



BOARD OF DIRECTORS

*Becky Campo, President
Luis Avila, Vice-President
George Gallo MacMaster, Secretary
Anne Stokman, RN, Treasurer
Steve Pittson, DC, Board Member*

PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755

**BOARD OF DIRECTORS MEETING MINUTES
Monday November 28, 2022 @ 6:30 pm**

1. **Call to order** @ 6:30 pm by President, Becky Campo
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: President, Becky Campo
Vice President, Luis Avila
Secretary, George Gallo Mac Master
Treasurer, Anne Stokman
Director, Steve Pittson

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Freese
Ambulance Director, Paul Willette
Health Center Manager, Suzie Benitez
Financial Accounting Manager, Maria Reyes Palad
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

Vision: "A locally cultivated, healthier community."

Mission: "To provide, promote, and partner in quality healthcare for all."

Values: "Compassion – Commitment – Excellence"

5. **Public Comment Period**

Present: None

6. **Declarations of Conflict:** Becky Campo stated that she would recuse herself from the discussion for Item 16.

7. **Approval of Agenda:** Strike Item 9D

M/S/C To strike Item 9D and accept the agenda.

Director Stokman/Director Mac Master

Ayes: Directors Campo, Avila, Stokman, Mac Master Pittson

Nays: None

Abstain: None

Passed

8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]*

- A. *Approve Board Meeting Minutes September 26, 2022
- B. *Resolution 2022-17: Option to Continue Use of Emergency Meeting Protocols
- C. *Ratification of \$500,000 transfer from Op Acct to LAIF Account
- D. *Approval of Finance Committee Meeting Minutes September 21, 2022
- E. *Approval of Financial Report for September 30, 2022

It was requested that Item 8C be moved to the regular calendar.

M/S/C. To move item 8C to the regular calendar and accept approve the rest of the Consent Calendar.

Director Mac Master/Director Avila

Ayes: Directors Campo, Avila, Stokman, Mac Master, Pittson

Nays: None

Abstain: None

Passed

9. **Regular Calendar**

- A. Item 8C Ratification of \$500,000 transfer from OP Acct to LAIF Account.

Staff explained the moving of funds to an account that would earn more in interest. This has been approved by the Finance committee via email.

M/S/C. The board ratify the movement of \$500,000 in Operating cash from the non-interest-bearing checking account to the State of California LAIF account as approved via email by the Finance Committee.

Director Stokman/ Director Mac Master

Ayes; Directors Campo, Avila, Stokman, Mac Master, Pittson

Nays: None

Abstain: None

Passed by Roll Call Vote.

- B. DPHCD Logo Final Selection

Ms. Freese presented the final selections. A survey was conducted that showed The Palm & Hills with Heart Rhythm slightly more votes than the others. However, it was pretty evenly distributed. Discussion ensued. After a lively discussion all agreed on the Palm & Hills with Heart Rhythm (Item C).

M/S/C. To accept Item C as the new logo for the District.

Director Mac Master/Director Pittson

Ayes: Directors Campo, Avila, Stokman, Mac Master, Pittson

Nays: None

Abstain: None

Passed

- C. Participation as PP-GEMT-IGT Funding Entity

Ms. Freese explained how the PP-GEMT-IGT worked. DPHCD will pay \$372,877.35, plus a 10% fee that is contributed to the cost of administration and providing Medical benefits, to the State of

California. DPHCD will be paid \$1,065 per Medi-Cal Medi-Medi transport provided after January 01, 2023. This is paid on a quarterly basis.

Best estimates are we should net \$110,000 per quarter. Discussion was had including questions about what could go wrong. This was not discussed in the Finance Committee. All questions were answered.

M/S/C. The District should participate in the PP-GEMT-IGT Funding.

Director Avila/Director Stokman

Ayes: Directors Campo, Avila, Stokman, Mac Master, Pittson

Nays: None

Abstain: None

Passed by Roll Call Vote

D. Presentation of Draft Audit

E. Extended Sick Leave Policy Amendment

Ms. Freese explained how the Extended Sick Leave (ESL) policy currently worked. The proposal would shorten the waiting time before the employee could access the benefit from 1 week to 3 days. This would be a benefit because it would allow employees to use less of their PTO when they experience an extended absence due to sickness or the sickness of a family member.

Discussion ensued and questions were answered. It was recommended that this be done for a period and then be reviewed.

M/S/C. The Board of Directors approves the use of ESL with a 3-day waiting period on a pilot program with a report after 06/30/2034.

Director Avila/Director Pittson

Ayes: Directors Campo, Avila, Stokman, Mac Master, Pittson

Nays: None

Abstain: None

Passed

F. Purchase Request Required Computer Updates

Ms. Freese explained the District has 42 desktop computers (35 at the Health Center and 7 in the District office). They are between 3-10 years old. All the computers use i5 processors. The average startup time is 15 minutes. A quote from Datapath was presented that estimated the cost at \$65,367.40. Ms. Freese stated that the monitors could be purchased at a lower cost elsewhere reducing the total costs. The funds could come from the Asset Replacement Fund.

After discussion the Board decided to just give an allowance and allow Ms. Freese to negotiate the cost.

