

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES JUNE 19, 2019

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 8:14 AM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Finance and Accounting Manager; Paul Willette, Ambulance Director; Suzie Talamantes, Health Center Manager and Danae Skinner, Administrative Staff Accountant.

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo - to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: May 22, 2019 Minutes

M/S/ Anne Stokman/Becky Campo – to accept the minutes for May 22, 2019 as presented.

B. Review Financial Report for May 2019

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report. Adjustments from Health Center and wrap around payments were further discussed. These adjustments created a huge impact on May financial results.

Committee asked for the donation to West Side Healthcare Task Force be \$500.00.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Financial Report as presented.

C. Review for Recommendation May 2019 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants. Becky Campo suggested to make a highlight specifying irregular paid items.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented.

IV. Old Business

A. FY 2018 Net Income Allocation to Reserve

Maria Reyes-Palad reviewed the report and answered all questions regarding the Net Income Allocation to Reserve.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the Net Income Allocation to Reserve as presented.

B. 2009 Ambulance Repairs Cost Report

Information only – No Action Taken.

C. Ambulance Replacement Schedule

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Committee requested the table showing replacement schedule be made larger and asked when a new ambulance was going to be requested, they were told it would be at the July meeting. No Action Taken.

V. New Business

A. Capital Expense Requests (quotes)

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Maintenance Request for Health Center – Floor Deep Cleaning as presented.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Capital Expenditure Request for Health Center – Bathroom Fans for \$3,645.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Capital Expenditure Request for Health Center – Bottleless Drinking Water as presented.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Capital Expenditure Request for Health Center and Keystone C – Roof Overlay for \$110,000. Various quotes/proposals will be posted in district's website.

B. Dr. Rodriguez Contract Renewal
Information only – No Action Taken.

C. Finance Meeting Schedule Change starting August 2019
The Finance Committee meetings will be at 3:30 starting in August 2019 through December 2019.

VI. Accounting and Finance Manager Report

A. Wipfli Billing Detail Report

Karin Hennings reviewed the Wipfli Billing Detail Report as well as the details of the final bill and answered all questions regarding them.
Information only – No Action Taken.

B. FY2019-20 Preliminary Budget

M/S/C Becky Campo/Anne Stokman to table the report and discussion until a special committee meeting on July 17, 2019. No Action Taken.

C. TCB Loan Balloon Payment on Maturity Date

Committee suggested to lay down various options to repay the loan for the remaining term of four (4) years. It will be presented on next meeting.
Information only – No Action Taken.

VII. Meeting adjourned – 10:19 AM

Respectfully submitted,



Anne Stokman, Treasurer