sup>†</sup></b> \$0.00 and over	0.05%	0.05%
<b>Savings<sup>†+2</sup></b> \$0.00 – 9,999.99 \$10,000.00 – and over	0.05% 0.10%	0.05% 0.10%
<b>Money Market<sup>†+3</sup></b> \$0.00 – 9,999.99 \$10,000.00 – 24,999.99 \$25,000.00 – 49,999.99 \$50,000.00 – 99,999.99 \$100,000.00 – and over	0.05% 0.15% 0.25% 0.50% 1.00%	0.05% 0.15% 0.25% 0.50% 1.01%
<b>Individual Retirement Accounts<sup>††</sup></b> 6 Months 12 Months 24 Months	4.00% 3.50% 2.50%	4.08% 3.56% 2.53%

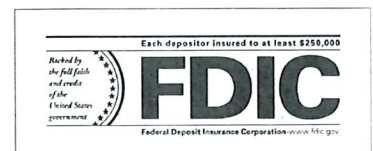
Product	Interest Rate	APY <sup>‡</sup>
<b>Certificate of Deposit<sup>††</sup></b> \$2,500.00 to \$49,999.99 3 Months 6 Months 12 Months 24 Months 36 Months	0.50% 4.00% 3.50% 2.50% 2.00%	0.50% 4.08% 3.56% 2.53% 2.02%
<b>Certificate of Deposit<sup>††</sup></b> \$50,000.00 and over 3 Months 6 Months 12 Months 24 Months 36 Months	0.50% 4.00% 3.50% 2.50% 2.00%	0.50% 4.08% 3.56% 2.53% 2.02%
<b>Account Analysis<sup>†</sup></b> (Earnings Allowance Rate)	0.50%	N/A
<b>Business Savings<sup>†+</sup></b> \$0.00 – 9,999.99 \$10,000.00 – and over	0.05% 0.10%	0.05% 0.10%
<b>Health Savings Accounts<sup>†</sup></b> \$500.00 and over HSA Checking <sup>5</sup> HSA Savings <sup>*5</sup> HSA Liquidity <sup>**6</sup>	0.05% 0.05% 0.10%	0.05% 0.05% 0.10%

<sup>‡</sup>APY = Annual Percentage Yield

Fees could reduce the earnings on the account.

See reverse for additional interest rate and fee information.

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**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting –April 29, 2024**

**Item # Title: Item 10(D) Written Reports- Human Resources**

**Page 1 of 1**

Department: Human Resources

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

**SUBJECT:** Policy #3418 Employee Referral Program

**STAFF REPORT:** This update is required to modify the payment into two parts, one half at 90 days and the second half at 180 days of employment for the new staff member. It also increases the referral bonus to \$450 for each hired referral.

**DISTRICT PRIORITY:** To become a west side employer of choice.

**FISCAL IMPACT:** Minimal, depends on number of referrals hired.

**STAFFING IMPACT:** Could provide additional staff.

**CONTACT PERSON:** Robert Trefault

**ATTACHMENT(S):** Policy #3418 Employee Referral Program

**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES / NO

RECOMMENDED MOTION: *I move the Board of Directors...*

<b>Motion Made By</b>	<b>Motion</b>	<b>Second</b>
<i>Director Stokman</i>		
<i>Director Benefield</i>		
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>[vacant]</i>		

<b>Roll Call Vote</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<i>Director Stokman</i>				
<i>Director Benefield</i>				
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>[vacant]</i>				

<b>EMPLOYEE REFERRAL PROGRAM</b>	<b>EFFECTIVE DATE</b>
	09/28/2020

<b>REVIEW DATE:</b>	<b>REVISION DATE:</b> 04/29/2024
<b>POLICY SOURCE:</b>	

**Purpose:** Del Puerto Health Care District is always looking for good people, and you can help. Research has shown, and our own experience supports, that new hires who come into a company through employee referrals are excellent contributors, stay with the company longer, and are more cost-effective recruits. That's where you come in!

**Policy:** If you know someone who would be a good full-time addition to Del Puerto Health Care District, you may be awarded an incentive minus taxes if you refer a candidate, he or she is hired, and the new employee completes at least 180 days of employment after their start date. One-half of the referral incentive payment will be paid on the next payroll 90 days after the new employee's start date; the additional payment will be paid out following the payroll 180 days after the new employee's start date.

**Procedure:**

**Eligibility and Award**

- To be eligible for a cash incentive, an employee must submit a candidate referral through the BambooHR Candidate Referral Form and a resume or employment application given to Human Resources.
- The incentive is:
  - \$500 for full-time employees greater than 36 hours per week, and
  - \$250 for part-time employees scheduled 35 or fewer hours per week.
- The cash incentive will be considered special pay and will not count towards your overtime rate for the pay period received.
- All Del Puerto Health Care District employees, except Human Resources personnel and managers with hiring authority over the referred candidates, are eligible for the referral incentive.
- The first employee to refer a candidate will be the only referring employee eligible for an award. Management will determine appropriate levels of incentive if multiple personnel assisted in the referral. No more than two (2) employees may receive a portion of a single monetary incentive for the same referral.

**Qualified Referral Candidates**

- The employee's referral must represent the candidate's first contact with Del Puerto Health Care District.
- The referring employee must agree to have his or her name used when the company contacts the candidate.
- Temporary and former employees of Del Puerto Health Care District are not eligible candidates for referral incentives.
- Only candidates who meet the essential qualifications for the position will be considered.
- All candidates will be evaluated for employment consistent with company policies and procedures.
- All information regarding the hiring deciding factors will remain strictly confidential.

