



BOARD OF DIRECTORS

*Steve Pittson, DC, President
Daniel Robinson, Vice-President
Becky Campo, Secretary
Anne Stokman, RN, Treasurer
Gallo Mac Master, Board Member*

PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755

BOARD OF DIRECTORS REGULAR MEETING

November 30, 2020 @ 6:30 pm

Our Board meeting will be held remotely via Zoom. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/4792915693?pwd=VGVuSUVtbGVrdzErdTZlQnh5WVZtUT09>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio.

Call (669) 900-6833 and enter ID 479 291 5693. The meeting password is DelPuerto

Note that everyone will be muted by default.

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat options.

Phone – press *9 to raise your hand, *6 to send a request to be unmuted to submit comments

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Del Puerto Health Care District Board of Directors

November 30, 2020

Regular Meeting Agenda

Page 2 of 2

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**

“The District’s primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District.”
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Swearing in for Board Members Elected on November 3, 2020** **Action**

Oath of Office for Director of Del Puerto Health Care District Board

I, [name], do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.
7. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
8. **Approval of Agenda** **Action**

*[*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
9. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. *Approve Board Meeting Minutes for November 30, 2020
10. **Regular Calendar**
 - A. *Any Consent calendar items moved to regular calendar **Action**
 - B. Approve Capital Expense for Asset Replacement-Windows 2019 Server **Action**
 - C. Adopt Resolution #2020-09 Affirming Liability Coverage for Employees and Directors **Action**
 - D. Required Board Training – Ethics, Anti-Harassment **Information Only**
11. **Director Correspondence, Comments, Future Agenda Items** **Information**
12. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – December – no meeting	Board – Monday, Jan 11, 2021 6:30 PM
Finance – Wednesday, Jan 20,2021 3:00 PM	Board – Monday, Jan 25, 2021 6:30 PM
Finance – Wednesday, Feb 17, 2021 3:00 PM	Board – Monday, Feb 22, 2021 6:30 PM
13. **Adjourn**

Certificate of Election & Oath of Office



STATE OF CALIFORNIA
COUNTY OF STANISLAUS

} ss.

I, **Donna Linder**, County Clerk-Recorder & Registrar of Voters of the County of Stanislaus in and for the State of California, do hereby certify that at the

Presidential General Election

held in this County on the 3rd day of November 2020

Luis A. Avila

was elected to the office of

Del Puerto Health Care District Director

as appears by the official result of the election on file in my office

Witness my hand and official seal this 23rd day of November 2020

By

Donna Linder, Stanislaus County Clerk-Recorder & Registrar of Voters



OATH OF OFFICE

I, Luis A. Avila, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Del Puerto Health Care District

Director

(Office Title)

(CANDIDATE SIGNATURE)

Subscribed and sworn to before me this _____ day of _____, 20____

(SIGNATURE OF PERSON ADMINISTERING OATH)

(Title)

Del Puerto Health Care District

Oath of Office

I, **Becky Campo**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States of America and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Director, Del Puerto Health Care District

Office Title

Candidate Signature

Subscribed and sworn to before me this 7th day of December, 2020

Clerk of the Board Signature

Del Puerto Health Care District

Oath of Office

I, **Gallo Mac Master**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States of America and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Director, Del Puerto Health Care District

Office Title

Candidate Signature

Subscribed and sworn to before me this 7th day of December, 2012

Clerk of the Board Signature

Certificate of Election & Oath of Office

STATE OF CALIFORNIA
COUNTY OF STANISLAUS

} ss.