M/S/C. The Board of Directors approves up to \$68,000 out of the Asset Replacement Fund to replace the District's desktop PCs.

Director Stokman/Director Pittson

Ayes: Directors Avila, Stokman, Mac Master, Pittson

Nays: Director Campo

Abstain: None

Passed by Roll Call Vote**10. Reports**

A. <u>Employee Anniversaries & New Hires</u>	<u>October/November</u>	<u>Years</u>
Ambulance	Lisa Ford	2
	Kirsten Nelson	8
	Brandon Cousins	8
	Paul Rodriguez	2
	Roberto Sanchez	3
Health Center	Yaneth Casillas	7
	Tina Uanrachawong	12
Administration	Cheryle Pickle	4
	Danae Skinner	4

B. Del Puerto Hospital Foundation – Director Mac Master – No Report

C. West Side Health Care Task Force – Director Avila – No Report

D. Ambulance – Director Paul Willette

Mr. Willette reviewed the monthly report. The ambulance provides a lot of mutual aid. However, we still have a 90.91% response in the district. The crews are still posting at Westside quite often. He has been working with The Patterson Irrigator to provide them with reports to publish. Discussed what type of information the public may be interested in reading.

E. Health Center – Manager Suzie Benitez

Ms. Benitez. Reported that the Health Center has been very busy. They had 1090 visits in October. The providers averaged 3.0 patients per hour. They are still testing for Covid-19 and doing Covid-19 vaccinations.

They are training the Patient Engagement person. Working with Athena looking for ways to be more efficient in capturing the HEDDIS measures. Trying to work with Health Plan of San Joaquin to be able to transmit the HEDDIS measures through Athena direct to their system.

F. Administration – Administrative Director/CEO Karin Hennings

Submitted written report. Attended Athena conference and met with their leadership to try and reduce the cost of Athena.

G. CSDA Leadership Conference – Director Avila (Part II) – No Report

H. Building Project Update

A site survey was done. It was a detailed survey. Gave a concept to figure out how to build without destroying current facility until after completion of new project. Still at a very preliminary concept. We will have an in person meeting next month.

A short break was taken.

11. Strategic Planning

A. District Operations and Legislation Training for Board Members

Ms. Freese suggested that the board consider a policy of a formal board orientation that would include:

1. A four-hour ride along on the ambulance
2. A "patient visit" experience at the health center
3. Attend one formal legislative training session through CSDA or ACHD
4. Annually meet with the CEO to discuss legislative goals.

After discussion, the directors did not feel this was an appropriate policy. They felt that this was

More of an operational issue. They felt this should be reworked and brought back to the board at another time.

12. Director Correspondence, Comments, Future Agenda Items

Adjourned to Closed Session @ 8:56

13. Closed Session [Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in an open session.]

- | | |
|-------------------------------|---|
| A. Gov't Code § 54956.2 | Report Involving Trade Secret
The discussion will concern new service.
Estimated date of public disclosure: March 2023 |
| B. Gov't Code § 54956.9 | Existing Litigation
Case CV-21-003566 Stanislaus County
Parente & Parente v. Del Puerto Health Care District |
| C. Gov't Code § 54956.9(b) | Conference with Legal Counsel; anticipated litigation or significant exposure to litigation |
| D. Gov't Code section 54957.6 | Conference with Labor Negotiator
Employee Organization: USW TEMSA Local 12911
Negotiators: David Ritchie, JD, Karin Freese
Paul Willette |

Reconvene to Open Session @ 9:12 pm – Report of Closed Session

No reportable actions. Instructions given to staff.

14. Upcoming Regular Board and Standing Committee Meeting Dates Information

Finance – Wed. Dec 21, 2022 @ 8:00 AM	Board – Mon, Jan 16, 2023 @ 6:30 PM
Finance – Wed. Jan 25, 2022 @ 8:00 AM	Board – Mon, Jan 30, 2023, @ 6:30 PM
Finance – Wed. Feb 22, 2022 @ 8:00 AM	Board – Mon, Feb 27, 2023, @ 6:30 PM

Ms. Freese stated that there is a Special Board meeting on January 16, 2023 for receiving the audit.

15. Recognition of end of term Board members – Directors Pittson & Mac Master

Ms. Freese presented a Resolution of Recognition and Appreciation for Directors Pittson and Mac Master for The Board to approve.

M/S/C. To Approve Resolution 2022-18. A Resolution of Recognition and Appreciation for Director Steve Pittson and Director George “Gallo” Mac Master.
Director Avila/Director Stokman
Ayes: Directors Avila, Campo, Stokman, Mac Master, Pittson
Nays: None
Abstain: None
Passed

16. Administer Board of Directors' Oath of Office – Becky Campo (Seat term 22-26)

Director Campo gave the Vice President, Director Avila control of the meeting so she could recuse herself for this item.

Ms. Freese presented a letter from the Board of Supervisors appointing Becky Campo to a Board seat for the term which ends on December 04, 2026.

Director Avila administrated the Oath of office.

17. Adjourn @ 9:19 pm

Respectfully Submitted by:



President, Luis Avila

2/27/2023

Date