

**BOARD OF DIRECTORS**

Luis Avila, President
Becky Campo, Vice-President
Timothy Benefield, Secretary
Anne Stokman, RN, Treasurer
(Vacant), Board Member

PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755

BOARD OF DIRECTORS MEETING

Monday, May 22, 2023 @ 6:00 pm

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board and not on the posted agenda may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period; however, California law prohibits the Board from acting on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes. Depending on the number of persons wishing to speak, speaking time may be reduced to allow all public members to address the Board. Public comments must be addressed to the board through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings, and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the Board President announces the item. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meetings>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meetings>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please arrange for an interpreter, if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode to not disturb District business during the meeting.

DEL PUERTO HEALTH CARE DISTRICT
Board of Directors Meeting
Monday, May 22, 2023 @ 6:00 pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading the Vision, Mission, and Value Statements**
Vision: "A locally cultivated, healthier community."
Mission: "To provide, promote, and partner in quality healthcare for all."
Values: "Compassion – Commitment – Excellence"
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on the agenda are made when the Board considers each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or act on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**
*[*Directors may request moving any consent calendar item to the regular calendar or change the order of the agenda items.]*
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. *Approve Special Board Meeting Minutes April 22, 2023
 - B. *Approve Board Meeting Minutes April 24, 2023
9. ****Regular Calendar**
 - A. *Any Consent calendar items moved to the regular calendar **Action**
 - B. Building Project Update – Design Concepts **Action**
 - C. Design Bid Build vs. Design Build Contracting Choice **Action**
 - D. 3017 CEO Evaluation Policy - Amendments **Information**
 - E. Financial Wellness Employee Program Proposal **Action**
 - F. CLASS Local Government Investment Pool Introduction **Action**
 - G. Branding Status Update Next Steps **Information**
 - H. Board members at Apricot Fiesta Booth Schedule **Information**
 - I. Requests for Community Grants and Sponsorship **Action**
10. **Strategic Planning**
 - A. SOAR Concerns Discussion
 - B. Strategic Priorities Area Definitions
 - C. Communication of the Strategic Plan
11. **Verbal Reports**
 - A. Employee Anniversaries & New Hires

	<u>May</u>	<u>Years</u>
Ambulance	Lisa Jorstad	1
	Sanford Perreira	15
	Juliana Ramirez	1
Health Center	Suzie Benitez	13
Administration	Karin Freese	7

DEL PUERTO HEALTH CARE DISTRICT
Board of Directors Meeting
Monday, May 22, 2023 @ 6:00 pm

- B. CEO Annual Evaluation – Directors Stokman and Campo - Distribution of Evaluation Survey
 - C. Del Puerto Hospital Foundation – Directors Stokman and Avila
 - D. West Side Health Care Task Force – Director Benefield
 - E. Legislative Update – Director Avila and Ms. Freese
 - 1) Review of ACHD Legislative Days April 26 & 27
 - 2) Review of CSDA Legislative Days - May 16 &17, 2023
12. **Written Reports** (Directors can ask any questions they have)
- A. Ambulance – Mr. Willette
 - B. Health Center – Ms. Benitez
 - C. Administration – Ms. Freese
13. **Director Correspondence, Comments, Future Agenda Items** **Information**
14. **Upcoming Regular Board and Standing Committee Meeting Dates Information**
- | | |
|---------------------------------------|-------------------------------------|
| Finance – Wed, Jun 21, 2023 @ 8:00 AM | Board - Mon, Jun 26, 2023 @ 6:00 PM |
| Finance – Wed, Jul 26, 2023 @ 8:00 AM | Board – Mon, Jun 31, 2023 @ 6:00PM |
| Finance – Wed, Aug 23, 2023 @ 8:00 AM | Board – Mon, Aug 28, 2023 @ 6:00 PM |
15. **Adjourn**



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SPECIAL BOARD OF DIRECTORS MEETING MINUTES
Saturday, April 22, 2023 @ 8:30 AM

1. **Call to order** at 8:40 AM by President, Luis Avila
2. **Directors Present:** President, Luis Avila
 Vice President, Becky Campo
 Treasurer, Anne Stokman
 Secretary, Timothy Benefield
Directors Absent: None
Staff Present: CEO, Karin Freese
 Ambulance Director, Paul Willette
 Health Center Manager, Suzie Benitez (virtual)
 Finance Accounting Manager, Maria Reyes Palad
 Clerk of the Board/HR Manager, Cheryle Pickle
Members of the Public: Robert Zondag, Wipfli

We have a quorum.
3. **Public Comment Period**
 None
4. **Strategic Planning Session**
 - a. Welcome and Overview
 Wipfli – Team Discovery Summary. Robert Zondag of Wipfli reviewed the Predictive Index team survey results which identified key motivations and strengths of each board director and management team member. Special emphasis was placed on how the team can work collaboratively to accomplish the district's goals by using our strengths harmoniously.
 - b. The board reviewed components of the 2021 Community Health Needs Assessment and basic year-to-date results on health center visits and ambulance transports
 - c. As part of a group exercise each person wrote down and presented their strengths, opportunities, aspirations, and results to create a list of possibilities and aspirations.
 - d. We separated the aspirations and possibilities by which sector was most impacted (e.g., community, district, health center, or ambulance) and ranked them according to the most "votes" each aspiration/possibility received within each sector.
 - e. Results in order or

Type	Area	Idea	Score
Possibility	District/ Ambulance	Expansion of facilities	in process
Possibility	Health Center	Partner to provide after-hours urgent care with labs and imaging	10
Possibility	Foundation	Use Foundation to provide community health education activities	8
Possibility	District	More government engagement	8
Aspiration	Community	Student engagement in healthcare training and professions	7
Possibility	Health Center	Provide care for more than just Medi-Cal patients	7

Type	Area	Ideas (continued)	Score
Aspiration	District	Attain fiscal balance to reward and pay staff so they are happy and healthy	6
Aspiration	Health Center	Consistent availability of pediatrician and female health provider	6
Aspiration	Health Center	Health Center with 7+ FTE providers (Peds MD, Family MD, 3 Apps, 2 behavioral health)	6
Possibility	Health Center	Mental Health and Addiction Care Services	5
Aspiration	Community	Build more community interest in DPHCD Board participation	4
Aspiration	District	Be the driver of leadership and partnerships to make things happen in healthcare	4
Possibility	District	Become an employer of choice	4
Aspiration	Community	Community Health Care Education and Outreach	3
Aspiration	District	Dedicated medical campus for the future (40 acres)	3
Possibility	District	Expand services and financial sustainability of those services	3
Possibility	Health Center	Recruit HC staff and providers to maintain the provision of great care	3
Aspiration	Community	Blood Drives - local and regular location and service	2
Possibility	District	Career growth for staff / more opportunities	2
Possibility	Health Center	Meets needs in-district for standard (basic) care	2
Aspiration	Health Center	Mental health partnership with the school district	2
Possibility	Health Center/ Ambulance	Increase patient numbers	2
Aspiration	Community	Be perceived as the healthcare leader on the west side	1
Aspiration	Community	Becoming a healthier community	1
Aspiration	District	Right people in the right jobs	1
Possibility	District	Staff financial wellness program	1
Aspiration	Health Center	Paid internship for HS seniors in Health Center	1
Aspiration	New Service	Dental Care	1
Possibility	Ambulance	Community Paramedicine/Mobile Integrated Health Care	0
Possibility	Community	Community Wellness Program	0
Aspiration	District	100% positive work environment	0
Possibility	District	Financially strong district supporting community healthcare needs	0
Aspiration	New Service	Chiropractic	0
Aspiration	New Service	Home Health	0
Aspiration	New Service	Skilled Nursing Facility	0

- f. Next Steps – These prioritized possibilities and aspirations will be presented as a regular section at the monthly board meetings answering the following:
- i. What does each aspiration and possibility mean?
 - ii. What challenges may be present?
 - iii. What resources will be needed?
 - iv. How will we know that we have accomplished the objective?
 - v. What are the measurable key results to track and monitor progress?

