

**BOARD OF DIRECTORS**

Luis Avila, President
Becky Campo, Vice-President
Timothy Benefield, Secretary
Anne Stokman, RN, Treasurer
(Vacant), Director

PO Box 187, Patterson, CA 95363
 Phone (209) 892-8781 Fax (209) 892-3755

BOARD OF DIRECTORS MEETING

Monday, September 25, 2023 @ 6:00 pm

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board and not on the posted agenda may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period; however, California law prohibits the Board from acting on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes. Depending on the number of persons wishing to speak, speaking time may be reduced to allow all public members to address the Board. Public comments must be addressed to the board through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings, and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the Board President announces the item. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meetings>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meetings>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please arrange for an interpreter, if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode to not disturb District business during the meeting.

**DEL PUERTO HEALTH CARE DISTRICT
Board of Directors Meeting**

Monday, September 25, 2023 @ 6:00 pm

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading the Vision, Mission, and Value Statements**
*Vision: "A locally cultivated, healthier community."
Mission: "To provide, promote, and partner in quality healthcare for all."
Values: "Compassion – Commitment – Excellence"*
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on the agenda are made when the Board considers each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or act on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda**
*[*Directors may request moving any consent calendar item to the regular calendar or change the order of the agenda items.]* **Action**
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]*
 - A. *Approve Financial Report – July 31, 2023 **Pg 5 Action**
 - B. *Approve Special Board Meeting Minutes – August 17, 2023 **Pg 11**
 - C. *Accept Finance Committee Minutes – August 23, 2023 **Pg 15**
 - D. *Approve Regular Board Meeting Minutes – August 28, 2023 **Pg 17**
 - E. *Accept Financial Report – August 31, 2023 **Pg 21**
 - F. *Approve Budget Revision for 2023 Nexus Study (engagement approved Aug 28, 2023) **Pg 27**
 - G. *TABLED: Impact Fee 1-year and 5-year Reports as of June 30, 2023
 - H. *Resolution 2023-15: Engagement of Underwriter for Building Project Financing **Pg 31**
 - I. *Mitigation Fund Reconciliation and Transfer of Funds **Pg 37**
9. ****Regular Calendar**
 - A. *Any Consent Calendar items moved to the Regular Calendar
 - B. 875 E Street Building – Emergency Power Solution **Pg 41 Action Action**
10. **Strategic Planning**
 - A. Board Self-Assessment
 - B. Foundation Clarifying Purpose and Priorities **Pg 49**
 - C. Strategic Plan Timeline Review **Pg 65**
11. **Verbal Reports**

<u>A. Employee Anniversaries & New Hires</u>	<u>September</u>	<u>Years Pg</u>
Health Center	Araceli Ortiz Rodriguez	6
	Yesenia Sanchez	8
	Jessica Herrera-Gomez	2
Administration	Maria Reyes-Palad	5
B. Del Puerto Hospital Foundation – Directors Stokman and Avilla		
C. West Side Health Care Task Force – Director Benefield		
D. Election Update – March 2024		
12. **Written Reports** (Directors may raise any questions they have)
 - A. Ambulance – Mr. Willette **Pg 67**
 - B. Health Center – Ms. Benitez **Pg 69**
 - C. Administration – Ms. Freese **Pg 71**
 - D. Legislative Update – Director Avila and Ms. Freese

**DEL PUERTO HEALTH CARE DISTRICT
Board of Directors Meeting**

Monday, September 25, 2023 @ 6:00 pm

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

- 13. **Director Correspondence, Comments, Future Agenda Items** **Information**
 - A. Special District Leadership Academy, Oct 22-25, DPHCD Attendees

- 14. **Closed Session** *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*
 - A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-008

 - B. Gov't Code section 54957.6 Conference with Labor Negotiator
Employee Organization: USW TEMSA Local 12911
Negotiators: David Ritchie, JD, Karin Freese
Paul Willette

- 15. **Reconvene to Open Session – Report of Closed Session**

- 16. **Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Wed, Oct 25, 2023 @ 8:00 AM	Board – Mon, Oct 30, 2023 @ 6:00 PM
Finance – Mon, Nov 27, 2023 @ 4:30 PM	Board – Mon, Nov 27, 2023 @ 6:00 PM
Finance – Dec TBD	Board – Dec TBD

- 17. **Adjourn**

Del Puerto Health Care District
Balance Sheet
As of July 31, 2023

	Jul 31, 23	Jun 30, 23	% Change	Jul 31, 22	Change	Notes
ASSETS						
Current Assets						
Total Checking/Savings	3,760,978	3,927,393	(4%)	2,810,302	34%	
Total Accounts Receivable	955,260	904,743	6%	518,468	84%	
Total Other Current Assets	429,519	201,700	113%	485,318	(11%)	
Total Current Assets	5,145,757	5,033,836	2%	3,814,088	35%	
Fixed Assets						
Total 151.000 · Capital assets	4,934,231	4,960,748	(1%)	5,098,145	(3%)	
Total Fixed Assets	4,934,231	4,960,748	(1%)	5,098,145	(3%)	
Other Assets						
150.000 · Lease Receivable - Non Current	327,809	327,809		327,809		
Total Other Assets	327,809	327,809		327,809		
TOTAL ASSETS	10,407,797	10,322,393	1%	9,240,042	13%	
LIABILITIES & EQUITY						
Liabilities						
Total Current Liabilities	517,105	556,043	(7%)	516,473	0%	
Total Long Term Liabilities	1,776,451	1,782,077	(0%)	1,844,576	(4%)	
Total Liabilities	2,293,556	2,338,120	(2%)	2,361,049	(3%)	
Equity						
350.000 · Unrestricted Assets	2,612,425	1,396,247	87%	2,028,461	29%	
Total 360.000 · Assigned Fund Balance	2,636,216	2,636,216		2,004,002	32%	
Total 370.000 · Restricted Fund Balance	242,870	242,870		242,870		
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	129,970	1,216,178	(89%)	110,899	17%	1st Month Overall Result
Total Equity	8,114,243	7,984,273	2%	6,878,994	18%	
TOTAL LIABILITIES & EQUITY	10,407,799	10,322,393	1%	9,240,043	13%	

	Jul 31, 23	Jun 30, 23
Month End Cash Balance	3,760,978	3,927,393
101.015 - TCB Keystone C 8641	(309,685)	(297,642)
103.100 - TCB USDA Debt Reserve 7237	(122,938)	(122,936)
370.010 - Mitigation Fees	(122,150)	(122,150)
360.030 - Asset Replacement Fund	(1,145,216)	(1,145,216)
AP & Payroll Liabilities	(443,767)	(482,995)
UNENCUMBERED CASH	1,617,222	1,756,454
Percent of Operating Reserve	108%	118%
360.070 - Operating Reserve	1,491,000	1,491,000

Del Puerto Health Care District
YTD by Class
July 2023

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL			
	Jul 23	Budget	Budget FY23-24	Jul 23	Budget	Budget FY23-24	Jul 23	Budget	Budget FY23-24	Jul 23	Budget	Budget FY23-24	Jul 23	Budget	Budget FY23-24	Jul 23	Budget	Budget FY23-24	
	Ordinary Income/Expense																		
Income																			
401.000 · Gross Patient Service Revenue							1,049,456	862,223	10,346,675	426,476	289,374	3,472,486				1,475,932	1,151,597	13,819,161	
403.000 · Adjustments							(626,585)	(563,145)	(6,757,739)	(96,358)	(23,590)	(283,076)				(722,943)	(586,735)	(7,040,815)	
405.000 · Bad Debt							(172,527)	(63,426)	(761,111)	(13,760)						(186,287)	(63,426)	(761,111)	
407.000 · Other Income				250	3,000		15	475	5,700	335	833	10,000				350	1,558	18,700	
Total Income				250	3,000		250,359	236,127	2,833,525	316,693	266,618	3,199,410				567,052	502,995	6,035,935	
Gross Profit				250	3,000		250,359	236,127	2,833,525	316,693	266,618	3,199,410				567,052	502,995	6,035,935	
Expense																			
601.000 · Salaries & Wages				51,861	40,466	500,829	150,265	136,948	1,623,442	98,545	116,266	1,434,969				300,671	293,680	3,559,240	
602.000 · Employee Benefits				10,896	11,361	138,228	33,594	34,670	416,207	31,395	34,980	419,925				75,885	81,011	974,360	
603.000 · Professional Fees				2,980	1,250	49,000	10,675	4,406	52,874	37,241	39,409	411,920				50,896	45,065	513,794	
604.000 · Purchased Services				2,132	9,646	16,885	22,026	21,490	277,884	22,150	32,066	384,793				46,308	63,202	679,562	
605.000 · Supplies				428	686	8,258	6,475	7,570	90,837	3,704	7,867	94,404				10,607	16,123	193,499	
606.000 · Utilities				634	643	7,708	2,010	1,954	23,447	3,695	3,857	46,279				6,339	6,454	77,434	
607.000 · Rental and Lease						300				203	203	2,430				203	203	2,730	
608.000 · Insurance Coverages				3,599	3,359	40,317	18,430	20,338	244,060	10,423	10,619	127,426				32,452	34,316	411,803	
609.000 · Maintenance & Repairs				111	202	2,418	11,226	6,972	83,660	1,926	2,782	33,381				13,263	9,956	119,459	
610.000 · Depreciation and Amortization				1,981	1,583	18,963	16,002	15,798	189,570	8,218	7,559	90,708	4,031	3,966	47,597	30,232	28,906	346,838	
611.000 · Other operating expenses				25,756	5,736	6,306	20,101	15,925	480,983	12,823	11,379	105,554				38,660	33,610	687,357	
699.999 · Condensed Item Adj. Expense						0			0			0						0	
Total Expense				25,756	80,359	75,502	857,970	290,805	266,071	3,482,964	230,322	266,987	3,151,789	4,031	3,966	47,597	605,517	612,526	7,566,076
Net Ordinary Income				(25,756)	(80,359)	(75,252)	(854,970)	(40,445)	(29,944)	(649,439)	86,371	(369)	47,621	(4,031)	(3,966)	(47,597)	(38,464)	(109,531)	(1,530,141)
Other Income/Expense																			
Other Income																			
701.000 · District Tax Revenues	134,144	134,144	1,609,732				20,617	20,617	247,409							154,761	154,761	1,857,141	
703.000 · Investment Income				7,664	5,334	40,000	0			0						7,664	5,334	40,000	
704.000 · Interest Expense										(4,434)	(4,399)	(52,792)				(4,434)	(4,399)	(52,792)	
705.000 · Tenant Revenue													11,636	9,746	116,956	11,636	9,746	116,956	
710.000 · Misc Other Income											317	3,800					317	3,800	
Total Other Income	134,144	134,144	1,609,732	7,664	5,334	40,000	20,617	20,617	247,409	(4,434)	(4,083)	(48,992)	11,636	9,746	116,956	169,627	165,758	1,965,105	
Other Expense																			
802.000 · Keystone District Expense													1,192	1,495	17,936	1,192	1,495	17,936	
Total Other Expense									0				1,192	1,495	17,936	1,192	1,495	17,936	
Net Other Income	134,144	134,144	1,609,732	7,664	5,334	40,000	20,617	20,617	247,409	(4,434)	(4,083)	(48,992)	10,444	8,252	99,020	168,435	164,264	1,947,169	
Net Income	134,144	134,144	1,583,976	(72,695)	(69,918)	(814,970)	(19,828)	(9,327)	(402,030)	81,937	(4,452)	(1,371)	6,412	4,285	51,423	129,970	54,732	417,028	
699.999 · Condensed Item Adj. Expense				(75,537)	(67,208)	(806,492)	37,769	33,604	403,246	37,769	33,604	403,246							
NET after Admin Cost	134,144	134,144	1,583,976	2,842	(2,710)	(8,478)	(57,597)	(42,931)	(805,276)	44,168	(38,056)	(404,617)	6,412	4,285	51,423	129,970	54,732	417,028	

Del Puerto Health Care District
Warrants by Bank Account

July 2023

Type	Date	Num	Name	Credit	Notes
101.000 · Cash and cash equivalents					
101.010 · Tri Counties Bank					
101.011 · TCB-Operating Checking 1739					
Bill Pmt -Check	07/12/2023	EFT	Umpqua Bank	17,342.62	
Bill Pmt -Check	07/19/2023	EFT	City Of Patterson-H2O, sewer, garbag	497.07	
Bill Pmt -Check	07/19/2023	EFT	ABW Medical, LLC	12,688.20	
Bill Pmt -Check	07/25/2023	EFT	Athena Health, Inc.	8,148.02	
Bill Pmt -Check	07/03/2023	32107	ACETECH Corp	11,872.00	Fixed Asset - Bldg Cameras
Bill Pmt -Check	07/03/2023	32108	Airgas USA, LLC	143.80	
Bill Pmt -Check	07/03/2023	32109	Alliant Insurance Services	22,906.23	Prepaid Insurance
Bill Pmt -Check	07/03/2023	32110	Beta Healthcare Group	70,638.93	Prepaid Insurance
Bill Pmt -Check	07/03/2023	32111	DeHart Plumbing Heating & Air Inc	1,222.00	
Bill Pmt -Check	07/03/2023	32112	DeliverHealth	237.00	
Bill Pmt -Check	07/03/2023	32113	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	07/03/2023	32114	Life-Assist	519.42	
Bill Pmt -Check	07/03/2023	32115	McKesson Medical Surgical Inc.	329.48	
Bill Pmt -Check	07/03/2023	32116	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	07/03/2023	32117	Mission Linen Supply	1,067.68	
Bill Pmt -Check	07/03/2023	32118	PG&E	41.94	
Bill Pmt -Check	07/03/2023	32119	Verizon Wireless	641.32	
Bill Pmt -Check	07/03/2023	32120	Westside Landscape & Concrete	152.00	
Check	07/12/2023	32121	REFUND - Ambulance:REFUND - Rar	189.75	
Bill Pmt -Check	07/12/2023	32122	Airgas USA, LLC	99.77	
Bill Pmt -Check	07/12/2023	32123	Alliant Insurance Services	3,539.07	Prepaid Insurance
Bill Pmt -Check	07/12/2023	32124	AMR-American Medical Response	6,816.00	
Bill Pmt -Check	07/12/2023	32125	BICSEC Security, Inc	25.00	
Bill Pmt -Check	07/12/2023	32126	Bound Tree Medical LLC	714.26	
Bill Pmt -Check	07/12/2023	32127	Cole Huber (Cota Cole)	4,858.32	
Bill Pmt -Check	07/12/2023	32128	Comcast - Other	191.12	
Bill Pmt -Check	07/12/2023	32129	Data Path, Inc	5,946.24	
Bill Pmt -Check	07/12/2023	32130	DeliverHealth	79.00	
Bill Pmt -Check	07/12/2023	32131	Frontier-3755	259.17	
Bill Pmt -Check	07/12/2023	32132	Frontier - HC 8639	259.17	
Bill Pmt -Check	07/12/2023	32133	Language Line	287.46	
Bill Pmt -Check	07/12/2023	32134	McAuley Ford	1,721.83	
Bill Pmt -Check	07/12/2023	32135	McKesson Medical Surgical Inc.	3,581.98	
Bill Pmt -Check	07/12/2023	32136	MedStatix, Inc	160.00	
Bill Pmt -Check	07/12/2023	32137	Modesto Welding Products	86.30	
Bill Pmt -Check	07/12/2023	32138	Mr. Rooter Plumbing	356.98	
Bill Pmt -Check	07/12/2023	32139	O'Reilly Auto Parts	19.40	
Bill Pmt -Check	07/12/2023	32140	Pacific Records Management	356.52	
Bill Pmt -Check	07/12/2023	32141	Patterson Irrigator	30.00	
Bill Pmt -Check	07/12/2023	32142	Patterson Tire	1,870.03	
Bill Pmt -Check	07/12/2023	32143	Paul Oil Co., Inc.	3,041.83	
Bill Pmt -Check	07/12/2023	32144	Physicians Service Bureau	262.77	
Bill Pmt -Check	07/12/2023	32145	Sanofi Pasteur, Inc	2,374.02	
Bill Pmt -Check	07/12/2023	32146	Smile Makers	113.70	
Bill Pmt -Check	07/12/2023	32147	Stan Med Soc / CA Medical	380.00	
Bill Pmt -Check	07/12/2023	32148	Stanislaus Foundation for Medical Car	50.00	
Bill Pmt -Check	07/12/2023	32149	Stericycle / Shred-it	107.34	