I, **Donna Linder**, County Clerk-Recorder & Registrar of Voters of the County of Stanislaus in and for the State of California, do hereby certify that at the

Presidential General Election

held in this County on the 3rd day of November 2020

Anne Ielmini Stokman

was elected to the office of

**Del Puerto Health Care District
Director**

as appears by the official result of the election on file in my office

Witness my hand and official seal this 23rd day of November 2020

By

Donna Linder
Donna Linder, Stanislaus County Clerk-Recorder & Registrar of Voters



OATH OF OFFICE

I, Anne Ielmini Stokman, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Del Puerto Health Care District

Director

(Office Title)

(CANDIDATE SIGNATURE)

Subscribed and sworn to before me this _____ day of _____, 20____

(SIGNATURE OF PERSON ADMINISTERING OATH)

(Title)



BOARD OF DIRECTORS MEETING

Date, 2020 @ 6:30 pm

Via Zoom

Board of Directors Minutes

1. **Call to order @ 6:32** by President, Steve Pittson

2. **Pledge of Allegiance**

3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo
Director, George Galloway Mac Masters

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Benitez
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period:**

Present: John Anderson, J.B. Anderson land Use Planning
Dane Wadle, CSDA
Luis Avila, Board Director-elect
No Comments

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**
Robertson

M/S/C To accept the agenda. Director Stokman / Director

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac
Master

Nays: None

Abstain: None

Passed 5/0

8. **Consent Calendar** * [Routine committee reports, minutes, and non-controversial items]

A. *Approve Board Meeting Minutes for October 26, 2020

B. ~~*Accept Finance Committee Minutes October 21, 2020~~

C. ~~*Accept Financial Report for October 31, 2020~~

D. ~~*Approve Warrants for October 2020~~



BOARD OF DIRECTORS MEETING

Date, 2020 @ 6:30 pm

Via Zoom

Board of Directors Minutes

- E. *Adopt Confidentiality Policy
- F. *Adopt Ethics Training Policy
- G. *Adopt Minutes of Board Meetings Policy
- H. *Adopt Topics for Discussion Policy
- I. *Adopt Training, Education, and Conference Policy

M/S/C That the Board of Directors accept the Consent Calendar items A, E, F,G, H, and I. /Director Robinson / Director Mac Masters

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed 5/0

9. Regular Calendar

A. *Any Consent calendar items moved to regular calendar - NONE

B. Mitigation Fee / Development Agreement Update presented by John Anderson

Ms. Hennings introduced John Anderson of J. B. Anderson Land Use Planning to explain Impact fee/Development Agreement process. Mr. Anderson explained the process and explained The benefits of the District having a permanent fee agreement in place with the City Council and the County. He gave the example of the Baldwin Project that the City Council approved in a very short period of time. We were unaware of the project and did not negotiate a fee agreement. Now we will have to try and negotiate with the City to have fees attached this project. The board asked that that President, Steve Pittson contact the new Mayor and that Ms. Henning follow up with a letter to get negotiations started on this project.

Mr. Anderson stated that if we did the work to prepare a permanent fee agreement in we would not have a situation like this because the fees would already be negotiated Ms. Hennings stated that the Community Needs Assessment was on tract to be completed in March of next year. The Community Needs Assessment is a large piece of the information we would need to complete the Permanent Fee Agreement with the City of Patterson and the County of Stanislaus.

C. Request for Reconsideration-CSDA Local Chapter Membership, Presented by Dane Wadle

Mr. Wadle is the Field Representative for California Special Districts Association. He explained that there are 51 special Districts Stanislaus County. There has been interest in having a local chapter in Stanislaus County. MID and TID are both interested in the chapter. He explained the benefits of membership. He explained there is no cost and no commitment. The Directors discussed this at length. Some felt that the District had too many other priorities at this time. Some felt that Ms. Hennings may be asked to get more involved in CSDA. Others saw the value in networking with other local entities. There were concerns that Ms. Hennings may be recruited to another district. It was noted that the meetings were quarterly, not very frequent. Ms. Hennings was instructed to not accept a leadership role. She assured the directors of her loyalty to the DPHCD. It was suggested that we could give this a trial run for six months. Ms. Hennings was asked to give a written activity report to the Directors.