<b>EMPLOYEE REFERRAL PROGRAM</b>	<b>EFFECTIVE DATE</b>
	09/28/2020

- The hiring of a referred employee must occur within 180 days of the initial referral date.

**Payment of the Award**

- The referring employee and candidate must both be employed at Del Puerto Health Care District at the 90 and 180 calendar day mark after the start date of the candidate to receive payment of the referral incentive.
- Referral incentive payments will be paid in two installments:
  - The first installment (i.e., 50% of the referring employee's share) will be paid out the pay period following 90 calendar days from the start date of the new employee, and
  - The second installment (i.e., second 50% of the referring employee's share) will be paid out during the pay period following the new employee's 180th day.
- Any disputes or interpretations of this employee referral program will be handled through Human Resources.

**Candidate Referral Form Sample** (next page)



**DEL PUERTO**

**Health Care District**

P.O. Box 187  
Patterson, CA. 95363

Phone 209-892-8781  
Fax 209-892-3755

**CANDIDATE REFERRAL FORM**

Job Title:	Does the District have current openings for this position? YES / NO
Candidate's Name:	Referral Date:
Referring Employee's Name:	
Phone:	E-mail:
<b>I have read and understand the referral program rules.</b>	
Referring Employee's Signature:	Date:
Please email or deliver the candidate's resume or application to Human Resources (hr@dphealth.org).	

Use form on BambooHr  
Sample

Comments:

**INTERNAL USE ONLY:**

To: *Payroll*  
 From: *Human Resources*  
 Charge To (Department): \_\_\_\_\_  
 Referred candidate's start date: \_\_\_\_\_  
 I approve the incentive of \$\_\_\_\_\_, payable to \_\_\_\_\_ and \$\_\_\_\_\_  
 \_\_\_\_\_, payable to \_\_\_\_\_.

Administrative Director/CEO  
 Payroll Date for 1<sup>st</sup> incentive payment: \_\_\_\_\_ (90 days after start date)  
 Payroll Date for final incentive payment: \_\_\_\_\_ (180 days after start date)



# The Del Puerto Health Care District Board of Directors

## BOARD AGENDA ITEM

<b>DEPT:</b>	Ambulance	<b>AGENDA ITEM:</b>	9F
<b>CONSENT CALENDAR:</b>	No	<b>AGENDA DATE:</b>	April 29, 2024
<b>CEO Concurrence:</b>	Yes	<b>4/5 Vote Required:</b>	No

---

**SUBJECT:** Emergency Medical Services (EMS) Medical Director for PDA

**STAFF REQUEST:** Approval of the PDA Medical Director Job Description

**DISCUSSION:** Attached for your review is the updated job description for the role of PDA Medical Director, as mandated by the Stanislaus County EMS Agencies (SCEMSA) contract with DPHCD. This position, outlined within the parameters set forth by SCEMSA, is essential for ensuring the quality and effectiveness of our clinical services.

Key Points:

- The job description reflects the requirements stipulated in the SCEMSA contract and aligns with our operational needs.
- The PDA Medical Director position is a part-time contract role governed by a professional services agreement and is budgeted within the PDA operational budget.

Highlighted Responsibilities:

1. Provision of a licensed physician with expertise in emergency medical services to oversee clinical services.
2. Requirement for emergency medicine experience, with preference for Board Certification in Emergency Medicine.
3. Oversight of PDA pharmaceutical procurement and management, including controlled substances.
4. Clarifying the PDA Medical Director's distinct role compared to the Health Center Medical Director.

**ATTACHMENT:** EMS Medical Director Job Description

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**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: Yes

RECOMMENDED MOTION: *I move the Board of Directors to adopt the Emergency Medical Services (EMS) Medical Director of Patterson District Ambulance job description.*



## Job Description

### **EMS Medical Director (PDA-MD)**

DEPARTMENT:	<b>Ambulance</b>	JOB CLASS:	<b>Provider</b>
FLSA STATUS:	<b>Contract</b>	SUPERVISES:	Direct: 0 <b>Indirect: 25</b>
REPORTS TO:	<b>CEO</b>		
FINALIZED BY:	<b>Ambulance</b>	Paul Willette, Director	REVIEWED: 04/26/2024
APPROVED BY:	<b>Administration</b>	Karin Freese, CEO	REVIEWED: 04/26/2024
SALARY RANGE:	TBD		

**SUMMARY:** The PDA-MD supervises PDA's medical operations. In collaboration with the Clinical Education and Quality Improvement Manager (CEQI Manager) and the Director of Ambulance Operations (Director), the PDA-MD reviews and monitors prehospital care, provides feedback on case reviews to EMTs and paramedics, participates in the development of training initiatives, assists in the continuing education program, and oversees the development of clinical performance improvement plans.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** To perform this job successfully, the individual must satisfactorily perform each essential duty. Reasonable accommodation may be made to enable individuals with disabilities to perform essential duties and responsibilities.

#### **Medical Direction**

- Authorize the purchase of medications, including controlled drugs and medical supplies for pre-hospital use, in accordance with the full scope of practice authorized by the State EMSA and the Stanislaus County EMS Agency.
- Oversee the medical error and reporting process.
- Provide guidance and aid in establishing an effective utilization review program, including performing utilization review services.
- Give technical advice, assistance, and approval in the selection of new equipment, expansion of services, and strategic planning for emergency medical service delivery.
- Advise and assist in medical/administrative projects as requested (e.g., investigating trends, developments, and emerging emergency medicine practices and techniques; explore innovative approaches that improve quality of care).