Del Puerto Health Care District Warrants by Bank Account

July 2023

Type	Date	Num	Name	Credit	Notes
					<i>June Bill (MD Contract, Incentive Policy, Litigation & Board agendas)</i>
Bill Pmt -Check	07/12/2023	32150	Cole Huber (Cota Cole)	8,864.57	
Bill Pmt -Check	07/12/2023	32151	Stericycle / Shred-it	311.36	
Bill Pmt -Check	07/12/2023	32152	Streamline	3,576.00	<i>Prepaid Website Fee</i>
Bill Pmt -Check	07/12/2023	32153	Stryker Sales Corporation	432.00	
Bill Pmt -Check	07/12/2023	32154	Terminix	68.00	
Bill Pmt -Check	07/12/2023	32155	TID Turlock Irrigation District +06	1,624.40	
Bill Pmt -Check	07/12/2023	32156	Westside Landscape & Concrete	907.50	
Bill Pmt -Check	07/12/2023	32157	Workbench True Value Hdwe.	47.43	
Bill Pmt -Check	07/12/2023	32158	Zoll	1,117.59	
Check	07/19/2023	32159	REFUND - Ambulance:REFUND - Lan	384.54	
Check	07/19/2023	32160	REFUND - Ambulance:REFUND - Del	100.00	
Check	07/19/2023	32161	REFUND - Ambulance:REFUND - Mul	490.99	
Bill Pmt -Check	07/19/2023	32162	Airgas USA, LLC	89.32	
Bill Pmt -Check	07/19/2023	32163	Amazon	742.39	
Bill Pmt -Check	07/19/2023	32164	Bound Tree Medical LLC	1,092.04	
Bill Pmt -Check	07/19/2023	32165	City of Patterson-Business Licenses	236.00	
Bill Pmt -Check	07/19/2023	32166	City Of Patterson-H2O, sewer, garbag	531.58	
Bill Pmt -Check	07/19/2023	32167	Comcast Business Voice Edge	1,970.15	
Bill Pmt -Check	07/19/2023	32168	Crescent Work & Outdoor #1	87.10	
Bill Pmt -Check	07/19/2023	32169	Health Financial Systems	400.00	
Bill Pmt -Check	07/19/2023	32170	Life-Assist	2,115.24	
Bill Pmt -Check	07/19/2023	32171	McKesson Medical Surgical Inc.	1,763.84	
Bill Pmt -Check	07/19/2023	32172	MD - Rodriguez, Jose	13,944.60	<i>Q1 & Q2 Prod Bonus</i>
Bill Pmt -Check	07/19/2023	32173	Mission Linen Supply	820.13	
					<i>5yr GEMT cost report review fee</i>
Bill Pmt -Check	07/19/2023	32174	Public Consulting Group	5,000.00	
Bill Pmt -Check	07/19/2023	32175	Sanofi Pasteur, Inc	2,747.04	
Bill Pmt -Check	07/19/2023	32176	SEMSA Sierra Medical Services Allian	8,940.33	
Bill Pmt -Check	07/19/2023	32177	Staples Advantage	155.74	
Bill Pmt -Check	07/19/2023	32178	Symbol Arts	766.98	
Bill Pmt -Check	07/19/2023	32179	V2V Management Solutions	450.00	
Bill Pmt -Check	07/19/2023	32180	Staples Advantage	140.83	
Bill Pmt -Check	07/19/2023	32181	Stericycle	607.75	
Bill Pmt -Check	07/19/2023	32182	Stericycle	182.33	
Check	07/25/2023	32183	REFUND - Ambulance:REFUND - HP:	422.07	
Check	07/25/2023	32184	REFUND - Ambulance:REFUND - HP:	402.90	
Check	07/25/2023	32185	REFUND - Ambulance:REFUND - HP:	70.29	
Check	07/25/2023	32186	REFUND - Ambulance:REFUND - HP:	339.00	
Bill Pmt -Check	07/25/2023	32187	Beta Healthcare - Workers Comp	6,645.75	
Bill Pmt -Check	07/25/2023	32188	Beta Healthcare Group	18,667.93	
					<i>Employment Policies Review</i>
Bill Pmt -Check	07/25/2023	32189	Blanchard Saiger Law	4,275.00	
Bill Pmt -Check	07/25/2023	32190	Cole Huber (Cota Cole)	811.24	
Bill Pmt -Check	07/25/2023	32191	Lecticon	1,560.00	
Bill Pmt -Check	07/25/2023	32192	Paul Oil Co., Inc.	3,942.89	
Bill Pmt -Check	07/25/2023	32193	Riggs Ambulance Service, Inc.	529.25	
Bill Pmt -Check	07/25/2023	32194	West Side Storage Baldwin	202.50	
Total 101.011 · TCB-Operating Checking 1739				<u>324,279.66</u>	

**Del Puerto Health Care District
Warrants by Bank Account**

July 2023

Type	Date	Num	Name	Credit	Notes
101.012 · TCB-Payroll Account 2999					
Liability Check	07/05/2023		Payroll Direct Deposit	95,611.34	
Liability Check	07/19/2023		Payroll Direct Deposit	85,281.18	
Liability Check	07/20/2023		Payroll Direct Deposit	600.36	
Liability Check	07/06/2023	EFT	AIG (VALIC)	16,321.52	
Liability Check	07/06/2023	EFT	California State Disbursement Unit	482.76	
Liability Check	07/20/2023	EFT	California State Disbursement Unit	482.76	
Liability Check	07/21/2023	EFT	AIG (VALIC)	14,987.40	
Liability Check	07/06/2023	E-pay	EDD State of California	7,970.67	
Liability Check	07/06/2023	E-pay	Internal Revenue Service	40,851.00	
Liability Check	07/20/2023	E-pay	EDD State of California	6,783.38	
Liability Check	07/20/2023	E-pay	Internal Revenue Service	36,203.32	
Liability Check	07/20/2023	E-pay	EDD State of California	7.29	
Liability Check	07/20/2023	E-pay	Internal Revenue Service	229.70	
Paycheck	07/06/2023	25483	Employee Payroll	3,324.79	
Paycheck	07/06/2023	25484	Employee Payroll	818.76	
Paycheck	07/06/2023	25485	Employee Payroll	196.66	
Paycheck	07/06/2023	25486	Employee Payroll	197.83	
Paycheck	07/06/2023	25487	Employee Payroll	1,610.53	
Paycheck	07/06/2023	25488	Employee Payroll	1,068.19	
Check	07/06/2023	25489	Franchise Tax Board	VOID	
Liability Check	07/06/2023	25490	Franchise Tax Board	1,001.36	
Liability Check	07/06/2023	25491	Franchise Tax Board	742.31	
Liability Check	07/06/2023	25492	United Steelworkers	302.42	
Paycheck	07/20/2023	25493	Employee Payroll	2,671.13	
Paycheck	07/20/2023	25494	Employee Payroll	225.02	
Paycheck	07/20/2023	25495	Employee Payroll	638.02	
Paycheck	07/20/2023	25496	Employee Payroll	555.78	
Paycheck	07/20/2023	25497	Employee Payroll	197.84	
Paycheck	07/20/2023	25498	Employee Payroll	1,356.61	
Paycheck	07/20/2023	25499	Employee Payroll	1,205.51	
Liability Check	07/20/2023	25500	Franchise Tax Board	968.00	
Liability Check	07/20/2023	25501	Franchise Tax Board	665.16	
Liability Check	07/20/2023	25502	United Steelworkers	382.88	
Paycheck	07/21/2023	25503	Employee Payroll	2,491.03	
Liability Check	07/20/2023	25504	CA Choice	41,320.17	
Liability Check	07/20/2023	25505	AFLAC	1,585.24	
Liability Check	07/20/2023	25506	LegalShield	385.95	
Liability Check	07/20/2023	25507	Principal Life Insurance Co	5,327.27	
Total 101.012 · TCB-Payroll Account 2999				<u>375,051.14</u>	
101.015 · TCB - Keystone C 8641					
Bill Pmt -Check	07/12/2023	10354	DeHart Plumbing Heating & Air Inc	573.00	
Bill Pmt -Check	07/12/2023	10355	Gilberto Arroyo-06	325.00	
Bill Pmt -Check	07/12/2023	10356	Terminix	89.00	
Bill Pmt -Check	07/12/2023	10357	TID Turlock Irrigation District +06	398.09	
Bill Pmt -Check	07/19/2023	10358	City Of Patterson-H2O, sewer, garbag	184.12	
Total 101.015 · TCB - Keystone C 8641				<u>1,569.21</u>	
Total 101.010 · Tri Counties Bank				<u>700,900.01</u>	
Total 101.000 · Cash and cash equivalents				<u>700,900.01</u>	
103.000 · Restricted Funds					
103.100 · TCB-USDA Debt Reserve 7237					

Del Puerto Health Care District
Warrants by Bank Account

July 2023

Type	Date	Num	Name	Credit	Notes
Check	07/15/2023	eft	USDA Rural Development Loan-EFT	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>	
Total 103.000 · Restricted Funds				<u>10,060.00</u>	
TOTAL				<u>710,960.01</u>	
			Less: Irregular Items (highlighted)	144,616.40	
			NET WARRANTS ISSUED - July 2023	<u>566,343.61</u>	



BOARD OF DIRECTORS BOARD OF DIRECTORS

Luis Avila, President
 Becky Campo, Vice-President
 Timothy Benefield, Secretary
 Anne Stokman, RN, Treasurer

PO Box 187, Patterson, CA 95363
 Phone (209) 892-8781 Fax (209) 892-3755

BOARD OF DIRECTORS MEETING MINUTES
Monday, August 17, 2023 @ 6:00 pm

1. **Call to order** at 6:01 PM by President Luis Avila
2. **Pledge of Allegiance**
3. **Roll Call**

Directors Present:	President, Luis Avila Treasurer, Anne Stokman Secretary, Timothy Benefield
Directors Absent:	Vice President, Becky Campo (Arrived @ 6:02 pm)
Staff Present:	CEO, Karin Freese Ambulance Director, Paul Willette Health Center Manager, Suzie Benitez Financial Accounting Manager, Maria Reyes Palad Clinical ED & QI Manager, Jim Whitworth Clerk of the Board/HR Manager, Cheryle Pickle
District Legal Council:	Dave Ritchie, Cole Huber, LLP
Members of the Public:	none

We have a quorum.
4. **Reading of the District's Vision, Mission, and Value Statements:**

<i>Vision:</i>	<i>"A locally cultivated, healthier community."</i>
<i>Mission:</i>	<i>"To provide, promote, and partner in quality healthcare for all."</i>
<i>Values:</i>	<i>"Compassion – Commitment – Excellence"</i>
5. **Public Comment Period**
None
6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]
None
7. **Approval of Agenda:**

M/S/C:	To approve the agenda as posted. Directors Stokman/Benefield
Ayes:	Directors Avila, Stokman, Campo, Benefield
Nays:	None
Abstain:	None
Motion:	Passed
8. **Consent Calendar*** [Routine committee reports, minutes, and non-controversial items]
 - A. *Regular Board Meeting Minutes – July 31, 2023

M/S/C.	Approve the Consent Calendar. Directors Benefield/ Stokman
Ayes:	Directors: Avila, Stokman, Campo, Benefield
Nays:	None
Abstain:	None
Motion:	Passed

9. Closed Session Entered at 6:05 PM

Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 000-131-024-008

Gov't Code § 54956.9 Existing Litigation
Case CV-21-003566 Stanislaus County
Parente & Parente v. Del Puerto Health Care District

10. Reconvene to Open Session – Report of Closed Session

No reportable action was taken; instructions were given to staff.

11. Regular Calendar* *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*

A. No Items were moved from the consent calendar.

B. **Review Proposals and Award Contract for Development Impact Fee Nexus Study.**
No action was taken; instructions were given to staff—the item was tabled to the August 28, 2023 meeting.

C. Review and Approve Building Cash Flow Through December 2023

Ms. Freese presented an updated estimate for the building project and cash flow projection through November 2025 and requested authorization for all expenses identified through December 2023.

M/S/C. Approve expenses associated with the RFQ, RFP, and Design-Build contract drafting with a maximum limit of \$263,043 and empower the CEO to procure all necessary services to facilitate the RFQ, RFP, and Design-Build Contract drafting process by Directors Stokman/Campo.

Ayes: Directors: Avila, Stokman, Campo, Benefield

Nays: None

Abstain: None

Motion: Passed

D. Review Proposals and Award a Contract for D-B Construction Legal Services

After a review of two proposals from qualified legal firms and a discussion among board members and staff, the following action was taken:

M/S/C. Approve and engage the law firm of Austin Murphy to provide legal counsel related to the Design-Build Construction project, including legal review of the RFQ, RFP, and Design-Build Contract by Directors Benefield/Stokman.

Ayes: Directors: Avila, Stokman, Campo, Benefield

Nays: None

Abstain: None

Motion: Passed

E. Adopt Resolution 2023-14 Authorizing Purchase of Real Property

M/S/C. to adopt Resolution 2023-14 authorizing the purchase of Real Property by Directors Benefield/Campo.

Ayes: Directors: Avila, Stokman, Benefield
Nays: None
Abstain: Campo
Motion: Passed

- 12. **Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Wed, Sep 20, 2023 @ 8:00 AM	Board – Mon, Sep 26, 2023 @ 6:00 PM
Finance – Wed, Oct 25, 2023 @ 8:00 AM	Board – Mon, Oct 30, 2023 @ 6:00 PM
Finance – Mon, Nov 27, 2023 @ 4:30 PM	Board – Mon, Nov 27, 2023 @ 6:00 PM

- 13. **Adjourn @ 7:55 PM**

Respectfully Submitted:

Timothy Benefield, Board Secretary

Date Signed

DEL PUERTO HEALTH CARE DISTRICT
875 E Street, Patterson, CA 95363
FINANCE MEETING
MINUTES August 23, 2023

1. **Call to order/Attendance**
 The meeting was called to order by Anne Stokman, Committee Chair, 8:07 AM
Other Board Members Present: Becky Campo, Committee Member
Staff Members Present: Maria Reyes-Palad, Financial Accounting Manager; and Danae Skinner, Administrative Staff Accountant. Suzie Benitez, Health Center Manager, arrived at 8:17 AM
2. **Public Participation** – there were no comments.
3. **Acceptance of Agenda**
 M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.
4. **Finance Report Review**
 - A. Review for Approval: July 31, 2023 Finance Meeting Minutes
 M/S/C Becky Campo/Anne Stokman to accept the minutes for July 31, 2023 as presented.
 - B. Review Financial Reports for June 2023
 Maria Reyes-Palad reviewed the Financial Reports for June 2023 and answered all questions regarding the reports.
 M/S/C M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the June 2023 Financial Reports as presented.
 - C. Review for Recommendation June 2023 Warrants
 Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.
 M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Warrants as presented.
5. **Old Business**
 - A. FY 2023-24 Budget Revision Regarding Additional Costs
 Maria Reyes-Palad reviewed FY 2023-24 Budget Revision Regarding Additional Costs and answered all questions.
 Information Only – No Action Taken.
6. **New Business**
 - A. Imaging Project Costs
 The committee asked that the staff present a report to the Board with details of the program.
 Information Only – No Action Taken.
7. **Accounting and Finance Manager Report**
 - A. Asset Replacement Fund Update 2023
 Maria Reyes-Palad reviewed the Asset Replacement Fund update and answered all questions regarding the report.
 Information Only – No Action Taken.
 - B. E Street Land & Building Details
 Maria Reyes-Palad reviewed the E Street Land & Building Details and answered all questions regarding the report.
 Information Only – No Action Taken.
 - C. Set Schedule for Committee Review of Account Reconciliations
 Becky Campo reviewed the Credit Card Account Reconciliation after the meeting.
8. **Meeting adjourned – 8:53 AM** **Next Meeting: 8:00 AM**

Respectfully submitted,

Anne Stokman, Treasurer



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 Becky Campo, Vice-President
 Timothy Benefield, Secretary
 Anne Stokman, RN, Treasurer

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BOARD OF DIRECTORS MEETING MINUTES
Monday, August 28, 2023 @ 6:00 pm

1. **Call to order** at 6:00 pm by President, Luis Avila
2. **Pledge of Allegiance**
3. **Roll Call**

Directors Present:	President, Luis Avila Treasurer, Anne Stokman Secretary, Timothy Benefield
Directors Absent:	Vice President, Becky Campo (Arrived @ 6:02 pm)
Staff Present:	CEO, Karin Freese Ambulance Director, Paul Willette Health Center Manager, Suzie Benitez Financial Accounting Manager, Maria Reyes Palad Clinical ED & QI Manager, Jim Whitworth Clerk of the Board/HR Manager, Cheryle Pickle
District Legal Council:	Dave Ritchie, Cole Huber, LLP
Members of the Public:	none

We have a quorum.
4. **Reading of the District's Vision, Mission, and Value Statements:**

<i>Vision:</i>	<i>"A locally cultivated, healthier community."</i>
<i>Mission:</i>	<i>"To provide, promote, and partner in quality healthcare for all."</i>
<i>Values:</i>	<i>"Compassion – Commitment – Excellence"</i>
5. **Public Comment Period**
None
6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]
None.
7. **Approval of Agenda:**
Ms. Freese indicated that Item 8.A had been labeled as a regular board meeting and it was actually a special meeting. The minutes have not been included in the packets, so she would like to strike this item from the agenda to be brought to the board in the next meeting.

