



**BOARD OF DIRECTORS**

*Luis Avila, President  
Becky Campo, Vice-President  
Timothy Benefield, Secretary  
Anne Stokman, RN, Treasurer  
(Vacant), Director*

PO Box 187, Patterson, CA 95363  
Phone (209) 892-8781 Fax (209) 892-3755

**BOARD OF DIRECTORS MEETING**

**Monday, July 31, 2023 @ 6:00 pm**

Del Puerto Health Center, 1700 Keystone Pacific Parkway, Ste B, North Conference Room

Broadcast via:

<https://us02web.zoom.us/j/86231121079?pwd=UEJMZ3hHSWd6d1hkVjBnbXl1Ymlydz09>

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Board and not on the posted agenda may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period; however, California law prohibits the Board from acting on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes. Depending on the number of persons wishing to speak, speaking time may be reduced to allow all public members to address the Board. Public comments must be addressed to the board through the President. Comments to individuals or staff are not permitted.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings, and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the Board President announces the item. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period.

**BOARD AGENDAS AND MINUTES:** Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meetings>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meetings>.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Board of Director meetings are conducted in English and translation to other languages is not provided. Please arrange for an interpreter, if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode to not disturb District business during the meeting.

**DEL PUERTO HEALTH CARE DISTRICT**  
**Board of Directors Meeting**  
Monday, July 31, 2023 @ 6:00 pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading the Vision, Mission, and Value Statements**  
*Vision: "A locally cultivated, healthier community."*  
*Mission: "To provide, promote, and partner in quality healthcare for all."*  
*Values: "Compassion – Commitment – Excellence"*
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on the agenda are made when the Board considers each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or act on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**  
*[\*Directors may request moving any consent calendar item to the regular calendar or change the order of the agenda items.]*
8. **Presentation by Bob Walker, Walker Advisory, Inc., on the DPAC Building Project** **Action**
9. **Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]* **Action by Roll Call Vote**
  - A. \*Approve Regular Board Meeting Minutes – June 26, 2023
  - B. \*Approve Special Board Meeting Minutes – July 17, 2023
  - C. \*Accept Finance Committee Minutes – April 19, 2023
  - D. \*Accept Financial Reports – April 30, 2023
  - E. \*Accept Financial Reports – May 31, 2023
  - F. \*Adopt Resolution 2023-10 for FY 2023-24 Collection of Ambulance Special Assessment
  - G. \*Adopt Resolution 2023-11 Calling for the Election on March 5, 2024, of a Director from Zone 4
  - H. \*Adopt Policy 2151 Sponsorships and Community Event Tickets
  - I. \*Adopt Resolution 2013-12 to establish a DPAC Project Reserve Account
  - J. \*Approve Stryker Equipment Maintenance Agreement
10. **\*\*Regular Calendar**
  - A. \*Any Consent calendar items moved to the regular calendar **Action**
  - B. Review and Approval of FY 2023-24 Operating Budget **Action**
  - C. Adopt Resolution 2023-13 RE: Accrued Expenses and Municipal Advisor Engagement **Action**
11. **Strategic Planning**
  - A. Defining "Community" Discussion
  - B. Strategic Plan Timeline
12. **Verbal Reports**

<u>Employee Anniversaries &amp; New Hires</u>	<u>July</u>	<u>Years</u>
A. Ambulance	Brian Hanne Meyer Eddie Thompson Daniel Martinez	8 20 New
B. Del Puerto Hospital Foundation – Directors Stokman and Avila		
C. West Side Health Care Task Force – Director Benefield		
D. Legislative Updates for July 2023 - ACHD & CSDA		
13. **Written Reports** (Directors may raise any questions they have)
  - A. Ambulance – Mr. Willette
  - B. Health Center – Ms. Benitez
  - C. Administration – Ms. Freese

**DEL PUERTO HEALTH CARE DISTRICT**  
**Board of Directors Meeting**  
Monday, July 31, 2023 @ 6:00 pm

14. **Director Correspondence, Comments, Future Agenda Items** **Information**
- A. Board Calendar for August – Board Self-Assessment Survey Distribution
  - B. Via Heart Project, sponsorship opportunity to provide AED's in community
  - C. Patterson High School Medical Pathway
15. **Closed Session** *[Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]*
- A. Gov't Code section 54956.8 Conference with Real Property Negotiator  
Property: APN 0131-024-008
16. **Reconvene to Open Session – Report of Closed Session**
17. **Upcoming Regular Board and Standing Committee Meeting Dates Information**
- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| Finance – Wed, Aug 23, 2023 @ 8:00 AM | Board – Mon, Aug 28, 2023 @ 6:00 PM |
| Finance – Wed, Sep 20, 2023 @ 8:00 AM | Board - Mon, Sep 26, 2023 @ 6:00 PM |
| Finance – Wed, Oct 25, 2023 @ 8:00 AM | Board – Mon, Oct 30, 2023 @ 6:00 PM |
18. **Adjourn**



Del Puerto Health Care District - District Office & Ambulance Station Project  
 Patterson, CA  
 Conceptual Project Schedule  
 (created for projecting project advisor hours and fee)

EXHIBIT "A" Schedule and Work Plan, including Hourly Billing Rates

Line Item	Phase	# of months	2023					2024												2025												Hourly Rate																																													
			Aug Month 1	Sept Month 2	Oct Month 3	Nov Month 4	Dec Month 5	Jan Month 6	Feb Month 7	Mar Month 8	Apr Month 9	May Month 10	Jun Month 11	Jul Month 12	Aug Month 13	Sep Month 14	Oct Month 15	Nov Month 16	Dec Month 17	Jan Month 18	Feb Month 19	Mar Month 20	Apr Month 21	May Month 22	Jun Month 23	Jul Month 24	Aug Month 25	Sept Month 26	Oct Month 27	Nov Month 28	Dec Month 29																																														
1	Selection of Design/Build Firm	2	■																																																																										
2	Design Phase	7	■																																																																										
3	Construction Phase	18	■																																																																										
4	Building Activation Phase	3																													■																																														
5	Project Close-Out Phase	4																													■																																														
6	<b>Total Projected Project Timeframe</b>	<b>28</b>																													■				■				■																																						
	Projected Hours for B. Walker		36	36	24	24	16	16	16	24	24	8	8	8	8	8	4	4	4	4	4	4	4	8	8	4	4	4	4		320																																														
	Hourly Rate																																															Hourly Rate	\$ 265																												
	Proposed Fee		Projected for 2023					Projected for 2024												Projected for 2025													Subtotal NTE Fee	\$ 84,800																																											
	Additional of (4) 2-day trips		24	24																													24																																	24										Additional Hours for Trips	96
																																																Additional Fee	\$ 25,440																												
																																																<b>Total Not To Exceed Professional Fee</b>	<b>\$ 110,240</b>																												
	Reimbursable Expenses																																																											Reimbursable Expenses																	
																																																												Miscellaneous	\$ 1,000																
																																																												4 (2 day) Round Trips (\$1,600 per Trip)	\$ 6,400																
																																																												<b>Total Estimated Reimbursable Expenses</b>	<b>\$ 7,400</b>																



**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – June 26, 2023**

**Item 9.A-J Consent Calendar**

**Page 1 of 1**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

*These matters include routine financial and administrative actions.*

*All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion.*

**AGENDA ITEMS**

- A. \*Approve Regular Board Meeting Minutes – June 26, 2023
- B. \*Approve Special Board Meeting Minutes – July 17, 2023
- C. \*Accept Finance Committee Minutes – April 19, 2023
- D. \*Accept Financial Reports – April 30, 2023
- E. \*Accept Financial Reports – May 31, 2023
- F. \*Adopt Resolution 2023-10 for FY 2023-24 Collection of Ambulance Special Assessment
- G. \*Adopt Resolution 2023-11 Calling for the Election on March 5, 2024, of a Director from Zone 4
- H. \*Adopt Policy 2151 Sponsorships and Community Event Tickets
- I. \*Adopt Resolution 2013-12 to establish a DPAC Project Reserve Account
- J. \*Approve Stryker Equipment Maintenance Agreement

**RECOMMENDED**

**MOTION:** *I move the Board of Directors to adopt the Consent Calendar as presented.*

ROLE CALL VOTE: YES

MOTION AMENDED: YES NO

AMENDMENT: \_\_\_\_\_

<b>Motion Made By</b>	<b>Motion</b>	<b>Second</b>
Director Avila		
Director Benefield		
Director Campo		
Director Stokman		
Director Zone 4 - Vacant		

<b>Roll Call Vote</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Director Avila				
Director Benefield				
Director Campo				
Director Stokman				
Director Zone 4 - Vacant				

MOTION IS:

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Approved as amended







## BOARD OF DIRECTORS BOARD OF DIRECTORS

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PO Box 187, Patterson, CA 95363  
 Phone (209) 892-8781 Fax (209) 892-3755

**BOARD OF DIRECTORS MEETING MINUTES**  
**Monday, June 26, 2023 @ 6:00 pm**

1. **Call to order** at 7:00 pm by President, Luis Avila
2. **Pledge of Allegiance**
3. **Roll Call**

<b>Directors Present:</b>	President, Luis Avila Vice President, Becky Campo Treasurer, Anne Stokman Secretary, Timothy Benefield
<b>Directors Absent:</b>	None
<b>Staff Present:</b>	CEO, Karin Freese Medical Director, Jose Rodriguez, MD Ambulance Director, Paul Willette Health Center Manager, Suzie Benitez Manager Clinical ED & QI, Jim Whitworth Clerk of the Board/HR Manager, Cheryle Pickle
<b>District Legal Council:</b>	Dave Ritchie, Cole Huber, LLP
<b>Members of the Public:</b>	none

*We have a quorum.*
4. **Reading of the District's Vision, Mission, and Value Statements:**

<i>Vision:</i>	<i>"A locally cultivated, healthier community."</i>
<i>Mission:</i>	<i>"To provide, promote, and partner in quality healthcare for all."</i>
<i>*Accept Financial Report for the month ended</i>	<i>Values: "Compassion – Commitment – Excellence"</i>
5. **Public Comment Period**  
None
6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]  
None.
7. **Approval of Agenda:**

<b>M/S/C:</b>	<b>To approve the agenda as presented.</b>
<b>Ayes:</b>	Directors Avila, Stokman, Campo, Benefield
<b>Nays:</b>	None
<b>Abstain:</b>	None
<b>Motion:</b>	<b>Passed</b>
8. **Consent Calendar\*** [Routine committee reports, minutes, and non-controversial items]
  - A. Approve Special Board Meeting Minutes, January 30, 2023
  - B. \*Approve Special Board Meeting Minutes May 22, 2023
  - C. \*Approve Special Board Meeting Minutes June 12, 2023

**M/S/C. Approve the Consent Calendar.**

Directors Benefield/Campo

**Ayes:** Directors Avila, Stokman, Campo, Benefield**Nays:** None**Abstain:** None**Motion: Passed****9. Regular Calendar\*** *[Members of the public may address the Board as the Board considers each item. Each speaker is allowed a maximum of five minutes.]***A.** No Items were moved from the consent calendar.**B. Review Administrative Director/CEO Compensation & Contract**

The CEO's annual review was completed, and the list of FY 2022-23 accomplishments is included here. In April 2023, management salaries were adjusted for parity (i.e., equal compensation for individuals who perform similar work). Freese presented the 2023 salary survey for CEO positions in public entities with similar responsibilities, comparable budgets, and the approximate range of employees. Each board member was given time to express their recommendations. There was much discussion. Staff members present expressed how much they value Ms. Freese's leadership.

**M/S/C. To approve a Fifth Amendment to the CEO Employment Agreement made on June 26, 2017, with Karin Freese, with an annual salary of \$194,307.68, effective on July 01, 2023, and a one-time payment of \$ 10,409.88. All other terms and conditions of the above-referenced CEO Employment Agreement, including Amendments One through Four, remain in full-force and effect.**

Directors Stokman/Benefield

**Ayes;** Directors: Avila, Stokman, Benefield**Nays:** Campo**Abstain:** None**Motion: Passed** - Roll Call Vote**C. Amendment to Medical Director's Contract – Other Employment**

Ms. Freese reviewed the proposed amendment to Dr. Rodriguez's contract to acknowledge his additional employment outside the district as a principal investigator for clinic research studies unrelated to DPHCD. Dr. Rodriguez shared that he is committed to his Del Puerto job. That he is happy to have his contract updated so that the Board is fully aware of his work with clinical research studies. Board members' questions and concerns were addressed. The board asked that the contract reflect clearly that the research would not take place on District property and that District resources would not be used.

**M/S/C: To accept the First Amendment to the 2019 Professional Services Agreement with Dr. Jose Rodriguez as presented with the addition that no research shall not be conducted on District property.**

Directors Stokman/Benefield

**Ayes:** Directors Avila, Stokman, Campo, Benefield**Nays:** None**Abstain:** None**Motion: Passed****D. Adopt District Policy: Requests for Community Health Grants**

Ms. Freese presented the policy. The purpose of the policy is so that Del Puerto Health Care District can grant funds to support community health initiatives of public and non-profit organizations. Board members discussed, and all questions were answered.

**M/S/C: To adopt Policy #2150 Requests For Community Grants as presented.**

Directors Campo/Benefield

**Ayes:** Directors Avila, Campo, Benefield

**Nays:** Stokman

**Abstain:** None

**Motion: Passed**

**E. Adopt District Policy: Acceptance of Donations to the District**

Ms. Freese presented the proposed policy #2152. The purpose is to memorialize how the Districts accept gifts, whose approval is required, and how in-kinds gifts are accounted for within district inventory. Questions were asked and answered.

**M/S/C: To adopt Policy #2152 Acceptance of Gifts to the District as presented.**

Directors Stokman/Campo

**Ayes:** Directors Avila, Campo, Stokman, Benefield

**Nays:** None

**Abstain:** None

**Motion: Passed**

**F. Adopt District Policy: Incentives for Health Center Support Employees**

Ms. Freese presented the policy 3420 Health Center Support Staff Incentive Plan which has the Board oversight through the budgeting process. There was a discussion. While the budget process will determine the gross amount budgeted for Health Center Support Staff incentives, the board requested a guideline limit on individual awards. It was recommended that the individual award typically not exceed \$250.00.

**M/S/C: To adopt Policy #3420 Acceptance of Gifts to the District as amended. The typical award is not to exceed \$250.00.**

Directors Benefield/Stokman

**Ayes:** Directors Avila, Campo, Stokman, Benefield

**Nays:** None

**Abstain:** None

**Motion: Passed**

**G. Establish an Ad-Hoc Committee for the Building Project RFP**

Board members Becky Campos and Luis Avila were appointed by Board President, Luis Avila, to the Ad-Hoc Committee for the Building Project RFP. The committee will include the CEO, the Ambulance Director, the Finance Manager, and the Construction Consultant to be hired by the District for additional support and experienced assistance to staff. Legal council will also be involved. The board decided they would like to have someone from the Health Center involved. It was decided that the Manager, Suzie Benitez, would also serve on the committee.

**10. Strategic Planning**

**A. Strengths, Opportunities, Aspirations, Results (SOAR) follow-up**

Ms. Freese wanted to allow any board member to express any concerns that they had at the Strategic Planning meeting that we did not have time to discuss. The only concern expressed at this time was to ensure district financial stability in planning the new building.

**11. Building Project****A. Conceptual Architectural Design**

The Board reviewed two exterior designs at the last meeting and gave their feedback to consolidate the external architectural features with the straight rooflines. Ms. Freese shared the new drawings after the Board's input had been incorporated into the design (attached). There was a discussion about primary care services being offered through this project, and it was pointed out that the ambulance provides medical care to the community on a daily basis. It was suggested that the project history and building use by square footage be presented to the board.

**B. Consultant Search Update**

Ms. Freese reported that she did speak with the Wipfli Building consulting team, and while the size and needs of our project were outside their scope, Wipfli is providing free assistance to the District to search for the right person(s) to recommend. It was discussed that a special meeting might be called regarding the building project.

**12. Verbal Reports**

<b>A. <u>Employee Anniversaries &amp; New Hires</u></b>	<u>June</u>	<u>Years</u>
Ambulance	Eugene Beres	1
	Ricardo Guaydacan	4
	Lisa Rodriguez	4
	Bryan Santos	4
	Jim Whitworth	New
Health Center	Rebecca Barron-Gonzalez	New
<b>B.</b>	Del Puerto Hospital Foundation – Directors Stokman & Avila – No Report	
<b>C.</b>	West Side Health Care Task Force – Director Benefield– No Report	
<b>D.</b>	Legislative Update-Director Avila and Ms. Freese – in packet	

**13. Written Reports – No questions were asked.**

- A.** Ambulance – Director Paul Willette
- B.** Health Center – Manager Suzie Benitez
- C.** Administration – Administrative Director/CEO Karin Hennings

**14. Director Correspondence, Comments, Future Agenda Items**

There is a letter to Senator Padilla thanking him for supporting the District's federal budget request for the building project.

