



BOARD OF DIRECTORS

*Donna Sesock-Miller, President
Steven Pittson, DC, Vice-President
Daniel Robinson, Secretary
Anne Stokman, RN, Treasurer
Harold Hill, Member*

*PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755*

AGENDA

December 10, 2019

6:30 pm

Del Puerto Health Center Conference Room

Special Meeting of the Board

1700 Keystone Pacific Parkway, Unit B,
Patterson, California

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

BOARD AGENDAS: Board agendas are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must to be silenced or set in a mode that will not disturb District business during the meeting.



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1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**
"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."
5. **Public Comment Period** *[Limited to subjects not already on the agenda. The Brown Act prohibits the Board from discussing or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**
*[*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. *Approve Board Minutes for November 26, 2018
 - B. *Accept Board Correspondence
9. **Ceremony**
 - A. Acknowledgement for exiting Board Members Donna Sesock-miller and Harold Hill
 - B. Swearing in for New Board Members
10. **Regular Calendar**
 - * *Any Consent calendar items moved to regular calendar*
 - A. ACHD's 2019 Leadership Academy
 - B. **AB1825 Sexual Harassment Prevention Training**
Presentation by: Dave Ritchie, Attorney, Cote Huber, LLP
11. **Upcoming Regular Board and Standing Committee Meeting Dates**

	Board – Friday, Jan 07(AB1234 Training)
Finance – Wednesday, Jan 23	Board – Monday, Jan 28
Finance – Wednesday, Feb 20	Board – Monday, Feb 25
12. **Adjourn**

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410, or call (800) 795-3272 (voice), or (202) 720-6382 (TDD).

Del Puerto Health Care District

1700 Pacific Parkway, Unit B

Patterson, California

BOARD OF DIRECTORS MINUTER – November 26, 2018

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Board of Directors Roll Call**

Directors Present: President, Donna Sesock -Miller
Vice President, Steve Pittson
Treasurer, Anne Stokman
Secretary, Dan Robinson
Director, Harold Hill

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Talamantes
Financial Accounting Manager, Maria Reyes
Clerk of the Board, Cheryle Pickle

District Legal Counsel: Dave Ritchie, Cote Huber, LLP

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Jennifer West, Patterson Irrigator
Becky Campo

No Comments

6. **Declarations of Conflict:** None

7. **Approval of Agenda**

M/S/C Director Robinson/Director Pittson/To accept the agenda Ayes-Directors, Sesock-Miller, Pittson, Stokman. Hill, Robinson Nays-0

8. **Consent Calendar**

- A. * Approve Board Minutes for October 29, 2018
- B. * Accept Board Correspondence for November 2018 – (There was none)

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Patterson, California

BOARD OF DIRECTORS MINUTER – November 26, 2018

M/S/C Director Hill/Director
Robinson/ to accept the consent
calendar.

Roll Call Vote

Ayes: Directors Sesock-Miller,
Pittson, Hill, Robinson

Nays: None

Abstain: Director Stokman

9. Regular Calendar

A. Update on Appointment to Open Board Member Seat Term 2018-2022

Ms. Hennings reviewed the vacancy. There were ads run in the Irrigator and notification was made on the website as well as the shadow boxes both at the District office and the Health Center. We received one application. The application is included in the Board packet along with certification of her voter's registration.

Director Pittson, as chairman of the committee stated that Ms. Campo had completed the application and provided all requested information. He has known the candidate, as the previous Mayor. He stated that she has excelled in all area of her life. Introduced Ms. Campo.

Ms. Campos was given an opportunity to tell the Board why she wanted to be a Board Member. Ms. Campo stated that she wanted to serve. She saw there was an opening on the board and she felt that the board should be full. She just wants to serve.

Director Pittson said the committee recommended Ms. Campo be accepted.

The Board was given the opportunity to ask questions. It was clarified that the term was a 4- year term. Ms. Campo affirmed that she would be willing to serve for the length of the term.

M/S/C Director Pittson/Anne Stokman/
To fill the Board vacancy by accepting
the application of Ms. Becky Campo.

Roll Call Vote

Ayes; Directors Sesock-Miller, Pittson,
Stokman, Hill, Robinson

Nays: None

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BOARD OF DIRECTORS MINUTER – November 26, 2018

- B. Accept Financial Report & Warrants for October 2018

The Balance Sheet and Warrants for October 2018 were distributed. The Finance Committee meet this morning. They recommended that the Balance Sheet and Warrants for October 2018 be approved.

M/S/C Director Stokman/Director Sesock-Miller? To approve the Balance Sheet and Warrants for October 2018.

Role Call Vote
Ayes: Directors Sesock-Miller, Pittson, Stokman, Hill, Robinson
Nays: None

- C. Designation of Banking Security Officer

Ms. Hennings presented item explaining the need to have a Banking Security Officer since Director Sesock-Miller will be leaving the board and the Board will not assign officers until sometime in the future, presumably in January. A discussion ensued, and it was decided that Director Pittson would be willing to do this. The Bank will need a copy of this Resolution.

M/S/C Director Sesock-Miller/Director Hill/ To accept Director Pittson as the interim designated Banking Security Officer until new offices are assigned. with an expectation this would be through January.