#### **Quality Improvement/Clinical Education**

- Support the continuous enhancement of high-quality prehospital EMS care by collaborating with the CEQI Manager to review and update the PDA Quality Improvement Program. This involves conducting clinical investigations, facilitating employee education and remediation as needed, developing performance improvement plans, monitoring clinical privileges, and assessing clinical and performance standards.
- Establish the standard of accuracy and completeness of medical documentation in Patient Care Reports (PCR) for comprehensive patient assessment and treatment.

#### **Policy & Report Development**

- Approve implementation plans for distributing, handling, and securing controlled substances.
- Assist in crafting PDA policies and procedures pertaining to clinical matters upon request.

- Contribute to developing clinical reports and evaluating care standards through retrospective PCR review, as required by DPHCD/PDA and regulatory bodies.
- Collaborate in creating and refining essential forms (e.g., patient information, medical records, and consent), as well as policies for their distribution and utilization in the field or within PDA operations.
- Collaborate with PDA staff on clinical reports for publication.

**Community Engagement**

- Enhance DPHCD/PDA's reputation in emergency medicine.
- As reasonably requested, engage in professional outreach with physicians, hospitals, public health agencies, paramedic associations, nursing associations, and local medical societies to inform them of PDA's prehospital care services.
- As reasonably requested, participate in various committees as needed such as the Local Quality Improvement Group, EMS Stroke and STEMI committees, Trauma Audit Committee, and Education Group committee.
- As reasonably requested, engage local and regional elected officials and organizations on behalf of PDA.

**QUALIFICATION REQUIREMENTS:** The requirements below represent the required knowledge, Education, experience, licenses, certifications, skills, and abilities.

**Licenses and Certifications:**

- REQUIRED California Licensed Physician.
- PREFERRED Board certified in Emergency Medicine.

**Language Skills:**

- Ability to read, analyze, and interpret common emergency medical services, technical journals, documents, publications, quality improvement reports, and standards.
- Ability to respond diplomatically to inquiries and complaints from stakeholders and regulatory agencies.

**Knowledge**

- Supervisory experience preferred.
- Maintain knowledge of PDA information system security rules.

**Mathematical Skills:**

- Ability to apply fractions, percentages, ratios, and proportions to practical managerial or field EMS situations.

**Reasoning Ability:**

- Ability to define problems, analyze quality improvement measurements, collect data, establish facts, and draw valid conclusions.
- Ability to adjust and change priorities and handle multiple tasks as needed.

**Other Required Skills And Abilities:**

- Exemplify our core values of Compassion, Commitment, and Excellence
- Capable of writing medical articles.
- Able to effectively present information to various audiences.
- Effective oral, written, and interpersonal communication skills.

**PHYSICAL REQUIREMENTS:** The physical demands described here represent those that an employee must meet to perform the essential functions of this job successfully. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

- Occasional: Walking, carrying up to 25 pounds, kneeling, stooping, bending.
- Constant: Hearing, clear speech, touching, typing, sitting, seeing, upper body flexibility.

**WORK ENVIRONMENT:** The primary work area is remote. However, this job may also place an individual in the EMS field setting – actual EMS incidents and demonstrating EMS skills or assisting with practical skill assessments. The characteristics described below represent those employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Risk Exposure Category I: tasks involve the risk of exposure to blood/body fluids.

**DISCLAIMER:** This job description indicates the critical features under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. The Incumbent may be asked to perform other duties as required.

**Job Physical Characteristics**

**Skills and Physical Demands:** Please check one box below in Section I and Section II, which applies to this job description. Comments can be made in Section III.

C = Constant (76-100%) F = Frequent (51-76%) O = Occasional (26-50%) S = Seldom (1-25%) N = Never (0%)	E - Regardless of frequency, this activity is indispensable. M - This activity is valuable and helpful but not essential.
--------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------

	Section I					Section II		Section III
<b>Basic Skills:</b>	<b>C</b>	<b>F</b>	<b>O</b>	<b>S</b>	<b>N</b>	<b>E</b>	<b>M</b>	<b>Comments:</b>
Reading	X					X		
Writing	X					X		
Math	X					X		
Talking	X					X		
Hearing	X					X		
<b>Physical Demands:</b>	<b>C</b>	<b>F</b>	<b>O</b>	<b>S</b>	<b>N</b>	<b>E</b>	<b>M</b>	
Sitting	X						X	
Standing	X						X	
Walking	X						X	
Stooping			X				X	
Crawling			X				X	
Climbing			X				X	
Reaching Overhead			X				X	
Crouching			X				X	
Kneeling			X				X	
Balancing			X				X	
Pushing or Pulling (10-100 lbs)				X			X	
Lifting or Carrying				X			X	
10 lbs. or less				X			X	
11 to 25 lbs.				X			X	
26 to 50 lbs.				X			X	
51 to 75 lbs.				X			X	
76 to 100 lbs.				X			X	
Over 100 lbs. (assist lift)				X			X	
Moving Patients				X			X	



# Del Puerto Health Care District

Official Launch Date June 1, 2024



## LOGO

Presenting our new logo! It blends California's beauty with a nod to our rich history. Two golden arcs symbolize our iconic hills, while a striking red heartbeat embodies vitality. A lush green palm tree pays homage to Las Palmas Avenue, showcasing our connection to the community. "Del Puerto" honors our legacy since the 1800s, while "Health Care District" underscores our commitment to local well-being. Experience the essence of our organization in every element.

---

## SLOGAN

"Del Puerto Health Care District: Community owned since 1946" emphasizes the longstanding commitment of the health care district to the local community. It conveys a sense of pride in being community-owned and highlights the deep roots and history of the organization since its establishment in 1946. Overall, it suggests stability, community involvement, and a focus on serving the needs of the local population for many years.