5. Adjourned at 1:36 PM

Respectfully Submitted:

Timothy Benefield, Board Secretary

Date Signed



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BOARD OF DIRECTORS MEETING MINUTES
Monday, April 24, 2023 – 6:00 PM

1. **Call to order** at 6:06 pm by Board President Luis Avila
2. **Pledge of Allegiance**
3. **Roll Call**

Directors Present:	President Luis Avila Treasurer Anne Stokman Secretary Timothy Benefield
Directors Absent:	Vice President Becky Campo
Staff Present:	Chief Executive Officer Karin Freese Ambulance Director Paul Willette Finance Accounting Manager Maria Reyes-Palad
District Legal Council:	Dave Ritchie of Cole Huber, LLP
Members of the Public:	none

We have a quorum.
4. **Reading of the District's Vision, Mission, and Value Statements:**

<i>Vision:</i>	<i>"A locally cultivated, healthier community."</i>
<i>Mission:</i>	<i>"To provide, promote, and partner in quality healthcare for all."</i>
<i>Values:</i>	<i>"Compassion – Commitment – Excellence"</i>
5. **Public Comment Period:** None
6. **Declarations of Conflict:** none
7. **Approval of Agenda:**

M/S/C:	To approve the agenda as presented.
Directors	Stokman/Benefield
Ayes:	Directors Avila, Benefield, and Stokman
Nays:	None
Abstain:	None
Absent:	Director Campo
Motion Passed	
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]*
 - A. *Approve Board Meeting Minutes of March 27, 2023.
 - B. *Accept Finance Committee Meeting Minutes of March 20, 2023.
 - C. *Accept Financial Report for the month ended March 31, 2023.

M/S/C.	Approve the Consent Calendar.
Directors	Stokman/Benefield
Ayes:	Directors Avila, Benefield, and Stokman
Nays:	None
Abstain:	None
Absent:	Director Campo
Motion Passed	

9. **Regular Calendar*** *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]*

A. **Any Consent calendar items moved to the regular calendar - None*

B. **Triennial Review of Governance Policies.**

Ms. Freese referred the Board to the packet of 12 board policies that were presented at the March meeting for amendment or affirmation as written. No edits or suggestions to the existing governance policies were made by staff or the board members.

M/S/C. To affirm the following Governance Policies as written. The following policies were presented for affirmation:

4200 Board Meetings Standards ADPTD OCT 2018

4000 Authority & Limits of the Board ADPTD OCT 2018

4120 Expectations of Directors ADPTD OCT 2018

4130 Board Compensation Policy ADPTD NOV 2002

4140 Board Vacancy adopted 3-28-11

4150 Role of Directors - Adopted March 2017

4160 Media Relations Policy ADPTD OCT 3 2011

4205 Meeting Agenda Preparation ADPTD OCT 2018

4210 Board Meeting Management ADPTD OCT 2018

4215 Topics for Discussion at Board Meetings - ADPTD MAR 2017

4225 Tape Destruction Policy June 2004

4230 Legislative Advocacy Policy ADPTD MAR 2021

Directors Benefield/Stockman

Ayes: Directors Avila, Benefield, Stockman

Nays: None

Abstain: None

Absent: Director Campo

Motion: Passed

C. **Review and approval of online policy management solution – PowerDMS.**

Ms. Freese reported that the online policy management solution, PowerDMS, was initiated as a centralized database in September of 2021 to facilitate the storing, management, editing, and review of District policies and procedures. In July of 2022, the renewal price was to double to \$7,500, so management, in the process of adopting a human resource information system (HRIS), opted to not renew PowerDMS and find an alternate solution. After seven months of searching an alternate solution was not found, so management is requesting board review and input on reengaging PowerDMS as their policy management solution. It was acknowledged by the board that an electronic solution with access to drafts and tracking of policies was necessary and it was a cost of doing business.

M/S/C. That the Board of Directors approves subscribing to PowerDMS as the policy management solution at a cost of \$7,650 for April 27, 2023 to April 26, 2024. Directors Benefield/Stokman.

ROLL CALL VOTE

Ayes: Directors Avila, Benefield, Stokman

Nays: None

Abstain: None

Absent: Director Campo

Motion Passed

D. **Capital Expenditure for Security Fencing at 875 E Street**

Ms. Freese presented two proposals for the installation of cyclone fencing, an automated double drive gate, and an automated pedestrian gate with privacy slates to be installed on the west, north, and east sides of the back of the district office/ambulance operations building. Both quotes were similar in price. The lower quote was selected, and the board suggested a 10% contingency be added to the proposed price.

M/S/C. That the Board of Directors approves the security fencing proposal submitted by Farias Fencing not to exceed the amount of \$36,850.

Directors Stokman/ Benefield

ROLL CALL VOTE

Ayes: Directors Avila, Benefield, Stokman

Nays: None

Abstain: None

Absent: Director Campo

Motion Passed

E. Review and approval of new Governance Policies

Ms. Freese referred the Board to the packet of five board policies that were presented at the March meeting to review for adoption. No edits or suggestions to the draft policies were made by staff or the board members. The following policies were presented for adoption:

M/S/C. That the Board of Directors adopt the following policies as presented.

1001 Policy Review Policy

4001 Adoption and Amendment of Governance Policies

4115 Ethics Training

4125 Training, Education, and Conferences

4220 Minutes of Board Meetings

Directors Benefield/Stokman.