M/S/C:	To strike Item 8.A and approve the agenda.
	Directors Stokman/Benefield
Ayes:	Directors Avila, Stokman, Campo, Benefield
Nays:	None
Abstain:	None
Motion:	Passed
8. **Consent Calendar*** [Routine committee reports, minutes, and non-controversial items]
 - A. *Regular Board Meeting Minutes – August 17, 2023
 - B. *Financial Reports from June 30, 2023 (TENTATIVE FYE)

C. *Finance Committee Meeting Minutes – July 31, 2023

M/S/C. Approve the Consent Calendar.

Directors Stokman/Benefield

Ayes: Directors: Avila, Stokman, Campo, Benefield**Nays:** None**Abstain:** None**Motion: Passed****9. Regular Calendar*** *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*

- A. No Items were moved from the consent calendar.
- B. After-Hours Health Care Access Project: Update & Draft Budget
Mr. Freese reviewed the presentation (handout attached) that she gave to the county and the potential partners we had for the project. This included the budgetary projections. There is a projected loss for the first 3 years. The County is asking the other partners (insurance companies) to make a commitment to help cover the projected losses for the first three years. The provider(s) will be a leased employees of Sutter. We will supply the support staff. Health plan of San Joaquin, Health Net, and Blue Cross and Blue Shield we already have contracts with. We received news today that Sutter will allow their patients to come to our clinic (the contract is in the works). We will continue to try and contract with other carriers such as Kaiser. The project will invest into marketing right before the holidays with a projected start date in ry January, 2024.

M/S/C. Approve the Consent Calendar.

Directors Stokman/Benefield

Ayes: Directors: Avila, Stokman, Campo, Benefield**Nays:** None**Abstain:** None**Motion: Passed**

- C. Review Proposals and Award Contract for Dev. Impact Fee Nexus Study
After the last meeting Ms. Freese researched the companies that we had proposals from. One company was not able to complete the project. The other company did not have good recommendations. So, she called EPS and discussed their proposal. One of the reasons their proposal was so high was they had included multiple public meetings. They adjusted their bid to include only one public meeting which lowered the cost. They included a \$7,500 option to add an additional public meeting. (EPS Scope of Work and Estimate attached)

M/S/C. Accept the proposal for a Nexus Study of Development Impact Fees for the Del Puerto Health Care District from EPS in an amount not to exceed \$45,000 and if an additional public meeting is needed, it needs to be approved by the Board.

Directors Campo/Benefield

Ayes: Directors: Avila, Stokman, Campo, Benefield**Nays:** None**Abstain:** None**Motion: Passed**

- D. Review and Approval Personnel Rules Update Section 7 and 10
Ms. Freese explained that the Personnel Rules were reviewed by an attorney that specializes in Employment Law. She had made several insignificant changes to the document. However,

section 7 – Payroll, Wage & Hour Guidelines and Section 10 – Leaves of Absence had more significant changes to bring the document in compliance with current law. Therefore, we wanted to bring these changes to the Board for approval.

Council, Dave Ritchie stated that the only other change he knew of was the changes in bereavement law. Ms. Freese added that our policies already meet the new standard of bereavement leave.

There is no fiscal impact.

M/S/C. Approve the updates to Sections 7 and 10 of the updates to Section 7 and 10 of the Personnel Rules effective 10/01/2023.

Directors Benefield/Stakeman

Ayes: Directors: Avila, Stokman, Campo, Benefield

Nays: None

Abstain: None

Motion: Passed

10. Strategic Planning

A. “Community Engagement” Review

Ms. Freese explained that she would like guidance on which community events we should provide support for. For example, the Farm to Fork event. It will support the community youth sports program. Discussion was given to buying tickets vs. buying a table. Discussion was had regarding supporting all nonprofits in the area. It was decided to purchase a table at the Farm to Fork event and then bring a list of other nonprofits events to future board meetings for discussion regarding support.

B. Strategic Plan Timeline Review

Ms. Freese reviewed the worklist.

11. Verbal Reports

A. Employee Anniversaries & New Hires	August	Years
Ambulance	Raquel Barbosa	2
	Tyler Slaughter	2
Health Center	Yesenia Rodriguez	2
	Karen Govea	2

B. Del Puerto Hospital Foundation – Directors Stokman and Avila – No Report

C. West Side Health Care Task Force – Director Benefield – No Report

12. Written Reports (Directors may raise any questions they have)

- A. Ambulance – Mr. Willette (Report Attached)
- B. Health Center – Ms. Benitez (Report Attached)
- C. Administration – Ms. Freese (Report Attached)
- D. Legislative Update – Director Avila and Ms. Freese

13. Director Correspondence, Comments, Future Agenda Items

- A. Special District Leadership Academy, Oct 22-25, DPHCD Attendees
- B. Call for Election: March 2024 Zone 4 Vacant Seat
- C. Employee Newsletter – August 2023
- D. Board Calendar for Sept – Board Self-Assessment Results
- E. Annual Board Self-Assessment Survey Distribution

Adjourned to Closed Session @7:09

14. Closed Session *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-008
- B. Gov't Code § 54956.9 Existing Litigation
Case CV-21-003566 Stanislaus County
Parente & Parente v. Del Puerto Health Care
District

15. Reconvene to Open Session @ 7:44 pm

– **Report of Closed Session** : No reportable action was taken. Direction was given to staff.

16. Upcoming Regular Board and Standing Committee Meeting Dates Information

- | | |
|---------------------------------------|-------------------------------------|
| Finance – Wed, Sep 20, 2023 @ 8:00 AM | Board - Mon, Sep 26, 2023 @ 6:00 PM |
| Finance – Wed, Oct 25, 2023 @ 8:00 AM | Board – Mon, Oct 30, 2023 @ 6:00 PM |
| Finance – Wed, Nov 27, 2023 @ 4:30 PM | Board – Mon, Nov 27, 2023 @ 6:00 PM |

17. Adjourn @ 7:46 pm

Respectfully Submitted:

Timothy Benefield, Board Secretary

Date Signed

Del Puerto Health Care District
Balance Sheet
As of August 31, 2023

	Aug 31, 23	Jul 31, 23	% Change	Aug 31, 22	% Change	Notes
ASSETS						
Current Assets						
Total Checking/Savings	3,752,327	3,760,978	(0%)	3,112,961	21%	
Total Accounts Receivable	911,990	955,260	(5%)	301,325	203%	
Total Other Current Assets	580,707	429,519	35%	532,681	9%	
Total Current Assets	5,245,024	5,145,757	2%	3,946,967	33%	
Fixed Assets						
Total 151.000 · Capital assets	4,946,444	4,934,231	0%	5,074,237	(3%)	
Total Fixed Assets	4,946,444	4,934,231	0%	5,074,237	(3%)	
Other Assets						
150.000 · Lease Receivable - Non Current	327,809	327,809		327,809		
Total Other Assets	327,809	327,809		327,809		
TOTAL ASSETS	10,519,277	10,407,797	1%	9,349,013	13%	
LIABILITIES & EQUITY						
Liabilities						
Total Current Liabilities	455,649	517,105	(12%)	426,858	7%	
Total Long Term Liabilities	1,770,955	1,776,451	(0%)	1,839,289	(4%)	
Total Liabilities	2,226,604	2,293,556	(3%)	2,266,147	(2%)	
Equity						
350.000 · Unrestricted Assets	2,398,873	2,612,425	(8%)	2,028,461	18%	
Total 360.000 · Assigned Fund Balance	2,636,216	2,636,216		2,004,002	32%	
Total 370.000 · Restricted Fund Balance	456,422	242,870	88%	242,870	88%	
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	308,402	129,970	137%	314,770	(2%)	<i>Overall Result</i>
Total Equity	8,292,675	8,114,243	2%	7,082,865	17%	
TOTAL LIABILITIES & EQUITY	10,519,279	10,407,799	1%	9,349,012	13%	

	Aug 31, 23	Jul 31, 23
Month End Cash Balance	3,752,327	3,760,978
101.015 - TCB Keystone C 8641	(321,777)	(309,685)
103.100 - TCB USDA Debt Reserve 7237	(122,940)	(122,938)
370.010 - Mitigation Fees	(120,720)	(120,720)
360.030 - Asset Replacement Fund	(1,491,000)	(1,491,000)
AP & Payroll Liabilities	(106)	(97)
UNENCUMBERED CASH	1,695,784	1,716,538
Percent of Operating Reserve	114%	115%
360.070 - Operating Reserve	1,491,000	1,491,000

Del Puerto Health Care District
YTD by Class
July through August 2023

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL									
	Jul - Aug	Budget	Budget	Jul - Aug	Budget	Budget	Jul - Aug	Budget	Budget	Jul - Aug	Budget	Budget	Jul - Aug	Budget	Budget	Jul - Aug	Budget	Budget							
	23		FY23-24	23		FY23-24	23		FY23-24	23		FY23-24	23		FY23-24	23		FY23-24							
Ordinary Income/Expense																									
Income																									
401.000 · Gross Patient Service Revenue							1,982,847	1,724,446	10,346,675	775,690	578,748	3,472,486				2,758,537	2,303,194	13,819,161							
403.000 · Adjustments							(1,092,335)	(1,126,290)	(6,757,739)	(141,661)	(47,179)	(283,076)				(1,233,996)	(1,173,469)	(7,040,815)							
405.000 · Bad Debt							(223,263)	(126,852)	(761,111)	(7,293)						(230,556)	(126,852)	(761,111)							
407.000 · Other Income								500	3,000	55	950	5,700	770	1,667	10,000		825	3,117	18,700						
Total Income								500	3,000	667,304	472,254	2,833,525	627,506	533,235	3,199,410		1,294,810	1,005,989	6,035,935						
Gross Profit								500	3,000	667,304	472,254	2,833,525	627,506	533,235	3,199,410		1,294,810	1,005,989	6,035,935						
Expense																									
601.000 · Salaries & Wages								96,442	84,697	500,829	291,479	275,573	1,623,442	234,877	242,483	1,434,969		622,798	602,753	3,559,240					
602.000 · Employee Benefits								22,451	22,722	138,228	66,673	69,335	416,207	65,204	69,960	419,925		154,328	162,017	974,360					
603.000 · Professional Fees								4,980	2,500	49,000	12,675	8,812	52,874	70,575	73,273	411,920		88,230	84,585	513,794					
604.000 · Purchased Services								3,111	10,223	16,885	43,642	42,981	277,884	53,943	64,132	384,793		100,696	117,336	679,562					
605.000 · Supplies								818	1,375	8,258	13,832	15,139	90,837	12,937	15,734	94,404		27,587	32,248	193,499					
606.000 · Utilities								1,335	1,285	7,708	4,315	3,908	23,447	7,695	7,713	46,279		13,345	12,906	77,434					
607.000 · Rental and Lease										300				405	405	2,430		405	405	2,730					
608.000 · Insurance Coverages								6,848	6,719	40,317	36,860	40,677	244,060	20,846	21,238	127,426		64,554	68,634	411,803					
609.000 · Maintenance & Repairs								184	403	2,418	13,354	13,943	83,660	5,652	5,564	33,381		19,190	19,910	119,459					
610.000 · Depreciation and Amortization								3,962	3,163	18,963	32,033	31,595	189,570	16,435	15,118	90,708	8,063	7,933	47,597	60,493	57,809	346,838			
611.000 · Other operating expenses									25,756	11,465	12,557	75,064	133,899	34,930	480,983	22,337	19,642	105,554		167,701	67,129	687,357			
699.999 · Condensed Item Adj. Expense										0												0			
Total Expense								25,756	151,597	145,644	857,970	648,761	536,893	3,482,964	510,906	535,262	3,151,789	8,063	7,933	47,597	1,319,327	1,225,732	7,566,076		
Net Ordinary Income								(25,756)	(151,597)	(145,144)	(854,970)	18,543	(64,639)	(649,439)	116,600	(69,234)	47,621	(8,063)	(7,933)	(47,597)	(24,517)	(286,950)	(1,530,141)		
Other Income/Expense																									
Other Income																									
701.000 · District Tax Revenues	268,288	268,289	1,609,732							41,234	41,235	247,409											309,522	309,524	1,857,141
703.000 · Investment Income				11,487	7,668	40,000					0												11,487	7,668	40,000
704.000 · Interest Expense													(8,998)	(8,799)	(52,792)								(8,998)	(8,799)	(52,792)
705.000 · Tenant Revenue																23,272	19,493	116,956					23,272	19,493	116,956
710.000 · Misc Other Income															633	3,800								633	3,800
Total Other Income	268,288	268,289	1,609,732	11,487	7,668	40,000	41,234	41,235	247,409	(8,998)	(8,165)	(48,992)	23,272	19,493	116,956	335,283	328,520	1,965,105							
Other Expense																									
802.000 · Keystone District Expense																2,364	2,989	17,936					2,364	2,989	17,936
810.000 · Misc Other Expense																									17,936
Total Other Expense																2,364	2,989	17,936					2,364	2,989	17,936
Net Other Income	268,288	268,289	1,609,732	11,487	7,668	40,000	41,234	41,235	247,409	(8,998)	(8,165)	(48,992)	20,908	16,503	99,020	332,919	325,530	1,947,169							
Net Income	268,288	268,289	1,583,976	(140,110)	(137,476)	(814,970)	59,777	(23,404)	(402,030)	107,602	(77,399)	(1,371)	12,845	8,571	51,423	308,402	38,581	417,028							
699.999 · Condensed Item Adj. Expense				(142,501)	(134,415)	(806,492)	71,251	67208	403,246	71251	67208	403,246													
NET after Admin Cost	268,288	268,289	1,583,976	2,391	(3,061)	(8,478)	(11,474)	(90,612)	(805,276)	36,351	(144,607)	(404,617)	12,845	8,571	51,423	308,402	38,581	417,028							