---

## LONG VERSION OF LOGO INTRODUCTION

Introducing our new logo, a vibrant fusion of graphic elements and text that embodies the essence of our organization. At the pinnacle, two elegant yellow arcs gracefully depict the iconic golden hills of California, a symbol of our region's natural splendor. Below, a bold red heartbeat cuts across, symbolizing the pulse of life and vitality within our community. Along this lifeline, a lush green palm tree stands tall, a nod to the historic Las Palmas Avenue and the enduring spirit of our locale.

At the forefront of our design, the name "Del Puerto" takes center stage, honoring our region's enduring legacy dating back to the 1800s. Positioned in perfect alignment with the peak of the heartbeat, it symbolizes our steadfast connection to the community's heartbeat. Directly below, "Health Care District" clearly declares our dedication to your health and well-being, proudly representing our role as a local government agency committed to serving you since 1946.

This emblem captures the synergy of vitality, nature, and well-being, seamlessly reflecting our identity as a healthcare organization dedicated to serving our community's needs.







## Employee Engagement Survey

### My Performance

#### Questions related to your job and the ability to perform it successfully.

\* 1. I am given a real opportunity to improve my skills within my department.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 2. My work gives me a feeling of personal accomplishment

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 3. I know my work relates to the district's goals.

- Strongly agree
- Agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 4. I know what is expected of me on the job.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 5. I have a clear idea of how well I am doing my job.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 6. I receive the training I need to do my job well.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

DRAFT



## Employee Engagement Survey

### My Supervisor

#### Question related to your supervisor

\* 7. My supervisor treats me with respect.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 8. My supervisor listens to what I have to say.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 9. I feel comfortable speaking with my supervisor about

	Yes, they would be willing to provide help or advice and would not hold it against me	No, I do not feel they would be willing to help or assist and may hold it against me	I am unsure how it would be taken
--	---------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------	-----------------------------------

Personal issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Work related issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Professional growth	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

\* 10. 1. I trust my supervisor to do what's right.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 11. If my supervisor is out, I know who to speak to and feel they will help me the same way

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)



## Employee Engagement Survey

### The CEO

#### Questions related to the CEO

\* 12. The CEO cares about my wellbeing and work-life balance.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 13. The CEO makes sure I have the tools I need to do my job.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

14. The CEO is a person I trust to do the right thing.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

DRAFT



## Employee Engagement Survey

### My Organization

#### Questions in regards to the Del Puerto Health Care District

\* 15. Our district strives to provide the best health care possible.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 16. Our district strives to hire the best candidates

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)



17. Although we would all like to be paid more, I feel management works hard to compensate me fairly.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 18. The people I work with cooperate to get the job done well.

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Other (please specify)

\* 19. The Del Puerto Health Care District's core values are:

- Compassion, Community, Excellence
- Compassion, Commitment, Excellence
- Community, Quality, Dedication
- Kindness, Quality, Dedication

Other (please specify)

\* 20. The goals of the Del Puerto Health Care District are

- Be the Employer of Choice
- Community Engagement
- Increase Access to Health Care
- Increase profit margins

Other (please specify)

\* 21. Poor performers in my department tend to:

- Remain in the department and improve over time.
- Remain in the department and continue to underperform.
- Be removed.
- Quit.
- I do not know of any poor performers in my department.
- I do not know what happens to poor performance in my department.

Other (please specify)

DRAFT

# Del Puerto Health Care District

CEO's Report by Karin Freese

April 2024

## Financial Summary – March 31, 2024:

• Cash Balance (all funds)	\$ 5,710,906
• Restricted Funds	\$3,550,754
• <u>Unencumbered cash</u>	<u>\$2,160,152</u>
• Accounts Receivable	\$1,346,728
• Current Liabilities (all)	\$449,948
• <u>Long-term Liabilities (Keystone B)</u>	<u>\$1,319,705</u>
• Net Income to Summary Date	\$1,243,927

**Financial Retrospective:** As of March 31, 2024, the district's financial standing looked promising. With a cash balance totaling \$5,710,906, a substantial amount of liquid assets were available. Among these funds, \$3,550,754 were designated as restricted, while \$2,160,152 remained unencumbered, providing flexibility in financial decision-making.

Accounts receivable stood at \$1,346,728, indicating a healthy revenue stream. However, it's important to note that \$449,948 in current liabilities was due, requiring attention in the short term. Additionally, the district faced long-term liabilities, specifically the USDA loan on Keystone B, amounting to \$1,319,705.

Despite the financial obligations, the district has managed to generate a significant net income of \$1,243,927 until March 31, 2024. This positive net income is a testament to the district's profitable operations during the period under review, instilling optimism for the future.

Overall, the financial summary paints a picture of stability and, more importantly, growth potential for the district. With healthy cash reserves, manageable liabilities, and a positive income trajectory, the district is poised for a promising future. Prudent management of short-term and long-term financial obligations will sustain this positive momentum, fostering a sense of hope.

## Administration:

- Nexus study progressing
- 

## Human Resources:

- We're in the process of onboarding new team members at the health center, including building a Medical Assistant (MA) team for our new Physician Assistant-Certified (PA-C), Erica Mercado. Once Erica's credentialing is complete, she'll start seeing her own panel of patients.
- Karin organized small group lunches with the health center staff, including providers, MAs, and back-office support, during the week of April 22. The main aim was to identify challenges faced by each team and discuss strategies with providers and management to maintain a healthy, efficient work environment.