ROLL CALL VOTE

Ayes: Directors Avila, Benefield, Stokman

Nays: None

Abstain: None

Absent: Director Campo

Motion Passed

10. Strategic Planning. Ms. Freese presented a brief review of the 2021 Community Health Needs Assessment and a summary of the top strategic priorities identified at the Board Strategic Planning Retreat held on Saturday, April 22, 2023:

- Attain fiscal balance to reward and pay staff so they are happy and healthy
- Be the driver of leadership and partnerships to make things happen in healthcare
- Build more community interest in DPHCD Board participation
- Consistent availability of a pediatrician and female health provider
- Expansion of facilities
- Health Center with 7+ FTE providers (1 Peds MD, 1 Family MD, 3 APPs, and 2 behavioral health)
- Mental health and addiction care services
- More government engagement
- Partner to provide after-hours urgent care with labs and imaging
- Provide care for more than just Medi-Cal patients
- Student engagement in healthcare training and professions
- Use the Foundation to provide community health education activities

Specific requests were made for the strategic planning component of the next Board meeting:

1. Strategic concerns of board members and staff will be addressed at the next meeting;

2. Directors Avila would like to see a plan on how Ms. Freese will communicate the strategic plan to line staff and the community, and how they will incorporate it into the FY 2023-24 budget;
3. Ms. Freese will evaluate the priorities identified at the Board/Staff strategic planning retreat and with her management team prepare draft initiative statements, proposed tactics, current activities, challenges to overcome, and resources required for each priority for the next board meeting; and
4. Director Avila encouraged that going forward, board meetings should emphasize governance and strategy work while leaving the operation to the management leadership team.

11. Verbal Reports

A. Employee Anniversaries & New Hires

	[Month]	Years
• Ambulance	Miguel Vasquez, Jr.	1
	Paul Willette	8
• Health Center	Maryanne Barajas	8
	Raj Singh	1

- B. **Del Puerto Hospital Foundation** – Directors Stokman and Avila – Discussion was held about the foundation needing to 1) be recognized in the community, 2) have health education-related programs, 3) add community members to the foundation board, and 4) have funding to support the foundation activities such as a poster or essay contest. It was emphasized that the foundation activities should not impact or rely upon district staff. The next foundation meeting will be held virtually on Monday, May 8 at 11:00 AM.
- C. **West Side Health Care Task Force** – Director Benefield – Director Benefield has connected with the task force and will be attending the next meeting which will be in May.
- D. **CEO Annual Evaluation Process** – Directors Campo and Stokman – Director Stokman reported they have been in contact with Ms. Pickle, have requested to use the ACHD/Walker CEO evaluation, and have requested the list of accomplishments and suggested FY 2023-24 goals from Ms. Freese.
- E. **Legislative Update** – Ms. Freese reported that she and Director Avila will be attending the ACHD Legislative Days on April 26-27, 2023, which includes orientation to key issues for presentation the next day, the list of each attendee's appointments with legislators and state government offices, and key points to communicate as well as how to incorporate your own health care district story.
- F. **Building Project Update** – Ms. Freese – Design Concepts were in process, but there was no update from the architect as of the board meeting.

12. Written Reports - Attached – no discussion by board members.

- A. Ambulance – Director Paul Willette
- B. Health Center – Manager Suzie Benitez
- C. Administration – Administrative Director/CEO Karin Hennings

13. Director Correspondence, Comments, Future Agenda Items - None

14. Upcoming Regular Board and Standing Committee Meeting Dates Information

Finance – Wed. May 17, 2022 @ 8:00 AM	Board – Mon, May 22, 2023 @ 6:00 PM
Finance – Wed. Jun 21, 2022 @ 8:00 AM	Board – Mon, Jun 26, 2023, @ 6:00 PM
Finance – Wed. Jul 26, 2022 @ 8:00 AM	Board – Mon, Jul 31, 2023, @ 6:00 PM

15. Adjourned at 7:37 PM.

Respectfully Submitted by

Timothy Benefield, Board Secretary

Date Signed

Del Puerto Health Care District

Ambulance Report – April 2023

Paul Willette, Director of Ambulance Operations

Changed P1 for P94 (BLS) since that unit started in March – at least for a few days before the system ended it. BLS got us 5 more transports in March.

Saturday, April 22, WS was short a unit for 24. We had P93 for the day but couldn't find an EMT for the night. PDA transported 3 patients from the WS district.

Other noteworthy items:

- PDA participated in the first-ever joint training for Active Shooter response at PHS on 4/13.
- Participating in the “Every 15 minutes” event at Patterson High School on April 25
- We will be visible at Love Patterson events this Saturday, 4/29.
- Ambulance participating in Safety Fair at the aquatic center on Saturday, May 6, 2:30 to 4:30.
- Ambulance participating in Safety themed booth at PHS on May 12, 11:00 to 13:30
- Also, I will be representing PDA and participating in the Fentanyl town hall on May 17 and 18 – possibly only one day, originally split to an English day and a Spanish day.
- Apricot Fiesta is fast approaching, June 3-5. We coordinate a safety plan with Patterson Fire and Patterson Police/Stanslaus Sheriff

Del Puerto Health Care District

Health Center Monthly Staff Meeting – April 11, 2023

	Health Center Monthly Staff Meeting – April 11, 2023	
HEDIS Measures	5 minutes	Dental Varnish new – June 2, 9-12 AM & New Gift cards from Health Net
EHR Update	10 minutes	Jackie: Staff Urgent Referral Process
Human Resources	3 minutes	Cheryle – Staff Suggestion box (discussion topics, observed patient care, more training needed) Arranging for computer skills training at Patterson Community Center, date to be determined will be evening with childcare and dinner provider, plus paid time.
Health Center Numbers	2 minutes (see email)	Prior Month's # visits: # referrals completed: # appointments made # no shows
Patient Care	2 minutes (see email)	<ul style="list-style-type: none"> Update on COVID vaccines Give reminder to all patients at end of visit "Please call 24 hours in advance to cancel your appointment if you can't make it)
eSchedule	5 minutes	Submit PTO requests to have time off (vacation, personal, or sick)
Safety	2 minutes	Vaccine administration safety: Keep up the good work! (Suzie asks four questions for staff prizes)
New Equipment	15 minutes	<ul style="list-style-type: none"> Jennifer – Lead Analyzer introduction: is very sensitive, must pass test for certification to use Tina - Spirometer Tina - Tympanogram
Recognition	5 minutes	<ul style="list-style-type: none"> March attendance – Five \$25 gift cards due to Tina, Yaneth, and ?? New award System – receive one or more raffle tickets for extraordinary contributions. Prize drawings from all tickets awarded to be done quarterly. There will be a survey Monkey for types of prizes.
Skills	2 minutes	Lab Duties Reminders – clean, weekly lab duty by wing (Yesenia recognition)
Community Events	7 minutes	Every 15 minutes – April 25 – HC may or may not be the "morgue" Apricot Fiesta June 3-4-5 – Staffing opportunity. Will be paid double time. See Tina to Schedule choices will be given in seniority order.
New Monthly Meeting Style	2 minutes	Second Tuesday of each month 7:30 – 8:00 MAs only 8:00 – 8:30 MAs and Providers combined 8:30 – 9:00 Providers only

Del Puerto Health Care District

Chief Executive Report – April 24, 2023

Karin Freese

Financial Summary Report in Board Packet

- Current cash assets are \$3.6 million, accounts receivable are \$752,000, and current liabilities (i.e., payroll, paid time off, accounts payable) total \$409,000.
- Net Income for the fiscal year as of March 31, 2023, is \$1.06 million
- Year-to-date revenue is 22% higher than in the same period last year.