BOARD OF DIRECTORS MEETING

Date, 2020 @ 6:30 pm

Via Zoom

Board of Directors Minutes

M/S/C That the Board of Directors approve membership in Stanislaus County Special Districts Association on a trial basis .

/Director Robinson / Director Mac Masters

Ayes: Directors Pittson, Robinson, Mac Master

Nays: Directors Stokman, Campo

Abstains: None

Passed 3/2

D. Adopt 2021 Personnel Rules (formerly Employee Handbook)

Ms. Hennings explained that the current edition of the Employee Handbook was last completed in 2009. It is outdated and needs to be updated to comply with current laws, language, and best practices. There was some discussion regarding the name change to Personnel Rules versus Employee Handbook. It was explained that not all personnel are employees and would apply to contractors as well when adopted as District policy.

M/S/C That the Board of Directors approve the proposed Personnel Rules dated January 2021. /Director Stokman / Director Campo

Ayes: Directors Pittson, Robinson, Stokman, Campo Mac Master

Nays: None

Abstains: None

Passed 5/0

E. Approve Capital Expenditure Request for Office 365 Migration

Ms. Hennings explained that the current Microsoft Exchange system is from 2008 and needs to be replaced. It will not be supported by Microsoft past January 2021. The only option available to us is a cloud-based system under subscription services for Microsoft Office Suite including Outlook, Word, Excel, and other Microsoft tools. The cost for transferring our data will take Datapath 29 hours (\$5,800, a one-time fee). The subscription fee for 29 employees is \$4,146 per year

M/S/C That the Board of Directors approve the capital expense for the Office 365 Mailbox Migration in the amount of \$5,800. /Director Gallo / Director Campo

/Director Gallo / Director Campo

Ayes: Directors Pittson, Robinson, Stokman, Campo Mac Master

Nays: None

Abstains: None

Passed 5/0

F. Approve Proposal for Personnel Scheduling, PTO Management, and Communication Software

Ms. Hennings explained that currently we are using 3 different types of timecards, including handwritten time sheets. This system would allow the District to use one system. It would allow employees to clock in electronically with their cell phones or on their computer. The system would



BOARD OF DIRECTORS MEETING

Date, 2020 @ 6:30 pm

Via Zoom

Board of Directors Minutes

automate the approval of PTO making it easier for the supervisors to manage. It would automate tracking hours for payroll and transfer to an excel spreadsheet and download into QuickBooks. This would save staff approximately 6 to 8 hours per pay period.

The Mr. Willette shared his perspective. He stated that the current system for scheduling has limited functionality. There are many opportunities to increase functionality. Such as when an employee is held beyond the end of their shift due to a transport they could input the PCR# and he could review the overtime much more quickly. The ability for employee to sign in with cellphone can be set by proximity to the office. He feels that he would be very beneficial and more efficient.

M/S/C That the Board of Directors approve the subscription to ESO Scheduling Plus Software as a Service with current fiscal year budget increase of \$3,990 divided proportionally among the three district departments. /Director Stokman / Director Robinson

Ayes: Directors Pittson, Robinson, Stokman, Campo Mac Master

Nays: None

Abstains: None

Passed 5/0

G. Approve Intrado Contract Termination Agreement

Ms. Hennings explained that the Intrado contract (formally TelevoX) was initially set up in late 2009 to set up patient reminder calls. This was a 5-year contract. In 2018 we added text messaging. This extended the contract 5 years. Now our new EHR, Athena includes this service. Ms. Hennings negotiated a 50% reduction in our contract to terminate our Intrado contract.

M/S/C That the Board of Directors approve an early termination of the Intrado Services Contract in the amount of \$5,400 effective October 01, 2020 /Director Gallo / Director Campo

Ayes: Directors Pittson, Robinson, Stokman, Campo Mac Master

Nays: None

Abstains: None

Passed 5/0

H. Approve 2019 HEDIS Incentive Payment to Health Center Staff

Ms. Benitez explained what HEDIS (Healthcare Effectiveness Data and Information Set) Incentives are based on. The insurance companies have utilization measures that require us to collect data. This requires work and effort by the Health Center Staff to achieve the incentives.