## Community Engagement:

- Attended Patterson Planning Commission Meetings concerning the Baldwin and Zacharias Master Plans.
- Patterson City Manager Ken Irwin invited a representative from our department to join a Patterson Strategic Plan Ad Hoc Committee to align the city's budget constraints for FY 2025 with community survey results. I facilitated the participation of staff member Suzie Benitez in the committee.
- Took part in Love Patterson with a team of volunteers from our department, contributing to two projects: enhancing the entrance of the PHS JV baseball field and landscaping the front of Apricot Valley Elementary School. Our involvement was recognized during the event, and our ambulance crews visited several work sites to express gratitude.

## Health Center:

- Extended Clinic Hours Productivity
- Ongoing work with our billing and credentialing partners to update our RHC contract to group contracts.

## Ambulance:

- Working with Stanislaus County EMS Agency to collaborate with other service providers to improve EMS in all west side areas.
- Union Negotiations continue on May 17, June 4, 7, and 21.

## Legislation/Advocacy:

# Del Puerto Health Care District

CEO's Report by Karin Freese

April 2024

- Tracking several bills (see attached Legiscan report)
- CSDA Legislative Days May 21-22 in Sacramento. Directors Avila and Stokman are registered to attend

## Strategic Planning:

- Facilitator Jim Rice has been interviewing board and management team members to gather information on visions for the long-range planning of DPHCD. A quantitative survey was also conducted which included community leaders
- Strategic Planning Retreat:
  - Warm-up – Wednesday, May 15, 5:30 7:00 PM at Javi's
  - Retreat Day: Thursday, May 16, 10:00 AM to 4:00 PM, Almond Wood Meeting room (enter from the north side).

## Branding Launch on June 1, 2024:

### Logo Introduction

"Presenting our new logo! It blends California's beauty with a nod to our rich history. Two golden arcs symbolize our iconic hills, while a striking red heartbeat embodies vitality. A lush green palm tree pays homage to Las Palmas Avenue, showcasing our connection to the community. "Del Puerto" honors our legacy since the 1800s, while "Health Care District" underscores our commitment to local well-being. Experience the essence of our organization in every element."

### Slogan Introduction

"*Del Puerto Health Care District: community-owned since 1946*' emphasizes the health care district's longstanding commitment to the local community. It conveys a sense of pride in being community-owned and highlights the organization's deep roots and history since its establishment in 1946. Overall, it suggests stability, community involvement, and a focus on serving the needs of the local population for many years."

### May Steps

- Execute a teaser campaign on social media to generate anticipation and curiosity about the upcoming logo update through interactive content highlighting the district's history
- Create "somethings coming" content for various marketing channels, including direct mail and print media

Upcoming Events:	Location	Notes
Patterson Safety Day	Hammon Ctr Pool	2:30-4:30
CSDA Legislative Days (May 20-21)	Sacramento	Includes visits with legislators (Directors Avila and Stokman and Ms. Freese attending)
Apricot Fiesta (May 31 – June 2)	Patterson	First Aid and information booth; possible Ambulance plus float in the parade
CSDA Regional Mtg (June 7)	TBD	Meeting with districts in Stan and SJ counties
CSDA Annual Conf (Sept 9-12)	Indian Wells	All types of Special Districts present
CAA Annual Conference (Sep 17-20)	Anaheim	Ambulance industry state meeting
ACHD Annual Conference (Sep 25-27)	Sacramento	Health care districts state meeting.
SDLA Training (Nov 3-6)	San Rafael	Special District Leadership Academy (Mr. Trefault attending)



# Del Puerto Health Care District Development Impact Fee Nexus Study

## Project Status Update

EPS's overall task to Prepare a nexus study for the Del Puerto Health Care District is comprised of the following subtasks:

- Collect and Develop Data
- Conduct Kick-Off Meeting
- Prepare Fee Calculation and Analysis
- Prepare Draft Impact Fee Nexus Study Update
- Prepare and Present Nexus Study Update Materials
- Prepare and Present Nexus Study Update Report

EPS is currently in the process of collecting, reviewing, and analyzing data. EPS has collected data from the District and is in the process of reviewing the data provided to date. Included in this review EPS is determining if/where there are any gaps in the data provided by the District, particularly as it relates to any capital facility needs for the District and related costs. Additionally, EPS is in the process of collecting the following information from various sources: recent estimates of population projections for Stanislaus County and the District's Service Area, planning data including any specific, master, or general plans for jurisdictions within or that overlap with the District's boundaries.

As EPS continues to collect and refine data our next steps include preparing an initial set of tables that summarizes the following: Current Fees for the District implemented by the City of Patterson and Stanislaus County, existing population and employees serviced by the District as compared to the planned facility needs and costs as a result of future development, detailed growth projections by land use categories based on the most recent planning documents. EPS plans for this table set to be completed within 3 to 4 weeks and expects to meet and review the prepared table set with District staff to make any adjustments as necessary within 2 weeks (based on availability and schedule of the District and EPS) of its completion.

After any adjustments have been made, EPS expects to continue through the next steps of the work plan within approximately 4 to 6 weeks, with presentations during City Council and County Council Adoption Hearings to follow.





## Ambulance Report March 2024

Patterson responses in March: 289 responses resulting in 198 transports, including 5 by our BLS unit. There were 253 responses in the Patterson District Ambulance response area resulting in 177 transports. PDA units responded to 252 of 273 (92.31%) EMS calls in our district and transported 176 of 195 (90.26%) of all patients transported from our district. AMR had 10 responses into the district with 9 transports and Westside had 11 responses yielding 10 transports. PDA responded into the Westside District 28 times which resulted in 17 transports and 8 responses in AMR response area with 4 transports.