Del Puerto Health Care District Warrants by Bank Account

Type	Date	Num	August 2023 Name	Credit	Notes
101.000 · Cash and cash equivalents					
101.010 · Tri Counties Bank					
101.011 · TCB-Operating Checking 1739					
Bill Pmt -Check	08/07/2023	EFT	Umpqua Bank	15,171.29	
Bill Pmt -Check	08/17/2023	EFT	Athena Health, Inc.	12,222.75	
Bill Pmt -Check	08/17/2023	EFT	City Of Patterson-H2O, sewer, garbag	579.07	
Bill Pmt -Check	08/01/2023	EFT	FP Mailing Solutions	300.00	
Bill Pmt -Check	08/21/2023	EFT	ABW Medical, LLC	8,230.00	
Bill Pmt -Check	08/01/2023	32195	Airgas USA, LLC	284.33	
Bill Pmt -Check	08/01/2023	32196	Amazon	61.43	
Bill Pmt -Check	08/01/2023	32197	Bound Tree Medical LLC	1,364.31	
Bill Pmt -Check	08/01/2023	32198	Chapman & Patton	8,000.00	<i>PJUSD Appraisal cost</i>
Bill Pmt -Check	08/01/2023	32199	Crescent Work & Outdoor #1	397.36	
Bill Pmt -Check	08/01/2023	32200	DeHart Plumbing Heating & Air Inc	158.00	
Bill Pmt -Check	08/01/2023	32201	DeliverHealth	237.00	
Bill Pmt -Check	08/01/2023	32202	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	08/01/2023	32203	LDA Partners, LLP	1,600.00	<i>Building Project</i>
Bill Pmt -Check	08/01/2023	32204	Life-Assist	1,153.39	
Bill Pmt -Check	08/01/2023	32205	McKesson Medical Surgical Inc.	1,512.68	
Bill Pmt -Check	08/01/2023	32206	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	08/01/2023	32207	NVB Equipment	5,275.37	<i>0901 AC unit</i>
Bill Pmt -Check	08/01/2023	32208	Patterson Irrigator	30.00	
Bill Pmt -Check	08/01/2023	32209	PG&E	54.06	
Bill Pmt -Check	08/01/2023	32210	Staples Advantage	352.44	
Bill Pmt -Check	08/01/2023	32211	Teleflex / Arrow	605.81	
Bill Pmt -Check	08/01/2023	32212	Terminix	218.00	
Bill Pmt -Check	08/01/2023	32213	TID Turlock Irrigation District +06	1,911.68	
Bill Pmt -Check	08/01/2023	32214	Verizon Wireless	533.64	
Bill Pmt -Check	08/01/2023	32215	Data Path, Inc	5,946.24	
Bill Pmt -Check	08/01/2023	32216	Mr. Rooter Plumbing	561.22	
Bill Pmt -Check	08/01/2023	32217	Pacific Records Management	1,211.83	<i>Digitization fee included</i>
Bill Pmt -Check	08/01/2023	32218	Staples Advantage	57.20	
Bill Pmt -Check	08/16/2023	32219	Santos, Brian - REIMB	280.00	
Bill Pmt -Check	08/17/2023	32220	ADT / Protection One	298.32	
Bill Pmt -Check	08/17/2023	32221	Airgas USA, LLC	296.09	
Bill Pmt -Check	08/17/2023	32222	AMR-American Medical Response	8,463.20	
Bill Pmt -Check	08/17/2023	32223	BICSEC Security, Inc	25.00	
Bill Pmt -Check	08/17/2023	32224	CAA California Ambulance Associatio	300.00	
Bill Pmt -Check	08/17/2023	32225	City Of Patterson-H2O, sewer, garbag	502.88	
Bill Pmt -Check	08/17/2023	32226	Cole Huber (Cota Cole)	4,487.91	
Bill Pmt -Check	08/17/2023	32227	Comcast - Other	191.71	
Bill Pmt -Check	08/17/2023	32228	Comcast Business Voice Edge	1,992.85	
Bill Pmt -Check	08/17/2023	32229	Crescent Work & Outdoor #1	166.57	
Bill Pmt -Check	08/17/2023	32230	Data Path, Inc	1,118.16	
Bill Pmt -Check	08/17/2023	32231	DeliverHealth	79.00	
Bill Pmt -Check	08/17/2023	32232	Frontier-3755	259.17	
Bill Pmt -Check	08/17/2023	32233	Frontier - HC 8639	259.17	
Bill Pmt -Check	08/17/2023	32234	Language Line	106.00	
Bill Pmt -Check	08/17/2023	32235	Life Line	564.85	
Bill Pmt -Check	08/17/2023	32236	McAuley Ford	379.00	
Bill Pmt -Check	08/17/2023	32237	MedStatix, Inc	320.00	
Bill Pmt -Check	08/17/2023	32238	Mission Linen Supply	1,099.26	
Bill Pmt -Check	08/17/2023	32239	MO-CAL Office Solutions	130.06	
Bill Pmt -Check	08/17/2023	32240	O'Reilly Auto Parts	36.09	

Del Puerto Health Care District Warrants by Bank Account

Type	Date	Num	August 2023 Name	Credit	Notes
Bill Pmt -Check	08/17/2023	32241	Patterson Tire	1,203.53	
Bill Pmt -Check	08/17/2023	32242	Paul Oil Co., Inc.	4,458.81	
Bill Pmt -Check	08/17/2023	32243	Physicians Service Bureau	269.92	
Bill Pmt -Check	08/17/2023	32244	Quest Diagnostics	100.00	
Bill Pmt -Check	08/17/2023	32245	Stanislaus County EMS Agency	250.00	
Bill Pmt -Check	08/17/2023	32246	Staples Advantage	476.87	
Bill Pmt -Check	08/17/2023	32247	Stericycle	607.75	
Bill Pmt -Check	08/17/2023	32248	Stericycle / Shred-it	107.85	
Bill Pmt -Check	08/17/2023	32249	Stericycle	182.33	
Bill Pmt -Check	08/17/2023	32250	Stericycle / Shred-it	312.78	
Bill Pmt -Check	08/17/2023	32251	Westside Landscape & Concrete	292.50	
Bill Pmt -Check	08/17/2023	32252	Workbench True Value Hdwe.	36.66	
Bill Pmt -Check	08/17/2023	32253	Zoll	649.70	
Bill Pmt -Check	08/17/2023	32254	Amazon	2.00	
Bill Pmt -Check	08/22/2023	32255	Airgas USA, LLC	345.09	
Bill Pmt -Check	08/22/2023	32256	Beta Healthcare - Workers Comp	6,645.75	
Bill Pmt -Check	08/22/2023	32257	Beta Healthcare Group	18,667.93	
Bill Pmt -Check	08/22/2023	32258	Bound Tree Medical LLC	821.64	
Bill Pmt -Check	08/22/2023	32259	DeHart Plumbing Heating & Air Inc	1,700.00	HC AC blowers
Bill Pmt -Check	08/22/2023	32260	Graphic Print Stop	47.96	
Bill Pmt -Check	08/22/2023	32261	Life-Assist	2,007.55	
Bill Pmt -Check	08/22/2023	32262	McKesson Medical Surgical Inc.	4,271.81	
Bill Pmt -Check	08/22/2023	32263	PG&E	26.28	
Bill Pmt -Check	08/22/2023	32264	Sanofi Pasteur, Inc	2,202.62	
Bill Pmt -Check	08/22/2023	32265	SEMSA Sierra Medical Services Allian	12,161.07	
Bill Pmt -Check	08/22/2023	32266	Staples Advantage	119.02	
Bill Pmt -Check	08/22/2023	32267	West Side Storage Baldwin	202.50	
Bill Pmt -Check	08/22/2023	32268	Paul Oil Co., Inc.	3,636.75	
Bill Pmt -Check	08/29/2023	32269	CA Occupational Physicians	595.00	
Bill Pmt -Check	08/29/2023	32270	DeliverHealth	237.00	
Bill Pmt -Check	08/29/2023	32271	McKesson Medical Surgical Inc.	730.41	
Bill Pmt -Check	08/29/2023	32272	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	08/29/2023	32273	MedStatix, Inc	160.00	
Bill Pmt -Check	08/29/2023	32274	Mr. Rooter Plumbing	578.31	
Bill Pmt -Check	08/29/2023	32275	PG&E	23.13	
Bill Pmt -Check	08/29/2023	32276	Sam Farias Fencing Inc.	41,865.00	Fence cost
Bill Pmt -Check	08/29/2023	32277	Terminix	68.00	
Bill Pmt -Check	08/29/2023	32278	Verizon Wireless	533.66	
Total 101.011 · TCB-Operating Checking 1739				270,793.23	
101.012 · TCB-Payroll Account 2999					
Liability Check	08/02/2023		Payroll Direct Deposit	87,449.70	
Liability Check	08/16/2023		Payroll Direct Deposit	88,109.68	
Liability Check	08/30/2023		Payroll Direct Deposit	86,551.68	
Liability Check	08/03/2023	EFT	AIG (VALIC)	14,683.77	
Liability Check	08/03/2023	EFT	California State Disbursement Unit	482.76	
Liability Check	08/17/2023	EFT	AIG (VALIC)	14,814.03	
Liability Check	08/31/2023	EFT	AIG (VALIC)	15,619.60	
Liability Check	08/03/2023	E-pay	EDD State of California	6,897.60	
Liability Check	08/03/2023	E-pay	Internal Revenue Service	36,289.92	
Liability Check	08/17/2023	E-pay	EDD State of California	7,264.81	
Liability Check	08/17/2023	E-pay	Internal Revenue Service	37,546.80	
Liability Check	08/31/2023	E-pay	EDD State of California	6,528.99	
Liability Check	08/31/2023	E-pay	Internal Revenue Service	34,258.60	
Paycheck	08/03/2023	25508	Employee Payroll	2,286.50	

Del Puerto Health Care District Warrants by Bank Account

Type	Date	Num	August 2023 Name	Credit	Notes
Paycheck	08/03/2023	25509	Employee Payroll	400.04	
Paycheck	08/03/2023	25510	Employee Payroll	119.71	
Paycheck	08/03/2023	25511	Employee Payroll	358.48	
Paycheck	08/03/2023	25512	Employee Payroll	197.84	
Paycheck	08/03/2023	25513	Employee Payroll	1,554.67	
Paycheck	08/03/2023	25514	Employee Payroll	1,379.44	
Liability Check	08/03/2023	25515	Franchise Tax Board	888.31	
Liability Check	08/03/2023	25516	Franchise Tax Board	446.97	
Liability Check	08/03/2023	25517	United Steelworkers	327.97	
Paycheck	08/17/2023	25518	Employee Payroll	2,286.51	
Paycheck	08/17/2023	25519	Employee Payroll	259.74	
Paycheck	08/17/2023	25520	Employee Payroll	188.73	
Paycheck	08/17/2023	25521	Employee Payroll	197.83	
Paycheck	08/17/2023	25522	Employee Payroll	1,675.08	
Paycheck	08/17/2023	25523	Employee Payroll	1,371.24	
Liability Check	08/17/2023	25524	Franchise Tax Board	989.70	
Liability Check	08/17/2023	25525	Franchise Tax Board	226.76	
Liability Check	08/17/2023	25526	United Steelworkers	316.60	
Liability Check	08/17/2023	25527	California State Disbursement Unit	482.76	
Liability Check	08/21/2023	25528	AFLAC	1,474.42	
Liability Check	08/21/2023	25529	CA Choice	41,671.54	
Liability Check	08/21/2023	25530	Principal Life Insurance Co	5,156.95	
Paycheck	08/31/2023	25531	Employee Payroll	3,172.83	
Paycheck	08/31/2023	25532	Employee Payroll	528.49	
Paycheck	08/31/2023	25533	Employee Payroll	1,364.87	
Liability Check	08/29/2023	25534	LegalShield	405.90	
Liability Check	08/31/2023	25535	California State Disbursement Unit	482.76	
Liability Check	08/31/2023	25536	Franchise Tax Board	760.24	
Liability Check	08/31/2023	25537	Franchise Tax Board	416.87	
Liability Check	08/31/2023	25538	United Steelworkers	316.95	
Total 101.012 · TCB-Payroll Account 2999				508,204.64	
101.015 · TCB - Keystone C 8641					
Bill Pmt -Check	08/01/2023	10359	Terminix	89.00	
Bill Pmt -Check	08/01/2023	10360	TID Turlock Irrigation District +06	524.36	
Bill Pmt -Check	08/17/2023	10361	City Of Patterson-H2O, sewer, garbag	219.92	
Bill Pmt -Check	08/17/2023	10362	Gilberto Arroyo-06	365.00	
Bill Pmt -Check	08/29/2023	10363	Terminix	89.00	
Total 101.015 · TCB - Keystone C 8641				1,287.28	
Total 101.010 · Tri Counties Bank				780,285.15	
Total 101.000 · Cash and cash equivalents				780,285.15	
103.000 · Restricted Funds					
103.100 · TCB-USDA Debt Reserve 7237					
Check	08/15/2023	eft	USDA Rural Development Loan-EFT	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				10,060.00	
Total 103.000 · Restricted Funds				10,060.00	
TOTAL				790,345.15	
Less:					
Irregular items (highlighted)				59,652.2	
3rd Payroll				144,935.69	
				204,587.9	
NET WARRANTS ISSUED - August 2023				585,757.26	

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – September 25, 2023

8F. Update Budget for Approved Development Impact Fee Nexus Study

Page 1 of 2

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

SUBJECT: Update Budget for Development Impact Fee Nexus Study

STAFF REPORT: This is a follow-up to the firm's selection for our mandatory Development Impact Fee Nexus Study consultant approved by the Board at the August 28, 2023 meeting.

DISTRICT PRIORITY: Fiscal transparency

FISCAL IMPACT: \$45,000 added to the administrative expenses; distribution among departments to be determined

STAFFING IMPACT: none

CONTACT PERSON: Karin Freese

ATTACHMENT(S): Budget updated example

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors to amend the Fiscal Year 2023-24 Budget by adding \$45,000 to the Administrative consultant budget.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – September 25, 2023

8F. Update Budget for Approved Development Impact Fee Nexus Study

Page 2 of 2

Del Puerto Health Care District
Proposed Budget Adjustment
July 2023 through June 2024

	Total 00 Tax Revenue	Total 01 DPHCD	Total 02 Patterson District Ambulance	Total 03 Del Puerto Health Center	Total 06 Keystone Bldg C	TOTAL
	Jul '23 - Jun 24	Jul '23 - Jun 24	Jul '23 - Jun 24	Jul '23 - Jun 24	Jul '23 - Jun 24	Jul '23 - Jun 24
Ordinary Income/Expense						
Income						
401.000 · Gross Patient Service Revenue			10,346,675	3,472,486		13,819,161
403.000 · Adjustments			(6,757,739)	(283,076)		(7,040,815)
405.000 · Bad Debt			(761,111)			(761,111)
407.000 · Other Income		3,000	5,700	10,000		18,700
Total Income		3,000	2,833,525	3,199,410		6,035,935
Gross Profit		3,000	2,833,525	3,199,410		6,035,935
Expense						
601.000 · Salaries & Wages		500,829	1,623,442	1,434,969		3,559,240
602.000 · Employee Benefits		138,228	416,207	419,925		974,360
603.000 · Professional Fees						
603.010 · Medical			24,000	405,544		429,544
603.040 · Legal & Attorney		15,000	28,874	6,376		50,250
603.050 · Administrative Consultants		45,000				45,000
603.070 · Accountants		34,000				34,000
Total 603.000 · Professional Fees		94,000	52,874	411,920		558,794
604.000 · Purchased Services		16,885	277,884	384,793		679,562
605.000 · Supplies		8,258	90,837	94,404		193,499
606.000 · Utilities		7,708	23,447	46,279		77,434
607.000 · Rental and Lease		300		2,430		2,730
608.000 · Insurance Coverages		40,317	244,060	127,426		411,803
609.000 · Maintenance & Repairs		2,418	83,660	33,381		119,459
610.000 · Depreciation and Amortization		18,963	189,570	90,708	47,597	346,838
611.000 · Other operating expenses	25,756	75,064	480,983	105,554		687,357
699.999 · Condensed Item Adj. Expense		(806,492)	403,246	403,246		
Total Expense	25,756	96,478	3,886,210	3,555,035	47,597	7,611,076
Net Ordinary Income	(25,756)	(93,478)	(1,052,685)	(355,625)	(47,597)	(1,575,141)
Other Income/Expense						
Other Income						
701.000 · District Tax Revenues	1,609,732		247,409			1,857,141
703.000 · Investment Income		40,000				40,000
704.000 · Interest Expense				(52,792)		(52,792)
705.000 · Tenant Revenue					116,956	116,956
710.000 · Misc Other Income				3,800		3,800
Total Other Income	1,609,732	40,000	247,409	(48,992)	116,956	1,965,105
Other Expense						
802.000 · Keystone District Expense					17,936	17,936
Total Other Expense					17,936	17,936
Net Other Income	1,609,732	40,000	247,409	(48,992)	99,020	1,947,169
Net Income	1,583,976	(53,478)	(805,276)	(404,617)	51,423	372,028
					Previous FYE Balance	417,028

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting –

8H. Res. 2023-15: Engagement of Underwriter for Building Project Financing Page 1 of 1

Department: Chief Executive Office
Consent Calendar: Yes

CEO Concurrence: Yes
4/5 Vote Required: No

SUBJECT: Engagement of Underwriter for Building Project Financing

STAFF REPORT: The initial resolution to retain services and prepare for bond financing of the building project did not specify the engagement of and Underwriter and their Bond counsel. This resolution clarifies the Board’s approval of retaining an Underwriter and Bond counsel. Staff and the finance committee vetted and selected the underwriter. The Board is asked to ratify the selection and approve the engagement of the Underwriter and Bond Counsel – Piper Sandler

DISTRICT PRIORITY: Fiscal transparency

FISCAL IMPACT: The fees for the underwriter and bond legal counsel are paid for from the Bond proceeds.

STAFFING IMPACT: Provides the tools required to pursue financing for the building project.

CONTACT PERSON: Karin Freese

ATTACHMENT(S): Summary of Underwriter Qualifications

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors to adopt Resolution 2023-15 to engage Piper-Sandler as the underwriter for the Ambulance-Administration building project.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

**Del Puerto Healthcare District
Summary of Underwriter/Placement Agent Proposals
August 28, 2023**

Three of the four firms that were invited to respond to the request proposal submitted a proposal. The firm that did not submit a proposal was Bank of America. The firms that submitted proposals include Hilltop Securities, Piper Sandler and Ziegler.