Roll Call Vote
AYES: Directors Sesock-Miller, Pittson, Stokman, Hill, Robinson
Nays: None

10. Reports

- A. Employees for Years of Service and New Hires in October Years

Ambulance: None

Health Center: Yaneth Castillas 3

Administration: None

- B. District-wide Community Health Needs Assessment Update – Director Stokman They had a meeting in November. They reviewed the 2013 Stanislaus County Community Assessment. There is a big difference in how the define the West Side and

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BOARD OF DIRECTORS MINUTER – November 26, 2018

the expectation is that our assessment will give us a much better picture of the community that we serve. Ms. Hennings is working with consultants to get information on what services they can provide. At the next meeting will be discussing the consultants. Board Members are welcome to attend meetings.

- C. Ambulance - Paul Willette
Distributed the Patterson District Ambulance Response Report for October 2018. P 93 continues to increase the number of responses and transports. The of billing was MediCare 33%, MediCal 34%, Commercial Insurance 20%, and Private Pay 13%.
- D. Health Center - Suzie Talamantes
Distributed the Health Center Report for October 2018. Dr. Blythe's numbers for last year included for comparison. Dr. Ray Datta is behind Dr. Blythe's numbers. This explained the decrease in numbers over last year. Has audits next Thursday and Friday with California Department of Health Services and the State. The Health Center is in the process of reassessing staffing. At the Rural Healthcare Conference last month, they realized they were understaffed. The National average is 3.0 MAs per provider. They currently have 1.5. So, we are in the process of recruiting to bring it to 2.0. Working on a patient satisfaction survey.
- E. Administration Update on audit for Fiscal Year End 2018 - Ms. Hennings
Distributed the Administrative Director/CEO Report for November 2018 and a letter from USW and Cole Huber, LLP. To update the Board on the negotiations with the Union. Updated the Board on the Radiology Services search. The Health Center recently ended the Greatest Loser contest. Working on Staff processes and efficiencies, monitoring the CURES system each day for our patients to find any drug problems, and reviewing with Dr. Rodriguez for specific diagnosis.
The ambulance has received the new SUV. Paul and Maria working on the registration. It is a complex system. USCW has written requesting negotiations Our response noted that we are not subject to Federal laws since we are a State Agency. Also, they indicated that the negotiations not binding until their International President signed off, to which we sent a copy of the ground rules for negotiations. We are waiting for their response.
Gave report of Auditor's visit. Everything that was brought up we already knew. They will provide a comprehensive list of the reports needed at the end of the year from the Billing Companies. The State has updated the Accounting Standards for Special Districts, as of August 2018.
We are pleased with the services of the auditors. We are at the end of a three-year contract. They have recently moved a team t the Oakland office. We will try to negotiate to use them in the future,

The cost reports will be completed and submitted on time this year

11. Upcoming Regular Board and Standing Committee Meeting Dates

Discussion was had on future meeting and trainings

Finance – Wednesday, Jan 23
Finance – Wednesday, Feb 20

Board – Friday, Dec 10 (AB1825 Training)
Board – Friday, Jan 07 (AB1234 Training)
Board – Monday, Jan 28
Board – Monday, Feb 25

Adjourned to Closed Session 7:34, pm.

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1700 Pacific Parkway, Unit B

Patterson, California

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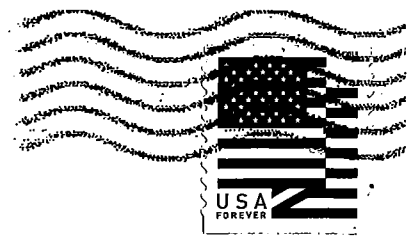
12. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*
- A. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.
13. **Reconvene to Open Session – Report of Closed Session** 7:49 pm
Updated Board Members. Instructions given to staff. No reportable action
14. **Adjourn 7:50, pm**

DRAFT

P.T.H.S.
BOX 15
PATTERSON CA 95363

SACRAMENTO CA 957

NOV 2016 PM 4 L



PATTERSON TOWNSHIP
HISTORICAL SOCIETY

gratefully acknowledges the donation from

Del Puerto Health Care District

In memory of *Elwood Schut*

in the amount of *\$100⁰⁰*

An acknowledgement has been sent to

Evan and Colin Schut

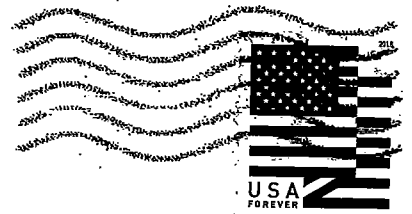
Del Puerto Health Care District

95363

*P.O. Box 1107
Patterson, Ca. 95363*

SACRAMENTO CA 957

NOV 2016 PM 4 L



*The family of
Elwood Schut*

*gratefully acknowledges your kind
expression of sympathy*

*P.C.D.
Box 187
Patterson, Ca. 95363*



Del Puerto Health Care District

Oath of Office

I, Dan Robinson, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Director, Del Puerto Health Care District

Office Title

Candidate Signature

Subscribed and sworn to before me this 10 day of December , 2018

Clerk of the Board Signature

Del Puerto Health Care District

Oath of Office

I, Steve Pittson, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Director, Del Puerto Health Care District

Office Title

Candidate Signature

Subscribed and sworn to before me this 10 day of December , 2018

Clerk of the Board Signature

Del Puerto Health Care District

Oath of Office

I, Sheree Lustgarten, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Director, Del Puerto Health Care District

Office Title

Candidate Signature

Subscribed and sworn to before me this 10 day of December, 2018

Clerk of the Board Signature

Del Puerto Health Care District

Oath of Office

I, Becky Campo, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Director, Del Puerto Health Care District

Office Title

Candidate Signature

Subscribed and sworn to before me this 10 day of December , 2018

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