Mutual aid is a fundamental component of emergency responses. A person experiencing an emergency is not concerned which agency shows up, instead they are just glad that someone did. The EMS system is designed to always send the closest available ambulance regardless of the primary provider. For instance, if a PDA unit is available in Modesto after transporting a patient and they are closest to a person not breathing or bleeding they would be dispatched even though it is an AMR area. Fire responds to mutual aid incidents based on their operational plans.

Patterson Fire does not respond to all medical calls in our response area. Some calls are determined to be lower acuity based on Emergency Medical Dispatch (EMD) screening and an ambulance is dispatched without a fire response. At least 40 responses in the district in March did not have a fire response.

March 19 – 21 we were in Sacramento for the California Ambulance Association Stars of Life recognition and legislative event. Paramedic Lisa Vasquez was recognized as a PDA Star of Life 2024. We are proud to honor her for her excellent service to the Patterson community.

Jim and I staffed a unit on March 26 for a standby event at the old NASA airfield. The event involved classic cars filmed driving at a high rate of speed. Normally Jim and I would not staff a standby event, however we committed to the standby but were unable to otherwise staff the event.

I attended the Patterson City Council meeting on March 5<sup>th</sup> for Patterson Fire Chief Jeff Frye swearing in ceremony.

Our new LifeLine ambulance is finally under construction and expected to be completed by May 20, 2024. This ambulance has been on order for over a year so we are glad it will soon be here.

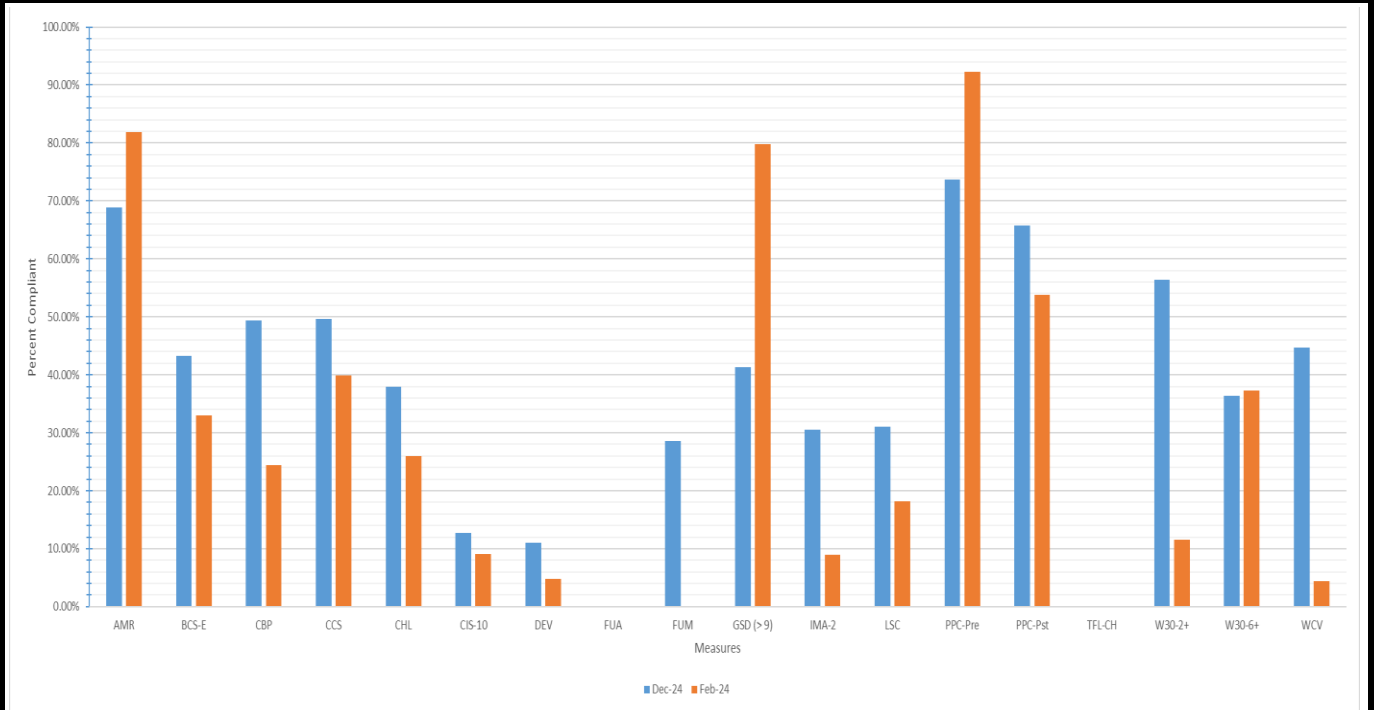






LSC Children's	Lead Screening in Children	6	4
TFL-CH Children's	Topical Fluoride for Children	272	289
W30_1* Children's	Well-Child Visits in the First 30 Months of Life – 0 to 15 Months – Six or More Well-Child Visits*	2	1
W30_2* Children's	Well-Child Visits in the First 30 Months of Life – 15 to 30 Months – Two or More Well-Child Visits*	6	5

**March Health Plan of San Joaquin Provider Partnership Meeting -Trend Report**



**EVENTS in March:**

Tuesday, March 26<sup>th</sup>- Dr. Rodriguez presentation to the community on Diabetes, organized by Central Valley Medical Group.