	Hilltop Securities	Piper Sandler	Ziegler
Location of Lead Banker	San Diego	Kansas City	Cleveland
Team Lead	Mike Cavanaugh (32 years of experience)	Todd VanDeventer (25+ years of experience)	John Hanley (30+ years of experience)
California Healthcare Experience (since 2019)	18 financings for CA healthcare Districts since 2019 6 financings with Cal-Mortgage	18 financings for CA healthcare Districts since 2019 11 financings with Cal-Mortgage	12 financings with CA healthcare 5 financings with Cal-Mortgage
Fees			
Cal-Mortgage Insured	\$4.95/bond -> \$79,200*	\$8.50/bond -> \$136,000*	\$10.00/bond -> \$160,000*
Rated (below BBB-)	\$8.70/bond -> \$139,200*	\$12.50/bond -> \$200,000*	\$13.00/bond -> \$208,000*
Non-Rated	\$8.70/bond -> \$139,200*	\$15.50/bond -> \$248,000*	\$13.00/bond -> \$208,000*
Private Placement	\$40,000	\$7.50/bond -> \$120,000*	\$10.00/bond -> \$160,000*
Underwriter & Disclosure Counsel Expenses (est.)	\$25,000 Quint & Thimmig (Disclosure Counsel only, Underwriter's Counsel fee of \$7,500 is included in above fees)	\$35,000 FisherBroyles (Underwriter's & Disclosure Counsel)	\$50,000 Dinsmore & Shohl (Underwriter's & Disclosure Counsel)

**Based on estimated par amount of bonds of \$16 million*

KRF ADDED NOTE: *When fees, expenses, and rates are combined there is only an insignificant cost difference between HS and PS.*

DEL PUERTO HEALTH CARE DISTRICT**RESOLUTION NO. 2023-16****RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT RETAINING A BOND UNDERWRITER**

RESOLVED, by the Board of Directors (the “Board”) of the Del Puerto Health Care District (the “District”), as follows:

WHEREAS, the District On July 31, 2023, approved to finance the construction of an Ambulance/Administration Center at 875 E Street, Patterson, California; and

WHEREAS, the District reasonably expects a portion or all of the project will be financed; and

WHEREAS, the District needs to engage an Underwriter and Bond Counsel for the financing of the project; and

WHEREAS, the District has, through their Municipal Advisors, sought, received, and reviewed RFPs and have interviewed two qualified candidates;

NOW, THEREFORE, it is hereby resolved the District will engage Piper Sandler as the Underwriter for the proposed project financing, including FisherBroyles and the Underwriter’s & Disclosure Counsel.

Passed and adopted this 25th day of August 2023, by the following votes:

AYES:

NOES:

ABSENT:

President, Board of Directors
Del Puerto Health Care District

ATTEST:

Secretary of the District

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – September 25, 2023

8I. Mitigation Fund Reconciliation and Transfer of Funds

Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

SUBJECT: Mitigation Fund Reconciliation and Transfer of Funds

STAFF REPORT: The mitigation fee account has operated since before 2004. It is essential for such accounts to be periodically reconciled to maintain transparency and financial integrity. The most recent reconciliation process revealed some discrepancies requiring our attention. Our Finance Department recently completed an audit of all mitigation funds received and spent. Attached is the reconciliation of all development impact fees received and spent on qualified expenses.

DISTRICT PRIORITY: Fiscal transparency

FISCAL IMPACT: \$133,552 transfer from unrestricted operating funds to restricted mitigation fee fund.

STAFFING IMPACT: Staff evaluated potential measures and modifications to prevent future discrepancies. This will encompass conducting reconciliations more frequently.

CONTACT PERSON: Maria Reyes

ATTACHMENT(S): Mitigation Fee Reconciliation and calculation of required transfer

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: YES / NO

RECOMMENDED MOTION: *I move the Board of Directors to accept the Mitigation Fee reconciliation report and approve the transfer of \$133,552 from operating, unrestricted funds to the Mitigation Fee account.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

**DEL PUERTO HEALTH CARE DISTRICT
SUMMARY OF RECEIPTS, EXPENDITURES & FUND BALANCES**

FISCAL YEAR ENDED JUNE 30, 2023

Fiscal Year	Fees Collected (DR)	Interest Earned (DR)	Expenditures Claimed	Department	Expenditures (CR)	Bank Charge (CR)	Balance (i+b+c-f-h)	Notes
1997-1998	37,904		SUV- expand service	Ambulance	65,000		(27,096)	
1998-1999	47,470				-		20,374	
1999-2000	-		Ambulance-backup unit for off-hours calls	Ambulance	120,000		(99,626)	
2000-2001	-		Ambulance/Equipment-Expand hours	Ambulance	150,000		(249,626)	
2001-2002	78,309		District/Ambulance Facilities & Urgent Care Feasibility/Impact	Admin/Ambulance	765,348		(936,665)	
			Urgent Care Feasibility/Impact	Health Center			(936,665)	
2002-2003	36,942		Health Care Center Equipment & Facilities	Health Center	127,847		(1,027,570)	
2003-2004	327,462		Ambulance Equipment & Health Center EQ/Facilities	Ambulance/Health Center	132,555		(832,663)	no QB entries
			Ambulance-back-up unit for 12-hour vehicle & Health Center EQ/Facilities	Ambulance/Health Center	291,000		(310,881)	
2004-2005	812,782		Health Center EQ/Facilities	Health Center	91,930		16,616	
2005-2006	419,427		Ambulance Equipment	Ambulance	105,532		142,818	
2006-2007	231,733		Health Center Electronic Records/Equipment	Health Center			142,818	
2007-2008	54,475	41	Ambulance Equipment/Locators & Health Center expand EHR Access (covered and refunded for prior fees paid (Patterson Seniors, LLC 6443/Diablo builder 2347)	Ambulance/Health Center	31,155		166,179	
2008-2009	(8,095)	8		Ambulance	-	80	158,012	
2009-2010	47,840	2	Capital Exp WIP: New Facility (???)	Ambulance	65,215		140,638	
2010-2011	-	16				72	140,582	
2011-2012	8,905	70					149,557	
2012-2013	76,450	29					226,037	
2013-2014	6,882	16					232,935	
2014-2015	128,824	29	Stryker Gurneys 4 each plus installation for 2	Ambulance	134,751		227,037	reported by Yumi
2015-2016	12,627	118					239,782	
2016-2017	20,051	106					259,940	
2017-2018	229,557	207	2018 Ambulance (Bd app 2/2018 to use IMF)	Ambulance	222,299		267,405	
2018-2019	46,682	317					314,404	
2019-2020		133				68	314,470	
2020-2021		15					314,485	
2021-2022	2,346	15					316,846	covering the 5 year required reporting
2022-2023		15	E Street Building Project Cost	Admin/Ambulance	61,159		255,702	
Total	\$ 2,618,574	\$ 1,138			\$ 2,363,791	\$ 220	255,702	

255,702

Funds Received and Interest	2,619,712
Cost of Expenditures and Bank Charges	2,364,011
Mitigation Fund Balance	255,702

Less: Bank Balance	148,639
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a.	Variance/Need to transfer to Bank	107,063
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b.	Mitigation Fund Equity Account Balance	122,150
	Variance/Need to transfer to Equity Acct from Unrestricted	133,552

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**Board Meeting – September 25, 2023****9B. Generator for 875 E Street Building****Page 1 of 2**

Department: Facilities & Operations

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Emergency Power Generator for 875 E Street

STAFF REPORT: Currently, the ambulance operations and district office building is not equipped to continue functioning in a power outage. Our recent experience with eight hours of a blackout for the building and a majority of Patterson and Diablo Grande demonstrated the vulnerability of our ambulance services and the need to install emergency power generation.

Continued Operation Until Transition: Even if the current building is set to be vacated in two years, it's essential to maintain its functionality until that time. Investing in emergency power ensures critical operations and services in the existing building continue without interruption. A lot can happen before we move, and it would be imprudent to risk potential disruptions, especially if they can have significant repercussions.

Asset Transferability: Emergency power equipment, such as generators, retain value and can often be transferred or repurposed. Therefore, the equipment can be repurposed or sold once the new building is finished.

Safety and Security: Regardless of the building's future, ensuring that all systems (like lights, security, charging for life-saving equipment and radio batteries, and ventilation) continue to operate during power outages is crucial.

DISTRICT PRIORITY: Emergency Preparedness. Operations Continuity.**FISCAL IMPACT:** \$32,500**STAFFING IMPACT:** Installation.**CONTACT PERSON:** Paul Willette**ATTACHMENT(S):** Generator Cost Estimate**RECOMMENDED BOARD ACTION:****ROLL CALL REQUIRED:** YES

RECOMMENDED MOTION: *I move the Board of Directors to approve the purchase and installation of an appropriately sized generator to provide uninterrupted Emergency*

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – September 25, 2023

9B. Generator for 875 E Street Building

Page 2 of 2

Ambulance services during any power outage at a cost not to exceed \$32,500.

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

DPHCD Admin and Ambulance Facility
Emergency Power Project

Description	Cost
Generac 45kW Protector Series RG045	\$ 16,997.00
Generator Parts	\$ 1,148.97
200A Panel E	\$ 691.55
Circuit Breakers for Panel E	\$ 683.70
Conduit	\$ 482.45
Wire	\$ 761.90
Concete Slab	\$ 2,000.00
Plumbing - Gas Line	\$ 4,000.00
City of Patterson Permit	\$ 500.00
SubTOTAL	\$ 27,265.57
10% Contingency	\$ 2,726.56
SubTOTAL	\$ 29,992.13
Sales Tax 7.88%	\$ 2,363.38
Project TOTAL	\$ 32,355.51

NATURAL GAS FUELED GENERATORS	Model Number	Generac Price		Generators Direct	Platt	NG kW	NG Amps	97 Temp Derate Amps	CB Size	Additional kW from base	Cost Add	Cost % from Base
Generac 22kW Protector QS Series	RG022	\$ 11,219.00	RG02224ANAX	\$ 10,997.00		22	92	3.036	100A	N/A	N/A	
Generac 27kW Protector QS Series	RG027	\$ 13,259.00	RG02724ANAX	\$ 12,500.00		25	104	3.432	125A	13.64%	\$ 2,040.00	18%
Generac 32kW Protector QS Series	RG032	\$ 14,279.00	RG03224ANAX	\$ 13,997.00		32	133	4.389	150A	45.45%	\$ 3,060.00	27%
Generac 38kW Protector QS Series	RG038	\$ 15,499.00	RG03824ANAX	\$ 15,197.00		38	158	5.214	175A	72.73%	\$ 4,280.00	38%
Generac 45kW Protector Series	RG045	\$ 16,119.00	RG04524ANAC	\$ 16,997.00	\$ 17,299.00	45	188	6.204	200A	104.55%	\$ 4,900.00	44%

DIESEL FUELED GENERATORS	Model Number	Generac Price		Generators Direct	Platt		Prime kW	Prime Amps	Fuel Rate gal/hr @ 50% load		Run Time Hours @ 50%	Fuel Tank Gallons
Generac 15kW Protector Series - Diesel	RD01525	\$ 13,709.00	RD01525ADAL	\$ 13,957.00			12	50	0.85		39/115.8	32/95
Generac 20kW Protector Series - Diesel	RD02025	\$ 15,089.00	RD02025ADA	\$ 15,347.00			16	67	1.03		31/92.2	32/95
Generac 30kW Protector Series - Diesel	RD03022	\$ 17,329.00	RD03022ADAL	\$ 17,517.00			24	100	1.37		41.6/96.4	57/132
Generac 48kW Protector Series - Diesel	RD04833	\$ 19,949.00	RD04833ADAL	\$ 20,027.00			38.4	183	2.02		28.2/65.3	57/132

* Diesel Generator Initial Fuel Up - estimated at \$600 - \$800

Generator Parts						
Description	Model Number	Generac Price	Quantity	Toatal	Generators Direct	Platt
Generac 200A SER ATS	RSXW200A3	\$ 819.00	1	\$ 819.00	\$ 799.00	\$ 700.00
Smart Module 50A (Generators Direct)	G007000-0	\$ 152.99	2	\$ 305.98		
Base Plug Kit	G005651-0	\$ 23.99	1	\$ 23.99		
SubTotal Generator Parts				\$ 1,148.97		

200A Emergency Power Panel E				
Description	Model #	Unit Cost	Quantity	Total
200A Load Center Main Breaker 42/84 NEMA 3R	CHP42B200R	\$ 657.09	1	\$ 657.09
Ground Bar Kit 21 terminal (1) 2/0 lug	GBKP2120	\$ 34.46	1	\$ 34.46
SubTotal Panel E				\$ 691.55

Circuit Breakers for Panel E				
Description	Model #	Unit Cost	Quantity	Total
BR 20A Circuit Breaker 10kAIC	BR120	\$ 10.50	22	\$ 231.00
BR 20A Circuit Breaker 22kAIC	BRH120	\$ 51.47		\$ -
BR 20A Arc Fault Circuit Breaker 10kAIC	BRP120AF	\$ 65.30	2	\$ 130.60
BR 20A Arc GFCI Circuit Breaker	BRP120GF	\$ 77.99	2	\$ 155.98
BR 20A Arc Dual Function Circuit Breaker	BRP120DF	\$ 71.50		\$ -
BR 30A 2P plug-on Circuit Breaker 10kAIC	BR230	\$ 25.92	2	\$ 51.84
BR 30A 2P plug-on Circuit Breaker 22kAIC	BRH230	\$ 109.40		\$ -
BR 50A 2P plug-on Circuit Breaker 10kAIC	BR250	\$ 33.84	1	\$ 33.84
BR 50A 2P plug-on Circuit Breaker 22kAIC	BRH250	\$ 106.84		\$ -
BR 100A Circuit Breaker 10kAIC	BR2100	\$ 80.44	1	\$ 80.44
BR 100A Circuit Breaker 22kAIC	BRH2100	\$ 196.44		\$ -
SubTotal Circuit Breakers				\$ 683.70

Conduit				
Description	Model #	Unit Cost	Quantity	Total
Sch 40 PVC 2" (per foot)		\$ 2.73	30	\$ 81.90
Sch 40 PVC 2" LR 90		\$ 53.90	2	\$ 107.80
Sch 40 PVC 2" 45		\$ 15.99	2	\$ 31.98
Sch 40 PVC 2" Coupling		\$ 1.41	4	\$ 5.64
Sch 40 PVC 2" TA		\$ 2.09	2	\$ 4.18
2" Liquid Tite (per foot)		\$ 7.85	3	\$ 23.55
2" LT STR connector		\$ 113.70	2	\$ 227.40
Conduit SubTotal				\$ 482.45

Wire				
Description	# of Runs	Unit Cost	Quantity	Total
2/0 THWN - Black (per foot)	1	\$ 2.82	60	\$ 169.20
2/0 THWN - Red	1	\$ 2.82	60	\$ 169.20
2/0 THWN - White	1	\$ 2.82	60	\$ 169.20
#4 THWN - Green	1	\$ 1.06	80	\$ 84.80
#16 TFFN	6	\$ 0.15	40	\$ 36.00
#12 THWN - Black/Red/White	1	\$ 0.15	500	\$ 75.00
#10 THWN - Black/Red	1	\$ 0.24	100	\$ 24.00
#6 THWN - Black/Red	1	\$ 0.69	50	\$ 34.50
Wire SubTotal				\$ 761.90

Misc / Sub Contractors				
Concrete Pad	\$ 2,000.00			\$ 2,000.00
Min pad 63" x 31" +12" each dimension = 75" x 43"				
Plumbing - run gas line	\$ 4,000.00			\$ 4,000.00

Permit				
City of Patterson	\$ 500.00			\$ 500.00
Permits SubTotal				\$ 500.00

Protector® Series

PROTECTOR® SERIES Standby Generators Liquid-Cooled Gaseous Engine

INCLUDES:

- Two-Line LCD Multilingual Digital Evolution™ Controller (English / Spanish / French / Portuguese) with external viewing window for easy indication of generator status and breaker position.
- Capability to be installed within 18 in (457mm) of a building*
- True Power™ Electrical Technology
- Isochronous Electronic Governor
- Sound Attenuated Enclosure
- Closed Coolant Recovery System
- Smart Battery Charger
- UV / Ozone Resistant Hoses
- ± 1% Voltage Regulation
- Natural Gas or LP Operation
- 5 Year Limited Warranty
- UL 2200 Listed

Note: 25-45 kW units are field convertible between natural gas or liquid propane. 60 kW units are built per fuel requirement and are not convertible.