**15. Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Wed, Jul 26, 2023 @ 8:00 AM	Board – Mon, Jul 31, 2023 @ 6:00 PM
Finance – Wed, Aug 23, 2023 @ 8:00 AM	Board – Mon, Aug 28, 2023 @ 6:00 PM
Finance – Wed, Sep 20, 2023 @ 8:00 AM	Board - Mon, Sep 25, 2023 @ 6:00 PM

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**16. Adjourned at 8:54 pm**

Respectfully Submitted:

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 Timothy Benefield, Board Secretary

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 Date Signed



## BOARD OF DIRECTORS BOARD OF DIRECTORS

Luis Avila, President  
 Becky Campo, Vice-President  
 Timothy Benefield, Secretary  
 Anne Stokman, RN, Treasurer

PO Box 187, Patterson, CA 95363  
 Phone (209) 892-8781 Fax (209) 892-3755

**SPECIAL BOARD OF DIRECTORS MEETING MINUTES**  
**Monday, July 17, 2023 @ 6:30 pm**

1. **Call to order** at 6:39 pm by President, Luis Avila
2. **Pledge of Allegiance**
3. **Roll Call**

<b>Directors Present:</b>	President, Luis Avila Vice President, Becky Campo Treasurer, Anne Stokman Secretary, Timothy Benefield
<b>Directors Absent:</b>	None
<b>Staff Present:</b>	CEO, Karin Freese Ambulance Director, Paul Willette Health Center Manager, Suzie Benitez Clinical ED & QI Manager, Jim Whitworth Clerk of the Board/HR Manager, Cheryle Pickle
<b>District Legal Council:</b>	Sam Emerson, Cole Huber, LLP via Zoom
<b>Members of the Public:</b>	none

*We have a quorum.*
4. **Reading of the District's Vision, Mission, and Value Statements:**

<i>Vision:</i>	<i>"A locally cultivated, healthier community."</i>
<i>Mission:</i>	<i>"To provide, promote, and partner in quality healthcare for all."</i>
<i>Values:</i>	<i>"Compassion – Commitment – Excellence"</i>
5. **Public Comment Period**  
None
6. **Declarations of Conflict** [Board members disclose any conflicts of interest with agenda items]  
None.
7. **Approval of Agenda:**

<b>M/S/C:</b>	<b>To approve the agenda as presented.</b>
<b>Directors</b>	Stokman/Campo
<b>Ayes:</b>	Directors Avila, Stokman, Campo, Benefield
<b>Nays:</b>	None
<b>Abstain:</b>	None
<b>Motion:</b>	<b>Passed</b>
8. **Regular Calendar**
  - A. Review of Health Center Master Plan  
 Ms. Freese reviewed the history of the Health Center Master Facilities Plan (attached). The Health Center building was designed so that B could connect to C. The intent is that we would expand into Suite C when the time to expand came. This expansion could be

either clinic space or for adding services. The cost of the building was \$2.5 million for Suite B and \$2.0 million for Suite C.

The question was asked if the Administration could be moved there. Currently, half of the building is leased to Golden Bear Physical Therapy. Their lease runs till 2027. Keystone has a small corner of the building. They have extended their lease. Currently they are extending for six-month terms. The remaining is a 2,065 sq. foot area that was formerly an orthodontist office. That could leave enough space for offices but not a conference room. The current cost of tenant improvements in the current building is \$500 to \$550 per square foot to renovate the Orthodontic suite to Administrative offices (with no conference room).

Discussion was had and questions were addressed. The question becomes “what is the masterplan for the Health Center, Administration and the Ambulance”. Keeping services on one campus would be beneficial.

There is a community education area planned in the new building project. We will be able to host CPR classes and additional classes i.e., diabetes. The new building would be 73.8% ambulance facilities, 13.5% public areas and 12.8% administration.

**B. Review of DPAC Building Project History (2017 to present)**

Ms. Freese reviewed the Del Puerto Ambulance and Administration (DPAC) History & Supporting Documents. The floor was opened for questions. Ms. Freese advised that there will be additional documents as time goes by to add to each Board member's Project Binder.

**C. Approval to Contract with Building Project Consultant, Bob Walker**

Mr. Willette explained that the Board had requested to hire a Project Manager type Consultant. We reached out to WIPFLI. WIPFLI works mainly on larger projects, but they did research and recommended Mr. Walker. When we contacted Mr. Walker, he asked about us to make sure he would be adding value to the project. Once we started explaining the project, he seemed very knowledgeable. He had things right at his fingertips that would be useful to us such as an RFP template. He was a former healthcare architect. Mr. Walker provided a Scope of Work.

Ms. Freese and Mr. Willette contacted references. Spoke to the manager of a project in Texas that had hired Mr. Walker. He stated that Mr. Walker brought Value and Services to them that they were not even aware that they needed. He highly recommended Mr. Walker. During that project he was always available.

Mr. Walker would work with us virtually. He will be guiding and educating the Board on things like the RFP process. He is located in the Midwest.

Mr. Walker has already had a conversation with Eric Wolf. The quote is included in the packet. The majority of the cost is during the first 5 months, and it is a not to exceed price of \$36,040. By the end of 2024 there is \$35,000 and by the end of 2025 the cost is \$14,000. For a total cost of \$84,800.

The board requested that there be some commitments in the contract that Mr. Walker come on site to work with the Board. His time and travel expenses would be reimbursable.

An engagement contract for the updated scope of services will be prepared and reviewed by counsel.

Council has not reviewed the contract. Ms. Freese

**M/S/C: The Board of Directors authorize CEO Karin Freese to enter into a professional services agreement with Bob Walker for consulting assistance on the DPAC building project with a not to exceed price of \$125,000 including expenses. To include a minimum of 1 visit for each phase of the project. Upon review of legal council prior to signing.**

Directors Benefield/Stokman

**Ayes:** Directors Avila, Campo, Stokman, Benefield

**Nays:** None

**Abstain:** None

**Motion: Passed by Roll Call Vote**

#### Adjourned to Closed Session @ 7:30 pm

9. **Closed Session** [Board of Directors may recess to closed session to discuss certain matters as legally permitted. Any action taken shall be reported in open session.]

A. [Gov't Code section 54956.8](#)

[Conference with Real Property Negotiator](#)

Property: APN [0131-024-007131-024-009-000](#)

10. **Reconvene to Open Session – Report of Closed Session**

@8:10 pm Instructions were given to staff. No reportable actions.

11. **Upcoming Regular Board and Standing Committee Meeting Dates Information**

Finance – Wed, July 31, 2023 @ 4:30 PM

Board – Mon, July 31, 2023 @ 6:00 PM

Finance – Wed, Aug 23, 2023 @ 8:00 AM

Board – Mon, Aug 28, 2023 @ 6:00 PM

Finance – Wed, Sep 20, 2023 @ 8:00 AM

Board - Mon, Sep 26, 2023 @ 6:00 PM

Finance – Wed, Oct 25, 2023 @ 8:00 AM

Board – Mon, Oct 30, 2023 @ 6:00 PM

12. **Adjourn @ 8:50 pm**

Respectfully Submitted:

\_\_\_\_\_  
Timothy Benefield, Board Secretary

\_\_\_\_\_  
Date Signed





**DEL PUERTO HEALTH CARE DISTRICT**  
**875 E Street, Patterson, CA 95363**  
**FINANCE MEETING**  
**MINUTES April 19, 2023**

1. **Call to order/Attendance**  
The meeting was called to order by Anne Stokman, Committee Chair, 8:02 AM  
**Other Board Members Present:** Becky Campo, Committee Member  
**Staff Members Present:** Karin Freese, Administrative Director/CEO (via ZOOM); Maria Reyes-Palad, Financial Accounting Manager; Paul Willette, Ambulance Director; and Danae Skinner, Administrative Staff Accountant.
2. **Public Participation** – there were no comments.
3. **Acceptance of Agenda**  
M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.
4. **Finance Report Review**
  - A. Review for Approval: March 20, 2023 Finance Meeting Minutes  
M/S/C Becky Campo/Anne Stokman to accept the minutes for March 20, 2023 as presented.
  - B. Review Financial Reports for March 2023  
Maria Reyes-Palad reviewed the Financial Reports for March 2023 and answered all questions regarding the reports. Page 7 was reprinted for clarity and given to the committee for review.  
M/S/C M/S/C Becky Campo/Anne Stokman to recommend to the Board to accept the March 2023 Financial Reports as presented.
  - C. Review for Recommendation March 2023 Warrants  
Maria Reyes-Palad reviewed the report and answered all questions regarding the Warrants.  
M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Warrants as presented.
5. **Old Business – None**
6. **New Business – None**
7. **Accounting and Finance Manager Report**
  - A. Asset Replacement Fund Update 2023  
Maria Reyes-Palad reviewed the Asset Replacement Fund update and answered all questions regarding the report.  
Information Only – No Action Taken.
  - B. E Street Land & Building Details  
Maria Reyes-Palad reviewed the E Street Land & Building Details and answered all questions regarding the report. Paul Willette updated the committee regarding the conference room being turned into crew quarters during the wait for the new building due to the increased needs of the ambulances in the community.  
Information Only – No Action Taken.
  - C. Set Schedule for Committee Review of Account Reconciliations  
Anne Stokman and Becky Campo reviewed the Account Reconciliations after the meeting.
8. **Meeting adjourned – 8:26 AM** **Next Meeting: TBA**

Respectfully submitted,

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Anne Stokman, Treasurer



Del Puerto Health Care District  
**Balance Sheet**  
As of April 30, 2023

	Apr 30, 23	Mar 31, 23	% Change	Apr 30, 22	% Change	Notes
<b>ASSETS</b>						
Current Assets						
Total Checking/Savings	3,444,287	3,588,850	(4%)	2,658,236	30%	
Total Accounts Receivable	731,358	747,253	(2%)	590,477	24%	
Total Other Current Assets	552,393	386,731	43%	448,296	23%	
<b>Total Current Assets</b>	<b>4,728,038</b>	<b>4,722,834</b>		<b>3,697,009</b>	<b>28%</b>	
Fixed Assets						
Total 151.000 · Capital assets	4,971,508	4,990,495	(0%)	5,178,480	(4%)	
<b>Total Fixed Assets</b>	<b>4,971,508</b>	<b>4,990,495</b>	<b>(0%)</b>	<b>5,178,480</b>	<b>(4%)</b>	
Other Assets						
150.000 · Lease Receivable - Non Current	327,809	327,809			100%	
<b>Total Other Assets</b>	<b>327,809</b>	<b>327,809</b>			<b>100%</b>	
<b>TOTAL ASSETS</b>	<b>10,027,355</b>	<b>10,041,138</b>	<b>(0%)</b>	<b>8,875,489</b>	<b>13%</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	415,319	408,531	2%	414,350	0%	
Total Long Term Liabilities	1,795,622	1,801,047	(0%)	1,451,662	24%	
<b>Total Liabilities</b>	<b>2,210,941</b>	<b>2,209,578</b>	<b>0%</b>	<b>1,866,012</b>	<b>18%</b>	
Equity						
350.000 · Unrestricted Assets	1,402,124	1,402,124		1,599,538	(12%)	
Total 360.000 · Assigned Fund Balance	2,630,340	2,630,340		2,004,002	31%	
Total 370.000 · Restricted Fund Balance	242,870	242,870		242,870		
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
<b>Net Income</b>	<b>1,048,321</b>	<b>1,063,466</b>	<b>(1%)</b>	<b>670,307</b>	<b>56%</b>	<i>YTD overall net result</i>
<b>Total Equity</b>	<b>7,816,417</b>	<b>7,831,562</b>	<b>(0%)</b>	<b>7,009,479</b>	<b>12%</b>	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,027,358</b>	<b>10,041,140</b>	<b>(0%)</b>	<b>8,875,491</b>	<b>13%</b>	

	Apr 30, 23	Mar 31, 23
Month end Cash balance	3,444,287	3,588,850
101.015 - TCB - Keystone C 8641	(272,772)	(273,776)
103.100 - TCB USDA Debt Reserve 7237	(122,932)	(122,930)
370.010 - Mitigation Fees	(122,150)	(122,150)
360.030 - Asset Replacement Fund	(1,139,340)	(1,139,340)
AP & Payroll Liabilities	(342,037)	(335,759)
<b>UNENCUMBERED CASH</b>	<b>1,445,056</b>	<b>1,594,895</b>
Percent of Operating Reserve	<b>97%</b>	<b>107%</b>
360.070 - Operating Cash Reserve	1,491,000	1,491,000

Del Puerto Health Care District  
YTD by Class  
July 2022 through April 2023

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			OVERALL		
	Jul '22 - Apr 23	Budget	FY22-23 Budget	Jul '22 - Apr 23	Budget	FY22-23 Budget	Jul '22 - Apr 23	Budget	FY22-23 Budget	Jul '22 - Apr 23	Budget	FY22-23 Budget	Jul '22 - Apr 23	Budget	FY22-23 Budget	Jul '22 - Apr 23	Budget	FY22-23 Budget
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue							8,711,469	8,480,167	10,180,000	2,866,278	2,385,292	2,962,350				11,577,747	10,865,459	13,142,350
403.000 · Adjustments							(5,690,865)	(5,654,826)	(6,785,791)	(189,787)	(41,993)	(50,392)				(5,880,652)	(5,696,819)	(6,836,183)
405.000 · Bad Debt							(650,539)	(659,367)	(791,240)	89,463	(15,694)	(18,833)				(561,076)	(675,061)	(810,073)
407.000 · Other Income				3,029	833	1,000	25,326	8,333	10,000	10,891	15,833	19,000				39,246	24,999	30,000
<b>Total Income</b>				<b>3,029</b>	<b>833</b>	<b>1,000</b>	<b>2,395,391</b>	<b>2,174,308</b>	<b>2,612,969</b>	<b>2,776,845</b>	<b>2,343,438</b>	<b>2,912,125</b>				<b>5,175,265</b>	<b>4,518,579</b>	<b>5,526,094</b>
Gross Profit				3,029	833	1,000	2,395,391	2,174,308	2,612,969	2,776,845	2,343,438	2,912,125				5,175,265	4,518,579	5,526,094
Expense																		
601.000 · Salaries & Wages				386,542	406,069	489,090	1,292,473	1,206,405	1,450,086	1,020,778	1,065,540	1,276,380				2,699,793	2,678,014	3,215,556
602.000 · Employee Benefits				100,279	109,298	131,157	294,735	285,167	345,200	310,425	316,537	379,847				705,439	711,002	856,204
603.000 · Professional Fees				51,113	49,906	54,287	44,490	54,281	58,937	375,101	384,056	457,307				470,704	488,243	570,531
604.000 · Purchased Services				13,466	10,338	12,405	200,521	205,881	247,057	213,777	186,218	240,662				427,764	402,437	500,124
605.000 · Supplies				5,731	7,218	8,662	69,029	71,535	85,842	71,963	74,414	89,297				146,723	153,167	183,801
606.000 · Utilities				6,043	6,757	8,108	18,036	17,002	20,402	38,624	37,938	45,526				62,703	61,697	74,036
607.000 · Rental and Lease				2,051	3,627	4,352	316	315	378	1,953	2,242	2,690				4,320	6,184	7,420
608.000 · Insurance Coverages				33,978	33,873	40,648	176,046	162,849	196,819	82,734	100,658	120,789				292,758	297,380	358,256
609.000 · Maintenance & Repairs				2,275	1,823	2,188	69,441	61,206	73,447	27,562	29,120	34,944				99,278	92,149	110,579
610.000 · Depreciation and Amortization				16,579	15,568	18,682	158,466	160,643	192,771	69,928	68,773	82,528	39,643	39,664	47,597	284,616	284,648	341,578
611.000 · Other operating expenses		19,411	23,293	42,104	56,026	72,430	191,293	200,476	241,141	202,076	197,822	263,924				435,473	473,735	600,788
<b>Total Expense</b>		<b>19,411</b>	<b>23,293</b>	<b>660,162</b>	<b>700,503</b>	<b>842,009</b>	<b>2,514,846</b>	<b>2,425,759</b>	<b>2,912,080</b>	<b>2,414,921</b>	<b>2,463,319</b>	<b>2,993,894</b>	<b>39,643</b>	<b>39,664</b>	<b>47,597</b>	<b>5,629,572</b>	<b>5,648,656</b>	<b>6,818,873</b>
Net Ordinary Income		(19,411)	(23,293)	(657,132)	(699,670)	(841,009)	(119,455)	(251,451)	(299,111)	361,923	(119,881)	(81,769)	(39,643)	(39,664)	(47,597)	(454,307)	(1,130,077)	(1,292,779)
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	1,232,415	1,232,415	1,478,898				203,333	203,333	244,000							1,435,748	1,435,748	1,722,898
702.000 · Impact Mitigation Fees																		
703.000 · Investment Income				10,347			0			0						10,347		(55,300)
704.000 · Interest Expense										(46,221)	(46,083)	(55,300)				(46,221)	(46,083)	(55,300)
705.000 · Tenant Revenue													114,501	112,190	134,628	114,501	112,190	134,628
710.000 · Misc Other Income				60			1			3,902						3,963		
<b>Total Other Income</b>	<b>1,232,415</b>	<b>1,232,415</b>	<b>1,478,898</b>	<b>10,407</b>			<b>203,335</b>	<b>203,333</b>	<b>244,000</b>	<b>(42,319)</b>	<b>(46,083)</b>	<b>(55,300)</b>	<b>114,501</b>	<b>112,190</b>	<b>134,628</b>	<b>1,518,339</b>	<b>1,501,855</b>	<b>1,802,226</b>
Other Expense																		
802.000 · Keystone District Expense													15,711	10,670	13,764	15,711	10,670	13,764
810.000 · Misc Other Expense																		
<b>Total Other Expense</b>													<b>15,711</b>	<b>10,670</b>	<b>13,764</b>	<b>15,711</b>	<b>10,670</b>	<b>13,764</b>
Net Other Income	1,232,415	1,232,415	1,478,898	10,407			203,335	203,333	244,000	(42,319)	(46,083)	(55,300)	98,790	101,520	120,864	1,502,628	1,491,185	1,788,462
<b>Net Income</b>	<b>1,232,415</b>	<b>1,213,004</b>	<b>1,455,605</b>	<b>(646,726)</b>	<b>(699,670)</b>	<b>(841,009)</b>	<b>83,880</b>	<b>(48,118)</b>	<b>(55,111)</b>	<b>319,604</b>	<b>(165,964)</b>	<b>(137,069)</b>	<b>59,148</b>	<b>61,856</b>	<b>73,267</b>	<b>1,048,321</b>	<b>361,108</b>	<b>495,683</b>