Health Center

- We have revamped our monthly staff and provider meetings to a single day (the second Tuesday of each) Suzie has recognized an overlap in the information presented to the staff and providers, resulting in duplicated efforts. To avoid this, it's suggested that the staff and provider meetings occur on the same day, with separate sessions for each group and a joint presentation. The proposed schedule for the day: 7:30 to 8:00 AM: The hourly staff will have their meeting; 8:00 to 8:30 AM: The providers will join the medical assistants for a combined session; 8:30 to 9:00 AM: The providers will have a meeting while the medical assistants prepare the first set of patients.

Ambulance

- Paul is on vacation for the last half of March. Chantale is doing a phenomenal job as the acting chief.
- Stars of Life was very successful. Mayor Mike Clauzel attended on Wednesday morning and arranged for our team to visit the capital with Senator Alvarado-Gill and Assemblymember Alanis.

Legislation/Advocacy

- ACHD Legislative Days are April 26 & 27, 2023 in Sacramento
- CSDA Legislative Days are May 16 & 17, 2023 in Sacramento

Community:

- (Please see the ambulance report for a list of the April – June activities that the district will engage.)

Strategic Planning

- Successful strategic planning session held April 22, in which the following priorities were established. Each Board meeting will be focused on Strategic Planning, Tactics, and Results

Clinic	Provide patient care beyond Medi-Cal
Clinic	Increase Mental Health (outpatient) services
Community	Use the Foundation
Community	Engage Patterson students in health care careers
Community	Increase Community interest in Board 7 District Awareness
District	Become an employer of choice
District	Engage government more
District	Thru leadership & partnerships make things happen in health care

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – May 22, 2023

9C. Design-Bid-Build (DBB) vs. Design-Build (DB) – Staff Recommendation

Page 1 of 2

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

SUBJECT: Design-Bid-Build (DBB) vs. Design-Build (DB) – Staff Recommendation

STAFF REPORT: Design-Bid-Build (DBB) and Design-Build (DB) are two common contracting methods used in construction projects. In the DBB method, the district hires a designer or architect to create the project's design and then invites bids from contractors to construct it. In contrast, the DB method involves hiring a single contractor to both design and construct the project.

There are advantages and disadvantages to both methods, and choosing the preferred method depends on various factors, such as the project's complexity, timeline, budget, and the owner's preferences.

Method	Advantages	Disadvantages
<u>Design-Bid-Build (DBB)</u>	<ul style="list-style-type: none"> - The owner has greater control over the design and can ensure it meets their specific needs and preferences. - The competition between contractors can lead to lower construction costs. - The owner can select a contractor based on their expertise, experience, and qualifications. 	<ul style="list-style-type: none"> - The design phase and bidding process can be lengthy, causing delays in the project's start date. - The contractor is not involved in the design phase, which may lead to misunderstandings and errors during construction. - Change orders are common in DBB projects, resulting in additional costs and delays.
<u>Design-Build (DB)</u>	<ul style="list-style-type: none"> - The design and construction phases can overlap, leading to faster project completion. - The contractor is involved in the design phase, which can lead to a more efficient and cost-effective design. - The single point of responsibility simplifies communication and reduces the potential for disputes between the owner, designer, and contractor. 	<ul style="list-style-type: none"> - The owner has less control over the design, which may not meet their specific needs and preferences. - The lack of competition may lead to higher construction costs. - The owner may be limited in their choice of contractor, as only contractors with design capabilities or partnerships can be considered.

The District has heard from a large project general contractor, the City planning department, legal counsel, and the conceptual design architect express their professional opinion on the options. Those with a preference suggested the district consider Design-Build. Many healthcare districts utilize DBB for their projects.

Recommendation: Staff recommends Design-Build (DB) as the preferred contracting method. Healthcare/Public Safety facilities are complex projects that require a highly coordinated and efficient design and construction process. The DB method's advantages of faster project completion, greater efficiency in design, and simplified communication make it an ideal choice for DPHCD. A single point of responsibility may help reduce the potential for disputes between the district, designer, and contractor.

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**Board Meeting – May 22, 2023****9C. Design-Bid-Build (DBB) vs. Design-Build (DB) – Staff Recommendation****Page 2 of 2**

DISTRICT PRIORITY: Fiscal transparency; fiscal stewardship
FISCAL IMPACT: None
STAFFING IMPACT: None
CONTACT PERSON: Karin Freese, CEO & Paul Willette, Director of Ambulance Operations
ATTACHMENT(S): None

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: NO

RECOMMENDED MOTION: *I move the Board of Directors to adopt a Design-Build approach for the District Office and Ambulance Station construction project.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – May 22, 2022

9E Financial Wellness Program Item # Title
Page 1 of 2

Department: Human Resources

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Financial Wellness Program
STAFF REPORT:

Many of our employees struggle financially. They have garnishments, need to borrow from retirement, cash in PTO, and live paycheck-to-paycheck. Studies have shown that many employees are distracted at work because of financial situations, even affecting their mental health. To offer employees benefits that make a difference, we propose providing training and tools to improve their financial lives. would also aid in employee retention.

Features and Benefits
Employee Features

- Budgeting tool ✔
- Goal-tracking tool ✔
- Guided financial plan ✔
- Video content from Dave Ramsey ✔
- Monthly group coaching ✔
- Points toward incentives ✔
- One-on-One Coaching** (New Feature!) ✔
- And more!

The *SmartDollar* program is an employee financial wellness program from Dave Ramsey. Following the “7 Baby Steps” employees will learn to stick to a budget, get out of debt, save for the future, and confidently retire.

Employer Features

- Aggregate reporting ✔
- Promotional materials ✔
- Dedicated relationship manager ✔
- Sponsored giveaways ✔

By offering our employees financial training on budgeting, saving for a rainy day, retirement savings, buying a house, and how to afford to send their children to college, we are giving them tools not only to be financially secure but to be more productive, content and less stressed in their work for the District.

DISTRICT PRIORITY:

Provide our employees with financial training and the tools to be financially secure and more productive. Become an employer of choice by offering benefits that make a difference in our employees’ lives.

FISCAL IMPACT:

\$5,000 per year, employer-paid subscription for up to 50 employees

STAFFING IMPACT:

Better retention of employees

CONTACT PERSON:

Cheryle Pickle, Human Resources Manager

ATTACHMENT(S):

None

RECOMMENDED BOARD ACTION:

Board approval to include the *SmartDollar* employee education program in the FY 2023-24 budget.

ROLL CALL REQUIRED: YES

 RECOMMENDED MOTION: *I move the Board of Directors approve the SmartDollar employee education program for the Fiscal Year 2023-24 budget.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – May 22, 2022

9E Financial Wellness Program Item # Title

Page 2 of 2

<i>[vacant]</i>		
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<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**Board Meeting – May 22, 2023****Item # Title 9F. CLASS Local Government Investment Pool Introduction****Page 1 of 2**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: Yes

SUBJECT: Invest Excess Operating Cash to CLASS Fund

STAFF REPORT: The Operating account at Tri-Counties bank has a monthly average balance of \$1,477,000 this fiscal year and is **non-interest bearing**. We invested \$500,000 with LAIF which is currently earning 2.87% interest on quarterly basis. California Cooperative Liquid Assets Securities System (CLASS) is another pooled investment option where we can invest excess cash from Operating bank account. Same-day availability of funds, accrues interest monthly, no maximum nor minimum balance requirements, as well as no transaction fees are advantages when choosing CLASS. We are proposing to invest \$800,000 to CLASS which will earn estimated 5% interest currently. Operating account will have a remaining balance of approximately \$700,000 after investing which is 1.41 of monthly expenses.