**EVENTS in April:**

Staff training Fluoride Varnish Application

**EVENTS in May:**

Thursday, May 2<sup>nd</sup>- HPSJ-Alinea Mobile Event/Mammography- On-site from 9:00am-4:00pm

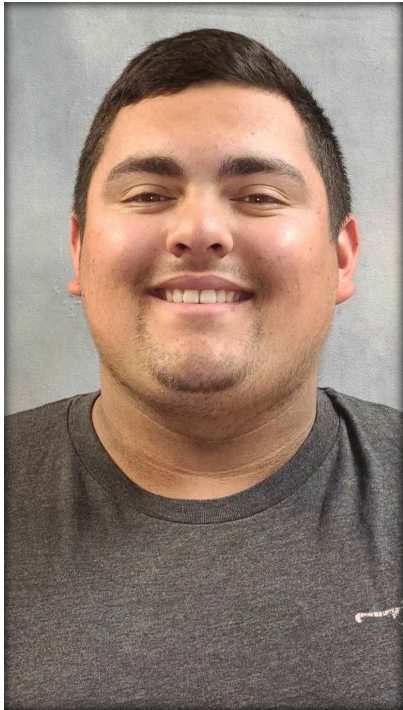
Wednesday, May 22<sup>nd</sup>-Sports Physicals for Patterson High School

Saturday, May 25<sup>th</sup>- Sports Physicals to the Patterson Junior Tigers

Friday-Sunday, May 31<sup>st</sup>-June 2<sup>nd</sup>- Apricot Fiesta

# Patterson District Ambulance

**1 Year anniversary**



Miguel Vasquez Jr.  
(Paramedic)

Fun Fact:  
Married to Lisa Vasquez  
Another One Of Our  
Paramedic's

**9+ Year anniversary**



Paul Willette  
(Director of Ambulance Operations)

Fun Fact:  
Enjoys Camping

# Del Puerto Health Center

**9 YEAR anniversary**

**2 Year anniversary**



Maryanne Barajas  
(Patient  
Engagement Specialist)

Fun Fact:  
Very Creative - has a craft  
business on FB



Raj Singh  
(Nurse Practitioner)

Fun Fact:  
Big Basketball Fan

# Del Puerto Health Center

## **Yesenia S.Sanchez – New Hire**

- Fun Fact:
- She does not watch T.V & is the 3<sup>rd</sup>  
Yesenia currently working at the DPHC.

**Yesenia S.Sanchez**  
**(Patient Services Rep)**





# Board Legislative Update Report

## LegiScan Monitor Report

April 21, 2024

State	Bill #	Summary	Pending	Sponsors	Status
CA	<a href="#">AB2225</a>	This bill would extend this exemption, for purposes of civil proceedings only, to the proceedings and records of emergency medical services prehospital emergency medical care person or personnel organized committees and review committees, as described above.	<a href="#">In Senate Rules Committee</a>	<a href="#">Rodriguez, F.</a>	<b>2024-04-01 / Engrossed</b> In Senate. Read first time. To Com. on RLS. for assignment.
CA	<a href="#">AB2303</a>	This bill would, upon appropriation, require the State Department of Health Care Services to develop a minimum wage add-on as an alternative payment methodology to increase rates of payment for specified health care facilities to account for the costs of complying with the minimum wage schedules described above. The bill would require that the alternative methodology be applied retroactively to January 1, 2025, until those costs are included in the prospective payment system rate.	<a href="#">In Assembly Health Committee</a>	<a href="#">Carrillo, J.</a>	<b>2024-04-11 / Introduced</b> In committee: Set, second hearing. Hearing canceled at the request of author.
CA	<a href="#">AB2700</a>	This bill would require the state to survey and analyze the facilities in each county that can serve as an alternate destination facility. The bill would require a local emergency medical services agency to develop an alternate destination facility plan with protocols for transporting an individual to an alternate destination facility instead of an emergency department and annually report to the Emergency Medical Services Authority regarding the development of triage to alternate destination programs in its jurisdiction.	<a href="#">In Assembly Emergency Management Committee</a>	<a href="#">Gabriel, J.;</a> <a href="#">Haney, M.</a>	[ <i>Hearing: Apr 22 in State Capitol, Room 444</i> ] <b>2024-04-17 / Introduced</b> Re-referred to Com. on E.M.
CA	<a href="#">AB2703</a>	This bill would add a psychological associate and allow an FQHC or RHC to bill for an encounter between a patient and a psychological associate.	<a href="#">In Assembly Appropriations Committee</a>	<a href="#">Aguiar-Curry, C.</a>	<b>2024-04-17 / Introduced</b> In committee: Set, first hearing. Referred to suspense file.
CA	<a href="#">AB2775</a>	This bill would authorize the authority to develop planning and implementation guidelines for the use of telehealth, within existing authority, in EMS systems. The bill would also authorize the authority to develop guidelines for the collection of data regarding the use of telehealth in EMS systems, as specified.	<a href="#">In Assembly Appropriations Committee</a>	<a href="#">Gipson, M.</a>	<b>2024-04-17 / Introduced</b> From committee: Do pass and re-refer to Com. on APPR. (Ayes 16. Noes 0.) (April 16). Re-referred to Com. on APPR.
CA	<a href="#">AB2859</a>	This bill would authorize an EMS provider to establish a peer support and crisis referral program to provide a network of peer representatives available to aid fellow employees on emotional or professional issues.	N/A	<a href="#">Patterson, J.;</a> <a href="#">Alvarado-Gil, M.;</a> <a href="#">Alvarado-Gil, M.</a>	[ <i>Hearing: Apr 23 @ 8:00 am in State Capitol, Room 437</i> ] <b>2024-04-18 / Introduced</b> Read second time and amended.
CA	<a href="#">AB2973</a>	This bill would authorize a county board of supervisors or a local EMS agency to provide or support the provision of EMS to persons located within the county, as specified.	<a href="#">In Assembly Health Committee</a>	<a href="#">Hart, G.</a>	[ <i>Hearing: Apr 23 @ 1:30 pm in 1021 O Street, Room 1100</i> ] <b>2024-04-18 / Introduced</b> In committee: Set, first hearing. Hearing canceled