*Only if located away from doors, windows, fresh air intakes, and unless otherwise directed by local codes. Applicable for 25 kW and 30 kW units only.

Standby Power Rating

Model RG025 (Aluminum - Bisque) - 25 kW 60 Hz
 Model RG030 (Aluminum - Bisque) - 30 kW 60 Hz
 Model RG036 (Aluminum - Bisque) - 36 kW 60 Hz
 Model RG045 (Aluminum - Bisque) - 45 kW 60 Hz
 Model RG060 (Aluminum - Bisque) - 60 kW 60 Hz



QUIET-TEST™

Meets EPA Emission Regulations
 25, 30, & 45 kW meet CA/MA emissions compliant
 36 & 60 kW not for sale in CA / MA

FEATURES

- **INNOVATIVE DESIGN & PROTOTYPE TESTING** are key components of GENERAC'S success in "IMPROVING POWER BY DESIGN." But it doesn't stop there. Total commitment to component testing, reliability testing, environmental testing, destruction and life testing, plus testing to applicable CSA, NEMA, EGSA, and other standards, allows you to choose GENERAC POWER SYSTEMS with the confidence that these systems will provide superior performance.
- **TEST CRITERIA:**
 - ✓ **PROTOTYPE TESTED** ✓ **NEMA MG1-22 EVALUATION**
 - ✓ **SYSTEM TORSIONAL TESTED** ✓ **MOTOR STARTING ABILITY**
- **MOBILE LINK® CONNECTIVITY:** FREE with all RG generators, Mobile Link Wi-Fi allows users to monitor generator status from anywhere in the world using a smartphone, tablet, or PC. Easily access information such as the current operating status and maintenance alerts. Users can connect an account to an authorized service dealer for fast, friendly, and proactive service. With Mobile Link, users are taken care of before the next power outage.
- **SOLID-STATE, FREQUENCY COMPENSATED VOLTAGE REGULATION.** This state-of-the-art power maximizing regulation system is standard on all Generac models. It provides optimized FAST RESPONSE to changing load conditions and MAXIMUM MOTOR STARTING CAPABILITY by electronically torque-matching the surge loads to the engine. Digital voltage regulation at ±1%.
- **SINGLE SOURCE SERVICE RESPONSE** from Generac's extensive dealer network provides parts and service know-how for the entire unit, from the engine to the smallest electronic component.
- **GENERAC TRANSFER SWITCHES.** Long life and reliability are synonymous with GENERAC POWER SYSTEMS. One reason for this confidence is the GENERAC product line is offered with its own transfer systems and controls for total system compatibility.

Protector® QS Series

PROTECTOR® QS SERIES Standby Generators Liquid-Cooled Gaseous Engine

INCLUDES:

- Two-Line LCD Multilingual Digital Evolution™ Controller (English/Spanish/French/Portuguese) with external viewing window for easy indication of generator status and breaker position.
- True Power™ Electrical Technology
- Isochronous Electronic Governor
- Sound Attenuated Enclosure
- Closed Coolant Recovery System
- Smart Battery Charger
- UV/Ozone Resistant Hoses
- ±1% Voltage Regulation
- Natural Gas or LP Operation
- 5 Year Limited Warranty
- UL 2200 Listed
- SwRi® listed (NFPA37, clause 4.1.4.1.2) Generator can be installed a minimum 18 in distance from combustible wall*

Standby Power Rating

- Model RG022 (Aluminum - Bisque) - 22 kW 60 Hz
- Model RG027 (Aluminum - Bisque) - 27 kW 60 Hz
- Model RG032 (Aluminum - Bisque) - 32 kW 60 Hz
- Model RG038 (Aluminum - Bisque) - 38 kW 60 Hz



QUIETTEST

*Only if located away from doors, windows, and fresh air intakes, and unless otherwise directed by local codes. Please review install guide for more details.

Meets EPA Emission Regulations
22 & 27 kW are CA/MA emissions compliant
32 & 38 kW not for sale in CA / MA

FEATURES

- **INNOVATIVE DESIGN & PROTOTYPE TESTING** are key components of GENERAC'S success in "IMPROVING POWER BY DESIGN." But it doesn't stop there. Total commitment to component testing, reliability testing, environmental testing, destruction and life testing, plus testing to applicable CSA, NEMA, EGSA, and other standards, allows you to choose GENERAC POWER SYSTEMS with the confidence that these systems will provide superior performance.
- **TEST CRITERIA:**
 - ✓ **PROTOTYPE TESTED** ✓ **NEMA MG1-22 EVALUATION**
 - ✓ **SYSTEM TORSIONAL TESTED** ✓ **MOTOR STARTING ABILITY**
- **MOBILE LINK® CONNECTIVITY:** FREE with all Protector Series Home standby generators, Mobile Link Wi-Fi allows users to monitor generator status from anywhere in the world using a smartphone, tablet, or PC. Easily access information such as the current operating status and maintenance alerts. Users can connect an account to an authorized service dealer for fast, friendly, and proactive service. With Mobile Link, users are taken care of before the next power outage.
- **SOLID-STATE, FREQUENCY COMPENSATED VOLTAGE REGULATION.** This state-of-the-art power maximizing regulation system is standard on all Generac models. It provides optimized FAST RESPONSE to changing load conditions and MAXIMUM MOTOR STARTING CAPABILITY by electronically torque-matching the surge loads to the engine. Digital voltage regulation at ±1%.
- **SINGLE SOURCE SERVICE RESPONSE** from Generac's extensive dealer network provides parts and service know-how for the entire unit, from the engine to the smallest electronic component.
- **GENERAC TRANSFER SWITCHES.** Long life and reliability are synonymous with GENERAC POWER SYSTEMS. One reason for this confidence is the GENERAC product line is offered with its own transfer systems and controls for total system compatibility.



Protector™ Series

Diesel Generator Set

INCLUDES:

- Two Line LCD Multilingual Digital Evolution™ Controller (English/Spanish/French/Portuguese) with external viewing window for easy indication of generator status and breaker position.
- Isochronous electronic governor
- Sound attenuated aluminum enclosure
- Smart battery charger
- UV / Ozone resistant hoses
- ±1% voltage regulation
- Integrated base tank options are available with run times over 90 hours without having to refuel*
- Five year limited warranty
- UL 2200 / UL142 / ULC S601 Listed
- Meets code requirements for external vent and fill

Meets EPA Emission Regulations
CA/MA Emissions Compliant

* Time calculated at one-half maximum kW output.

Standby Power Rating

Model RD015 - 15 kW 60 Hz
Model RD020 - 20 kW 60 Hz
Model RD030 - 30 kW 60 Hz
Model RD048 - 48 kW 60 Hz (single-phase only)
Model RD050 - 50 kW 60 Hz (three-phase only)



QUIET-TEST™



*Assembled in the USA using domestic and foreign parts

FEATURES

- **INNOVATIVE DESIGN & PROTOTYPE TESTING** are key components of GENERAC'S success in "IMPROVING POWER BY DESIGN." But it doesn't stop there. Total commitment to component testing, reliability testing, environmental testing, destruction and life testing, plus testing to applicable CSA, NEMA, EGSA, and other standards, allows you to choose GENERAC POWER SYSTEMS with the confidence that these systems will provide superior performance.
- **TEST CRITERIA:**
 - ✓ PROTOTYPE TESTED
 - ✓ NEMA MG1-22 EVALUATION
 - ✓ SYSTEM TORSIONALTESTED
 - ✓ MOTOR STARTING ABILITY
- **TRUE POWER™ ELECTRICAL TECHNOLOGY:** Superior harmonics and sine wave form produce less than 5% Total Harmonic Distortion for utility quality power. This allows confident operation of sensitive electronic equipment and micro-chip based appliances, such as variable speed HVAC systems.
- **MOBILE LINK® CONNECTIVITY:** FREE with all Protector Series Home standby generators, Mobile Link Wi-Fi allows users to monitor generator status from anywhere in the world using a smartphone, tablet, or PC. Easily access information such as the current operating status and maintenance alerts. Users can connect an account to an authorized service dealer for fast, friendly, and proactive service. With Mobile Link, users are taken care of before the next power outage.
- **SOLID-STATE, FREQUENCY COMPENSATED VOLTAGE REGULATION:** This state-of-the-art power maximizing regulation system is standard on all Generac models. It provides optimized FAST RESPONSE to changing load conditions and MAXIMUM MOTOR STARTING CAPABILITY by electronically torque-matching the surge loads to the engine. Digital voltage regulation at ±1%.
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- **GENERAC TRANSFER SWITCHES:** Long life and reliability are synonymous with GENERAC POWER SYSTEMS. One reason for this confidence is that the GENERAC product line includes its own transfer systems and controls for total system compatibility.

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – September 25, 2023

10B. Foundation Purpose and Priorities

Page 1 of 2

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Del Puerto Hospital Foundation Purpose and Priorities

STAFF REPORT: As the Del Puerto Hospital Foundation reconvenes, it's crucial to re-examine its mission and role in the community. The core reasons for the foundation's existence ended with the Del Puerto Hospital's closure. This discussion is to explore how other foundations work with their sponsoring health care districts.

After reviewing the example of Desert Healthcare District and Foundation and a potential youth health and wellness program, which initially addresses pediatric obesity, staff recommends a discussion on *how the District's existing financial and infrastructural resources align with potential initiatives.*

DISTRICT PRIORITY: Foundation Purpose and Priorities

FISCAL IMPACT: None

STAFFING IMPACT: None

CONTACT PERSON: Anne Stokman, Luis Avila, Karin Freese

ATTACHMENT(S): Del Puerto Hospital Foundation Articles of Incorporation
Desert Healthcare District and Foundation

- Introduction,
- Projects
- Strategic plan

Possible Project: Stride Ahead Youth Programs

EXAMPLE: Desert Healthcare District and Foundation

(source: <https://www.dhcd.org/Foundation>)

Created by the state of California in 1948, Desert Healthcare District is the parent of Desert Healthcare Foundation. The Foundation was originally formed in 1967 to support the activities of Desert Regional Medical Center and had its own separate board of directors. The hospital was a nonprofit hospital. In 1997, the Directors of the District voted to lease Desert Regional Medical Center to Tenet Health Systems for 30 years, resulting in the hospital becoming a for-profit hospital. The Foundation essentially lost its job of fundraising for the hospital.

The focus of the Foundation turned to operating several community programs, such as The Smile Factory (a mobile dental clinic offering free dental screenings and treatment to elementary schoolchildren); The Desert Health Car (free door-to-door transportation service to and from non-emergency medical and health appointments); and The Suzanne Jackson Breast Cancer Fund (available for those individuals who did not have health insurance or the ability to pay for breast

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**Board Meeting – September 25, 2023****10B. Foundation Purpose and Priorities****Page 2 of 2**

cancer screenings and diagnostic services). In 2003, the Foundation Board was dissolved and the District Board assumed responsibility.

In 2004, the development and incubation of two health needs programs were added under the Foundation:

The Wellness Park – a five-acre fitness park (owned by the District) adjacent to the hospital and designed to encourage wellness, conservation, and mental well-being; and HARC (Health Assessment Resource Center) – a central resource for information and statistics about the health status of the community and its residents.

In 2005, the Board of Directors gave the direction to spin-off all Foundation programs to either existing nonprofit entities or to new start-up nonprofits. Operation support for usually one to two years went along with the spin-off. The Desert Healthcare Foundation up until recently played a minor role overseeing a small grant program called the Social Services Fund. The Social Services Fund assists financially underinsured or noninsured patients at local hospitals and Cancer Centers (Desert Regional Medical Center, Eisenhower Medical Center, Comprehensive Cancer Center and Lucy Curci Cancer Center) with emergent healthcare needs and services determined by hospital case management counselors. The fund can only be used for District residents.

In 2012, the Desert Healthcare Foundation revised its Bylaws and Articles of Incorporation to allow for support of healthcare and wellness services and programs across the entire Coachella Valley. The roles of the Foundation now include fiscal sponsor and incubator of new collaborative projects.

109256

**ENDORSED
FILED**In the office of the Secretary of State
of the State of California

OCT 13 1981

MARCH FONG EU, Secretary of State
Gloria J. Carroll
Deputy

ARTICLES OF INCORPORATION
OF
DEL PUERTO HOSPITAL FOUNDATION

I

The name of this corporation is DEL PUERTO HOSPITAL FOUNDATION.

II

A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes.

B. The specific and primary purposes for which this Corporation is formed are charitable, and are to concern themselves with the procurement and extension of financial aid toward the operation, maintenance and modernization of facilities of Del Puerto Hospital, located in Patterson, California, in full accord with the purposes of Del Puerto Hospital and to the end that the greatest amount of hospital service may be extended to the greatest number of persons served by Del Puerto Hospital.

III

The name and address in the State of California of this corporation's initial agent for service of process is:

Jack K. Waller
South Winth and E Streets
Patterson, California 95363

IV

A. This Corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

B. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (b) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

C. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

V

The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provisions for payment, of all debts and liabilities of this corporation shall be distributed

to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code.

DATED: Sept 14 1981

Jack K Waller
(Signature of Incorporator)

JACK K. WALLER
(Typed name of Incorporator)

I hereby declare that I am the person who executed the foregoing Articles of Incorporation, which execution is my act and deed.

Jack K Waller
(Signature of Incorporator)

DESERT HEALTHCARE DISTRICT / DESERT HEALTHCARE FOUNDATION
Three (3) - YEAR STRATEGIC PLAN: FY17-18, FY18-19, FY19-20
Adopted June 27, 2017

Our Mission

“To achieve optimal health at all stages of life for all District residents.”

Our Organizational Vision

“Connecting Coachella Valley residents to health and wellness services and programs through resources and philanthropy, health facilities, information and community education, and public policy.”

Strategic Plan Priorities: FY17-18, FY18-19, FY19-20

*The Desert Healthcare District/Desert Healthcare Foundation has defined three over-arching **strategic plan priorities** for the next three years. The strategic plan priorities will advance a One Coachella Valley perspective and approach to community health by transforming the role, reach and impact of the Desert Healthcare District and Desert Healthcare Foundation.*

PRIORITY 1. Providers, Facilities and Services. Provide facility, provider and service initiatives that enhance delivery system capacity and promote stable, high-quality health services that respond to community needs.

PRIORITY 2. One Coachella Valley. Strengthen community health outcomes by implementing a District expansion that enhances and broadens community funding, considers the health needs of all residents, and effectively engages residents in the entire Coachella Valley.

PRIORITY 3. Community Health and Wellness. Demonstrably improve community health in the Coachella Valley leveraging District/Foundation investments and activities.

Our Community Health Focus Areas

*To enhance our impact on community health, the Desert Healthcare District/Desert Healthcare Foundation has, in addition, identified four **Community Health Focus Areas**, which will serve as the focus for new initiatives, funding and other investments over the next three years. Each Strategic Plan Priority will incorporate these focus areas.*

- **Homelessness.** Participate in community efforts and support programs and services to address homelessness in the Coachella Valley.
- **Primary Care and Behavioral Health Access.** Support programs, services and workforce development efforts that increase access to primary care and behavioral health services for Coachella Valley residents.
- **Healthy Eating, Active Living.** Promote efforts that address diabetes, obesity, and other chronic conditions, nutrition, healthy lifestyles, food insecurity and healthy communities.
- **Quality, Safety, Accountability and Transparency.** Advance the provision of high quality health services and programs with clear accountability in District-owned facilities and in the delivery of District – sponsored services and program.

Three (3) - YEAR STRATEGIC PLAN: FY17-18, FY18-19, FY19-20

Our Mission

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Our Organizational Vision

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Strategic Plan Priorities

The strategic plan priorities will advance a One Coachella Valley perspective and approach to community health by transforming the role, reach and impact of the Desert Healthcare District and Desert Healthcare Foundation

PRIORITY 1

Providers, Facilities and Services

Provide facility, provider and service initiatives that enhance delivery system capacity and promote stable, high-quality health services that respond to community needs

PRIORITY 2

One Coachella Valley

Strengthen community health outcomes by implementing a District expansion that enhances and broadens community funding, considers the health needs of all residents, and effectively engages residents in the entire Coachella Valley.