DISTRICT PRIORITY: Cash Management**FISCAL IMPACT:** Maximized interest earning on Operating Reserve monies**STAFFING IMPACT:** None**CONTACT PERSON:** Karin Freese / Maria Reyes-Palad**ATTACHMENT(S):** Operating Account Analysis and CLASS information**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors to approve the investment of \$800,000 in operating cash from the non-interest-bearing checking account to the California Cooperative Liquid Assets Securities System (CLASS).*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Benefield</i>		
<i>Director Campo</i>		
<i>Director Stokman</i>		

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting – May 22, 2023

Item # Title 9F. CLASS Local Government Investment Pool Introduction

Page 2 of 2

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<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Benefield</i>				
<i>Director Campo</i>				
<i>Director Stokman</i>				

Del Puerto Health Care District
Total Cash Accounts
As of May 16, 2023

	Jul 31, 22	Aug 31, 22	Sep 30, 22	Oct 31, 22	Nov 30, 22	Dec 31, 22	Jan 31, 23	Feb 28, 23	Mar 31, 23	Apr 30, 23	May 16, 23
ASSETS											
Current Assets											
Checking/Savings											
101.000 · Cash and cash equivalents											
101.010 · Tri Counties Bank											
101.011 · TCB-Operating Checking 1739	1,508,888	1,732,843	1,098,508	1,016,640	1,042,344	1,118,968	1,752,875	1,824,406	1,672,615	1,548,604	1,935,843
101.012 · TCB-Payroll Account 2999	30,082	105,478	32,049	31,600	34,145	36,922	139,984	133,294	41,198	38,760	62,941
101.013 · TCB-Money Market 4168	10,002	10,002	10,002	10,002	10,002	10,002	10,002	10,002	10,002	10,002	10,002
101.015 · TCB - Keystone C 8641	181,850	193,623	211,244	219,307	232,794	240,182	251,439	264,285	273,776	272,772	276,248
101.016 · TCB-HC Billing Dept Acct 7262	2,975	2,903	3,535	2,946	2,798	2,748	2,842	3,120	3,122	3,643	7,318
101.017 · TCB-Ambulance Fund 1041	3,803	2,716	2,547	2,690	4,870	2,692	2,667	2,704	2,645	3,388	25,321
Total 101.010 · Tri Counties Bank	1,737,600	2,047,565	1,357,885	1,283,185	1,326,953	1,411,514	2,159,809	2,237,811	2,003,358	1,877,169	2,317,673
101.030 · Petty Cash in District Office	340	340	340	340	340	340	340	340	340	340	340
101.040 · US Bank Athena Accounts											
101.041 · US Bank-Athena/Rodriguez#4750	21,054	22,530	9,343	30,431	4,516	32,562	71,276	25,628	69	25,485	25,485
101.042 · US Bank HC-Athena Acct#8662	16,324	7,533	26,666	46,069	76,403	32,148	182,440	37,030	27,672	213	4,683
Total 101.040 · US Bank Athena Accounts	37,378	30,063	36,009	76,500	80,919	64,710	253,716	62,658	27,741	25,698	30,168
101.090 · LAIF-Local Agency Invmt Fnd0002	2,726	2,731	502,731	502,731	502,759	502,759	505,387	505,387	505,387	508,793	508,793
Total 101.000 · Cash and cash equivalents	1,778,044	2,080,699	1,896,965	1,862,756	1,910,971	1,979,323	2,919,252	2,806,196	2,536,826	2,412,000	2,856,974
103.000 · Restricted Funds											
103.100 · TCB-USDA Debt Reserve 7237	122,914	122,916	122,918	122,920	122,922	122,924	122,926	122,928	122,930	122,932	122,932
Total 103.000 · Restricted Funds	122,914	122,916	122,918	122,920	122,922	122,924	122,926	122,928	122,930	122,932	122,932
105.000 · BOTW-Mitigation Fee Acct 7068	148,626	148,628	148,629	148,630	148,631	148,633	148,634	148,635	148,636	148,637	148,637
107.000 · Wash Account											
108.000 · Stifel Investments #52315547	760,718	760,718	760,718	760,718	760,718	760,718	760,718	760,718	760,718	760,718	760,718
Total Checking/Savings	2,810,302	3,112,961	2,929,230	2,895,024	2,943,242	3,011,598	3,951,530	3,864,812	3,588,850	3,444,287	3,889,261
Total Current Assets	2,810,302	3,112,961	2,929,230	2,895,024	2,943,242	3,011,598	3,951,530	3,864,812	3,588,850	3,444,287	3,889,261
TOTAL ASSETS	2,810,302	3,112,961	2,929,230	2,895,024	2,943,242	3,011,598	3,951,530	3,864,812	3,588,850	3,444,287	3,889,261
LIABILITIES & EQUITY											

Interest Earned from LAIF (Quarterly)	\$ 2,628	\$ 3,406
Interest Rate - LAIF		2.87%



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Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses. California CLASS is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. California CLASS Enhanced Cash is rated 'AAAf/S1' by FitchRatings. The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk. More information to come.

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- ✓ Transparent governance by Board of Trustees
- ✓ Portfolios marked-to-market with net asset value and yields posted to website daily

Fund Option	Prime	Enhanced Cash
Portfolio Type	Prime-style fund	Enhanced cash
Purpose	Operating Funds	Strategic Reserves
Rating	'AAAm'	'AAAf/S1'
Min/Max Investment	None	None
Withdrawals	Unlimited	Unlimited
Investment Horizon	Day-to-Day	12-18 Months
Liquidity	Same-Day	Next-Day
WAM	≤60 days	90-200 days
Net Asset Value (NAV)	Stable \$1.00 per share	Variable \$10.00 per share

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California Cooperative Liquid Assets Securities System

What is California CLASS?

California Cooperative Liquid Assets Securities System (California CLASS) is a joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement by and among California public agencies. California CLASS offers public agencies a convenient method for investing in highly liquid, investment-grade securities carefully selected to optimize interest earnings while maximizing safety and liquidity. The California CLASS Prime and Enhanced Cash funds offer public agencies the opportunity to strengthen and diversify their cash management programs in accordance with the safety, liquidity, and yield hierarchy that provides the framework for the investment of public funds.

How is it governed and managed?

California CLASS is overseen and governed by a Board of Trustees. The Board is made up of public agency finance professionals who participate in California CLASS and are members of the Joint Powers Authority (JPA). The Board of Trustees has entered into an Investment Advisor and Administrator Agreement with Public Trust Advisors, LLC. Public Trust is responsible to the Board for all program investment and administrative activities as well as many of the services provided on behalf of the Participants.

How can we participate?