					at the request of author.
CA	<a href="#">SB1061</a>	The bill would prohibit a person from furnishing information regarding a medical debt to a consumer credit reporting agency, make a medical debt void and unenforceable if a person knowingly violates this provision by furnishing information regarding the medical debt is furnished to a consumer credit reporting agency, require a contract creating a medical debt to include a term describing these requirements, as specified, and make a violation of these provisions by a person holding a license or permit issued by the state to be deemed to be a violation of the law governing that license or permit.	<a href="#">In Senate Health Committee</a>	<a href="#">Limon, M.</a>	<i>[Hearing: Apr 24 @ 1:30 pm in 1021 O Street, Room 1200]</i>  <b>2024-04-11 / Introduced</b> Set for hearing April 24.
CA	<a href="#">SB1180</a>	This bill would require a health care service plan contract or health insurance policy issued, amended, or renewed on or after January 1, 2025, to include coverage for services provided by a community paramedicine program, a triage to alternate destination program, and a mobile integrated health program.  This bill would define a Mobile integrated health program as a fire department-based team of licensed health care practitioners, operating within their scope of practice, who provide mobile health services to support the emergency medical services system.	<a href="#">In Senate Health Committee</a>	<a href="#">Ashby, A.</a>	<i>[Hearing: Apr 24 @ 1:30 pm in 1021 O Street, Room 1200]</i>  <b>2024-04-05 / Introduced</b> Set for hearing April 24.
CA	<a href="#">SB1382</a>	This bill would prohibit construction standards for the community clinics or rural health clinics, as defined, established by the department and established or applied by a city or county from being more restrictive than comparable construction standards established or otherwise applied to clinics exempt from licensure under specified provisions.	<a href="#">In Senate Health Committee</a>	<a href="#">Glazer, S.</a>	<i>[Hearing: Apr 22 @ 3:00 pm in 1021 O Street, Room 2200]</i>  <b>2024-04-18 / Introduced</b> Set for hearing April 22.
CA	<a href="#">SB1423</a>	This bill would require that each critical access hospital that elects to participate be reimbursed at 100% of the hospital's projected reasonable and allowable costs for covered Medi-Cal services on or after January 1, 2026	<a href="#">In Senate Health Committee</a>	<a href="#">Dahle, B.</a> ; <a href="#">Alvarado-Gil, M.</a> ; <a href="#">Gallagher, J.</a> ; <a href="#">Grove, S.</a> ; <a href="#">Hurtado, M.</a> ; <a href="#">Patterson, J.</a> ; <a href="#">Jones, B.</a> ; <a href="#">Dahle, M.</a> ; <a href="#">Ochoa Bogh, R.</a> ; <a href="#">Fong, V.</a>	<i>[Hearing: Apr 24 @ 1:30 pm in 1021 O Street, Room 1200]</i>  <b>2024-04-08 / Introduced</b> From committee with author's amendments. Read second time and amended. Re-referred to Com. on HEALTH.



**Del Puerto Health Care District  
FY 2023-24 Strategic Plan  
Worklist Next 90 Days**

Goal	Interest	Priority	Key Deadlines	Status	Primary Responsibility	Objective & Key Result (OKR)	Update	Resource(s) Required	Cost	Percent Complete
CE	<b>Health Center</b>	Leverage targeted marketing campaign regarding mental health and access to services	Apr-24		CEO					
EOC	<b>Employee Relations</b>	The Board wishes to conduct a 360 Degree review of the CEO prior to the Board's evaluation	Apr-24		Board					75%
CE	<b>Community Engagement</b>	Community Presentation on Heart Disease with Promotoras	Apr-24		HC Mgr/MD	One event open to the public			\$ -	
CE	<b>Strategic Planning</b>	2024-25 Build Annual Budget Based on Strategic Priorities	Apr-24		CEO					
CE	<b>Strategic Planning</b>	2024-25 Conduct annual Board strategic planning retreat (May 2024)	May-24		CEO					15%
CE	<b>Strategic Planning</b>	2023-24 From the Board/Management strategic planning sessions, identify priorities, provide a timeline for the strategic plan completion process, and list of required resources (e.g., staffing, funding, time) required for the execution of the objectives to reach the goals.	May-24		CEO	Monthly Strategic Plan updates at Board meetings			\$ -	100%
EOC	<b>Human Resources</b>	Evaluate benefit package for financial sustainability	May-24		CEO/HR Mgr	The same or greater benefits with minimal increase in ER and EE cost	Additional insurance packages added and adjustment to 78/22 ER/EE share on original packages		\$ -	100%
CE	<b>Strategic Planning</b>	2024-25 Publish Annual Strategic Plan update/worklist	May-24		CEO				\$ -	
EOC	<b>Human Resources</b>	Ensure all annual employee reviews are completed	May-24		HR Mgr	Every employee has a review that is less than 18 months old			\$ -	
EOC	<b>Safety</b>	Annual review of safety policies and procedures and IIPP	Jun-24		HR Mgr					
IHCA	<b>Finance</b>	Operating & Capital Budgets completed	Jun-24		FIN Mgr	Budgets approved by Board by June 30, 2024			\$ -	
EOC	<b>Board</b>	Conduct Board self-evaluation (August-September 2023)	Sep-24		Board	Review Self Evaluation in Sept 2023			\$ -	90%