



**BOARD OF DIRECTORS**

*Becky Campo, President  
Luis Avila, Vice-President  
George Gallo MacMaster, Secretary  
Anne Stokman, RN, Treasurer  
Steve Pittson, DC, Board Member*

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**BOARD OF DIRECTORS MEETING MINUTES  
Monday August 29, 2022 @ 6:30 pm**

1. **The meeting was called to order at 6:34 PM by Director Avila.**
2. **Pledge of Allegiance**
3. **Roll Call was conducted by Ms. Pickle, Board Clerk**
  - Directors Present: President, Becky Campo – Arrived @ 6:36 PM  
Vice President, Luis Avila  
Secretary, George Gallo Mac Master  
Treasurer, Anne Stokman
  - Director Absent: Director, Steve Pittson
  - Staff Present: Administrative Director/CEO, Karin Freese  
Ambulance Director, Paul Willette  
Financial Accounting Manager, Maria Reyes-Palad  
Board Clerk, Cheryle Pickle
  - District Legal Council: Dave Ritchie, Cole Huber, LLP
  - Members of the Public: None
4. **The draft vision, mission, and value statements were read**
  - Vision: *“A locally cultivated, healthier community”*
  - Mission: *“To provide, promote, and partner in quality healthcare for all.”*
  - Values: *“Compassion, Commitment, Excellence”*
5. **Public Comment Period – None**
6. **Declarations of Conflict – No conflicts were declared by board members or staff**
7. **Approval of Agenda**
  - Motion:** The Board approves the agenda as presented.
  - M/S:** Stokman/Mac Master
  - Ayes:** Campo, Avila, Stokman, Mac Master
  - Nays:** - None
  - Abstain:** - None
  - Motion Passed**
8. **Consent Calendar\*** [*Routine committee reports, minutes, and non-controversial items*]
  - A. \*Approve Board Meeting Minutes July 25, 2022
  - B. \*Resolution 2022-14: Option to Continue Use of Emergency Meeting Protocols
  - C. \*Approve 2022-07-20 Finance Committee Mtg Minutes
  - D. \*Accept 2022-07-31 Financials
  - Motion:** The Board of Directors accepts the consent calendar.
  - M/S:** Mac Master/Stokman

**Ayes:** Campo, Avila, Stokman, Mac Master,  
**Nays:** - None  
**Abstain:** - None  
**Motion Passed**

## 9. Regular Calendar

- A. \*Any Consent calendar items moved to the regular calendar - *None*  
 B. Wipfli Contract to Submit Change Scope Application to Medi-Cal

**Discussion:** Ms. Freese explained that the Health Center is considered a Federally certified RHC (Rural Health Center). As an RHC Medi-Cal pays us a wrap payment (special encounter rate). This rate is established by submitting a specialized cost report to the California Department of Health Services (DHCS). This report takes the total annual cost from July 1 to June 30) to operate the RHC and divides it by the total number of visits provided during the same period. The DHCS takes this report and establishes a new encounter rate based on the actual cost.

Currently, our rate has only been set since 2012 with the only adjustments being COLA (cost of living adjustments). Currently, the encounter rate is \$170.00. Our cost is \$247.00

Staff would like to ask the board to approve the Change of Scope Work Proposal with Wipfli.

This action was brought to the Finance Committee. The Finance Committee recommends approval.

**Motion:** The Board of Directors ratifies the engagement of Wipfli, LLC for the preparation of the Change of Scope report for the Health Center in the amount of \$11,000.00.

**M/S:** Mac Master/Campo

**Ayes:** Campo, Avila, Stokman, Mac Master,

**Nays:** - None

**Abstain:** - None

**Motion Passed by roll call vote.**

- C. Ad Hoc Committee for 2022 Election Candidates

**Discussion:** Ms. Freese explained that there were no candidates for our upcoming election. She explained that since we submitted new district lines to the county there were no incumbents. Now the Board can appoint three Board of Directors. We need to have a Committee appointed to make recommendations to the Board for an appointment.

