

DEL PUERTO HEALTH CARE DISTRICT

1700 Keystone Pacific Parkway, Unit B
Patterson, California

BOARD OF DIRECTORS MINUTES April 30, 2018

1. **CALL TO ORDER:**

The meeting was called to order at 6:30 PM by President Donna Sesock-Miller

2. **PLEDGE OF ALLEGIANCE**

3. **READING OF MISSION STATEMENT**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

4. **ROLL CALL:**

ROLL CALL

Directors present:

President Donna Sesock-Miller
Vice President Steve Pittson, D.C.
Treasurer Anne Stokman
Director Harold Hill
Director Daniel Robinson

Directors absent:

None

Staff present:

Administrative Director / CEO Karin Hennings
Ambulance Director Paul Willette
Health Center Manager Suzie Talamantes
Human Resource Manager Cherie Swenson
Clerk of the Board Cheryle Pickle

District Legal Counsel Present: David Ritchie

District Special Counsel Present: Malm Fagundes

5. **PUBLIC COMMENT** – Yumi Edwards thanked the board for the years that she worked as Officer and as Clerk of the Board. Ms. Hennings then made a presentation of a Certificate of Appreciation for 16 years of service to Ms. Edwards on behalf of the Board.

6. **REVIEW OF AGENDA**

M/S/C Ms. Stokman, Mr. Hill to approve the Agenda. The Vote was unanimous.

7. CONSENT CALENDAR*

- a. * Approve Revised Meeting Minutes for January 29, 2018
- b. * Approve Board Meeting Minutes for February 26, 2018
- c. * Approve Special Board Meeting Minutes for April 2, 2018
- d. * Accept Finance Committee Meeting Minutes for February 21, 2018
- e. * Accept Finance Committee Meeting Minutes for March 21, 2018
- f. * Accept February 2018 Financial Reports
- g. * Accept March 2018 Financial Reports
- h. * Approve February 2018 Warrants
- i. * Approve March 2018 Warrants

M/S/C Ms. Stokman, Mr. Pittson to approve the consent agenda items 7.A – 7.I The vote was unanimous.

8. REGULAR CALENDAR

8.A. Approve Facilities Plan for Patterson District Ambulance

Ms. Hennings and Mr. Willette presented the history of the project (the presentation is included in packet) The current facilities square footage was presented along with the current lot square footage. Mr. Willette also spoke to the Ambulance Crews and Apparatus needs and current limitations. The amount of land required for the project is approximately 72,262 square feet. The District currently owns 14,325 Square feet of property. If the District were to purchase the adjacent lot, an additional 33,275 square feet would be required. The final cost is pending the design process and Board approval.

Public Comment

Ed Maring stated that as a former board member, he sees the need to expand. He believes that the time is now. He encouraged the Board to move forward.

M/S/C Ms. Stokman, Mr. Hill, Approve the Facilities Plan for Patterson District Ambulance as presented on February 16, 2018. The vote carried with a unanimous Roll Call Vote.

M/S/C Mr. Hill, Mr. Robinson, To move Item 8.D up in the agenda to now. The vote was unanimous

8.D Accept Donation of Life-Pak 1000 Defibrillator

This donation was made from the MVEMSA Systems Enhancement funds. Mr. Willette explained that is an AED and will be used by the Health Center. Ms. Hennings added that the life expectancy is five years (AHA standard). This is a one-time gift. Recommended to depreciate over the five years at a value of \$2515.

M/S/C Mr. Hill, Ms. Stokman, The Board of Directors accept the donation of a Life-Pak 1000 Defibrillator and authorize the depreciation of the item into the Asset Replacement Fund. The vote carried by a unanimous Roll Call vote.

M/S/C Ms. Stokman, Mr. Pittson , to move Item 8.E forward to now. The motion was carried by unanimous vote.