Del Puerto Health Care District  
Warrants by Bank Account

April 2023

Type	Date	Num	Name	Credit	Notes
101.000 - Cash and cash equivalents					
101.010 - Tri Counties Bank					
101.011 - TCB-Operating Checking 1739					
Bill Pmt -Check	04/03/2023	EFT	U.S. Bank Equipment Finance - EFT	126.27	
Bill Pmt -Check	04/06/2023	EFT	Umpqua Bank	8,086.32	
Bill Pmt -Check	04/17/2023	EFT	Athena Health, Inc.	15,284.08	
Bill Pmt -Check	04/17/2023	EFT	City Of Patterson-H2O, sewer, garbage	341.31	
Bill Pmt -Check	04/20/2023	EFT	ABW Medical, LLC	7,625.00	
Bill Pmt -Check	04/03/2023	31860	Airgas USA, LLC	220.60	
Bill Pmt -Check	04/03/2023	31861	Bound Tree Medical LLC	165.76	
Bill Pmt -Check	04/03/2023	31862	Cole Huber (Cota Cole)	2,475.00	invoice timing
Bill Pmt -Check	04/03/2023	31863	Crescent Work & Outdoor #1	516.72	
Bill Pmt -Check	04/03/2023	31864	Data Path, Inc	8,626.25	installation cost
Bill Pmt -Check	04/03/2023	31865	DeliverHealth	237.00	
Bill Pmt -Check	04/03/2023	31866	Graphic Print Stop	21.04	
Bill Pmt -Check	04/03/2023	31867	GreenWorks Janitorial Services	6,645.00	
Bill Pmt -Check	04/03/2023	31868	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	04/03/2023	31869	Mission Linen Supply	533.84	
Bill Pmt -Check	04/03/2023	31870	PG&E	719.29	
Bill Pmt -Check	04/03/2023	31871	Staples Advantage	78.74	
Bill Pmt -Check	04/03/2023	31872	Terminix	68.00	
Bill Pmt -Check	04/03/2023	31873	TID Turlock Irrigation District +06	1,079.24	
Bill Pmt -Check	04/03/2023	31874	V2V Management Solutions	880.00	
Bill Pmt -Check	04/03/2023	31875	Verizon Wireless	374.56	
Bill Pmt -Check	04/06/2023	31876	BICSEC Security, Inc	25.00	
Bill Pmt -Check	04/06/2023	31877	Framer Electric, Inc.	515.00	
Bill Pmt -Check	04/06/2023	31878	GreenWorks Janitorial Services	4,145.00	
Bill Pmt -Check	04/06/2023	31879	Language Line	100.00	
Bill Pmt -Check	04/06/2023	31880	Life-Assist	448.62	
Bill Pmt -Check	04/06/2023	31881	McKesson Medical Surgical Inc.	429.69	
Bill Pmt -Check	04/06/2023	31882	O'Reilly Auto Parts	74.40	
Bill Pmt -Check	04/06/2023	31883	Patterson Irrigator	30.00	
Bill Pmt -Check	04/06/2023	31884	Paul Oil Co., Inc.	2,742.57	
Bill Pmt -Check	04/06/2023	31885	Physicians Service Bureau	273.82	
Bill Pmt -Check	04/06/2023	31886	Quest Diagnostics	200.00	
Bill Pmt -Check	04/06/2023	31887	Sanofi Pasteur, Inc	2,489.34	
Bill Pmt -Check	04/06/2023	31888	Staples Advantage	66.20	
Bill Pmt -Check	04/06/2023	31889	Stericycle / Shred-it	399.72	
Bill Pmt -Check	04/06/2023	31890	Streamline/Digital Deployment	260.00	
Bill Pmt -Check	04/06/2023	31891	V2V Management Solutions	300.00	
Bill Pmt -Check	04/06/2023	31892	West Side Index	52.00	
Bill Pmt -Check	04/06/2023	31893	Workbench True Value Hdwe.	28.45	
Bill Pmt -Check	04/06/2023	31894	Zoll	1,099.60	
Bill Pmt -Check	04/17/2023	31895	Airgas USA, LLC	86.80	
Bill Pmt -Check	04/17/2023	31896	Amazon	37.86	
Bill Pmt -Check	04/17/2023	31897	AMR-American Medical Response	7,213.60	
Bill Pmt -Check	04/17/2023	31898	Bound Tree Medical LLC	781.32	
Bill Pmt -Check	04/17/2023	31899	City Of Patterson-H2O, sewer, garbage	468.07	
Bill Pmt -Check	04/17/2023	31900	Cole Huber (Cota Cole)	2,069.16	
Bill Pmt -Check	04/17/2023	31901	Comcast - Other	191.07	
Bill Pmt -Check	04/17/2023	31902	Comcast Business Voice Edge	1,970.39	
Bill Pmt -Check	04/17/2023	31903	Crescent Work & Outdoor #1	9.98	
Bill Pmt -Check	04/17/2023	31904	Data Path, Inc	5,816.24	

## Del Puerto Health Care District Warrants by Bank Account

April 2023

Type	Date	Num	Name	Credit	Notes
Bill Pmt -Check	04/17/2023	31905	DeliverHealth	79.00	
Bill Pmt -Check	04/17/2023	31906	Frayar Electric, Inc.	4,635.00	HC electrical repair
Bill Pmt -Check	04/17/2023	31907	Frontier-3755	258.12	
Bill Pmt -Check	04/17/2023	31908	Frontier - HC 8639	258.12	
Bill Pmt -Check	04/17/2023	31909	Life-Assist	1,208.60	
Bill Pmt -Check	04/17/2023	31910	McKesson Medical Surgical Inc.	3,282.66	
Bill Pmt -Check	04/17/2023	31911	MedStatix, Inc	160.00	
Bill Pmt -Check	04/17/2023	31912	MO-CAL Office Solutions	7.00	
Bill Pmt -Check	04/17/2023	31913	Pacific Records Management	278.60	
Bill Pmt -Check	04/17/2023	31914	Westside Landscape & Concrete	292.50	
Bill Pmt -Check	04/17/2023	31915	WIPFLi LLP	2,750.00	strategic planning fr
Check	04/24/2023	31916	REFUND - Ambulance:REFUND - Kaiser I	4,895.00	PT out of insurance
Check	04/24/2023	31917	REFUND - Ambulance:REFUND - United	102.85	
Check	04/24/2023	31918	REFUND - Ambulance:REFUND - Noridia	403.15	
Check	04/24/2023	31919	REFUND - Ambulance:REFUND - Vital, G	250.00	
Check	04/24/2023	31920	REFUND - Ambulance:REFUND - Swift, R	260.00	
Check	04/24/2023	31921	REFUND - Ambulance:REFUND - Collins,	300.00	
Check	04/24/2023	31922	REFUND - Ambulance:REFUND - Theriau	50.00	
Bill Pmt -Check	04/24/2023	31923	Amazon	1,206.95	
Bill Pmt -Check	04/24/2023	31924	Beta Healthcare - Workers Comp	6,023.58	
Bill Pmt -Check	04/24/2023	31925	Beta Healthcare Group	16,682.10	
Bill Pmt -Check	04/24/2023	31926	Bound Tree Medical LLC	219.16	
Bill Pmt -Check	04/24/2023	31927	Crescent Work & Outdoor #1	75.77	
Bill Pmt -Check	04/24/2023	31928	Delta Wireless	259.58	
Bill Pmt -Check	04/24/2023	31929	Keystone Pacific Business Park Owners	16,438.00	annual
Bill Pmt -Check	04/24/2023	31930	LDA Partners, LLP	4,800.00	
Bill Pmt -Check	04/24/2023	31931	Mission Linen Supply	800.76	
Bill Pmt -Check	04/24/2023	31932	Paul Oil Co., Inc.	2,839.84	
Bill Pmt -Check	04/24/2023	31933	PG&E	96.61	
Bill Pmt -Check	04/24/2023	31934	SEMSA Sierra Medical Services Alliance	9,995.40	
Bill Pmt -Check	04/24/2023	31935	Stericycle	790.08	
Bill Pmt -Check	04/24/2023	31936	U.S. Bank Equipment Finance - EFT	VOID	
Bill Pmt -Check	04/24/2023	31937	West Side Storage Baldwin	202.50	
Bill Pmt -Check	04/24/2023	31938	Wright, L'Estrange & Ergastolo	4,807.62	contract analysis
Bill Pmt -Check	04/24/2023	31939	Staples Advantage	339.36	
Total 101.011 - TCB-Operating Checking 1739				206,809.16	
101.012 - TCB-Payroll Account 2999					
Liability Check	04/12/2023		Payroll Direct Deposit	75,747.91	
Liability Check	04/26/2023		Payroll Direct Deposit	76,584.05	
Liability Check	04/13/2023	EFT	AIG (VALIC)	13,162.94	
Liability Check	04/13/2023	EFT	California State Disbursement Unit	482.76	
Liability Check	04/27/2023	EFT	AIG (VALIC)	13,631.77	
Liability Check	04/27/2023	EFT	California State Disbursement Unit	482.76	
Liability Check	04/11/2023	E-pay	EDD State of California	6,114.37	
Liability Check	04/11/2023	E-pay	Internal Revenue Service	32,788.88	
Liability Check	04/11/2023	E-pay	EDD State of California	1,998.48	
Liability Check	04/27/2023	E-pay	EDD State of California	6,160.62	
Liability Check	04/27/2023	E-pay	Internal Revenue Service	32,920.40	
Paycheck	04/13/2023	25393	Employee Payroll	2,728.52	
Paycheck	04/13/2023	25394	Employee Payroll	3,114.37	
Paycheck	04/13/2023	25395	Employee Payroll	999.34	
Paycheck	04/13/2023	25396	Employee Payroll	534.13	
Paycheck	04/13/2023	25397	Employee Payroll	1,281.22	

**Del Puerto Health Care District  
Warrants by Bank Account**

April 2023

Type	Date	Num	Name	Credit	Notes
Paycheck	04/13/2023	25398	Employee Payroll	1,180.79	
Liability Check	04/13/2023	25399	Franchise Tax Board	938.34	
Liability Check	04/13/2023	25400	Franchise Tax Board	720.05	
Liability Check	04/13/2023	25401	United Steelworkers	290.79	
Liability Check	04/18/2023	25402	AFLAC	1,773.30	
Paycheck	04/27/2023	25403	Employee Payroll	2,728.52	
Paycheck	04/27/2023	25404	Employee Payroll	2,831.03	
Paycheck	04/27/2023	25405	Employee Payroll	991.76	
Paycheck	04/27/2023	25406	Employee Payroll	1,412.94	
Paycheck	04/27/2023	25407	Employee Payroll	1,377.11	
Liability Check	04/25/2023	25408	CA Choice	41,599.23	
Liability Check	04/25/2023	25409	LegalShield	347.05	
Liability Check	04/27/2023	25410	Principal Life Insurance Co	4,685.05	
Liability Check	04/27/2023	25411	Franchise Tax Board	749.70	
Liability Check	04/27/2023	25412	Franchise Tax Board	716.84	
Liability Check	04/27/2023	25413	United Steelworkers	310.42	
Total 101.012 · TCB-Payroll Account 2999				<u>331,385.44</u>	
101.015 · TCB - Keystone C 8641					
Bill Pmt -Check	04/03/2023	10340	TID Turlock Irrigation District +06	353.53	
Bill Pmt -Check	04/17/2023	10341	City Of Patterson-H2O, sewer, garbage	212.70	
Bill Pmt -Check	04/17/2023	10342	Gilberto Arroyo-06	330.00	
Bill Pmt -Check	04/17/2023	10343	Gilberto Arroyo-06	325.00	
Bill Pmt -Check	04/17/2023	10344	Terminix	83.00	
Bill Pmt -Check	04/24/2023	10345	Keystone Pacific Business Park Owners	13,155.00	annual
Total 101.015 · TCB - Keystone C 8641				<u>14,459.23</u>	
Total 101.010 · Tri Counties Bank				<u>552,653.83</u>	
Total 101.000 · Cash and cash equivalents				<u>552,653.83</u>	
103.000 · Restricted Funds					
103.100 · TCB-USDA Debt Reserve 7237					
Check	04/15/2023	eft	USDA Rural Development Loan-EFT	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>	
Total 103.000 · Restricted Funds				<u>10,060.00</u>	
TOTAL				<u><u>562,713.83</u></u>	
Less; Irregular Items (highlighted)				<u>57,781.87</u>	
NET WARRANTS ISSUED - APRIL 2023				<u><u>504,931.96</u></u>	





Del Puerto Health Care District  
**Balance Sheet**  
As of May 31, 2023

	May 31, 23	Apr 30, 23	% Change	May 31, 22	% Change	Notes
<b>ASSETS</b>						
Current Assets						
Total Checking/Savings	4,044,478	3,444,287	17%	3,096,307	31%	
Total Accounts Receivable	766,686	731,358	5%	712,869	8%	
Total Other Current Assets	4,620	552,345	(99%)	(42,029)	111%	
<b>Total Current Assets</b>	<b>4,815,784</b>	<b>4,727,990</b>	<b>2%</b>	<b>3,767,147</b>	<b>28%</b>	
Fixed Assets						
Total 151.000 · Capital assets	4,952,924	4,971,052	(0%)	5,149,224	(4%)	
<b>Total Fixed Assets</b>	<b>4,952,924</b>	<b>4,971,052</b>	<b>(0%)</b>	<b>5,149,224</b>	<b>(4%)</b>	
Other Assets						
150.000 · Lease Receivable - Non Current	327,809	327,809			100%	
Total Other Assets	327,809	327,809			100%	
<b>TOTAL ASSETS</b>	<b>10,096,517</b>	<b>10,026,851</b>	<b>1%</b>	<b>8,916,371</b>	<b>13%</b>	
<b>LIABILITIES &amp; EQUITY</b>						
Liabilities						
Total Current Liabilities	551,577	407,860	35%	490,658	12%	
Total Long Term Liabilities	1,790,030	1,795,622	(0%)	1,446,271	24%	
<b>Total Liabilities</b>	<b>2,341,607</b>	<b>2,203,482</b>	<b>6%</b>	<b>1,936,929</b>	<b>21%</b>	
Equity						
350.000 · Unrestricted Assets	1,419,090	1,402,124	1%	1,599,539	(11%)	
Total 360.000 · Assigned Fund Balance	2,613,373	2,630,339	(1%)	2,004,002	30%	
Total 370.000 · Restricted Fund Balance	242,870	242,870		242,870		
390.000 · Net Fixed Assets (Capital)	2,492,762	2,492,762		2,492,762		
Net Income	986,816	1,055,275	(6%)	640,271	54%	YTD overall result
Total Equity	7,754,911	7,823,370	(1%)	6,979,444	11%	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,096,518</b>	<b>10,026,852</b>	<b>1%</b>	<b>8,916,373</b>	<b>13%</b>	

