



BOARD OF DIRECTORS

*Luis Avila, President
Becky Campo, Vice-President
Timothy Benefield, Secretary
Anne Stokman, RN, Treasurer
(Vacant), Board Member*

*PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755*

BOARD OF DIRECTORS MEETING

Monday March 27, 2023 @ 6:00 pm

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board and not on the posted agenda may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period; however, California law prohibits the Board from acting on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes. Depending on the number of persons wishing to speak, speaking time may be reduced to allow all public members to address the Board. Public comments must be addressed to the board through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings, and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the Board President announces the item. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meetings>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meetings>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please arrange for an interpreter, if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode to not disturb District business during the meeting.

DEL PUERTO HEALTH CARE DISTRICT

Board of Directors Meeting

Monday March 27, 2023 @ 6:00 pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading the Vision, Mission, and Value Statements**
Vision: "A locally cultivated, healthier community."
Mission: "To provide, promote, and partner in quality healthcare for all."
Values: "Compassion – Commitment – Excellence"
5. **Public Comment Period** [Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on the agenda are made when the Board considers each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or act on items not on the agenda.]
6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]
7. **Approval of Agenda** **Action**
[*Directors may request moving any consent calendar item to the regular calendar or change the order of the agenda items.]
8. **Consent Calendar*** [Routine committee reports, minutes, and non-controversial items] **Action**
 - A. *Approve Board Meeting Minutes February 27, 2023
 - B. *Approve Finance Committee Minutes October 19, 2022
 - C. *Approve Finance Committee Minutes November 28, 2022 (No Dec/Jan/Feb Mtgs)
 - D. *Approve of Financial Report and Warrants January 31, 2023
 - E. *Approve of Financial Report and Warrants February 28, 2023
 - F. *Adopt Resolution for Continuation of Emergency Meeting Protocol
9. ****Regular Calendar**
 - A. *Any Consent calendar items moved to the regular calendar **Action**
 - B. Review and Adopt Compensation Governance and Management Policy **Action**
 - C. Review and Adopt a Cost-of-Living-Adjustment (COLA) Policy **Action**
 - D. Approve Updated Salary Ranges for the Following Management Positions: **Action**
 1. Director of Ambulance Operations
 2. Manager of Health Center
 3. Manager of Human Resources
 4. Manager of Finance and Accounting
 5. Coordinator of EMS Quality Improvement and Clinical Education
 - E. Approve Res 2023-08 to Increase the Asset Replacement Fund FY2022 **Action**
 - F. Approve Res 2023-09 to Increase of Operational Reserve FY2023 **Action**
 - G. Approve of Mid-Year Budget Adjustment as of March 1, 2023 **Action**
 - H. Triennial Review of Governance Policies **Information**
 - I. Proposal of New Governance Policies **Information**
10. **Reports**

A. <u>Employee Anniversaries & New Hires</u>	<u>March</u>	<u>Years</u>
Ambulance	Angela Cioli	New
Health Center	Lizandro Barragan PA	1
	Marisol Juarez Pinon	1
	Jacqueline Palominos	11
B. Del Puerto Hospital Foundation – Director Avila		
C. West Side Health Care Task Force – Director Benefield		

DEL PUERTO HEALTH CARE DISTRICT

Board of Directors Meeting

Monday March 27, 2023 @ 6:00 pm

- D. Ambulance – Mr. Willette
- E. Health Center – Ms. Benitez
- F. Administration – Ms. Freese
- G. CEO Annual Evaluation Process – Director Avila Review of Process
- H. Legislative Update – ACHD Legislative Days April 26-27, 2023
- I. Building Project Update – Ms. Freese

11. **Strategic Planning**

- A. Strategic Planning Retreat – April 22, 2023, 8:30 AM – 1:00 PM

12. **Director Correspondence, Comments, Future Agenda Items**

Information

13. **Closed Session** *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in an open session.]*

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| A. Gov't Code § 54956.2 | Report Involving Trade Secret
The discussion will concern a new service.
Estimated date of public disclosure: April 2023 |
| B. Gov't Code § 54956.9(b) | Conference with Legal Counsel; anticipated litigation or significant exposure to litigation |
| C. Gov't Code section 54957: | Public Employment Employee Performance Evaluation
Title: Administrative Director / CEO |

14. **Upcoming Regular Board and Standing Committee Meeting Dates Information**

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| Finance – Wed, Apr 19, 2023, @ 8:00 AM | Board – Mon, Apr 30, 2023, @ 6:00 PM |
| Finance – Wed, May 24, 2023, @ 8:00 AM | Board – Mon, May 22, 2023, @ 6:00 PM |
| Finance – Wed, Jun 21, 2023, @ 8:00 AM | Board - Mon, Jun 26, 2023 @ 6:00 PM |

15. **Adjourn**