Enrolling in California CLASS is simple. Public agencies may become Participants simply by filling out the Participant Registration Form that can be found in the document center on the California CLASS website. Public agencies may submit the completed registration packet to California CLASS Client Services for processing at clientservices@californiaclass.com. To obtain account forms and fund documents, visit www.californiaclass.com/document-center/.

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Participants benefit from the following:

- Same-day availability of funds in Prime Fund (11:00 a.m. PT cut-off)
- Deposits by wire or ACH
- Ratings of 'AAAm' & 'AAAf/S1'
- Prime fund transacts at stable NAV
- Portfolio securities marked-to-market daily
- Secure online access for transactions and account statements
- No withdrawal notices for Prime Fund
- Participant-to-Participant transactions
- Interest accrues daily and pays monthly
- No maximum contributions
- No minimum balance requirements
- No transaction fees*
- Annual audit conducted by independent auditing firm**
- Dedicated client service representatives available via phone or email on any business day

*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from California CLASS for such transactions.
**External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.



What are the objectives of California CLASS?

Safety

The primary investment objective of the California CLASS Prime fund is preservation of principal. Both California CLASS portfolios are managed by a team of investment professionals who are solely focused on the management of public funds nationwide. The custodian for California CLASS is U.S. Bank, N.A.

Liquidity

When you invest in the California CLASS Prime fund, you have access to your funds on any business day. You must notify California CLASS of your funds transaction requests by 11:00 a.m. PT via the internet or phone. There are no withdrawal notices for the daily-liquid California CLASS Prime fund. Enhanced Cash is a variable NAV fund that provides next-day liquidity and a one-day notification of withdrawal.

Competitive Returns

California CLASS strives to provide competitive returns while adhering to the objectives of safety and liquidity. Participants benefit from the investment expertise and institutional knowledge provided by the team of Public Trust professionals. Portfolio performance is strengthened by the extensive knowledge of California public agency cash flows that the Public Trust team possesses.

Ease of Use

To make cash management streamlined and efficient, California CLASS includes many features that make it easy to access account information and simplify record keeping. Participants can transact on any business day using the California CLASS phone number (877) 930-5213, fax number (877) 930-5214, email clientservices@californiaclass.com or via the California CLASS Online Transaction Portal at www.californiaclass.com.

Flexibility

You may establish multiple California CLASS subaccounts. You will receive comprehensive monthly statements that show all of your transaction activity, interest accruals, and rate summaries. These statements have been specifically designed to facilitate public sector fund accounting and to establish a clear accounting and audit trail for your records.

Legality

California CLASS only invests in securities permitted by California State Code Section 53601; permitted investments are further restricted to those approved by the Board of Trustees as set forth in the California CLASS Investment Policies.

Have Questions? Contact us or visit www.californiaclass.com for more information.



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Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. **Past performance is not an indication of future performance. Any financial and/or investment decision may incur losses.** Please see the Information Statement for further details on the fee calculation and other key aspects about California CLASS. California CLASS Prime is rated 'AAAM' by S&P Global Ratings. A 'AAAM' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. California CLASS Enhanced Cash is rated by 'AAAf/Sf' by FitchRatings. The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'Sf' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'Sf' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**Board Meeting – May 22, 2023****9I REQUESTS FOR COMMUNITY GRANTS AND SPONSORSHIPS****Page 1 of 1**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

SUBJECT: Requests For Community Grants And Sponsorships

STAFF REPORT: The District wishes to provide the opportunity to support health-related activities within the community. A best practice is to have a grant-making policy to guide the process.

DISTRICT PRIORITY: Fiscal Transparency

FISCAL IMPACT: To be determined annually as part of the budgeting process

STAFFING IMPACT: Time to process and track grants and grantees

CONTACT PERSON: Karin Freese

ATTACHMENT(S): 2150 Requests for Community Grants and Sponsorships

RECOMMENDED BOARD ACTION:

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors to adopt Policy #2150 Requests for Community Grants and Sponsorships.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

REQUESTS FOR COMMUNITY GRANTS AND SPONSORSHIPS	EFFECTIVE DATE
	TBD

PURPOSE

A community's health needs are served not only by traditional acute care hospitals but also by a broad array of other health-related programs and initiatives. These include local health and wellness programs, community-based clinics, health provider educational programs, and other programs and organizations that promote physical, emotional, and psychological well-being.

Under the law, Del Puerto Health Care District may aid health care programs, services, facilities, and activities at any location within or without the District for the benefit of the District and the people served by the District and to nonprofit provider groups and clinics functioning in the community to provide for adequate health services to communities served by the District. (California Health and Safety Code Sections 32121(j) and 32125)

POLICY

The purposes of Del Puerto Health Care District include the promotion of actions to provide healthcare services in the community. The District is not a grant agency but may make selected grants for qualifying health care programs as funds are available for such purposes.

The Del Puerto Health Care District may occasionally make grants to health care programs that promote the purpose of the District to enhance the provision of adequate health services to residents of the District.

Any grants made by the District are discretionary. Decisions shall be subject to the availability of District funds. Grant approvals are usually on a one-time basis, preferably with a one-year term, and shall not create priority consideration for grantees as to any future grant funds.

PROCESS

As allowed by the District's financial condition, the District shall have a Community Health Grants program to address identified community healthcare needs as envisioned by the Mission Statement and the strategic plan. In conjunction with setting the District's annual budget each year, the District shall determine whether to fund the Community Grants program for that budget year and, if so, in what amount. District staff shall administer the program, with the District Board of Directors making the final decision regarding grant recipients. The Board President shall appoint an ad hoc Community Grants.

The Del Puerto Health Care District Board may invite a limited number of proposals (typically one to three) from targeted organizations for its funding of Community Health Grants. Grant requests must meet the eligibility and restrictions outlined below. The Board will review all eligible grant requests for consideration. The Board may solicit input from Stanislaus County leaders (Director of Stanislaus County Department of Health & Human Services, Director of the Stanislaus Community Foundation, etc.) and key stakeholders as appropriate. Grantees must report on their progress twice – once at mid-year and again at the end of the year.

Committee to review grant applications and make recommendations to the Board. The Grants Committee shall include two Board members, District staff, and community members who serve without compensation. Information regarding the availability of the Community Grants and the application process shall be posted on the District's website and publicized appropriately so eligible programs may make

REQUESTS FOR COMMUNITY GRANTS AND SPONSORSHIPS	EFFECTIVE DATE
	TBD

timely applications. Requests for emergency or interim funding that fall outside the normal Community Grants application cycle may be presented to the Board after the Board President and Chief Executive Officer review.

Requests for major program funding (over \$10,000) shall be made directly to the Board and presented in an open meeting. Such requests will be evaluated for consistency with the District's Vision Statement, Mission Statement, and Strategic Plan and by community needs. Funding requests for programs that are located or offer services outside of District boundaries must be able to demonstrate how services to District residents will be documented. Grants normally will be memorialized with a Memorandum of Understanding. Funding may be made in phases and may be subject to such conditions as the Board may impose.