	May 31, 23	Apr 30, 23
Month end Cash balance	4,044,478	3,444,287
101.015 - TCB - Keystone C 8641	(285,038)	(272,772)
103.100 - TCB USDA Debt Reserve 7237	(122,934)	(122,932)
370.010 - Mitigation Fees	(122,150)	(122,150)
360.030 - Asset Replacement Fund	(1,122,373)	(1,139,339)
AP & Payroll Liabilities	(477,964)	(334,578)
<b>UNENCUMBERED CASH</b>	<b>1,914,019</b>	<b>1,452,516</b>
Percent of Operating Reserve	<b>128%</b>	<b>97%</b>
360.070 - Operating Cash Reserve	1,491,000	1,491,000

Del Puerto Health Care District  
YTD by Class  
July 2022 through May 2023

	Total 00 Tax Revenue			Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			OVERALL		
	Jul '22 - May 23	Budget	FY22-23 Budget	Jul '22 - May 23	Budget	FY22-23 Budget	Jul '22 - May 23	Budget	FY22-23 Budget	Jul '22 - May 23	Budget	FY22-23 Budget	Jul '22 - May 23	Budget	FY22-23 Budget	Jul '22 - May 23	Budget	FY22-23 Budget
Ordinary Income/Expense																		
Income																		
401.000 · Gross Patient Service Revenue							9,484,452	9,330,083	10,180,000	3,183,111	2,673,821	2,962,350				12,667,563	12,003,904	13,142,350
403.000 · Adjustments							(6,194,594)	(6,220,308)	(6,785,791)	(259,486)	(46,193)	(50,392)				(6,454,080)	(6,266,501)	(6,836,183)
405.000 · Bad Debt							(697,685)	(725,303)	(791,240)	86,642	(17,264)	(18,833)				(611,043)	(742,567)	(810,073)
407.000 · Other Income				3,029	917	1,000	25,466	9,167	10,000	11,371	17,417	19,000				39,866	27,501	30,000
<b>Total Income</b>				<b>3,029</b>	<b>917</b>	<b>1,000</b>	<b>2,617,639</b>	<b>2,393,638</b>	<b>2,612,969</b>	<b>3,021,638</b>	<b>2,627,781</b>	<b>2,912,125</b>				<b>5,642,306</b>	<b>5,022,336</b>	<b>5,526,094</b>
Gross Profit				3,029	917	1,000	2,617,639	2,393,638	2,612,969	3,021,638	2,627,781	2,912,125				5,642,306	5,022,336	5,526,094
Expense																		
601.000 · Salaries & Wages				428,230	447,580	489,090	1,434,138	1,329,958	1,450,086	1,153,087	1,172,145	1,276,380				3,015,455	2,949,683	3,215,556
602.000 · Employee Benefits				111,699	120,228	131,157	326,624	315,183	345,200	348,184	348,192	379,847				786,507	783,603	856,204
603.000 · Professional Fees				55,863	52,096	54,287	45,020	56,609	58,937	409,904	420,681	457,307				510,787	529,386	570,531
604.000 · Purchased Services				14,920	11,371	12,405	220,249	226,470	247,057	352,732	213,440	240,662				587,901	451,281	500,124
605.000 · Supplies				6,449	7,940	8,662	78,272	78,689	85,842	81,598	81,856	89,297				166,319	168,485	183,801
606.000 · Utilities				6,599	7,432	8,108	19,788	18,702	20,402	41,933	41,732	45,526				68,320	67,866	74,036
607.000 · Rental and Lease				2,146	3,989	4,352	347	347	378	2,156	2,466	2,690				4,649	6,802	7,420
608.000 · Insurance Coverages				37,284	37,261	40,648	191,693	179,834	196,819	90,991	110,723	120,789				319,968	327,818	358,256
609.000 · Maintenance & Repairs				2,348	2,006	2,188	78,661	67,326	73,447	29,689	32,032	34,944				110,698	101,364	110,579
610.000 · Depreciation and Amortization				18,721	17,125	18,682	174,557	176,707	192,771	78,860	75,651	82,528				315,823	313,114	341,578
611.000 · Other operating expenses	23,939	21,352	23,293	46,303	64,228	72,430	305,316	220,809	241,141	91,995	230,873	263,924	43,685	43,631	47,597	467,553	537,262	600,788
<b>Total Expense</b>	<b>23,939</b>	<b>21,352</b>	<b>23,293</b>	<b>730,561</b>	<b>771,256</b>	<b>842,009</b>	<b>2,874,665</b>	<b>2,670,632</b>	<b>2,912,080</b>	<b>2,681,129</b>	<b>2,729,791</b>	<b>2,993,894</b>	<b>43,685</b>	<b>43,631</b>	<b>47,597</b>	<b>6,353,979</b>	<b>6,236,662</b>	<b>6,818,873</b>
Net Ordinary Income	(23,939)	(21,352)	(23,293)	(727,531)	(770,339)	(841,009)	(257,026)	(276,994)	(299,111)	340,509	(102,009)	(81,769)	(43,685)	(43,631)	(47,597)	(711,672)	(1,214,325)	(1,292,779)
Other Income/Expense																		
Other Income																		
701.000 · District Tax Revenues	1,401,829	1,355,657	1,478,898				224,146	223,667	244,000							1,625,975	1,579,324	1,722,898
702.000 · Impact Mitigation Fees																		
703.000 · Investment Income				10,421			0			0						10,421		
704.000 · Interest Expense										(50,689)	(50,692)	(55,300)				(50,689)	(50,692)	(55,300)
705.000 · Tenant Revenue													126,019	123,409	134,628	126,019	123,409	134,628
710.000 · Misc Other Income				60			1			3,902						3,963		
<b>Total Other Income</b>	<b>1,401,829</b>	<b>1,355,657</b>	<b>1,478,898</b>	<b>10,481</b>			<b>224,147</b>	<b>223,667</b>	<b>244,000</b>	<b>(46,787)</b>	<b>(50,692)</b>	<b>(55,300)</b>	<b>126,019</b>	<b>123,409</b>	<b>134,628</b>	<b>1,715,689</b>	<b>1,652,041</b>	<b>1,802,226</b>
Other Expense																		
802.000 · Keystone District Expense													17,203	12,217	13,764	17,203	12,217	13,764
810.000 · Misc Other Expense																		
<b>Total Other Expense</b>													<b>17,203</b>	<b>12,217</b>	<b>13,764</b>	<b>17,203</b>	<b>12,217</b>	<b>13,764</b>
Net Other Income	1,401,829	1,355,657	1,478,898	10,481			224,147	223,667	244,000	(46,787)	(50,692)	(55,300)	108,816	111,192	120,864	1,698,486	1,639,824	1,788,462
<b>Net Income</b>	<b>1,377,890</b>	<b>1,334,305</b>	<b>1,455,605</b>	<b>(717,050)</b>	<b>(770,339)</b>	<b>(841,009)</b>	<b>(32,878)</b>	<b>(53,327)</b>	<b>(55,111)</b>	<b>293,722</b>	<b>(152,701)</b>	<b>(137,069)</b>	<b>65,131</b>	<b>67,561</b>	<b>73,267</b>	<b>986,815</b>	<b>425,499</b>	<b>495,683</b>

Del Puerto Health Care District  
Warrants by Bank Account  
May 2023

Type	Date	Num	Name	Credit	Notes
101.000 - Cash and cash equivalents					
101.010 - Tri Counties Bank					
101.011 - TCB-Operating Checking 1739					
Bill Pmt -Check	05/24/2023	eft	Athena Health, Inc.	10,861.90	
Bill Pmt -Check	05/02/2023	EFT	U.S. Bank Equipment Fin:	126.27	
Bill Pmt -Check	05/10/2023	EFT	City Of Patterson-H2O, se	369.63	
Bill Pmt -Check	05/10/2023	EFT	Umpqua Bank	8,790.29	
Bill Pmt -Check	05/10/2023	EFT	FP Mailing Solutions	300.00	
Bill Pmt -Check	05/24/2023	EFT	ABW Medical, LLC	7,625.00	
Check	05/02/2023	31940	REFUND - Ambulance:RE	4,358.05	Refund offset AR
Bill Pmt -Check	05/02/2023	31941	Avila, Luis - REIMB	450.92	
Bill Pmt -Check	05/02/2023	31942	Bound Tree Medical LLC	86.40	
Bill Pmt -Check	05/02/2023	31943	DeliverHealth	237.00	
Bill Pmt -Check	05/02/2023	31944	MD - Rodriguez, Jose	35,333.33	
Bill Pmt -Check	05/02/2023	31945	PG&E	261.76	
Bill Pmt -Check	05/02/2023	31946	Riggs Ambulance Service	420.50	
Bill Pmt -Check	05/02/2023	31947	Stanislaus County EMS A	250.00	
Bill Pmt -Check	05/02/2023	31948	Staples Advantage	76.59	
Bill Pmt -Check	05/02/2023	31949	Terminix	208.56	
Bill Pmt -Check	05/02/2023	31950	Town Square Publications	595.00	
Bill Pmt -Check	05/02/2023	31951	Verizon Wireless	373.93	
Bill Pmt -Check	05/10/2023	31952	Airgas USA, LLC	561.88	
Bill Pmt -Check	05/10/2023	31953	Amazon	211.42	
Bill Pmt -Check	05/10/2023	31954	AMR-American Medical R	7,980.40	
Bill Pmt -Check	05/10/2023	31955	BICSEC Security, Inc	25.00	
Bill Pmt -Check	05/10/2023	31956	Bound Tree Medical LLC	799.44	
Bill Pmt -Check	05/10/2023	31957	City Of Patterson-H2O, se	496.27	
Bill Pmt -Check	05/10/2023	31958	Comcast - Other	191.07	
Bill Pmt -Check	05/10/2023	31959	Data Path, Inc	5,816.24	
Bill Pmt -Check	05/10/2023	31960	DeHart Plumbing Heating	698.00	
Bill Pmt -Check	05/10/2023	31961	Fraye Electric, Inc.	2,580.00	HC Fans replacement
Bill Pmt -Check	05/10/2023	31962	Frontier-3755	258.92	
Bill Pmt -Check	05/10/2023	31963	Frontier - HC 8639	258.92	
Bill Pmt -Check	05/10/2023	31964	GreenWorks Janitorial Se	4,145.00	
Bill Pmt -Check	05/10/2023	31965	J.B. Anderson Land Use I	640.00	
Bill Pmt -Check	05/10/2023	31966	Language Line	135.54	
Bill Pmt -Check	05/10/2023	31967	Life-Assist	923.29	
Bill Pmt -Check	05/10/2023	31968	Life Line	521.77	
Bill Pmt -Check	05/10/2023	31969	McAuley Ford	3,251.05	Ambulance maintenance
Bill Pmt -Check	05/10/2023	31970	McKesson Medical Surgic	2,144.40	
Bill Pmt -Check	05/10/2023	31971	MedStatix, Inc	160.00	
Bill Pmt -Check	05/10/2023	31972	Mission Linen Supply	542.19	
Bill Pmt -Check	05/10/2023	31973	O'Reilly Auto Parts	47.97	
Bill Pmt -Check	05/10/2023	31974	Pacific Records Managen	269.62	
Bill Pmt -Check	05/10/2023	31975	Patterson City Tow Servic	200.00	
Bill Pmt -Check	05/10/2023	31976	Patterson Irrigator	30.00	
Bill Pmt -Check	05/10/2023	31977	Paul Oil Co., Inc.	3,651.92	
Bill Pmt -Check	05/10/2023	31978	Physicians Service Burea	280.32	
Bill Pmt -Check	05/10/2023	31979	PowerDMS, Inc	7,650.00	Annual subscription
Bill Pmt -Check	05/10/2023	31980	Sanofi Pasteur, Inc	3,996.48	
Bill Pmt -Check	05/10/2023	31981	SEMSA Sierra Medical Se	10,217.52	
Bill Pmt -Check	05/10/2023	31982	Staples Advantage	204.13	
Bill Pmt -Check	05/10/2023	31983	Stericycle / Shred-it	797.78	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
May 2023

Type	Date	Num	Name	Credit	Notes
Bill Pmt -Check	05/10/2023	31984	Streamline/Digital Deploy	260.00	
Bill Pmt -Check	05/10/2023	31985	Stryker Sales Corporation	2,556.80	AED for Office
Bill Pmt -Check	05/10/2023	31986	Symbol Arts	720.54	
Bill Pmt -Check	05/10/2023	31987	TID Turlock Irrigation Dist	1,172.33	
Bill Pmt -Check	05/10/2023	31988	Westside Landscape & C	292.50	
Bill Pmt -Check	05/10/2023	31989	Workbench True Value H	34.48	
Bill Pmt -Check	05/10/2023	31990	Zoll	649.70	
Check	05/15/2023	31991	REFUND - Ambulance:RE	3,955.00	
Check	05/15/2023	31992	REFUND - Ambulance:RE	415.23	
Check	05/15/2023	31993	REFUND - Ambulance:RE	379.29	
Check	05/15/2023	31994	REFUND - Ambulance:RE	220.80	
Check	05/15/2023	31995	REFUND - Ambulance:RE	420.03	Refunds offset against AR
Check	05/15/2023	31996	REFUND - Ambulance:RE	439.73	
Check	05/15/2023	31997	REFUND - Ambulance:RE	457.49	
Check	05/15/2023	31998	REFUND - Ambulance:RE	300.00	
Check	05/15/2023	31999	REFUND - Ambulance:RE	200.00	
Bill Pmt -Check	05/15/2023	32000	ADT / Protection One	298.32	
					additional computer installation cost
Bill Pmt -Check	05/15/2023	32001	Data Path, Inc	5,600.00	
Bill Pmt -Check	05/15/2023	32002	DeliverHealth	79.00	
Check	05/15/2023	32003	REFUND - Ambulance:RE	159.84	
Bill Pmt -Check	05/09/2023	32004	Mission Linen Supply	533.84	
Check	05/24/2023	32005	Wakefield	26.76	
Check	05/24/2023	32006	REFUND - Ambulance:RE	72.23	
Bill Pmt -Check	05/24/2023	32007	Airgas USA, LLC	282.88	
Bill Pmt -Check	05/24/2023	32008	Beta Healthcare - Worker	6,023.62	
Bill Pmt -Check	05/24/2023	32009	Beta Healthcare Group	16,681.92	
Bill Pmt -Check	05/24/2023	32010	Bound Tree Medical LLC	1,833.49	
					Health Screenings for 11 employees
Bill Pmt -Check	05/24/2023	32011	CA Occupational Physicia	3,209.00	
Bill Pmt -Check	05/24/2023	32012	Comcast Business Voice	1,970.39	
Bill Pmt -Check	05/24/2023	32013	Hi-Tech EVS, Inc.	1,839.12	Ambulance repairs
Bill Pmt -Check	05/24/2023	32014	Life-Assist	2,253.37	
Bill Pmt -Check	05/24/2023	32015	McKesson Medical Surgic	1,115.14	
Bill Pmt -Check	05/24/2023	32016	MO-CAL Office Solutions	1,847.24	
Bill Pmt -Check	05/24/2023	32017	Paul Oil Co., Inc.	3,022.94	
Bill Pmt -Check	05/24/2023	32018	PG&E	43.16	
Bill Pmt -Check	05/24/2023	32019	Staples Advantage	361.50	
Bill Pmt -Check	05/24/2023	32020	Stericycle	790.08	
Bill Pmt -Check	05/24/2023	32021	TSL Target Solutions Lea	6,190.57	Annual renewal
Bill Pmt -Check	05/24/2023	32022	West Side Storage Baldw	202.50	
Bill Pmt -Check	05/24/2023	32023	WIPFLI LLP	2,750.00	Strategic planning servic
Total 101.011 · TCB-Operating Checking 1739				200,072.50	
101.012 · TCB-Payroll Account 2999					
Liability Check	05/10/2023		Payroll Direct Deposit	81,323.96	
Liability Check	05/11/2023		Payroll Direct Deposit	425.54	
Liability Check	05/24/2023		Payroll Direct Deposit	81,296.98	
Check	05/31/2023			10.00	
Liability Check	05/11/2023	EFT	California State Disburser	482.76	
Liability Check	05/11/2023	EFT	AIG (VALIC)	15,664.58	
Liability Check	05/25/2023	EFT	AIG (VALIC)	14,353.08	
Liability Check	05/25/2023	EFT	California State Disburser	482.76	
Liability Check	05/09/2023	E-pay	EDD State of California	17.64	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
May 2023