Ms. Hennings explained the staff works hard on to reach the incentive goals and they do a very good job. The incentive received a total incentive payment for CY 2019 in the amount of \$62,867.

This is not promised, but in the past, we have shared the incentive payments with the staff. Staff is proposing a similar sharing of the incentive payment with the staff.



BOARD OF DIRECTORS MEETING

Date, 2020 @ 6:30 pm

Via Zoom

Board of Directors Minutes

M/S/C That the Board of Directors approve a one-time incentive payment to the Health Center employees based on 12.25% of the CY 2019 HEDIS and utilization measures incentive payments totaling \$62,867. /Director Campo / Director Stokman

Ayes: Directors Pittson, Robinson, Stokman, Campo Mac Master

Nays: None

Abstains: None

Passed 5/0

10. **Reports**

A.	<u>Employee Anniversaries & New Hires</u>	<u>November</u>	<u>Years</u>
	Ambulance:	Roberto Sanchez	1
	Health Center:	Lennard Hey	5
		Tina Uanrachawong	10
	Administration:	None	

B. **District Wide Community Assessment** – Director Stokman

Director Stokman explained that they have been working with CSU Sacramento to refine the survey questions. It is going to be bilingual. It will be sent in January. She referred to detailed report in packet.

C. **West Side Health Care Task Force** - George Galloway Mac Master

Director Mac Master stated that due to the Covid-19 Pandemic the Task Force had been paused.

D. **CEO Annual Performance Evaluation** – Director Campo – Nothing to Report

E. **Ambulance** – Paul Willette, Director of Ambulance

Mr. Willette reviewed his report. He noted that there had been a reduction in the number of mutual aid responses both in and out of the District. MVEMS is working on a revision to the rules that would improve the times our staff is required to post out of the area. We have started not posting out of the area from 10:00 p.m. through 8:00 a.m. MVEMSA is working with Public Health on Covid-19 Vaccines. The ambulance personnel may be trained on and giving vaccines.

F. **Health Center** - Suzie Benitez, Health Center Manager

Ms. Benitez reviewed her report. She noted that the Month of October was Go Live for the new EHR. They had reduced scheduling during the week of Go Live. This allowed the providers and staff to be able to learn the new system. The learning is going very well, and the providers and



BOARD OF DIRECTORS MEETING

Date, 2020 @ 6:30 pm

Via Zoom

Board of Directors Minutes

staff have adjusted very well to the software. In fact, Athena has commented that we are one of their better groups to learn and implement the software. There is still a reduced patient volume due to Covid-19. The patient volume in November is improved, however we have a provider out for two weeks due to Covid-19 issues.

G. **Administration** – Karin Hennings, Administrative Director / CEO - Ms. Hennings deferred to her written report.

11. **Director Correspondence, Comments, Future Agenda Items**

There is a membership statement from NARHC (National Association Rural Healthcare Centers). Ms. Hennings shared how useful this resource has been to both her and Ms. Benitez. NARHC provides weekly updates and information about the Covid-19 pandemic. They have been a good resource.

12. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – No Meeting in December	Board – Mon, Dec 07, 2020 @ 6:30 p.m.
Finance – Wed, Jan 20, 2021 @ 3:00 p.m.	Board – Mon, Jan 25, 2021 @ 6:30 p.m.
Finance – Wed, Feb 17, 2021 @ 3:00 p.m.	Board – Mon, Feb 22, 2021 @ 6:30 p.m.

13. **Meeting Adjourned @ 8:44 p.m.**

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 7, 2020

Agenda Item 10B – Capital Expense – Windows 2019 Virtual Machine Server

DEPT: CHIEF EXECUTIVE OFFICE	BOARD AGENDA:	9E
CONSENT CALENDAR: NO	AGENDA DATE:	12/7/2020
CEO CONCURRENCE: YES	4/5 VOTE REQUIRED:	NO

SUBJECT: Request for Capital Expenditure – Windows 2019 Virtual Machine Server

STAFF RECOMMENDATION: The Board consider approving the following capital expense request.