We plan to reach out to potential candidates through our social media, the School District's Peach Jar, Crows Landing, Westley, and Grayson communities. We will contact all the emails and texts that we have through the Health Center. We have a Flyer on what it means to be a Board Director and a Job Description. It was also suggested that we reach out to community organizations such as the Promotores and the Chamber. Directors Stokman and Avila volunteered to be on the Committee. Director Campo appointed Directors Stokman and Avila to be on the committee.

## 10. Reports

- A. **Employee Anniversaries & New Hires** August Years

Ambulance	Raquel Barbosa	1
	Tyler Slaughter	1
Health Center	Karen Govea	1
	Gabriela Michel	1
	Yesenia Rodriguez	1

**B. Del Puerto Hospital Foundation – Director MacMaster**

No Report.

**C. West Side Health Care Task Force – Director Avila**

No Report

**D. Ambulance – Mr. Willette**

**Discussion:** Mr. Willette review the report (attached) for the month of July. He focused on Mutual Aid. During the month the Ambulance responded to calls in Oak Valley, Merced (city), Fresno County (Firebaugh), and San Benito (city). Still, they were able to respond to 95.09% of calls in the District. He also shared a new report that reflected the calls and their Response Dispatch Complaint.

**E. Health Center – Ms. Benitez**

**Discussion:** Ms. Benitez was unable to attend. Ms. Freese presented the report. She reviews the patient encounters for July and to date for August. In July there were 1054 encounters and through last Friday there were 1148 encounters. She explained the Quality Measures Report and discussed the goals they had set. Many of the measures are being done but not being recorded properly in the EMR system. When we hire a Patient Engagement Specialist, they will be instrumental in getting patients in to meet these goals and making sure it is recorded into the EMR. These are the same measures that the insurance companies use to base incentive payments to us.

**F. Administration – Ms. Freese**

**Discussion:** Ms. Freese

Ms. Freese discussed her written report including a review of the growth projection and the number of ambulance units that will be needed in the future. She also informed the board regarding a presentation that our Nurse Practitioner, Raj Singh, will be doing at the Hammon Center this Thursday. The Health Center is looking to add a Patient Engagement Coordinator. We will send a copy of the Job Description to Board members so they can see the skills the person will bring. She also presented a copy of the policy On Request For Public Funds, Community Grants, and Sponsorship.

**11. Strategic Planning**

**A. Mission, Vision, Values – Vision word “cultivate” discussion**

Ms. Hennings reviewed the Vision statement. Previously there was some uncertainty around the word cultivate. She asked if everyone was ok with the statement. A discussion was had. In the end, everyone seemed ok with the word.

**B. Community Health Needs Assessment – Westside Healthcare Access Mtg – Sept 8**

**12. Strategic Objectives Updates**

**A. Building Project**

Ms. Freese presented a Preliminary design and construction schedule as updated by LDA Partners

**B. Community Health "Understanding RHC Populations"**

Ms. Hennings gave a presentation regarding "What is a Rural Health Clinic" discussing our role in the community. We have a patient base of 9K and there are 30K in the community. She discussed community health improvement opportunities.

13. **Director Correspondence, Comments, Future Agenda Items** **Information**

14. **Upcoming Regular Board and Standing Committee Meeting Dates** **Information**

Finance – Wed. Sep 21, 2022 @ 8:00 AM Board – Mon, Sep 26, 2022 @ 6:30 PM


Finance – Wed. Oct 26, 2022 @ 8:00 AM Board – Mon, Oct 24, 2022 @ 6:30 PM

Finance – Wed. Nov 23, 2022 @ 8:00 AM Board – Mon, Nov 28, 2022 @ 6:30 PM

15. **Adjourn** - Meeting adjourned at 7:39 pm

Respectfully Submitted:

  
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George Gallo Mac Master, Board Secretary

  
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Date