Type	Date	Num	Name	Credit	Notes
Liability Check	05/09/2023	E-pay	Internal Revenue Service	210.52	
Liability Check	05/09/2023	E-pay	EDD State of California	7,172.53	
Liability Check	05/09/2023	E-pay	Internal Revenue Service	39,452.68	
Liability Check	05/12/2023	E-pay	EDD State of California	4.74	
Liability Check	05/12/2023	E-pay	Internal Revenue Service	103.54	
Liability Check	05/25/2023	E-pay	EDD State of California	38.07	
Liability Check	05/25/2023	E-pay	Internal Revenue Service	515.54	
Liability Check	05/25/2023	E-pay	EDD State of California	6,944.82	
Liability Check	05/23/2023	E-pay	Internal Revenue Service	35,780.08	
Liability Check	05/30/2023	E-pay	EDD State of California	4.93	
Liability Check	05/30/2023	E-pay	Internal Revenue Service	85.60	
Paycheck	05/04/2023	25414	Employee Payroll	1,165.90	
Paycheck	05/11/2023	25415	Employee Payroll	3,348.12	
Paycheck	05/11/2023	25416	Employee Payroll	2,593.33	
Paycheck	05/11/2023	25417	Employee Payroll	991.84	
Paycheck	05/11/2023	25418	Employee Payroll	197.84	
Paycheck	05/11/2023	25419	Employee Payroll	1,486.47	
Paycheck	05/11/2023	25420	Employee Payroll	1,373.78	
Paycheck	05/11/2023	25421	Employee Payroll	840.10	
Paycheck	05/11/2023	25422	Employee Payroll	879.10	
Paycheck	05/11/2023	25423	Employee Payroll	914.50	
Paycheck	05/11/2023	25424	Employee Payroll	884.37	
Paycheck	05/11/2023	25425	Employee Payroll	914.50	
Paycheck	05/11/2023	25426	Employee Payroll	914.50	
Paycheck	05/11/2023	25427	Employee Payroll	814.17	
Paycheck	05/11/2023	25428	Employee Payroll	913.02	
Paycheck	05/11/2023	25429	Employee Payroll	914.50	
Paycheck	05/11/2023	25430	Employee Payroll	913.02	
Paycheck	05/11/2023	25431	Employee Payroll	907.10	
Paycheck	05/11/2023	25432	Employee Payroll	884.37	
Paycheck	05/11/2023	25433	Employee Payroll	901.17	
Paycheck	05/11/2023	25434	Employee Payroll	894.50	
Paycheck	05/11/2023	25435	Employee Payroll	884.50	
Paycheck	05/11/2023	25436	Employee Payroll	853.17	
Paycheck	05/11/2023	25437	Employee Payroll	914.50	
Paycheck	05/11/2023	25438	Employee Payroll	859.10	
Liability Check	05/11/2023	25439	Franchise Tax Board	844.95	
Liability Check	05/11/2023	25440	Franchise Tax Board	716.84	
Liability Check	05/11/2023	25441	United Steelworkers	313.26	
Paycheck	05/12/2023	25442	Employee Payroll	0.00	
Paycheck	05/19/2023	25443	Employee Payroll	1,927.69	
Liability Check	05/19/2023	25444	LegalShield	347.05	
Liability Check	05/19/2023	25445	AFLAC	1,669.68	
Paycheck	05/25/2023	25446	Employee Payroll	3,259.15	
Paycheck	05/25/2023	25447	Employee Payroll	991.84	
Paycheck	05/25/2023	25448	Employee Payroll	366.18	
Paycheck	05/25/2023	25449	Employee Payroll	1,461.58	
Paycheck	05/25/2023	25450	Employee Payroll	1,397.69	
Liability Check	05/25/2023	25451	United Steelworkers	343.96	
Liability Check	05/25/2023	25452	Franchise Tax Board	753.75	
Liability Check	05/25/2023	25453	Franchise Tax Board	716.84	
Liability Check	05/25/2023	25454	CA Choice	39,543.43	
Liability Check	05/25/2023	25455	Principal Life Insurance C	5,259.23	

**Del Puerto Health Care District**  
**Warrants by Bank Account**  
 May 2023

Type	Date	Num	Name	Credit	Notes
Paycheck	05/26/2023	25456	Employee Payroll	478.41	
Total 101.012 · TCB-Payroll Account 2999				<u>371,919.35</u>	
101.015 · TCB - Keystone C 8641					
Bill Pmt -Check	05/10/2023	10346	City Of Patterson-H2O, se	187.30	
Bill Pmt -Check	05/10/2023	10347	Gilberto Arroyo-06	345.00	
Bill Pmt -Check	05/10/2023	10348	Terminix	83.00	
Bill Pmt -Check	05/10/2023	10349	TID Turlock Irrigation Dist	332.32	
Total 101.015 · TCB - Keystone C 8641				<u>947.62</u>	
Total 101.010 · Tri Counties Bank				<u>572,939.47</u>	
Total 101.000 · Cash and cash equivalents				<u>572,939.47</u>	
103.000 · Restricted Funds					
103.100 · TCB-USDA Debt Reserve 7237					
Check	05/15/2023	eft	USDA Rural Developmen	10,060.00	
Total 103.100 · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>	
Total 103.000 · Restricted Funds				<u>10,060.00</u>	
<b>TOTAL</b>				<b><u>582,999.47</u></b>	
Less: Irregular Items					
Highlighted Above				46,772.16	
Incentive to MA's				18,000.00	
				<u>64,772.16</u>	
<b>NET WARRANTS ISSUED - May 2023</b>				<b><u>518,227.31</u></b>	

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT****Board Meeting – July 31, 2023****9F. Validating the Ambulance Special Assessment for FY 2023-24****Page 1 of 2**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

**SUBJECT: Validating the Ambulance Special Assessment for FY 2023-24****STAFF REPORT:** In 2005, the DPHCD adopted a resolution determining the ongoing need for the Ambulance Special Assessment. This resolution confirms the validity of charges to be levied and collected for FY 2023-24.

The continuation of a levy of the special assessment approved by voters in 1985 is necessary and valid for FY 2023-24, as the cost of providing emergency ambulance services in the District is too great to be paid out of the ordinary revenues and income to be received by the District for those services. The levy of the assessment is therefore declared to be valid in FY 2023-24.

**DISTRICT PRIORITY:** To declare the special assessment for the ambulance to be valid in FY 2023-24**FISCAL IMPACT:** Generation of approximately \$248,000 annually**STAFFING IMPACT:** None**CONTACT PERSON:** Karin Freese, CEO**ATTACHMENT(S):** Resolution 2023-10**RECOMMENDED BOARD ACTION:**

*I move that the Board of Directors adopt Resolution 2023-10 confirming the validity of the ambulance special assessment to be levied and collected for FY 2023-24.*

**ROLL CALL REQUIRED:** YES

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – July 31, 2023**

**9F. Validating the Ambulance Special Assessment for FY 2023-24**

**Page 2 of 2**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				



**DEL PUERTO HEALTH CARE DISTRICT**  
**Board of Directors**

**RESOLUTION NO. 2023-10**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT MAKING CERTAIN FINDINGS RELATED TO, AND CONFIRMING THE VALIDITY OF, CHARGES TO BE LEVIED AND COLLECTED FOR FY 2023-24 PURSUANT TO BOARD RESOLUTION No. 05-01

WHEREAS, the Del Puerto Health Care District has, through Board Resolution No. 05-10, ordered the levy and collection of charges or assessments for the purpose of providing emergency ambulance services for 2005/06 and in each subsequent fiscal year in which charges may be validly levied; and

WHEREAS, the Del Puerto Health Care District receives revenue, in part, pursuant to a tax adopted consistent with the provisions of Sections 50075, 50076, and 50077 of the Government code;

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE DEL PUERTO HEALTH CARE DISTRICT FINDS AND RESOLVES AS FOLLOWS:

1. The continuation of a levy of the special tax is necessary and valid for FY 2023-24, as the cost of providing emergency ambulance services in the District is too great to be paid out of the ordinary revenues and income to be received by the District for those services. The levy of the assessment is therefore declared to be valid in FY 2023-24.
2. Any taxes, fees, or assessments imposed comply with all requirements of State Law, including Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. That Board Resolution No. 05-01 remains valid for FY 2023-24 and is not amended/changed/superseded by this resolution. A certified copy of this resolution is not therefore required to be submitted to the County.
4. A valid, executed agreement between the Del Puerto Health Care District and Stanislaus County covering the fiscal years inclusive of 2021-2026 is in place, providing for the service of placing the Direct Assessments on the property tax roll and distributing revenue to the District.

**DEL PUERTO HEALTH CARE DISTRICT**  
**Board of Directors**

Passed and adopted this 31 day of July 2023, by the following votes:

AYES:

NOES:

ABSENT:

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Luis Avila, President, Board of Directors  
Del Puerto Health Care District

ATTEST:

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Timothy Benefield, Secretary  
Board of Directors

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT****Board Meeting – July 31, 2023****9G. Resolution 2023-11 Calling for the Election of a Director from Zone 4** **Page 1 of 2**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

**SUBJECT:** **Zone 4 Vacant Seat and the March 5, 2024, General Election****STAFF REPORT:** The results of the 2022 election resulted in a vacant seat for Director of Zone 4. The DPHCD Board of Directors did not appoint a Director during the allotted time, and the Board of Supervisor of Supervisors of Stanislaus County also did not appoint a director.

The next general election is March 5, 2024 and the Director's seat for Zone Four is still vacant; therefore, according to the California Law (Government Code § 1780(b)(f)(1)), the DPHCD Board of Directors must call for an election to be conducted during the next General Election and agree to reimburse the County for services performed upon presentation of the bill to the District.

**DISTRICT PRIORITY:** To have a full Board of Directors to conduct the District's Business.**FISCAL IMPACT:** Reimbursement to the Registrar of Voters for the cost incurred to conduct the District Election, such costs are to be calculated by the method set forth in County's current election cost allocation procedure.**STAFFING IMPACT:** None**CONTACT PERSON:** Cheryle Pickle, Clerk of the Board**ATTACHMENT(S):** Resolution 2023-11**RECOMMENDED BOARD ACTION:**

*I move that the Board of Directors approve Resolution 2023-11 calling for an election on March 05, 2024, of one Director for Zone 4, and request the Board of Supervisors of Stanislaus County consolidate the District's election with the Statewide General Election to be held on the same date.*

ROLL CALL REQUIRED: YES

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – July 31, 2023**

**9G. Resolution 2023-11 Calling for the Election of a Director from Zone 4**

**Page 2 of 2**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: Yes

4/5 Vote Required: No

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				



P.O. Box 187  
Patterson, CA. 95363

Phone 209-892-8781  
Fax 209-892-3755

To: Karin Hennings, CEO  
Board of Directors

From: Cheryle Pickle, Clerk of the Board

Date: July 20, 2023

RE: 2024 Elections

Please be advised that there is a general election to fill the vacancy for Zone 4 on March 05, 2024. The Candidate Nomination period begins November 13, 2023 and ends December 08, 2023 at 5:00 pm. Candidacy nomination paperwork needs to be filed directly with the Stanislaus County Registrar of Voters office located at 1021 "I" Street in downtown Modesto. They can be reached at (209) 525-5201, ask for Candidate Services Unit.

Expiring Terms 2024:

Anne Stokman	4-year term
Luis Avila	4-year term
Tim Benefield	2-year term
Vacant	2-year term

# Del Puerto Health Care District

## RESOLUTION 2023-11 CALLING FOR THE ELECTION OF ONE DIRECTOR FROM ZONE 4

A RESOLUTION OF THE BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT CALLING FOR AN ELECTION OF ONE DIRECTOR ON MARCH 05, 2024, AND REQUESTING THE BOARD OF SUPERVISORS OF STANISLAUS COUNTY CONSOLIDATE THE DISTRICT'S ELECTION WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE SAME DATE

WHEREAS, a statewide general election will be held within the County of Stanislaus on Tuesday, March 05, 2024.

WHEREAS, there currently is a vacancy on the Board of Directors of Del Puerto Health Care District in Zone 4;

WHEREAS, pursuant to Elections Code 10002, the District shall reimburse the County for services performed upon presentation of a bill to the District; and

WHEREAS, pursuant to Elections Code 10002, the Board of Directors of Del Puerto Health Care District hereby requests the Board of Supervisors of Stanislaus County to permit the County Registrar of Voters to render specified services by consolidating the March 5, 2024 election.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Del Puerto Health Care District as follows:

1. An election of the Del Puerto Health Care District be held pursuant to Section 32100.5 of the California Health and Safety Code.
2. In accordance with Section 13307 of the California Elections Code, the candidates are to pay for the publication of his/her statements of qualifications, and this governing body will authorize no additional costs associated with mailings of candidates' materials.
3. The District agrees to reimburse the Registrar of Voters for costs incurred to conduct the District election, such costs to be calculated by the method set forth in the County's current election cost allocation procedure and billed to and paid by the District after the March 5, 2024 general election.
4. The Secretary of this Board of Directors shall designate the Registrar of Voters or her designee to act in her place and stead in issuing official filing petitions and administering oaths or affirmations as required under section 10512 of the California Elections Code.

The above Resolution was passed by the following vote of the Board of Directors of the Del Puerto Health Care District at a regular meeting held on July 31, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Tim Benefield, Secretary  
Board of Directors

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – July 31, 2023**

**9H SPONSORSHIPS AND COMMUNITY EVENT TICKETS**

**Page 1 of 1**

Department: Chief Executive Office  
Consent Calendar: Yes

CEO Concurrence: Yes  
4/5 Vote Required: No

**SUBJECT:** Sponsorships and Community Event Tickets

**STAFF REPORT:** The District wishes to support and engage with the surrounding communities. A best practice is to have a policy to guide the process. Having a policy regarding sponsorships and community event tickets is essential for promoting transparency, accountability, fairness, and public trust while effectively managing the agency's resources and aligning with its mission.

This policy seeks to clarify and provide parameters to respond to community requests for sponsorship support or participation in community events through event ticket purchases.

**DISTRICT PRIORITY:** Transparency, accountability, public trust and perception, consistency and fairness, avoiding conflicts of interest, prioritizing community impact.

**FISCAL IMPACT:** To be determined annually as part of the budgeting process.

**STAFFING IMPACT:** Time to process and track grants and grantees.

**CONTACT PERSON:** Karin Freese

**ATTACHMENT(S):** 2150 Requests for Community Grants and Sponsorships

**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors to adopt Policy #2150 Sponsorships and Community Event Tickets.*

<i><b>Motion Made By</b></i>	<i><b>Motion</b></i>	<i><b>Second</b></i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i><b>Roll Call Vote</b></i>	<i><b>Aye</b></i>	<i><b>No</b></i>	<i><b>Abstain</b></i>	<i><b>Absent</b></i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

DEL PUERTO HEALTH CARE DISTRICT  
POLICY AND PROCEDURE

SECTION: FINANCE  
POLICY NUMBER: 2151  
PAGE: 1/3

<b>SPONSORSHIPS &amp; COMMUNITY EVENT TICKET PURCHASES</b>		EFFECTIVE DATE
		TBD
REVIEW DATE:	REVISION DATE:	
POLICY SOURCE: ACHD, CSDA, California Health & Safety Code Section 32139		

## PURPOSE

Del Puerto Health Care District recognizes the importance of actively engaging with the local community to promote health and well-being. Active engagement can be through event sponsorship or purchasing event tickets so representatives of the District may attend. As part of our commitment to social responsibility and support of our communities, we have established this Sponsorship and Event Attendance Policy to provide guidelines and criteria for supporting community activities. This policy aims to ensure that our community support sponsorship or event attendance aligns with our organizational vision, mission, and strategic objectives.

## OBJECTIVES

The primary objectives of our sponsorship and ticket purchase program are:

- To enhance the health and well-being of the community we serve.
- To promote health education and awareness.
- To support community initiatives that align with our mission and values.
- To foster positive relationships with community organizations and stakeholders.
- To be recognized as a responsible corporate citizen.

## POLICY

The Del Puerto Health Care District may sponsor events up to \$1,000 per occurrence, not exceeding the budget set by the Board of Directors in any fiscal year. A strong preference is health-related or ticket purchases, but as a good community citizen, this policy acknowledges there may be other opportunities to advertise the District in the communities we support through non-health-related activities.

Additionally, the Board and CEO may purchase tickets to fundraising events or other community events if at most \$300 is spent per event, and the total for event attendance is no more than \$3,000 annually. The CEO will report on any events sponsored or attended as part of the CEO report at each Board Meeting, including who attended representing the District and the event's purpose.