CONSIDERATIONS: TECHNOLOGY: As explained in the last meeting, the Windows 2008 Server software is at end of life and will no longer be supported by Microsoft after January 2021. Previously the Board approved transitioning our Office Suite including email to Exchange Cloud Server. However new server software (Windows 2019) is required to continue to store and access District data files and other programs from our local virtual machines. No hardware purchase is required.

This upgrade requires Board approval for a total capital expense of \$4,502.16 (\$3,500 transition service expense and \$1,002.16 for Windows 2019 license). This one-time expense will be depreciated over three years.

POLICY ISSUE: Board approval required for capital expenditures.

FISCAL IMPACT: Total requested \$4,502.16 from the asset replacement fund

DISTRICT PRIORITY: Provide staff with the software tools required to perform their duties

STAFFING IMPACT: Technology deployment by Data Path.

CONTACT PERSON: Karin Hennings

ATTACHMENT(S): Quote for Services-EOS/EOL Operating Services Upgrade

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *The Board of Directors approve a capital expenditure of \$4,502.16 for the Windows Server Operating System Upgrade.*

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 7, 2020

Agenda Item 10B – Capital Expense – Windows 2019 Virtual Machine Server

BOARD MEETING ACTION SUMMARY

MOTION AMENDED: *YES* *NO*

AMENDMENT: _____

<i>Made By</i>	<i>Motion</i>	<i>Second</i>
<i>President Pittson</i>		
<i>Vice President Robinson</i>		
<i>Secretary Campo</i>		
<i>Treasurer Stokman</i>		
<i>Director Mac Master</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>President Pittson</i>				
<i>Vice President Robinson</i>				
<i>Secretary Campo</i>				
<i>Treasurer Stokman</i>				
<i>Director Mac Master</i>				

QUOTE FOR

EOS/EOL Operating System Upgrades

Prepared for:

Del Puerto Healthcare District
 875 E Street
 Patterson, CA 95363
 Karin R. Hennings

Prepared by:

Datapath
 Jay Harvey
 209-380-5544
 jharvey@mydatapath.com

Quote Information:

Quote # 017152
 Version: 1
 Delivery Date: 11/24/2020
 Expiration Date: 12/13/2020

Products

	Price	Qty	Ext. Price
Microsoft Windows Server 2019 Standard - License - 16 Core - Volume - Microsoft Open License - Single Language - PC	\$929.00	1	\$929.00
Subtotal:			\$929.00

Services

	Price	Qty	Ext. Price
Professional Services <ul style="list-style-type: none"> • Download and obtain media • Create server VM template • Fully update template and install necessary server features/software • Deploy 1 new VMs using template • Configure networking, adjust local network policies • Configure Domain services on new VM • Migrate existing Files, GPO, shares and apps from existing DCs • Validation and testing • Documentation 	\$3,500.00	1	\$3,500.00
Subtotal:			\$3,500.00

Quote Summary

	Amount
Products	\$929.00
Services	\$3,500.00
Subtotal:	\$4,429.00
Estimated Tax:	\$73.16
Total:	\$4,502.16

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Terms of Service

By accepting this quote Customer is agreeing to the Datapath Terms of Service

Datapath's Terms of Service may be found at: www.mydatapath.com/terms-of-service

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 7, 2020

Agenda Item 10C–Resolution affirming Liability Coverage

DEPT: CHIEF EXECUTIVE OFFICE	BOARD AGENDA:	10C
CONSENT CALENDAR: NO	AGENDA DATE:	12/7/2020
CEO CONCURRENCE: YES	4/5 VOTE REQUIRED:	NO

SUBJECT: **Resolution Affirming Liability Coverage for employees participating in meetings and activities of the Stanislaus County Chapter of the California Special Districts Association.**

STAFF RECOMMENDATION: The Board consider adopting the proposed resolution.