8.E Approve one-year contract extension of agreement with Mountain Valley Emergency Medical Services Agency (MVEMSA) with amendments

Mr. Willette explained that last year PDA started negotiations on a successor agreement with Mountain Valley to provide EMS in Stanislaus County in an exclusive operating area. An Emergency Medical Services Strategic Plan for Stanislaus County was adopted by the Board of Supervisors. The County plans to send out a Request for Proposal to EMS services providers for all or part of the County (a final decision on this is not yet made). Since these new contracts are expected to be entered by July 1, 2019, MVEMSA requested a one-year extension (contract amendment) on all the EMS providers' contracts and they are going to waive the penalties for late arrivals during this time. This should not impact us since we have had no penalties.

M/S/C Mr. Hill, Mr. Pittson, To approve the Amendment to Stanislaus County Ambulance Provider Agreement for Rural Emergency Ambulance Service in Stanislaus County Zones 5 and B for one year through April 19, 2019 and authorize the Administrative Director/CEO and Director of Ambulance Operation to execute the agreement. The motion carried by unanimous Roll Call Vote

8.B Hearing related to, and Consideration of the Adoption of, a Resolution of Necessity for the Acquisition of Certain Real Property, or Portions Thereof, Located at 821 E Street in the City of Patterson, County of Stanislaus, California (7:02 pm began)

President Sesock-Miller , "A Hearing Relating to, and Adoption of, a Resolution of Necessity for the Acquisition of Certain Real Property, or Portions Thereof, Located at 821 E Street in the City of Patterson, County of Stanislaus, California. I will now open the hearing relating to the Resolution of Necessity in this matter; may I have the Staff presentation to the Board."

Ms. Hennings and Mr. Willette provided their Staff Presentation via Power Point and hard copies. There four major components to demonstrate the District has met the requirements of exercising eminent domain. The first one is Public Interest and Necessity require the proposed project. Second, the proposed project is planned and located in the manner that will be most compatible with the greatest good and the least private injury. Third, the property described in the resolution is necessary for the proposed project. And lastly, the offer required by Section 7267.2 of the Government Code has been made to owner. Each of the above items were demonstrated to have been met in the presentation.

Ms. Hennings requested the Staff Presentation be admitted and recorded as Exhibit 1. Accepted and recorded as Exhibit 1.

Also Ms. Hennings moved Exhibit C included in the Board packet, The Appraisal Report completed on the land in question) be admitted into record as Exhibit 2. Accepted and recorded as Exhibit 2.

Ms. Hennings moved that Exhibit D in the Board packet, the Offer Letter with attached legal Land Description, be admitted into record. Accepted and recorded as Exhibit 3.

Ms. Hennings moved that the Formal Facilities Report that was adopted at tonight's meeting be admitted and recorded. Accepted and recorded as Exhibit 4.

Proper notice was given on April 10, 2018 by first class mail, as required by the Code of Civil Procedure, to the owners of record on the Accessors Tax Parcel, which is Mr. Garcia and Mr. Garcia, Sr. The Real Estate agent for Mr. Garcia did send notice within a timely fashion (within 15 days) asking to be heard in tonight's hearing.

The property owner was invited to speak.

Joe Garcia stated he was not clear on the offer. It was different than what he was shown at the Planners Commission Meeting and seeing this presentation helped him understand the project.

Opportunity was given for any other testimony or other evidence in the matter. There was none.

President Sesock-Miller called the public hearing to a close and open the floor to the Board.

M/S/C Ms. Stokman. Mr. Hill, Approve the Resolution of Necessity regarding the acquisition of the real property critical to the District's service operations. The Vote carried by a unanimous Roll Call Vote.

8.C Board Secretary Officer Vacancy

Ms. Hennings explained that the District bylaws state when an office of the Board is vacated, the Board holds an office election vote . The Office of Secretary was left vacant with the resignation of Director Frank Daras. Ms. Hennings read the roles and responsibilities of the office of Secretary. Harold Hill nominated Daniel Robinson. Mr. Robinson accepted.