### Types of Sponsorships:

We consider various types of sponsorships, including but not limited to:

- Events: Support for health-related conferences, seminars, workshops, and community health fairs that are within or near the district.
- Programs: Sponsorship for health education initiatives, preventive healthcare programs, or initiatives targeting specific populations.
- Community

### Types of Ticket Purchases:



<b>SPONSORSHIPS &amp; COMMUNITY EVENT TICKET PURCHASES</b>	<b>EFFECTIVE DATE</b>
	TBD

Ticket purchases may be made within the annual budgeted amount and not exceeding the limit per event, for events that do not conflict with the district's vision, mission, and strategic priorities and demonstrate support of programs and partners within our community.

#### Disallowed District Sponsorships and Ticket Purchases:

District sponsorship and ticket purchases may not be made for political candidates or political party events. However, this policy does not limit any staff or Board member from participating in such activities at their personal expense.

## **PROCEDURE**

### Budget and Resources

DPHCD allocates a specific budget annually for sponsorships and ticket purchases. The available funds will be distributed based on the merits and alignment of each request with our objectives and eligibility criteria. While the maximum sponsorship or ticket purchase per event is established by policy, the budget may vary from year to year. It will be determined by the district's financial capabilities and the Board of Directors through the budgeting process.

### Eligibility Criteria:

To be considered for sponsorship or event ticket purchase, community activities must meet the following criteria:

- The activity aligns with our mission and values, focusing on health and well-being.
- The activity benefits a community within our district.
- The activity demonstrates sound governance, financial responsibility, and compliance with relevant laws and regulations.
- The activity provides a mutually beneficial partnership opportunity for both parties.
- In return for DPHCD sponsorship support, the organization should provide the following:
  - Recognition of DPHCD's sponsorship, including our logo(s) and acknowledgment in event materials, press releases, and social media platforms.
  - An opportunity to participate in the sponsored activity through speaking engagements, workshops, or other forms of engagement.

### Sponsorship Evaluation Process

To ensure a fair and transparent evaluation process, the following steps will be taken:

- All sponsorship requests must be submitted in writing using the designated application form, available on our website or through our district office.
- A sponsorship committee of representatives from relevant departments will review and assess each request based on the eligibility criteria.
- The sponsorship committee will evaluate the potential impact, alignment with our mission, available budget, and overall benefit to the community.
- The sponsorship committee's decision will be communicated to the applicant within a reasonable timeframe.
- If approved, a sponsorship agreement will be developed, outlining the terms and conditions of the sponsorship.

<b>SPONSORSHIPS &amp; COMMUNITY EVENT TICKET PURCHASES</b>	EFFECTIVE DATE
	TBD

Sponsorship Agreement

Once a sponsorship request is approved, a letter, email, or event form will be exchanged between DPHCD and the recipient organization, outlining the sponsorship's terms, conditions, and expectations. This document should include the level of the sponsorship, the cash or in-kind value provided by the district, recognition that will be provided for the District, and any additional responsibilities of each party.

Post Event Report

At the conclusion of the event, a report shall be made in the CEO's monthly report to the Board of Directors, evaluating the sponsorship opportunity and net result to the community.

Review and Evaluation

This sponsorship and community event ticket policy will be periodically reviewed and evaluated to ensure its effectiveness and alignment with our organizational goals. Feedback from sponsored activities and the community will be considered for future improvements and adjustments.

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT****Board Meeting****Agenda Item # 9I - Resolution 2023-12 for DPAC Building Project Reserve****Page 1 of 2**

<b>DEPT:</b> CHIEF EXECUTIVE OFFICE	<b>BOARD AGENDA:</b>	9I
<b>CONSENT CALENDAR:</b> YES	<b>AGENDA DATE:</b>	July 31, 2023
<b>CEO CONCURRENCE:</b> YES	<b>4/5 VOTE REQUIRED:</b>	NO

**SUBJECT:** **Resolution 2023-12: Monthly Transfers of \$80K to Building Project Fund Reserves**

**RECOMMENDATION:** The Administrative Director / CEO recommends a monthly transfer of \$80K from the Unrestricted Net Assets to a Building Project Fund Reserve.

**CONSIDERATIONS:** The Del Puerto Ambulance and Administration Center (DPAC) building construction project is expected to cost the district \$15.0M. The district receives an annual average Property Tax of \$1.50M.

A new Balance Sheet Reserve account will be created to set aside funds from the unrestricted net assets to contribute funding to the building project.

**POLICY:** The Administrative Director / CEO is to manage available funds, including evaluating the financial situation of the organization and recommending to the Board the transfer of funds into appropriate restricted reserve accounts.

**FISCAL IMPACT:** None (Transfer between Cash and Equity Accounts)

**DISTRICT PRIORITY:** Fiscal responsibility, transparency, and planning

**STAFFING IMPACT:** None

**CONTACT PERSON:** Karin Freese and Maria Reyes-Palad

**BOARD ACTION:**ROLL CALL REQUIRED: **YES**

RECOMMENDED RESOLUTION:

**Whereas**, the Board has Unrestricted Net Assets; and**Whereas**, the Board desires to designate funds to Del Puerto Ambulance and Administration Center (DPAC) construction project;**Be it now resolved**, the Board of Directors instructs the Administrative Director / CEO to make a Balance Sheet transfer of \$80,000 monthly to the Equity: DPAC Building Project Reserve account.

**BOARD MEETING ACTION SUMMARY**

MOTION AMENDED: YES NO

AMENDMENT: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<i>Made By</i>	<i>Motion</i>	<i>Second</i>
<i>President Avila</i>		
<i>Vice President Campo</i>		
<i>Secretary Benefield</i>		
<i>Treasurer Stokman</i>		

VOICE VOTE TAKEN: YES NO

\_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_ Mixed – take Roll Call Vote

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>President Avila</i>				
<i>Vice President Campo</i>				
<i>Secretary Benefield</i>				
<i>Treasurer Stokman</i>				

MOTION IS:

- \_\_\_\_\_ *Approved*
- \_\_\_\_\_ *Denied*
- \_\_\_\_\_ *Approved as amended*
- \_\_\_\_\_ *Other*

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – July 31, 2023**

**9J. Approve Stryker Equipment Maintenance Agreement**

**Page 1 of 2**

Department:	Chief Executive Office	CEO Concurrence:	Yes
Consent Calendar:	Yes	4/5 Vote Required:	No

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**SUBJECT: Maintenance Agreement for Stryker Cardiac Monitor/Defibrillators and LUCAS Cardiac Resuscitation Devices**

**STAFF REPORT:** PDA uses LifePak-15 cardiac monitor/defibrillators and LUCAS CPR devices. Both require annual preventative maintenance to ensure their operational reliability.

LifePak-15. PDA has always had a maintenance agreement for cardiac monitors, often in multi-year maintenance agreements that are paid in annual installments. When the last multi-year maintenance agreement expired, staff opted to renew the agreement on a one-year term to review so that we could evaluate the value of a maintenance agreement compared to simply paying the cost of maintenance and any repairs that were required.

The annual maintenance agreement cost for five cardiac monitors is \$11,020. This provides an annual preventative maintenance inspection (PMI) along with most routine repairs and some battery replacements. The cost of annual PMI without a maintenance agreement is \$2,240 labor, miscellaneous parts \$800 - \$1,000, and replacement batteries \$3,000 for a total of \$6,240 (56.6% of annual maintenance agreement cost). If a major component of the cardiac monitor fails, the replacement cost ranges between \$1,000 to as much as \$7,000. The current replacement cost of a LifePak-15 is more than \$25,000.

A maintenance agreement also provides a 15% discount on any parts that we purchase. These items are most commonly pulse oximetry sensors or cables, replacement cases for cardiac monitors, additional batteries, or EKG leads and precordial leads.

Lucas Devices. A LUCAS (Lund University Cardiopulmonary Assist System) device is a mechanical device that performs high-quality CPR on patients in cardiac arrest. These devices replace the need for first responder CPR compressions. These devices don't get tired and perform highly effective CPR for extended periods of time.

The system enhancement fund administered by the Mountain-Valley EMS Agency funded LUCAS devices for Patterson District Ambulance and other Stanislaus County public EMS agencies in 2017. These LUCAS devices came with a five-year maintenance agreement purchased with system enhancement funds. The five-year term expired at the end of 2022.

The LUCAS devices get regular use during cardiac arrest resuscitations that typically last 30 to 45 minutes. Given the rigorous use of these devices experience, a maintenance agreement is vital for reliable operation. The annual cost of the LUCAS maintenance agreement is \$3,438.

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

**Board Meeting – July 31, 2023**

**9J. Approve Stryker Equipment Maintenance Agreement**

**Page 2 of 2**

The cost to pay for an annual PMI without a contract is estimated at \$1,000 - \$1,200. The replacement cost of a LUCAS device is currently more than \$18,000.

Staff recommends a 4-year term of maintenance agreements for our (5) cardiac monitor/defibrillators and (2) LUCAS devices for a total cost of \$57,832, billed in annual installments of \$14,458. A multi-year term protects the District against annual price increases of successive one-year agreements.

**DISTRICT PRIORITY:** Quality maintenance of life-saving equipment.

**FISCAL IMPACT:** 4-Year term total of \$57,832 billed annually at \$14,458.

**STAFFING IMPACT:** None

**CONTACT PERSON:** Paul Willette

**ATTACHMENT(S):** Stryker Maintenance Agreement

**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors to authorize the CEO Karin Freese to execute a 4-year term maintenance agreement with Stryker for cardiac monitor/defibrillators and LUCAS devices for \$57,832 to be paid in annual installments of \$14,458.*

<i><b>Motion Made By</b></i>	<i><b>Motion</b></i>	<i><b>Second</b></i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i><b>Roll Call Vote</b></i>	<i><b>Aye</b></i>	<i><b>No</b></i>	<i><b>Abstain</b></i>	<i><b>Absent</b></i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				



## 4 Year Prevent w Batteries

Quote Number: 10748842

Version: 1

Prepared For: PATTERSON DISTRICT AMB

Attn:

Rep: Kevin Cuneo

Email: kevin.cuneo@stryker.com

Phone Number:

GPO: CUSTOMER CONTRACT

Service Rep: Kurtis Moore

Quote Date: 07/27/2023

Email: kurtis.moore@stryker.com

Expiration Date: 08/26/2023

Contract Start: 09/01/2023

Contract End: 08/31/2027

### Delivery Address

Name: PATTERSON DISTRICT AMB

Account #: 20187624

Address: 875 E ST

PATTERSON

California 95363-2670

### Bill To Account

Name: DEL PUERTO HEALTH CARE DISTRICT

Account #: 20028196

Address: POBox 187

95363-0187

### ProCare Products:

#	Product	Description	Months	Qty	List Price	Sell Price	Total
1.0	LIFEPAK-FLD-PROCARE	PROCARE-SVC-LIFEPAK-FIELD-REPAIR Parts, Labor, Travel Preventative Maintenance Batteries Service	48	5	\$2,204.00	\$8,816.00	\$44,080.00
2.0	LUCAS-FLD-PROCARE	PROCARE-SVC-LUCAS-FIELD-REPAIR Parts, Labor, Travel Preventative Maintenance Batteries Service	48	2	\$1,719.00	\$6,876.00	\$13,752.00
ProCare Total:							\$57,832.00

### Price Totals:

Grand Total:	\$57,832.00
--------------	-------------



### 4 Year Prevent w Batteries

Quote Number: 10748842  
Version: 1  
Prepared For: PATTERSON DISTRICT AMB  
Attn:

Rep: Kevin Cuneo  
Email: kevin.cuneo@stryker.com  
Phone Number:

GPO: CUSTOMER CONTRACT

Service Rep: Kurtis Moore

Quote Date: 07/27/2023  
Expiration Date: 08/26/2023  
Contract Start: 09/01/2023  
Contract End: 08/31/2027

Email: kurtis.moore@stryker.com

\_\_\_\_\_  
Authorized Customer Signer (Printed)      Date

\_\_\_\_\_  
Stryker Authorized Signature (Printed)      Date

\_\_\_\_\_  
Authorized Customer Signature      Date

\_\_\_\_\_  
Stryker Authorized Signature      Date

\_\_\_\_\_  
Purchase Order Number

**Service Terms and Conditions:**

The Terms and Conditions of this quote and any subsequent purchase order of the Customer are governed by the Terms and Conditions located at <https://techweb.stryker.com> The terms and conditions referenced in the immediately preceding sentence do not apply where Customer and Stryker are parties to a Master Service Agreement.



**Equipment Service Plan**

Line Item #	Model	Serial #
1.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	45145562
1.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	45153428
1.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	45142236
1.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	45142843
1.0	PROCARE-SVC-LIFEPAK-FIELD-REPAIR	45147773
2.0	PROCARE-SVC-LUCAS-FIELD-REPAIR	3518B235
2.0	PROCARE-SVC-LUCAS-FIELD-REPAIR	3518A722

**Purchase Order Form**



Account Manager \_\_\_\_\_  
 Cell Phone \_\_\_\_\_

Purchase Order Date \_\_\_\_\_  
 Expected Delivery Date \_\_\_\_\_  
 Stryker Quote Number \_\_\_\_\_

Check box if Billing same as Shipping

BILL TO		CUSTOMER #
Billing Account Num		
Company Name		
Contact or Department		
Street Address		
Add'l Address Line		
City, ST ZIP		
Phone		

SHIP TO		CUSTOMER #
Shipping Account Num		
Company Name		
Contact or Department		
Street Address		
Add'l Address Line		
City, ST ZIP		
Phone		

Authorized Customer Initials \_\_\_\_\_

Authorized Customer Initials \_\_\_\_\_

DESCRIPTION	QTY	TOTAL
REFERENCE QUOTE <input type="text"/>	<input type="text"/>	<input type="text"/>

**Accounts Payable Contact Information**

Name \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

Stryker Terms and Conditions  
<https://techweb.stryker.com>

**Authorized Customer Signature**

Printed Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Date \_\_\_\_\_

Attachment Stryker Quote Number

\*Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services on the Stryker Quote.

As of March 2020

## LIFEPAK<sup>®</sup> 15 service

Stryker has been notified by our global parts providers that some components used on certain LIFEPAK 15 monitor/defibrillator models (Part Numbers beginning with V15-2) are no longer available in the market. Service on the LIFEPAK 15 with Part Number beginning with v15-5 or v15-7 is unaffected.

Stryker will continue to offer service support for this subset of the LIFEPAK 15 as follows:

- All service parts with available inventory can be purchased by our end users
- Transactional service (time and material) is available for non-contract customers
  - o If a component has failed on your device, your local Sales Representative should be contacted for support
- Contractual service
  - o Stryker will continue to offer contractual service on a yearly basis only
  - o Preventive maintenance will continue to be done on devices less than eight (8) years old. After this point, we will cease to conduct preventative maintenance and shift to device inspections
  - o If a component fails on your device, please contact your local Sales Representative for support. A pro-rated credit for any pre-paid service will be provided should a unit become non-serviceable due to part availability

It is important to note that the LIFEPAK 15 has an expected life of eight (8) years from the date of manufacture. If you are uncertain of the manufacture date of your products, please contact your local Sales Representative for a full fleet assessment.

We want to ensure the highest quality products and services for our customers. As such, it is important to know that Stryker is the only FDA-approved service provider for our products. We do not contract with third party service providers, nor will we be providing them with any additional parts for these repairs. As such, we cannot guarantee the safety and efficacy of any device that is repaired by a third-party service agency.