SPONSORSHIPS

The Del Puerto Health Care District will not sponsor fundraising events but may sponsor health education events up to \$2,500 per event, not exceeding \$10,000 in any fiscal year. The staff/Board may purchase tickets to fundraising events or other community events if at most \$300 is spent per event, and the total for event attendance is at most \$3,000 per year. The CEO will be required to report on any events sponsored or attended as part of the CEO report each Board Meeting, including who attended representing the District and the event's purpose.

ELIGIBILITY AND RESTRICTIONS

The Del Puerto Health Care District provides financial support to local nonprofit and public health and human service organizations that serve the communities in our District for health-related programs or issues. Only nonprofit, tax-exempt organizations, and public agencies are eligible.

Community Health Grant Criteria:

- The project/organization should address an identified medical/health-related need.
- The project/organization must be established in the community; financial support is not available for start-ups.
- The project/organization must benefit the residents of Del Puerto Health Care District.

Community Health Grants are generally NOT awarded for:

- Arts programs
- Cultural events
- Schools
- Formal athletic programs, such as sports teams or leagues
- Fundraising activities
- Annual fund drives
- Building or capital campaigns
- Individuals
- Religious organizations (for religious purposes or the exclusive benefit of their members)
- Political campaigns

Strategic Planning for Fiscal Year 2023-24 and Long-Range Goals

Area	Strategic Priorities	Planning Score	DRAFT Initiative Statement
Ambulance	Expansion of facilities	n/a	Our strategic initiative is to engage in the design-build process for the new District Office and Ambulance Operations facility in order to efficiently complete construction and ensure a modern, functional space for our operations.
Health Center	Partner to provide afterhours urgent care with labs and imaging	10	Our strategic initiative is to establish an after-hours clinic that offers comprehensive medical services including labs and imaging to provide accessible and convenient healthcare to patients outside of regular business hours.
Health Center	Health Center with 7+ FTE providers (Peds MD, Family MD, 3 Apps, 2 behavioral health	9	Our strategic initiative is to attract and retain highly qualified healthcare staff and providers to ensure the consistent delivery of exceptional care
District	Become employer of choice	8	Our strategic initiative to become an employer of choice involves creating a workplace culture that fosters employee engagement, development, and well-being while offering competitive compensation and benefits packages.
Health Center	Meets needs in-district for standard (basic) care	8	Our strategic initiative aims to improve access to basic healthcare needs for all residents within the district by implementing a community-based healthcare system that focuses on preventive care and leverages technology for efficient service delivery.
Health Center	Mental health services	8	Our strategic initiative aims to expand access to high-quality mental health services by investing in community-based programs and partnerships, advocating for policy changes, and promoting awareness and destigmatization.
District	More government engagement	8	Our strategic initiative is to establish collaborative relationships with local, state, and federal government agencies to promote effective communication, cooperation, and mutual understanding, ultimately leading to greater engagement and positive impact within our community.
Health Center	<i>Offer care to a broader range of patients.</i>	8	Our strategic initiative aims to expand our patient and payer base by leveraging targeted marketing campaigns and establishing partnerships with key healthcare providers.
Community	Student engagement in healthcare training and professions	8	Our strategic initiative aims to foster student engagement in healthcare careers through interactive learning opportunities, mentorship programs, and experiential activities.
Foundation	Use Foundation to provide community health education activities	8	Our strategic initiative is to leverage the resources and partnerships of the Del Puerto Health Foundation to implement sustainable programs and interventions that effectively address the community health issues and promote wellness.
District	Attain fiscal balance to reward and pay staff so they are happy and healthy	6	Our strategic initiative aims to achieve fiscal balance and promote staff happiness and health through fair and competitive compensation practices.
Community	Community Health Care Education and Outreach;	6	Our strategic initiative is to implement a comprehensive, culturally-sensitive health education program that targets underserved populations, promotes healthy behaviors, and provides access to quality healthcare services.
Community	Becoming a healthier community	6	Our strategic initiative is to implement a Community Wellness program prioritize the health and well-being of our community members by offering accessible resources and activities to promote physical, mental, and emotional wellness.
District	Expand services and financial sustainability of those services	5	Our strategic initiative is to expand our healthcare service offerings by leveraging innovative technologies and partnerships to provide comprehensive, patient-centric care across a broader range of specialties and conditions.
District	Be perceived as the healthcare leader on the west side	5	Our strategic initiative aims to drive impactful change in healthcare by leveraging strong leadership and forging collaborative partnerships.
Community	Build more community interest in DPHCD Board participation	4	Our strategic initiative aims to enhance community engagement and raise awareness of the healthcare district and its Board of Directors, while encouraging participation in board membership opportunities.
District	Dedicated medical campus for the future (40 acres)	3	Our strategic initiative aims to establish a dedicated medical campus to cater to the evolving healthcare needs of growing communities, which includes constructing a hospital facility as deemed necessary.

Strategic Planning for Fiscal Year 2023-24 and Long-Range Goals

Area	Strategic Priorities	Current Activities	Proposed Tactic A	Proposed Tactic B	Proposed Tactic C
Ambulance	Expansion of facilities	Determine Design-Bid-Build vs. Design-Build; Complete Conceptual plans & engage a project manager	Work with City for approvals	Secure funding (e.g., state or federal grants, loan, bond)	Conduct RFP for contract
Health Center	Partner to provide afterhours urgent care with labs and imaging	Seek funding to pay for Point of Care Labs; Find Radiology Tech to hire	Expand After-Hours and Saturday & Sunday Care*		
Health Center	Health Center with 7+ FTE providers (Peds MD, Family MD, 3 Apps, 2 behavioral health)	Ongoing recruitment for pediatrician and APP	Recruit HC staff and providers to maintain provision of great care		
District	Become employer of choice	Employee satisfaction surveys; standardized compensation policies; Offer Paramedic Training Scholarships	Career growth for staff / more opportunities; Sponsor Health Care Personnel Education	Right people in the right jobs	Staff financial wellness program
Health Center	Meets needs in-district for standard (basic) care	Provide primary and Industrial medicine clinic; Provide EMS services;	Consistent availability of pediatrician and female health provider	Offer Patient Transportation to Appointments	Outreach to Rural Areas
Health Center	Mental health services	Added LCSW services in 2021	Mental health partnership with school district		
District	More government engagement	Current legislative efforts include participating in advocacy in Sacramento and engaging local & state leaders			
Health Center	Offer care to a broader range of patients.		Community Paramedicine/Mobile Integrated Health Care		
Community	Student engagement in healthcare training and professions	Partnership with HS medical care program starting in Fall 2023	Paid internship for HS seniors in Health Center	Sponsor EMT Trainees from District	Offer MA Training Scholarships
Foundation	Use Foundation to provide community health education activities				
District	Attain fiscal balance to reward and pay staff so they are happy and healthy	Proactive budgeting; Seek additional reimbursement from all sources			
Community	Community Health Care Education and Outreach;	CPR Saturdays	Increase Community Education Classes	Blood Drives - local and regular location and service	
Community	Becoming a healthier community				
District	Expand services and financial sustainability of those services		Addiction Care Services	Chiropractic	Home Health
District	Be perceived as the healthcare leader on the west side	Working with County and assisting other healthcare districts with their sustainability	Be the driver of leadership and partnerships to make things happen in healthcare		
Community	Build more community interest in DPHCD Board participation	Seeking recommendations from City leaders for candidates. Advertising elections			
District	Dedicated medical campus for the future (40 acres)	Seeking partner to commit 40-acre parcel for future medical campus.			