CONSIDERATIONS: CSDA requires each participating District to adopt a resolution of liability for its employees and board directors who may participate in local CSDA chapter activities

POLICY ISSUE: Board approval required.

FISCAL IMPACT: None

DISTRICT PRIORITY: Participation in regional leadership, networking, and educational events

STAFFING IMPACT: None

CONTACT PERSON: Karin Hennings

ATTACHMENT(S): Resolution 2020-09

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: NO

RECOMMENDED MOTION: *I move the Board of Directors adopt Resolution number 2020-09 affirming liability coverage for employees participating in meetings and activities of the Stanislaus county chapter of the California Special Districts Association.*

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 7, 2020

Agenda Item 10C–Resolution affirming Liability Coverage

BOARD MEETING ACTION SUMMARY

MOTION AMENDED: *YES* *NO*

AMENDMENT: _____

<i>Made By</i>	<i>Motion</i>	<i>Second</i>
<i>President Pittson</i>		
<i>Vice President Robinson</i>		
<i>Secretary Campo</i>		
<i>Treasurer Stokman</i>		
<i>Director Mac Master</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>President Pittson</i>				
<i>Vice President Robinson</i>				
<i>Secretary Campo</i>				
<i>Treasurer Stokman</i>				
<i>Director Mac Master</i>				

RESOLUTION NO. 2020-09

A RESOLUTION OF THE DEL PUERTO HEALTH CARE DISTRICT AFFIRMING LIABILITY COVERAGE FOR EMPLOYEES PARTICIPATING IN MEETINGS AND ACTIVITIES OF THE STANISLAUS COUNTY CHAPTER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION.

WHEREAS, the Del Puerto Health Care District ("District") is a health care district organized under California's Health Care District Act (Government Code § 32000, et seq.) which provides health care services in the north western portion of Stanislaus County, California;

WHEREAS, the District is a member of the Stanislaus County Chapter of the California Special Districts Association;

WHEREAS, the Board of Directors affirms that the participation by employees and members of the Board of Directors of the District in the meetings and activities conducted by the Stanislaus County Chapter of the California Special Districts Association have been authorized by the District's Board of Directors;

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors has found such activities constitute activities in the course and scope of such individual's employment with, or position of Director, with the District, and therefore affirm liability coverage under the District's existing insurance policies for said individuals.

The foregoing Resolution was duly and regularly passed and adopted by the Board of Directors of the Del Puerto Health Care District at a meeting of said Board duly noticed and held on the 7th day of December, 2020, as follows:

AYES: _____

NOES: _____

ABSENT: _____

ABSTENTIONS: _____

Steven Pittson, DC, President
of the Board of Directors of the Del Puerto Health Care District

ATTEST

Becky Campo, Secretary
of the Board of Directors of the Del Puerto Health Care District

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – December 7, 2020

10D. Required Board Training – Ethics, Anti-Harassment

**10D. Required Board Training –
Page 1 of 1**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: INFORMATION ONLY: Board Training – Ethics, Anti-Harassment

STAFF REPORT: Per District Policy 4115 Board members and supervisory staff of the District are legally required (AB 1661) to complete two hours of sexual harassment and abusive conduct prevention training and legally required (AB 1234) to complete two additional hours training on public service ethics laws and principles biennially.

The District has previously offered this training in person, but provides a self-driven, online option. Due to COVID-19 all directors and supervisory staff members are required to complete the remote training offered through Target Solutions (instructions below)

CONSIDERATIONS: Compliance with government code requirements

DISTRICT PRIORITY: Ethics and anti-harassment training requirements

FISCAL IMPACT: None

STAFFING IMPACT: None

CONTACT PERSON: Cheryle Pickle, HR Manager

RECOMMENDED BOARD ACTION: *Board members to complete assigned training by Jan. 8, 2021*

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