**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**

Board Meeting – July 31, 2023

9C FY 2022-23 Budget Proposals 10B. Review and Approve FY 2023-24 Operating Budget  
Page 1 of 1

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

**SUBJECT:** FY 2023-24 Operating Budget Proposal**STAFF REPORT:** Presented for Board discussion and consideration are the FY 2023-24 operating expense budget proposal.**DISTRICT PRIORITY:** Transparent financial operations**FISCAL IMPACT:** Projected \$500,000 operating surplus**STAFFING IMPACT:** None**CONTACT PERSON:** Karin Freese and Maria Reyes-Palad**ATTACHMENT(S):** Operating Budget Summary**RECOMMENDED BOARD ACTION:**

ROLL CALL REQUIRED: YES

RECOMMENDED MOTION: *I move the Board of Directors approve the FY 2023-24 Operating Expense Budget as presented.*

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

## Del Puerto Health Care District FY23-24 Budget Summary by Dept- Draft2

July 2023 through June 2024

Line#	TAX	ADM	AMB	HC	Keystone C	FY 2023-24 Overall
1	Ordinary Income/Expense					
2	Income					
3	401.000 · Gross Patient Service Revenue					
4	401.010 · AMB Ambulance Services					
5	401.011 · GEMT Federal Reimbursement					
6	401.010 · AMB Ambulance Services - Other					10,346,675
7	Total 401.010 · AMB Ambulance Services					10,346,675
8	401.020 · Health Center Services					
9	401.040 · HC Capitation Income					390,000
10	407.030 · Payer Incentives Received					
11	401.020 · Health Center Services - Other					3,082,486
12	Total 401.020 · Health Center Services					
13	Total 401.000 · Gross Patient Service Revenue					
14	403.000 · Adjustments					(7,040,815)
15	405.000 · Bad Debt					(761,111)
16	407.000 · Other Income					18,700
17	<b>Total Income</b>					<b>6,035,935</b>
19	Expense					
20	601.000 · Salaries & Wages					3,559,240
21	602.000 · Employee Benefits					974,361
22	603.000 · Professional Fees					513,794
23	604.000 · Purchased Services					679,561
24	605.000 · Supplies					193,499
25	606.000 · Utilities					77,433
26	607.000 · Rental and Lease					2,730
27	608.000 · Insurance Coverages					411,802
28	609.000 · Maintenance & Repairs					119,459
29	610.000 · Depreciation and Amortization					346,838
30	611.000 · Other operating expenses					687,358
31	<b>612.000 · Administration Expense</b>					<b>403,246</b>
32	<b>Total Expense</b>					<b>7,566,076</b>
33	<b>Net Ordinary Income</b>					<b>(1,530,141)</b>
34	Other Income/Expense					
	Other Income					
35	701.000 · District Tax Revenues					1,857,141
36	703.000 · Investment Income					40,000
37	704.000 · Interest Expense					(52,792)
38	705.000 · Tenant Revenue					116,956
39	710.000 · Misc Other Income					3,800
40	<b>Total Other Income</b>					<b>1,965,105</b>
41	<b>Total Other Expenses</b>					<b>17,936</b>
42	<b>Net Other Income</b>					<b>1,947,169</b>
43	<b>NET INCOME</b>					<b>417,028</b>
44	<b>PROBABLE ADDITIONAL INCOME</b>					
45	Additional Anticipated Revenue (GEMT-IGT & AIR)					816,630
46	<b>Projected FY 2023-24 Net Revenue</b>					<b>1,233,658</b>
47	<b>BUILDING FUND RESERVE</b>					
48	Transfer for Building Fund Proposal					(960,000)
49	<b>DPAC Building Fund Reserve (Amt to Set Aside in Investment Account)</b>					<b>960,000</b>
50	<b>NET ADDITION TO UNRESTRICTED ASSET AT FISCAL YEAR-END</b>					<b>273,658</b>

- \*\*\*
- Blue bold italic - Draft2 adjustments**
  - Transfer for DPAC Building Fund Reserve
  - Administrative costs allocated to AMB and HC
  - Increase to Unrestricted Assets at year-end
  - Projected Net income Before and After Anticipated Increase

**BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT****Board Meeting – April 25, 2022****10C. Resolution 2023-13 Recognizing Project Expenses and Municipal Advisor Page 1 of 1**

Department: Chief Executive Office

CEO Concurrence: Yes

Consent Calendar: No

4/5 Vote Required: No

**SUBJECT:** **Resolution 2023-13 Recognizing Project Expenses and Municipal Advisor**

**STAFF REPORT:** In the Spring of 2022, Directors Stokman and Mac Master were appointed to an ad hoc committee to review and recommend a Municipal Advisor to the Board. The ad hoc committee, assisted by staff, met with two advisors and received presentations from each candidate. Based on the depth of staffing resources and experience with health care districts, the ad hoc committee recommended, and the board approved, engaging Wulff Hansen as Municipal Advisors when the project progressed.

Resolution 2023-13 is a board action to recognize any project expenses that have occurred in the last 60 days and from today forward as eligible to be financed in a future bond or loan. The resolution also authorizes the CEO to sign the contractual agreement with Wulff Hansen as Municipal Advisors.

**DISTRICT PRIORITY:** Fiscal Transparency; Fiscal Accountability

**STAFFING IMPACT:** None

**CONTACT PERSON:** Karin Hennings

**ATTACHMENT(S):** Resolution 2023-13; Municipal Advisor Agreement

**RECOMMENDED BOARD ACTION:**

**Role Call Vote Required:** Yes

**Motion:** *I move the Board of Directors to adopt Resolution 2023-13 recognizing the project expenses and municipal advisor agreement.*

**ROLL CALL REQUIRED:** YES

<i>Motion Made By</i>	<i>Motion</i>	<i>Second</i>
<i>Director Avila</i>		
<i>Director Campo</i>		
<i>Director Benefield</i>		
<i>Director Stokman</i>		
<i>[vacant]</i>		

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>Director Avila</i>				
<i>Director Campo</i>				
<i>Director Benefield</i>				
<i>Director Stokman</i>				
<i>[vacant]</i>				

**WULFF, HANSEN & CO.**

ESTABLISHED 1931

**INVESTMENT BANKERS**

100 SMITH RANCH ROAD, SUITE 330

SAN RAFAEL, CALIFORNIA 94903

(415) 421-8900

July 27, 2023

**Karin Freese**  
**CEO / Administrative Director**  
**Del Puerto Healthcare District**  
**875 E Street**  
**Patterson, CA 95363**

This is an Agreement (AGREEMENT) between Del Puerto Healthcare District (CLIENT) and Wulff, Hansen & Co. (MUNICIPAL ADVISOR or ADVISOR or MA) a registered municipal advisory firm. The purpose of the AGREEMENT is to provide a framework allowing MUNICIPAL ADVISOR to provide municipal advisory services (SERVICES) to CLIENT from time to time as may be mutually agreed upon by both parties. All such SERVICES to be delivered under this Agreement will be specifically described in an Addendum to the AGREEMENT accepted by both parties, and no services will be provided in the absence of such an Addendum. The terms and conditions of this Agreement are set forth below. CLIENT understands and acknowledges that any information or services provided by ADVISOR pursuant to an Addendum to this Agreement are for the purpose of serving as Municipal Advisor to CLIENT and not as an Underwriter or otherwise facilitating the placement of municipal securities issued by CLIENT.

This AGREEMENT also contains various disclosures and other information required under MSRB Rule G-42 and, with its Addenda, will serve as written documentation of certain specific terms, disclosures and other items of information relating to our relationship as of the date this AGREEMENT is signed by ADVISOR. If this information materially changes during the relationship any such change will be described in writing and delivered to you.

**1. Scope of Services.**

**(a) *Services to be provided.***

From time to time CLIENT may request that ADVISOR provide municipal advisory services relating to a specific project or projects. The scope of any such services, any limitations thereon, any compensation to be earned by ADVISOR in connection with their delivery, and any conflicts of interest (other than those disclosed in this AGREEMENT) that ADVISOR may have in connection with such services will be described in an Addendum to this AGREEMENT. No services which are not so described and documented in an Addendum will be provided by ADVISOR to CLIENT.

**(b) *Limitations on Scope of Services***

Where an Addendum to this Agreement describes the scope of services to be provided under that Addendum, any limitations on such scope in addition to those included in this Agreement will be described in that Addendum.

Unless otherwise specifically provided in an Addendum to this Agreement, ADVISOR is not responsible for preparing any preliminary or final official statement, or for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about Municipal Advisor provided by Municipal Advisor for inclusion in such documents. In addition, ADVISOR will not provide any of the following services in connection with any engagement pursuant to this Agreement or any associated Addenda:

- a) Legal services of any kind;
- b) Assistance to CLIENT with regard to CLIENT's responsibilities under the federal securities laws and regulations relating to initial or continuing disclosure in connection with municipal securities, inclusive of the Securities Act of 1933 and Rule 10b-5 promulgated under the Securities Exchange Act of 1934. Such services will be provided only if ADVISOR is explicitly engaged by CLIENT in a separate contract unrelated to this Agreement or any Addenda thereto.



- c) Engineering services of any kind;
- d) Special Tax Rate Consulting
- e) Absorption Analysis or the review thereof;
- f) Feasibility Studies or the review thereof
- g) Fiscal Consulting;
- h) Underwriting or placement agent services;
- i) Accounting services;

CLIENT acknowledges its responsibility with respect to compliance with federal securities laws and represents its intention to comply in all respects with such laws. CLIENT acknowledges and understands that state and federal laws relating to disclosure in connection with municipal securities may apply to the CLIENT and that the failure of ADVISOR to advise CLIENT respecting these laws shall not constitute a breach by ADVISOR of any of its duties and responsibilities under this Agreement.

CLIENT acknowledges and accepts that members of Municipal Advisor's staff, for regulatory compliance policy reasons, are not permitted to and will not employ SMS text messaging, social media applications such as WhatsApp, or any other form of electronic communication or messaging other than standard email and telephonic voice communications, and CLIENT agrees that it will not attempt to use such means of communication in the course of its business with Municipal Advisor. Should CLIENT wish to use Zoom for realtime electronic communications with Municipal Advisor, CLIENT agrees that it will not attempt to use or engage with Zoom's 'chat' function, which is an electronic messaging system that Advisor's staff is not permitted to employ.

## **2. Municipal Advisor's Regulatory Duties When Advising CLIENT.**

MSRB Rule G-42 requires that Municipal Advisor make a reasonable inquiry as to the facts that are relevant to CLIENT's determination whether to proceed with a course of action or that form the basis for any advice provided by MA to CLIENT. The rule also requires that MA undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Municipal Advisor is also required under the rule to use reasonable diligence to know the essential facts about CLIENT and the authority of each person acting on CLIENT's behalf.

Accordingly, MA will seek CLIENT's assistance and cooperation, and the assistance and cooperation of CLIENT's agents, with the carrying out by Municipal Advisor of these regulatory duties, including providing to Municipal Advisor accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, to the extent CLIENT seeks to have MA provide advice with regard to any recommendation made by a third party, MA requests that CLIENT provide to MA written direction to do so as well as any information it has received from such third party relating to its recommendation.

## **3. Term.**

This AGREEMENT shall become effective upon acceptance by both parties and shall terminate **June 30, 2025** unless terminated earlier by one of the parties. Either party may terminate this AGREEMENT upon thirty days written notice to the other party or as may be mutually agreed by both parties. ADVISOR's engagement to provide municipal advice on a specific project or projects described in an Addendum to this document shall terminate as described in that Addendum.

## **4. Compensation.**

The form and basis of any compensation for any of Municipal Advisor's services provided or expenses incurred pursuant to an Addendum to this AGREEMENT will be as described in that Addendum.

## **5. Limitation of Liability.**

In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of Municipal Advisor or any of its associated persons, Municipal Advisor and its associated persons shall have no liability to CLIENT for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal

securities, any municipal financial product or any other investment, or for any financial or other damages resulting from CLIENT's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Municipal Advisor to CLIENT. No recourse shall be had against Municipal Advisor for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of CLIENT arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or otherwise relating to the tax treatment of any Issue, or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by CLIENT of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived nor shall it constitute a waiver or diminution of Municipal Advisor's fiduciary duty to CLIENT under Section 15B(c)(1) of the Securities Exchange Act of 1934, as amended, and the rules thereunder.

#### **6. Required Disclosures.**

MSRB Rule G-42 requires that MUNICIPAL ADVISOR provide CLIENT with the following disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history.

(a) ***Disclosures of Conflicts of Interest.*** MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by the municipal advisor, municipal advisors are required to provide a written statement to that effect.

Accordingly, any material conflicts of interest known to MUNICIPAL ADVISOR in connection with the Scope of Services are disclosed below, including those conflicts applying to various forms of compensation which are described in a document attached to this AGREEMENT. We believe that these conflicts are mitigated by our duties to CLIENT as assigned to us under Federal and State laws and regulations and the rules of the Municipal Securities Rulemaking Board. In addition, because MUNICIPAL ADVISOR is a broker-dealer with significant business and economic interests due to the nature of its overall business, the success and profitability of MUNICIPAL ADVISOR is not dependent on maximizing short-term revenue generated from individualized recommendations to its clients but instead is dependent on long-term profitability built on a foundation of integrity, quality of service and strict adherence to its fiduciary duty where such duty exists. Furthermore, MUNICIPAL ADVISOR's municipal advisory supervisory structure, leveraging our long-standing and comprehensive broker-dealer supervisory processes and practices, provides strong safeguards against individual representatives of MUNICIPAL ADVISOR potentially departing from their regulatory duties due to personal interests.

#### ***Other Municipal Advisor or Underwriting Relationships.***

MUNICIPAL ADVISOR serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of CLIENT. For example, MUNICIPAL ADVISOR and/or its Municipal Advisor Representatives provide municipal advice to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to CLIENT under this Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, MUNICIPAL ADVISOR could potentially face a conflict of interest arising from these competing client interests. In other cases, as a broker-dealer that engages in underwritings of new issuances of municipal securities by other municipal entities, the interests of MUNICIPAL ADVISOR to achieve a successful and profitable underwriting for its municipal entity underwriting clients could potentially constitute a conflict of interest if, as in the example above, the municipal entities that MUNICIPAL ADVISOR serves as underwriter or municipal advisor have competing interests in seeking to access the new issue market with the most advantageous timing and with limited competition at the time of the offering. None of these other engagements or relationships would impair MUNICIPAL ADVISOR's ability to fulfill its regulatory duties to CLIENT.

#### ***Broker-Dealer and Investment Advisory Business.***

MUNICIPAL ADVISOR is a broker-dealer and investment advisory firm that engages in a broad range of securities-related activities to service its clients, in addition to serving as a municipal advisor or underwriter. Such securities-related activities, which may include but are not limited to the buying and selling of new issue and outstanding securities and investment advice in connection with such securities, including securities of CLIENT, may be undertaken on behalf of, or as counterparty to, CLIENT, personnel of CLIENT, and current or potential investors in the securities of CLIENT. These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of CLIENT, such as when their buying or selling of CLIENT's securities may have an adverse effect on the market for CLIENT's securities, and the interests of such other clients could create the incentive for MUNICIPAL ADVISOR to make recommendations to CLIENT that could result in more advantageous pricing for the other clients. Furthermore, any potential conflict arising from MUNICIPAL ADVISOR effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through units of the MUNICIPAL ADVISOR that operate separately from MUNICIPAL ADVISOR's municipal advisory business, thereby reducing the likelihood that the interests of such other clients would have an impact on the services provided by MUNICIPAL ADVISOR to CLIENT under this Agreement.

In addition to the considerations above, the fact that MUNICIPAL ADVISOR's staff are engaged in support of these other business activities could create a conflict when multiple demands exist on a particular individual's time and resources. We reasonably believe that this conflict is mitigated by our staff's desire to complete CLIENT's work in a timely manner and consequently be compensated by MUNICIPAL ADVISOR for their efforts.

***Other Business Relationships***

MUNICIPAL ADVISOR may have existing or future business relationships, unrelated to CLIENT or MUNICIPAL ADVISOR's services to CLIENT, with underwriters, placement agents, attorneys, accountants, financial institutions, contractors or other entities whose services it may recommend to CLIENT or whom CLIENT may select on its own initiative. MUNICIPAL ADVISOR's business relationships with such entities may include payments or referrals made to Advisor by such entities or payments or referrals made by Advisor to such entities in connection with matters wholly unrelated to CLIENT's business or activities. Because under no circumstances will Advisor accept any form of payment or other remuneration, directly or indirectly, from any third party in connection with Advisor's services to CLIENT, Advisor believes that none of these other engagements or relationships would create a material conflict or otherwise impair MUNICIPAL ADVISOR's ability to fulfill its regulatory duties to CLIENT.

***Secondary Market Transactions in CLIENT's Securities.***

MUNICIPAL ADVISOR, in connection with its sales and trading activities, may take a principal position in securities, including securities of CLIENT, and therefore MUNICIPAL ADVISOR could have interests in conflict with those of CLIENT with respect to the value of CLIENT's securities while held in inventory and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, MUNICIPAL ADVISOR or its affiliates may submit orders for and acquire CLIENT's securities issued in an Issue under the Agreement from members of the underwriting syndicate, either for its own account or for the accounts of its customers. This activity may result in a conflict of interest with CLIENT in that it could create the incentive for MUNICIPAL ADVISOR to make recommendations to CLIENT that could result in more advantageous pricing of CLIENT's bond in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through staff members of the MUNICIPAL ADVISOR that operate independently from MUNICIPAL ADVISOR's municipal advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by MUNICIPAL ADVISOR to CLIENT under this Agreement.

***Other Conflicts of Interest.***

None.

(b) ***Disclosures of Information Regarding Legal Events and Disciplinary History.*** MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel. Accordingly, Municipal Advisor addresses below the required disclosures and related information in connection with such disclosures.