M/S/C Mr. Hill, Mr. Pittson, to elect Director Daniel Robinson to the office of Secretary. The motion was carried by unanimous Roll Call Vote

8.F Approve Amendment to Cooperative Services Agreement for one Year

Mr. Willette stated that as a follow up to the Ambulance Service Provider Amendment, he recommends an extension for one year. MVEMSA request each Ambulance provider renew any cooperative service agreement for one year.

M/S/C Mr. Hill, Mr. Pittson, Approve the Amendment to Cooperative Services Agreement with the City of Patterson for one-year through April 30, 2019 and authorize the Administrative Director/CEO and Director of Ambulance Operations to execute the amendment. The motion carried by a unanimous Roll Call Vote.

8.G Approve Capital Expenditure Budget for FY 2017-18

Ms. Hennings presented the Capital Expenditure Budget for FY 2017-18. Mr. Willette presented the Ambulance Purchase 2018 Lifeline Type III document which explained the increase in pricing and an allowance for suspension. The price changed from \$200,000 to \$223,000. Ms. Hennings reviewed the other capital purchases and funding sources for each. Discussion followed.

M/S/C Mr. Pittson, Mr. Hill, Approve the FY2017-2018 Capital Expenditure Budget as recommended

by the Finance Committee. Approved by unanimous Roll Call Vote.

9. Reports

A. Employees for Years of Service and New Hires in February

Ambulance: 3 Yrs: Paul Willette
New Hire: Anthony Ott

Health Center: 1 Yrs: Rosalina Arevalo
3 Yrs: Melanie Quezada
Maryanne Tienda
6 Yrs: Jackie Palominos

B. Board Members Report

- 1) Director Sesock-Miller Presented information on Raising Our Well-Being Meeting and the S Movie.
- 2) Director Pittson -No report
- 3) Director Stokman -No report
- 4) Director Hill -The Del Puerto Hospital Foundation, a non-profit, is initiative and not current with the IRS or California Charity Board. The Board requests to address this issue at the June meeting.
- 5) Director Robinson – Updated his contact information

C. Board Ad Hock Committee

- 1) District Community Health Assessment
Director Stokman deferred her report to Administrator/CEO report

D. Ambulance – Mr. Willette presented the Patterson District Response Report. The extra unit, (P93) continues to be an advantage making better use of the units resulting in more transports. He provided the payor mix for March’s transports.

E. Health Center – Ms. Talamantes presented The Del Puerto Health Center Report. They participated in a Health Fair at the Hammond Senior Center. We gained two patients that day. Updating templates in Greenway. Reviewing all equipment maintenance and equipment needs.

F. Administration – Ms. Hennings presented her written report and Financial overview for February and March. Reviewed current legislative bills at the State that impact the District both on the Health Center side and the PDA. Updated Board on the Realignment of the Administrative staff. Ms. Stokman will be our representative at the Stanislaus County Health Service Agency’s Mobilizing for Action through Planning Partnerships (MAPP) Steering Committee. Also Ms. Stokman is identifying community members to serve on the District wide Health Assessment Committee. Update was given on the Rad Net agreement. Working on a Physician productivity analysis.

10. Good of the Order

Upcoming Regular Board and Standing Committee Meeting Dates:

** NO MAY BOARD MEETING**	Finance – Wednesday, May 23
Board – Monday, June 25	Finance – Wednesday, June 20
Board – Monday, July 30	Finance – Wednesday, July 25

11. Closed Session @ 8:18 pm *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

A. Gov’t Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-007

B. Gov’t Code section 54957.6: Conference with Labor Negotiator

Employee Organization: USW Local 12911
Negotiators: David Ritchie, JD, Karin Hennings
Paul Willette, Cherie Swenson

12. Reconvene to Open Session – @ 8:20 Report of Closed Session

Agenda items were Discussed. No actions were taken. And directions were given to staff.

13. Adjourn 8:21 pm

Respectfully Submitted,

Dan Robinson, Secretary
Board of Directors