PRIORITY 3

Community Health and Wellness

Demonstrably improve community health in the Coachella Valley leveraging District/Foundation investments and activities

Community Health Focus Areas

Homelessness

Primary Care and Behavioral Health Access

Healthy Eating, Active Living

Quality, Safety, Accountability and Transparency

Resources and Philanthropy
Focused investments to impact community health

Public Policy
Health-related public policy impact analysis, research and convening

Community Education
Education and information to link residents to health programs and services

Outreach and Collaboration
Collaboration with other community agencies, leaders and residents

**Desert Healthcare District/Desert Healthcare Foundation
Three (3) - YEAR STRATEGIC PLAN: FY17-18, FY18-19, FY19-20**

PRIORITIES

STRATEGIES

OUTCOMES

1

**Providers, Facilities
and Services**

Provide facility, provider and service initiatives that enhance delivery system capacity and promote stable, high-quality health services that respond to community needs

Strategy 1.1 Existing Hospital Facility. Reach a long-term hospital facility solution that meets the following criteria:

- Enforce standards for high quality services and facilities
- Scope of services respond to critical community needs
- Meet 2030 hospital seismic safety standards
- Generate continued stable funding for community services
- Align needs of District and hospital
- Long range facility planning

Strategy 1.2 Facility and Service Initiatives. Evaluate opportunities to support community health facility and service initiatives that address critical community needs, such as primary care access, homelessness, or inpatient/outpatient behavioral health services

- Board-directed strategy to secure a long-term facility and operating plan for hospital
- Plan to achieve seismically safe facilities
- Formal plan to guide other District/Foundation facility and service investments in community

2

One Coachella Valley

Strengthen community health outcomes by implementing a District expansion that enhances and broadens community funding, considers the health needs of all residents, and effectively engages residents in the entire Coachella Valley.

Strategy 2.1 Expansion Funding. Adopt a funding solution that provides greatly needed investments in the expanded region

Strategy 2.2 Community Engagement. Engage with community leaders and agencies, conduct outreach and public engagement to educate residents about District/Foundation expansion/role, and promote One Coachella Valley

Strategy 2.3 Governance and Representation. Ensure meaningful community representation in District/Foundation and greater effectiveness through the development and implementation of multiple strategies

Strategy 2.4 East Valley Funding Initiatives. Formally evaluate community health needs and implement a region-specific investment and philanthropy strategy to address critical needs

- LAFCO approval of annexation
- Voter approval of East Valley expansion in November 2018
- Develop new process for selecting new Directors by June 2018 and process to create 7 member districts by January 2019
- Appointment of 2 members to represent East Valley, if expansion approved, by January 2019
- 7-member Board of Directors seated
- Community health initiatives implemented

Community Health and Wellness

Demonstrably improve community health in the Coachella Valley leveraging District/Foundation investments and activities

Resources and Philanthropy

Strategy 3.1 Philanthropy Infrastructure. Develop the District/Foundation organizational structure, approach and capability to implement focused investment and philanthropy strategies that target critical community health needs

Strategy 3.2 Targeted Community Health Initiatives. Implement funding initiatives to meaningfully impact selected Community Health Focus Areas: Behavioral Health and Homelessness; Primary Care Access and Delivery System, and; Healthy Eating, Active Living

Public Policy

Strategy 3.3 Public Policy. Provide policy monitoring and guidance to the Board. Conduct research & impact analysis to evaluate the impact of county, state and federal policies on the Coachella Valley

Strategy 3.4 Community Partners. Provide policy-related information, technical assistance and convening support to community partners on important local, regional, state and federal policy areas that impact the Coachella Valley

Community Education

Strategy 3.5 Resident Linkage to Services. Connect residents to health and wellness services in the community through active support of CV HIP and other community education and engagement

Strategy 3.6 District/Foundation Visibility and Transparency. Establish new forums to promote District/Foundation transparency and implement a comprehensive marketing/communications strategy to increase visibility in the Coachella Valley for the District/Foundation funded services and programs.

Outreach and Collaboration

Strategy 3.7 Program and Service Collaboration. Develop partnerships with other health and social service providers that leverage and build on existing initiatives that are underway in the community to build programs and services addressing the prioritized Community Health Focus Areas.

- Demonstrated progress on select community health indicators
- Demonstrable increase in resources and investments responding to community health needs
- District/Foundation recognized as the resource for community health information
- District/Foundation recognized as a community health leader
- Increased community partnerships and collaborations around community health and wellness

How will the strategic plan address the Community Health Focus Areas?

As stated, the Desert Healthcare District/Desert Healthcare Foundation identified 4 Community Health Focus Areas that it will seek to impact as part of its strategic plan activities over the next three years. The below chart highlights how the Desert Healthcare District/Desert Healthcare Foundation will address each of the Community Health Focus Areas through its Strategic Plan Priorities.

		<u>PRIORITY 1</u> Providers, Facilities and Services	<u>PRIORITY 2</u> One Coachella Valley	<u>PRIORITY 3</u> Community Health and Wellness			
				Resources and Philanthropy	Public Policy	Community Education	Outreach and Collaboration
Community Health Focus Areas	Homelessness	Evaluate opportunities to expand homeless and/or housing facilities and services in the community	One Coachella Valley approach inclusive of East Valley needs and opportunities	Implement targeted initiatives that address homelessness	Policy analysis, data and research evaluating the impact of policies on homelessness	Educate/connect residents to programs and services, and promote awareness of homelessness issues and potential solutions	Develop partnerships and relationships with homeless and housing service providers, other social service providers and non-traditional allies
	Primary Care and Behavioral Health Access	Evaluate targeted capital funding opportunities for primary care and behavioral health facilities and services in underserved areas	One Coachella Valley approach inclusive of East Valley needs and opportunities	Implement initiatives that build primary care and behavioral health workforce and increase sustainable primary care and behavioral health services for underserved Valley residents	Policy analysis, data and research evaluating the impact of policies on primary care and behavioral health workforces and strengthen sustainability and integration of the delivery system	Educate/connect residents to programs and services, and promote awareness of primary care and behavioral health access issues and potential solutions	Cultivate relationships with service providers, educational institutions and others reinforcing the delivery system and building the workforce
	Healthy Eating, Active Living	Potential support for facilities that provide diabetes, obesity, nutrition, education, lifestyle improvement or other related services and programs	One Coachella Valley approach inclusive of East Valley needs and opportunities	Implement targeted initiatives that address the social determinants of health, promote nutrition and healthy lifestyles, and/or treat diabetes and obesity in our communities	Policy analysis, data and research evaluating the impact of policies on community environments and healthy lifestyles	Educate/connect residents to programs and services, and promote awareness of key issues and potential solutions	Maintain provider relationships and participate in community initiatives
	Quality, Safety, Accountability, Transparency	Hospital lease with defined quality measures and benchmarks	One Coachella Valley approach inclusive of East Valley needs and opportunities	Program, services and facility investments include standards and expectations related to quality, safety and accountability	Evaluate and incorporate policies to promote quality, safety, accountability and transparency	Pro-active community forums to educate residents about spending, priorities, quality performance, etc.	Maintain relationships with providers, elected officials and other community leaders and organizations. Participate in community initiatives

Desert Healthcare Foundation Since 2003 (Desert Healthcare District Board Assumes Responsibility)							
Title	Year Funded	Structure	Funders	Funder's Restrictions	Purpose	DHCF SP Goal	Amount
The Wellness Park	2004	DHCD Project	DHCF	DHCD Area	Designed to encourage wellness, conservation, and mental well-being.	G-3 Support the increase of the availability and/or number of neighborhood facilities that support health and well-being.	\$1,000,000
Health Assessment Resource Center	2004	DHCF Project	CA Wellness Foundation	CV Region	To support restructuring of DHCF, complete a needs assessment and establish an ongoing system for doing needs assessment for the Coachella Valley region of California.	G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$200,000
Social Services Fund	2000 ?	DHCF Grants	DHCF	Greater CV	Emergent needs for hospital discharged patients and cancer center patients.	G-2 Support the practices and policy changes needed to achieve health equity, eliminate disparities, and improve health of all groups within the CV.	Max \$96,000 annually
Alliance for a Healthier Generation	5/22/2012	DHCF Grant	DHCF	CV K-12 Public Schools	Prevent childhood obesity in schools and build healthier school environments.	G-4 Promote and support healthy development and healthy behaviors across all life stages.	\$829,851
			Mayor's Race '12	PS Schools Only		G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$55,318.84 match
PS Mayor's Race Community Grants	6/1/2013	DHCF Grants	DHCF	CV	Support CHMI Blueprint Bold Steps and Desert Highland Gateway Health Needs Assessment	G-4 Promote and support healthy development and healthy behaviors across all life stages.	\$200,000
			Mayor's Race '13	CV			\$217,000
SMART Education Science and Math	7/27/2012	DHCF Grant	DHCF	CV	Support regional champion robotics "Team Up" Project	G-2 Support the practices and policy changes needed to achieve health equity, eliminate disparities, and improve health of all groups within the CV.	\$20,000
CV Health Portal (cvHIP)	2014, 2015, 2016	Collective Fund	DHCF	Greater CV	Support CHMI Blueprint Bold Steps which align with DHCD and DHCF strategies	G-4 Promote and support healthy development and healthy behaviors across all life stages.	\$300,000
			Mayor's Race '14, '15	CV		G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$200,000
Support physical activity infrastructure and programming across the Coachella Valley. Multiple strategies	Established 2013	Collective Fund	Multiple	Varies	Support CHMI Blueprint Bold Steps and Multiple DHCF Strategies		Varies
Strategy # 1: Youth focused physical activity programs (Mayor's Race); Third grade swim and nutrition education program	2014	DHCF Vendor Contract	DHCF '14	Greater CV	Support CHMI Blueprint Bold Steps which align with DHCD and DHCF strategies	G-2 Support the practices and policy changes needed to achieve health equity, eliminate disparities, and improve health of all groups within the CV.	\$100,000
			DHCD '15	DHCD Area		G-3 Support the increase of the availability and/or number of neighborhood facilities that support health and well-being.	\$100,000
			Mayor's Race '14, '15	CV		G-4 Promote and support healthy development and healthy behaviors across all life stages.	\$200,000
			Multiple local donors/in-kind	Varies		G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$11,000
Strategy # 2. a. Court Rehabilitation Project	2014	Re-grant via DHCF	TCE	Eastern CV	Support and replicate TCE's strategy to include all 3 CV school districts to promote Shared Use agreements in underserved areas in the CV, improving access to physical activity.	G-2 Support the practices and policy changes needed to achieve health equity, eliminate disparities, and improve health of all groups within the CV.	\$120,000
			RAP	CV		G-4 Promote and support healthy development and healthy behaviors across all life stages. G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$54,324
Strategy # 2. b. Shared Use Policy Development and Implementation	2014	DHCF Vendor Contract	TCE	Eastern CV	Support and replicate TCE's strategy to include all 3 CV school districts to promote Shared Use agreements in underserved areas in the CV, improving access to physical activity.	G-3 Support the increase of the availability and/or number of neighborhood facilities that support health and well-being.	\$10,000
			DHCD	DHCD Schools Only		G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$50,000
Strategy # 3: Cancer Patients and survivors' physical activity	2014	DRMC CCC Patient	DRMC CCC	DRMC CCC	Support and further develop physical activity classes offered at no charge to cancer patients, cancer survivors, hospital employees, residents.	G-4 Promote and support healthy development and healthy behaviors across all life stages.	\$2,500
			DHCD	DRMC CCC		G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$600 (CEO Fund)
Strategy # 4: Facilitate access to DHS playground (Wellness Center) through fencing reconfiguration.	2015	DHCF Grant	DHCD	DHS Wellness Center	Facilitate access to DHS playground at Wellness Center	G-3 Support the increase of the availability and/or number of neighborhood facilities that support health and well-being.	\$5,000
			Humana Foundation			G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$5,000
Coachella Valley ACA Implementation Project: Educate, Enroll, Connect	Established 2013	Collective Fund: Re-grant via DHCF; DHCF project management	TCE	CV Region	To support education, outreach, and MediCal and Covered California enrollment activities; and to strengthen community partnerships that result in improved access to health homes that support healthy behaviors for families in the Coachella Valley.	G-2 Support the practices and policy changes needed to achieve health equity, eliminate disparities, and improve health of all groups within the CV.	\$534,924
			DHCD	DHCD Residents		G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	Up to \$650,000
DHS Boys and Girls Club Stabilization Plan	2014	Collective Fund: Regrant via DHCF	DHCD	Operations of DHS Boys and Girls Club	To provide an on-going funding source to support operations of DHS Boys and Girls Club by leveraging best practices in support of the health and wellness of youth.	G-3 Support the increase of the availability and/or number of neighborhood facilities that support health and well-being.	To match \$1 for \$1 up to \$350,000
			RAP			G-4 Promote and support healthy development and healthy behaviors across all life stages.	\$150,000
			Private Donors			G-5 Increase the resources and revenues of the Foundation to achieve its goals and objectives.	\$45,000

Del Puerto Health Care District

For Consideration: Potential Del Puerto Hospital Foundation Project(s)

Stride Ahead Youth Programs (*Programas Juvenil Paso Adelante*)

PEDIATRIC OBESITY

Overview: Given the rising concern of pediatric obesity, the healthcare district can collaborate with the Del Puerto Foundation to initiate the Stride Ahead Youth Program. This bilingual program first aims to provide specialized care, intervention, and education to children and their families to tackle and prevent obesity in the community.

Implementation:

1. **Community Needs Assessment:** The healthcare district conducts research to determine the prevalence and risk factors of pediatric obesity in the community, pinpointing high-risk zones and demographics.
2. **Funding & Resources:** The foundation pools resources to create a community hub or center for pediatric obesity care. This includes the procurement of fitness equipment and educational materials, hiring of specialized staff (like dietitians, physical therapists, and counselors), and creating interactive digital platforms for virtual support.
3. **Clinical Intervention:**
 - **Screening and Monitoring:** Regular health check-ups and screenings for children to identify early signs of obesity and related health conditions.
 - **Tailored Health Plans:** Individualized health plans for children identified as at-risk, encompassing dietary guidance, physical activity, and psychological support.
4. **Educational Workshops:** Organize community workshops and school-based programs. Topics can include:
 - Nutrition and healthy eating habits
 - Importance of physical activity
 - Cooking demonstrations and classes for families
 - Stress management and emotional well-being for children
5. **Community Engagement and Physical Activities:**
 - **Sports Initiatives:** Collaborate with local schools and recreation centers to offer a variety of sports and physical activity programs.
 - **Playgrounds and Green Spaces:** With foundation support, enhance or establish playgrounds and green spaces to encourage outdoor play.
6. **Incorporate Digital Support and Monitoring:** Utilize a digital platform or mobile application where:
 - Families can monitor progress.
 - Access resources like diet charts, exercise videos, and counseling services.
 - Participate in community challenges or virtual physical activity events.
7. **Feedback and Continuous Improvement:** Collect and analyze data on the effectiveness of the interventions, the reach of educational programs, and the overall impact on pediatric obesity rates. Use this data to refine and expand the program.

Outcome: By focusing on early intervention, education, and community engagement, POPIP aims to reduce pediatric obesity rates. The collaborative effort between the healthcare district and the foundation ensures a holistic approach, addressing both the clinical and social aspects of the issue.

Del Puerto Health Care District

Future and/or additional **Stride Ahead Youth Programs** might include:

1. **Mental Health & Resilience Building:**

- *Program Focus:* Addressing the mental and emotional well-being of youth, providing resources, workshops, and counseling services.
- *Activities:* Peer support groups, workshops on stress management, coping mechanisms, resilience training, and professional counseling services for youths facing anxiety, depression, or other mental health challenges.

2. **Substance Abuse Prevention & Rehabilitation:**

- *Program Focus:* Educating youth about the dangers of substance abuse, including drugs, alcohol, and tobacco, and providing support for those seeking to overcome addiction.
- *Activities:* Awareness campaigns in schools and communities, peer education programs, and rehabilitation services for affected youths, including counseling and detoxification support.

3. **Nutritional Education & Healthy Eating:**

- *Program Focus:* Educating youth about the importance of a balanced diet, providing resources for healthy eating, and addressing eating disorders.
- *Activities:* Cooking classes focusing on nutritious meals, school-based nutrition programs, community gardens to promote fresh produce consumption, and support groups or counseling services for those battling eating disorders.