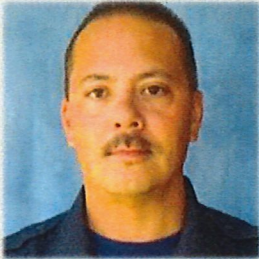
Strategic Planning for Fiscal Year 2023-24 and Long-Range Goals

Area	Strategic Priorities	Proposed Tactic D	Proposed Tactic E	Challenges to overcome	Resources required
Ambulance	Expansion of facilities			Funding	\$15 million
Health Center	Partner to provide afterhours urgent care with labs and imaging				
Health Center	Health Center with 7+ FTE providers (Peds MD, Family MD, 3 Apps, 2 behavioral health)				
District	Become employer of choice	<i>100% positive work environment</i>			
Health Center	Meets needs in-district for standard (basic) care	<i>Provide Chronic Care Management Classes</i>			
Health Center	Mental health services				
District	More government engagement				
Health Center	<i>Offer care to a broader range of patients.</i>				
Community	Student engagement in healthcare training and professions	<i>Internships/Preceptor for HS/Colleges/University</i>			
Foundation	Use Foundation to provide community health education activities				
District	Attain fiscal balance to reward and pay staff so they are happy and healthy				
Community	Community Health Care Education and Outreach;				
Community	Becoming a healthier community				
District	Expand services and financial sustainability of those services	<i>Skilled Nursing Facility</i>	<i>Dental</i>		
District	Be perceived as the healthcare leader on the west side				
Community	Build more community interest in DPHCD Board participation				
District	Dedicated medical campus for the future (40 acres)				



LISA JORSTAD
EMT
1 YEAR

1



SANFORD PERREIRA
PARAMEDIC
15 YEARS


2



JULIANA RAMIREZ
EMT
1 YEAR

3

3



SUZIE BENITEZ
HEALTH CENTER MANAGER
13 YEARS

4



Karin Freese
CEO
7 Years

5

5



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Ambulance Report

Patterson District Ambulance has been busy in the community. We participated in the Patterson High School Every 15 Minutes program on April 25th. I participated in planning sessions leading up to the event and then participated with a PDA crew simulating the care and transport of patients in a simulated vehicle accident caused by a drunk driver. The program targets high school juniors and seniors and is held every two years.

We had a new firefighter ride with our ambulance crew to provide targeted EMS experience.

The Love Patterson event was held April 29th with a number of service projects conducted in the Patterson community. I was in Patterson that day interacting with volunteers and checking in at various project locations along with ambulance crews.

We updated our ambulance VHF radios to restore communications with area fire agencies. Prior radio system upgrades resulted in a loss of communication.

The City of Patterson had a Public Safety Day on Saturday May 6 at the swimming pool complex. I was there with Karin teaching stop the bleed. PDA crews intended to join us, however a busy EMS day kept them busy responding to calls.

Last Friday, May 12, I participated with Patterson Fire and Sheriff Deputies at Patterson High School for a public safety themed lunch program.

We are beginning to roll out a new version of the Zoll emsCharts Patient Care Report (PCR).

We recently added improvements and beds to the PDA classroom to allow P93 crews to sleep during night shifts and other extended shifts.

Home grown EMT Roberto Sanchez worked for PDA for more than two years, went to work for Patterson Fire and is riding with a Paramedic Preceptor here at PDA just completed his paramedic internship. This is the final step in his paramedic training. Patterson District Ambulance actively participates in paramedic training. We have also recently had new Kaiser ER doctors and ER nurses (MICN students) ride shifts with our crews.

Paul Willette, Ambulance Director

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Executive Summary Snapshot



Revenue Cycle Performance

04/30/23 03/31/23 12 Month Avg

04/30/23 03/31/23 12 Month Avg

Gross Charges

\$860,065.00 \$830,999.00 \$845,912.50

Month Ending

04/30/23

Charges by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$313,675.00	\$340,069.00	\$339,531.33
Medicaid	\$295,785.00	\$204,910.00	\$278,801.67
Insurance	\$163,775.00	\$156,485.00	\$156,040.83
Self Pay	\$86,830.00	\$129,535.00	\$71,538.67
Facility			

Transports & Billable Dry Runs

197 185 206

04/30/23 03/31/23 12 Month Avg

Collections

\$179,069.00 \$208,479.00 \$201,985.42

Collection % Gross

20.8% 25.1% 23.9%

Collections by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$43,627.00	\$53,768.00	\$47,827.75
Medicaid	\$12,313.00	\$37,727.00	\$27,886.50
Insurance	\$114,998.00	\$97,746.00	\$116,386.92
Self Pay	\$8,131.00	\$19,238.00	\$9,884.25
Facility			

Contractual Adjustments

\$551,557.00 \$519,186.00 \$555,465.83

Accounted for Funds

85.0% 91.5% 89.1%

Write Offs

\$67,666.00 \$20,850.00 \$53,195.83

Aging by Range

Payor Class	Current Month	Previous Month	12 Month Avg
0 - 30	\$191,395.00	\$188,033.00	\$212,486.08
31 - 60	\$233,855.00	\$243,975.00	\$218,869.83
61 - 90	\$141,474.00	\$103,378.00	\$121,857.25
91 - 120	\$46,402.00	\$103,954.00	\$62,352.17
120+	\$237,319.00	\$244,513.00	\$192,078.50

Transports by Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	68	72	78
Medicaid	66	45	69
Insurance	36	34	35
Self Pay	27	34	25
Facility			

Average Daily Revenue

\$28,668.83 \$26,806.42 \$28,197.08

Revenue Per Transport

\$4,365.81 \$4,491.89 \$4,108.03

Aging Payor Class

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	\$106,264.00	\$101,914.00	\$99,816.67
Medicaid	\$44,330.00	\$43,071.00	\$64,528.00
Insurance	\$361,339.00	\$395,585.00	\$367,310.50
Self Pay	\$333,887.00	\$338,658.00	\$269,035.42
Facility	\$4,625.00	\$4,625.00	\$7,810.44

Pay Mix Transports

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	34.5%	38.9%	37.6%
Medicaid	33.5%	24.3%	33.4%
Insurance	18.3%	18.4%	17.0%
Self Pay	13.7%	18.4%	11.9%
Facility	0.0%	0.0%	0.0%

Collections Per Transport

\$908.98 \$1,126.91 \$980.91

Contractual Allowance Per Transport

\$2,799.78 \$2,806.41 \$2,697.53

Days Sales Outstanding

30 31 28

Pay Mix Aging

Payor Class	Current Month	Previous Month	12 Month Avg
Medicare	12.5%	11.5%	12.4%
Medicaid	5.2%	4.9%	8.0%
Insurance	42.5%	44.8%	45.5%
Self Pay	39.3%	38.3%	33.3%
Facility	0.5%	0.5%	1.0%