**Del Puerto Health Care District
FY 2023-24 Strategic Plan - Worklist**

Interest	Priority	Timing	Primary Responsibility	Status	Objective & Key Result (OKR)	Resource(s) Required	Cost
Community Engagement	Board discussion on the meaning of "Community" and establishing quantifiable goals	Jul-23	Board	Completed	Common understanding of "Community" and measurable engagements		\$ —
Strategic Planning	From the Board/Management strategic planning sessions, identify priorities, provide a timeline for the strategic plan completion process, and list of required resources (e.g., staffing, funding, time) required for the execution of the objectives to reach the goals.	Jul-23	CEO	Completed			\$ —
Community Engagement	Rebranding: two-year plan written and initiated (August 2023)	Aug-23	CEO	In progress	Plan delivered to Board of Directors		TBD
Human Resources	Evaluate benefit package for financial sustainability	Sep-23	CEO/HR		The same or greater benefits with minimal increase in ER and EE cost		\$ -
Community Engagement	Publish District Annual Report	Sep-23	CEO		All households in the district receive a summary report in the mail	Layout, print, Mail	\$10,000
Board	Facilitate annual Board self-evaluation (August-September 2023)	Sep-23	CEO		Review Self Evaluation in Sept 2023		\$ -
Employee Relations	The Board wishes to conduct a 360 Degree review of the CEO within the next couple of months:	Oct-23	CEO				
Employee Relations	Legal update to Personnel Rules Book	Oct-23	CEO/HR		Update and to Employees by October 1, 2023	Legal Counsel	\$ 4,175
DPAC	Selection of Design-Build Firm (target August 2023)	Nov-23	Bldg Team/Ad Hoc				
Community Engagement	Community Presentation on Depression with Promotoras	Dec-23	HC Mgr/MD		One event open to the public		\$ -
Health Center	Health Center Operations Policy and Procedure Manual review	Dec-23	HC Mgr		Pass state audits >95%		\$ -
Human Resources	Recruit, Hire, and On-board New HR Manager	Dec-23	CEO		New HR Manager onboarded by October 31, 2023		\$ -
Safety	Conduct Annual Safety Evaluations of each physical department (Administration, Health Center, Ambulance)	Annual	Dept Mgrs				
Board	Promote opportunities for Board members to attend an association or regional conference or training or event	Annual	CEO		Every Board member attends one conference or training event		\$12,500
Board	Facilitate monthly Board and Committee meetings with agenda and materials	Monthly	CEO		72 hours in advance	Board Clerk	\$ -
Patient Engagement	<u>Patient Satisfaction Surveys</u> are reviewed by me and discussed with the department manager to determine if systemic changes are needed in our operations or opportunities for additional training.	Monthly	Marketing				
Safety	Document employee safety training	Monthly	Dept Mgrs				
Patient Engagement	<u>Social Media</u> reviews. This is a work in progress, as there were several negative clinic reviews. However, our Patient Promoter program offers patients giving 9-10 NPSs the opportunity to link to our social media profiles and leave a review.	Ongoing	Marketing			Social Media Consult	\$ 6,000
Employee Relations	Institute quarterly and spot incentives for Health Center Employees	Ongoing	CEO HC Mgr Amb Dir		10% Increase in Employee Net Promieter Score	Incentives	\$ 5,000
Employee Relations	Regularly engage ambulance and health center staff of all levels where they work and in more formal settings (Quarterly update to the Board)	Ongoing	CEO		CEO meets at least once per year with each employee individually or lunches in small groups of 2-3		\$ 1,500
Community Engagement	Attend Patterson City Council meetings as issues arise	Ongoing	CEO		Attend at least quarterly		
Finance	Engage in Payer Contracting	Ongoing	FIN Mgr				
Legislation and Advocacy	Participate in Legislative meetings with community, county, state, and federal politicians.	Ongoing	Board/CEO				
Legislation and Advocacy	California Ambulance Association / American Ambulance Association	Ongoing	CEO/AMB Dir				
Legislation and Advocacy	Association of California Healthcare Districts	Ongoing	CEO/Board				
Legislation and Advocacy	California Special District Association	Ongoing	CEO/Board				
Legislation and Advocacy	California Primary Care Association (new membership)	Ongoing	CEO/HC Mgr				
Legislation and Advocacy	National Rural Health Clinic Association / California RHC Association	Ongoing	CEO/HC Mgr				
Patient Engagement	<u>Patient calls and emails</u> are typically handled by the department manager. If they are unable to address the concern, it is routed to me. We do not currently track complaints or resolutions. The manager works to address the problem at the operational level.	Ongoing	Dept Mgrs				
Patient Engagement	Track and analyze patient concerns and questions.	Ongoing	Dept Mgrs				
Safety	Safety Committee – quarterly meetings, chaired by Safety Officer, including staff representatives, and all department heads. Keep agendas and minutes and provide copies to all employees.	Quarterly	Safety Officer				
Patient Engagement	Conduct public focus groups and feedback sessions(1. accessing after-hours and urgent care; 2.[established by participants of first meeting])	Semi-annual	Marketing				
Ambulance	Ambulance Operations Policy and Procedure manual update	TBD	AMB Mgr				\$ -
Safety	Provide Active Shooter Training for all employees	TBD	Safety Officer				

**Del Puerto Health Care District
Board of Directors Perpetual Calendar**

	Board	Individuals	Staff
January	<p>AGENDA: Annual Meeting & Election of Officers;</p> <p>AGENDA: Banking Access & Security of Resolution;</p> <p>AGENDA: Biannual update of Conflict of Interest Policy in even years;</p> <p>AGENDA: Mid-Fiscal Year Operating Budget Update;</p>	ACTIVITY: Biennial Harrassment Training (Odd years)	Mid Fiscal Year Operating Budget Update;
February		ACTIVITY: Ethics training (Odd years)	
March	<p>Review of Policies (Finance, Governance, Personnel, Ambulance, Health Center)</p> <p>CEO Eval: Ad Hoc committee named</p>		PREPARE: Annual Review of Salary ranges
April	ACTIVITY: Annual Board Retreat for Strategic Plan Update	ACTIVITY: Form 700 due annually	<p>PREPARE: First Draft of next FY budget (EE COLA)</p> <p>CEO compiles accomplishments and suggested goals</p>
May	<p>CEO Eval: Distribute evaluation packet to Directors</p> <p>AGENDA: First Draft next FY budget to Board</p>	ACTIVITY: Complete CEO evaluation survey	<p>CEO: Annual Management Team Reviews</p> <p>PREPARE: Second Draft of next FY budget</p>
June	<p>CEO Eval: Compile results</p> <p>AGENDA: CEO Evaluation in Closed Session. Contract and Compensation in Open Session</p> <p>AGENDA: Adopt Budget for next Fiscal Year</p> <p>AGENDA: Resolution to determine necessity of annual Ambulance Assessment</p>		<p>PREPARE: Fall election (even years)</p> <p>PRESENT: Final Draft of next FY budget</p>
July	<p>AGENDA: Adoption of Election Actions for November ballot (even years)</p> <p>AGENDA: Presentation of Departmental Goals & Objectives</p>	Election notices and candidacy filing in even years	
August		ACTIVITY: Complete Board Self-Assessment Survey	
September	AGENDA: Annual Board Self-Assessment		
October			
November		Elections in even years for four year terms	
December	ACTIVITY: Installation of new or re-elected District Directors		



1



2



YESENIA SANCHEZ
CLINICAL MA
8YEARS

The slide features a purple circular graphic on the left with a leaf pattern. A red wavy line connects the text to the portrait. The background is light gray with a wooden floor at the bottom.

3



**JESSICA
HERRERA-GOMEZ**
LCSW
2 years

The slide features a purple circular graphic on the right and a pink circular graphic on the left with a leaf pattern. A red wavy line connects the text to the portrait. The background is light gray with a wooden floor at the bottom.

4

presentation title

20XX

5



DEL PUERTO
Health Care District

Administration

5



MARIA REYES-PALAD

FINANCIAL ACCOUNTING MANAGER

5 YEARS

6



Ambulance Report September 2023

Jim and I attended the CAA conference in South Lake Tahoe August 29 – 31. CAA conferences are very productive for networking among peers. This year's keynote speaker was Dan Dworkis, MD PhD FACEP who is the founder of The Emergency Mind Project, an ER physician, and assistant professor of emergency medicine at Keck School of Medicine of USC. The Emergency Mind Project focuses on strategies to allow people to perform their best in critical high stress situations. Jim and I had an opportunity to speak to Dr Dworkis during a break and discussed some EMS challenges at PDA including advanced airway management training strategies. Twenty minutes with Dr Dworkis was incredibly inciteful. Jim and I left with some new and novel approaches to advance our clinical instruction and EMS performance.

Other valuable presentations included "Having Critical Conversations – Risk Mitigation & Doing the Right Thing", "Critical Takeaways from EMS Murder Cases", and "It's Gonna Take More than a Change of Pace: Beating Burnout Beyond an Individual Approach".

On Saturday, September 9th the Patterson Jr Tigers (formerly known as the Ravens) had their first home football games of the 2023 season. They play four games back-to-back; scheduled at 1, 3, 5, 7PM. Patterson District Ambulance provides an EMT (sometimes a paramedic) to provide EMS coverage for their games at no cost. This has at times been contentious due to the poor behavior of coaches, parents, and other spectators. I was in Patterson this past Saturday to be present at some of the football games and had to engage a board official from the opposing team who was making derogatory comments to our EMT.

Also on Saturday, September 9th Patterson experienced a prolonged power outage as a result of numerous lightening strikes across Stanislaus County. The ambulance station was without power for almost 9 hours which created a number of logistical problems for continued ambulance operation from our station. Special thanks to Suzi and her husband Roger, Jim Whitworth, and Brandon Cousins worked into the night to provide logistical support to on duty crews.

On Tuesday, September 12th Jim and I attended Modesto Rotary to hear a presentation by Modesto Fire Deputy Chief Darin Jesberg speak about the evolution of the Modesto Fire since 2018 and their expansion in EMS.

Jim and I are participating in planning meetings for an active shooter MCI drill scheduled in Modesto in October.



Executive Summary Snapshot

08/31/23	07/31/23	12 Month Avg
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Gross Charges

\$927,374.00	\$1,022,099...	\$839,852.17
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Transports & Billable Dry Runs

211	225	197
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Collections

\$402,494.00	\$216,189.00	\$223,755.75
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Contractual Adjustments

\$553,431.00	\$586,447.00	\$521,001.33
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Write Offs

\$29,683.00	\$77,054.00	\$59,124.58
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Average Daily Revenue

\$30,912.47	\$32,970.94	\$27,995.07
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Revenue Per Transport

\$4,395.14	\$4,542.66	\$4,263.21
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Collections Per Transport

\$1,907.55	\$960.84	\$1,135.82
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Contractual Allowance Per Transport

\$2,622.90	\$2,606.43	\$2,644.68
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Month Ending

08/31/23		
08/31/23	07/31/23	12 Month Avg

Collection % Gross

43.4%	21.2%	26.6%
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Accounted for Funds

103.1%	75.3%	92.5%
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Aging by Range

Payor Class	Current Month	Previous Month	12 Month Avg
0 - 30	\$233,114.00	\$354,689.00	\$217,752.33
31 - 60	\$282,275.00	\$211,206.00	\$225,075.25
61 - 90	\$163,764.00	\$91,839.00	\$123,948.75
91 - 120	\$76,276.00	\$48,791.00	\$64,284.00
120+	\$222,795.00	\$254,696.00	\$215,268.08

Aging Payor Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$101,260.00	\$100,364.00	\$101,334.75
Medicaid	\$162,067.00	\$97,937.00	\$76,094.83
Insurance	\$334,976.00	\$443,761.00	\$370,417.42
Self Pay	\$375,296.00	\$314,534.00	\$291,901.83
Facility	\$4,625.00	\$4,625.00	\$6,371.38

Days Sales Outstanding

32	31	27
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Revenue Cycle Performance

08/31/23	07/31/23	12 Month Avg
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Charges by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$318,249.00	\$394,869.00	\$330,997.25
Medicaid	\$367,100.00	\$319,810.00	\$270,450.00
Insurance	\$159,390.00	\$176,940.00	\$147,857.92
Self Pay	\$82,635.00	\$130,480.00	\$90,547.00
Facility			

Collections by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$67,711.00	\$43,184.00	\$45,815.33
Medicaid	\$108,303.00	\$48,968.00	\$43,896.92
Insurance	\$206,792.00	\$113,231.00	\$123,620.42
Self Pay	\$19,688.00	\$10,806.00	\$10,423.08
Facility			

Transports by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	70	85	74
Medicaid	82	72	63
Insurance	35	37	32
Self Pay	24	31	27
Facility			

Pay Mix Transports

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	33.2%	37.8%	37.6%
Medicaid	38.9%	32.0%	32.1%
Insurance	16.6%	16.4%	16.5%
Self Pay	11.4%	13.8%	13.9%
Facility	0.0%	0.0%	0.0%

Pay Mix Aging

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	10.4%	10.4%	12.0%
Medicaid	16.6%	10.2%	9.0%
Insurance	34.2%	46.2%	43.8%
Self Pay	38.4%	32.7%	34.5%
Facility	0.5%	0.5%	0.8%

Encounters August 2023		
<i>Primary Care</i>		
Provider	Hrs worked	Encounters
Rodriguez	120	344
Singh	168	539
Barragan	164	404
Primary Total	452	1287
<i>Mental Health Encounters</i>		
Herrera		97
HC Total Encounters		1384
Saturday Clinic Schedule		
Date	Time	Encounters
August 19th <i>*Sports Physicals</i>	8:00am-12:30pm	53 (two providers)
August 26th	8:00am-12:30pm	20 (one provider)
Septemeber 2nd	8:00am-12:30pm	20 (one provider)
September 16th	8:00am-12:30pm	13 (one provider)
September 23rd	8:00am-12:30pm	
October 14th	8:00am-12:30pm	
October 21st	8:00am-12:30pm	
October 28th	8:00am-12:30pm	
November 11th	8:00am-12:30pm	
November 18th	8:00am-12:30pm	
December 9th	8:00am-12:30pm	
December 16th	8:00am-12:30pm	
August 5th-Back to School Block Party		
*Staff participated in the annual event, using the wheel of fun and handing out school supplies! Thank you Karin!		
August 21st-Emergency Operation Training		
*Health Center Staff participated in an emergency operation training which covered fire, earthquake, power outage, flood/water shut off, and threats. Thank you Paul and Jim!		
Gurnic Academy Student Rotation		
*LVN rotation to start soon *Medical Assistant Externship will start with their first student on September 25th.		
Community Speech in Spanish		
*Topic on "Depression" is scheduled for Tuesday, December 5th at the City Hall presented by Dr. Rodriguez and Jessica Herrera, LCSW. Partnering with Promotoras and Health Net.		
September 22nd-Fluoride/Varnish Training and Certified		
*Health Plan of San Joaquin will train and certify staff to apply fluoride. This is part of our HEDIS measures and is also a billable procedure.		
October 12th-City of Patterson Employee Health and Wellness Fair		
*Staff Providing Blood Pressure reading and Blood Glucose testing		

Del Puerto Health Care District

Chief Executive Report – September 25, 2023

Karin Freese

Financial Summary Report in Board Packet

- August 2023 Summary
 - Unencumbered Cash \$1,481,000 (including \$80k txfr to building project)
 - Current Liabilities \$ 455,649
 - Net Income FY-to-Date \$ 308,402

Administration

- Worked with municipal advisors to screen Underwriters for building project financing.
- Initiated cost updates for the District's future development projects.
- Delaying publication of updated personnel rules to allow for California legislation to be finalized and included for release on January 1, 2024
- Attended the Association of California Healthcare Districts' annual conference,
 - I participated in my final ACHD Board meeting after serving two terms, including years as Finance Chair, Vice-Chair, Board Chair, and immediate-past Board Chair.
 - Will continue participation on the Education and Finance Committees.
 - **DPHCD Board members are invited to participate on the ACHD Board if they are interested in one of the three positions opening this fall.**
 - ACHD has actively represented DPHCD's legislative interests at the State level, including the Health Care Minimum Wage.

Health Center

- Presented at Stanislaus County-sponsored West Side Healthcare Symposium with Supervisor Condit, AEO Imperial, Kaiser, and Blue Cross/Blue Shield. The next steps include a specific ask by the county of each payer to help support our initiation of after-hours care on the west side

Ambulance

- Preparing to participate in an active shooter drill at Doctor's Medical Center.
- I attended the California Ambulance Association Conference to learn about different administrative, legislative, and revenue cycle initiatives that will impact the PDA operation

Legislation/Advocacy

- Legislation deadline for amendments and passage by both houses was September 14. The governor now has until October 14 to sign, veto, or allow to become law by default. A supplemental report on specific legislation will be distributed at the Board meeting.

Community:

- Bronze Level Sponsorship of Farm-to-Fork Fundraiser for Recreation Department Youth Scholarships

Strategic Planning:

- Board self-assessment distributed on August 8. Awaiting completion

Del Puerto Health Care District

Back to School Block Party



Farm to Fork