Required disclosures include specific information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. Municipal Advisor and members of its staff have been subject to various such legal or disciplinary events. Municipal Advisor reasonably believes that it as an entity has no such events that may be material to CLIENT’s evaluation of Municipal Advisor as such. However, during its 88 years as a broker/dealer, Municipal Advisor has accumulated a number of such events related to its broker/dealer business as such and CLIENT may wish to review these. Members of MA’s staff who have also been registered representatives of one or more broker/dealers have disclosures which could potentially be material to CLIENT’s evaluation. Specific instances of such events can be found in Item 9 of our Form MA and, for staff members, Item 6 of Forms MA-I. Direct links to all of this information for the firm and each individual are provided on our website at: <https://www.wulffhansen.com/municipal-advisor-disclosures/> .

The date of the last material change to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed by Municipal Advisor with the SEC is December 10, 2019, which change consisted of adding historical disclosures about a newly affiliated third-party accountant. The disclosures were not related to the municipal advisory business.

(c) **Customer Protections.** Municipal Advisor is registered with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board. The latter’s website is located at [www.msrb.org](http://www.msrb.org). A municipal advisory client brochure is available on that website that describes the protections that may be provided by the MSRB’s rules and how a client may file a complaint with an appropriate regulatory authority.

(d) **Future Supplemental Disclosures.** As required by MSRB Rule G-42, this information may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Municipal Advisor. Municipal Advisor will provide CLIENT with any such supplement or amendment as it becomes available throughout the term of the Agreement.

**7. Choice of Law.**

This Agreement shall be construed and given effect in accordance with the laws of the State of California.

**8. Entire Agreement.** This instrument, including all Addenda and Appendices hereto, contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. This Agreement may not be amended, supplemented or modified except by means of a written instrument executed by both parties.

**9. Severability.** If any provision of this Agreement is, or is held or deemed to be, invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions because it conflicts with any provisions of any constitution, statute, rule or public policy, or for any other reason, such circumstances shall not make the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or make any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.

**ACKNOWLEDGED and AGREED:**

Del Puerto Healthcare District

/s/ \_\_\_\_\_

\_\_\_\_\_  
Print Name and Title

Date:

**ACKNOWLEDGED and AGREED:**

Wulff, Hansen & Co.

/s/ 

Chris Charles, President

Date: 07/26/2023

## DISCLOSURE OF CONFLICTS OF INTEREST WITH VARIOUS FORMS OF COMPENSATION

The Municipal Securities Rulemaking Board requires us, as your Advisor, to provide written disclosure to you about the actual or potential conflicts of interest presented by various forms of compensation. We must provide this disclosure unless you have required that a particular form of compensation be used. You should select a form of compensation that best meets your needs and the agreed upon scope of services.

**Forms of compensation; potential conflicts.** The forms of compensation for Advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an Advisor to recommend one course of action over another if it is more beneficial to the Advisor to do so. This document discusses various forms of compensation and the timing of payments to the Advisor.

**Fixed fee.** Under a fixed fee form of compensation, the Advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the Advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the Advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the Advisor's fee is contingent upon the successful completion of a financing, as described below.

**Hourly fee.** Under an hourly fee form of compensation, the Advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the Advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (*e.g.*, a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

**Fee contingent upon the completion of a financing or other transaction.** Under a contingent fee form of compensation, payment of an Advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the Advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an Advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

**Fee paid under a retainer agreement.** Under a retainer agreement, fees are paid to an Advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

**Fee based upon principal or notional amount and term of transaction.** Under this form of compensation, the Advisor's fee is based upon a percentage of the principal amount of an issue of securities (*e.g.*, bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue or modify the derivative for the purpose of increasing the Advisor's compensation.

**DEL PUERTO HEALTH CARE DISTRICT****RESOLUTION NO. 2023-13****RESOLUTION OF THE BOARD OF DIRECTORS OF THE DEL  
PUERTO HEALTH CARE DISTRICT EXPRESSING ITS OFFICIAL  
INTENT REGARDING CERTAIN CAPITAL EXPENDITURES TO BE  
REIMBURSED WITH PROCEEDS OF A PROPOSED FINANCING AND  
RETAINING A MUNICIPAL ADVISOR**

RESOLVED, by the Board of Directors (the “Board”) of the Del Puerto Health Care District (the “District”), as follows:

WHEREAS, the District proposes to finance a capital project (the “Project”) described in Exhibit A hereto;

WHEREAS, all or a portion of the expenditures relating to the Project (the “Expenditures”) (i) have been paid within the sixty days prior to the passage of this Resolution or (ii) will be paid on or after the passage of this Resolution; and

WHEREAS, the District reasonably expects to reimburse itself for the Expenditures with the proceeds of obligations the interest on which will be excluded from the gross income of the owner or owners of such obligations; and

NOW, THEREFORE, it is hereby DECLARED and ORDERED, as follows:

*Section 1.* The District reasonably expects to reimburse the Expenditures with proceeds from a financing.

*Section 2.* The maximum principal amount of such financing for the Project is \$20,000,000.

*Section 3.* This Resolution is a declaration of official intent to reimburse expenditures pursuant to Treasury Regulations Section 1.150-2.

*Section 4.* Wulff Hansen & Co. is hereby designated as municipal advisor to the District in connection with the financing. The Administrative Director/CEO, or any designee thereof, is authorized to enter into an agreement with such firm, the compensation for such services to be contingent upon the successful completion of such financing.

*Section 5.* All actions of the officers, agents and employees of the District that are in conformity with the purposes and intent of this Resolution, whether taken before or after the adoption hereof, are hereby ratified and confirmed.

*Section 6.* This Resolution shall be in full force and effect immediately upon its adoption.

**DEL PUERTO HEALTH CARE DISTRICT**

Passed and adopted this 31st day of July, 2023, by the following votes:

AYES:

NOES:

ABSENT:

---

President, Board of Directors  
Del Puerto Health Care District

ATTEST:

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Secretary of the District

**DEL PUERTO HEALTH CARE DISTRICT**

**EXHIBIT A**

**DESCRIPTION OF PROJECT**

Construction of an Ambulance/Administration Center at 875 E Street, Patterson, California.



## ADDENDUM TO MUNICIPAL ADVISORY AGREEMENT

### Addendum 1

#### 1. Purpose

This Addendum 1 to the Municipal Advisory Agreement dated July 27, 2023 between Del Puerto Healthcare District (hereafter, "CLIENT") and Wulff, Hansen & Co. (hereafter, "Municipal Advisor" or "Advisor" or "MA") specifies and describes specific municipal advisory services to be performed by Municipal Advisor under that Agreement.

#### 2. Services

##### 2.1 Scope of Services

Municipal Advisor will provide the following services to CLIENT pursuant to this Addendum:

Municipal Advisor will advise and assist CLIENT in the use of financing as it relates to the construction of an Ambulance and Administration facility (the "Facility" or the "Project") in the estimated par amount of \$15 million.

Municipal Advisor will work with CLIENT to develop a plan of finance and explore various financing options including but not limited to the Cal-Mortgage insured bond financing program (via the California Department of Health Care Access and Information (HCAI)), rated or unrated bond financing, bank financing, and private placement financing.

Municipal Advisor will provide the following service in connection with the Project:

- a) Attendance at CLIENT Board meetings (including participating telephonically or virtually, as appropriate) at which matters relating to services are considered;
- b) Attendance at meetings with the CLIENT, its Staff, and its consultants (including participating telephonically or virtually, as appropriate), as requested by the CLIENT;
- c) Prepare and maintain distribution lists with contact information on all relevant participants in the financing;
- d) Prepare and maintain a detailed schedule indicating the timing for each significant step in the financing process;
- e) Present financing options, including the pros and cons of each suitable option, market information, and other information relevant to the financing that is within the purview of Municipal Advisor's expertise to the CLIENT and its Board of Directors;
- f) If requested, assist CLIENT in the selection of any needed outside professional (e.g. bond counsels, feasibility consultants, disclosure counsels, underwriter/placement agents, trustees, escrow agents, and others), as appropriate;
- g) Facilitate request for proposal/qualification processes for key financing team professionals at the direction of CLIENT and provide to CLIENT summaries of proposal for professional services that are submitted, if applicable;
- h) Assist CLIENT in the formation of any needed financial policies, including a Debt Management Policy, if applicable;
- i) Prepare a debt capacity study analysis to determine CLIENT's capacity for debt financing;
- j) Review reports and financial feasibility studies, as applicable, to ensure that such reports and studies adequately address financial and technical risks that may affect the marketability of a bond financing;
- k) Recommend the most suitable method of sale for the financing;
- l) Review covenants and requirements of existing debt obligations (including bank loans and USDA loans) to determine effects and structuring considerations for new financing;
- m) Assist CLIENT's Staff and consultants in developing the loan or bond structuring including specific terms and conditions affecting the financing so as to best reflect CLIENT's priorities and interests;

- n) Prepare cash flow analyses and other analyses required for Staff and or the Board to make fully informed decisions on the financing structures and process, including the input of Staff and other consultants of the CLIENT;
- o) Participate in telephone and videoconference consultants with CLIENT and its consultants to answer questions about the financing, bond and disclosure documents, or other related matters;
- p) Assist CLIENT in preparing and submitting an application to the Cal-Mortgage Loan Guarantee Program (HCAI);
- q) If applicable, assist in preparing and arranging for the transaction to sold to public through an underwriter (public offering) or sold to a private investor through a third-party placement agent (private placement);
- r) Assist the CLIENT in transmitting to the Bond and Disclosure Counsel requested information to be used in the creation of the bond/loan offering documents for the financing;
- s) Assist the CLIENT in obtaining an inaugural credit rating, including preparation of presentation materials and coordination of process with one or more credit rating agency, if it is determined that pursuing a credit rating is advantageous to the marketability of the selected financing vehicle, if applicable;
- t) If applicable, assist CLIENT in efforts to obtain bond insurance and a surety bond for debt service reserve requirements, if available;
- u) At CLIENT's request, perform other services necessary to complete the issuing, placement and closing of the transaction.

## 2.2 Limitations on Scope of Services

The services to be provided by Municipal Advisor to CLIENT pursuant to this Addendum are subject to the following limitations in addition to those described in the Agreement.

None.

## 3. Termination

The provisions of this Addendum 1 shall terminate and thereafter be null and void upon the closing and completion of Services or June 30, 2025 whichever occurs first. This Addendum 1 may only be extended or amended by a written agreement between CLIENT and Wulff, Hansen & Co.

## 4. Fees

With regard to Services to be provided by Municipal Adviser under this Addendum 1, Municipal Advisor shall be compensated as follows:

Fee due to Municipal Advisor for services are dependent on the chosen method of financing.

If Client issues a Cal-Mortgage insured bond financing, in the estimated par amount of \$15 million, Municipal Advisor's fee for services shall be \$75,000.

If Client issues any other form of financing not is not insured by Cal-Mortgage, in the estimated par amount of \$15 million, Municipal Advisor's fee for services shall be \$62,500.

Compensation earned by Municipal Advisor under this Addendum 1 shall be fully contingent on the completion of a financing transaction as contemplated in this Addendum and shall paid from the proceeds of the transaction immediately following that transaction's closing.

## 5. Conflicts of Interest

Because the amount of Municipal Advisor's compensation is dependent on the exact nature, structure, and placement of the financing, which characteristics will be determined in part by advice provided by Municipal Advisor, a conflict of interest exists. Municipal Advisor reasonably believes that such potential conflict is mitigated by the fact that CLIENT and Advisor intend to explore financing options and structures by beginning with those bearing the

lowest potential overall cost and continuing to those with higher potential costs before making a determination, with CLIENT making its decision based on all relevant factors including the actual availability of the lower-cost options. Additional mitigation stems from the fact that the Cal-Mortgage option, which entails a higher fee to Advisor, would require the Advisor to devote significantly more time and resources to the effort and hence would not be more profitable to Advisor from a business standpoint than would another financing type.

Municipal Advisor is not aware of any additional material conflicts of interest to which it is subject in the context of this Addendum 1 other than those previously disclosed to CLIENT in connection with the Agreement.

**APPROVED:**

Del Puerto Healthcare District

/s/ \_\_\_\_\_

\_\_\_\_\_  
Print Name and Title

Date: \_\_\_\_\_

**APPROVED:**

Wulff, Hansen & Co.

/s/ 

Chris Charles, President

Date: 07/26/2023  
\_\_\_\_\_



## BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

### Board Meeting – July 31, 2023

#### 10A. Community & Community Engagement Discussion

Page 1 of 1

#### DISCUSSION

*The following questions are designed to facilitate a discussion about community and community engagement. We encourage open and inclusive discussions, allowing participants to freely share their perspectives and ideas.*

1. What does the term "community" mean to each of you individually? How do personal definitions align with or differ from one another?
2. How would you define "community" in the context of our district? What are the key characteristics, demographics, and factors that shape our community?
3. In your opinion, what does effective community engagement entail? What actions, initiatives, or strategies should our district employ to effectively engage and involve the community?
4. How can our agency enhance collaboration and communication with community members? What channels or platforms should we utilize to reach a broader audience and ensure meaningful engagement?
5. What specific roles and responsibilities should the board assume in community engagement efforts? What specific roles and responsibilities should the CEO assume in community engagement efforts?
6. How can we measure the success of community engagement initiatives? What quantifiable goals or indicators should we establish to assess the impact and effectiveness of our efforts?
7. Are there any best practices or successful examples of community engagement in other public agencies or districts that we can learn from? How can we adapt and implement these practices within our own context?

#### FOLLOW-UP:

The following steps will be completed...

1. Document the discussion, including minutes and any additional resources.	July 2023
2. Prepare and distribute meeting minutes summarizing the discussion.	August 2023
3. Seek feedback from participants on the effectiveness of the discussion process.	
4. Assign responsibility for action items to specific individuals or teams in the form of a Community Engagement Plan.	August 28, 2023
5. Ensure resources and support are provided to individuals or teams responsible for action items.	Ongoing
6. Monitor the progress of assigned action items.	
7. Address challenges or adjustments that may arise during implementation.	
8. Hold a Strategic Planning Retreat session to review the implementation and assess the impact.	April 2024
9. Evaluate the outcomes and effectiveness of the Community Engagement Plan.	June 2024

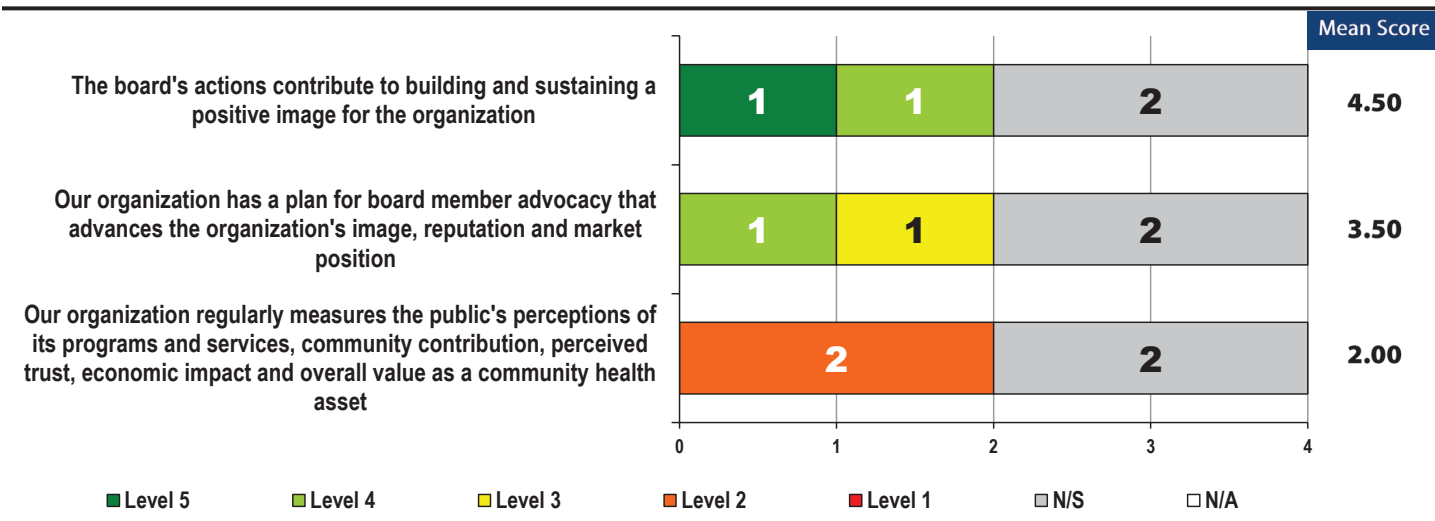
# SUMMARY RESULTS

## 2021 Del Puerto Health Care District Governance Self-Assessment

### Community Relationships

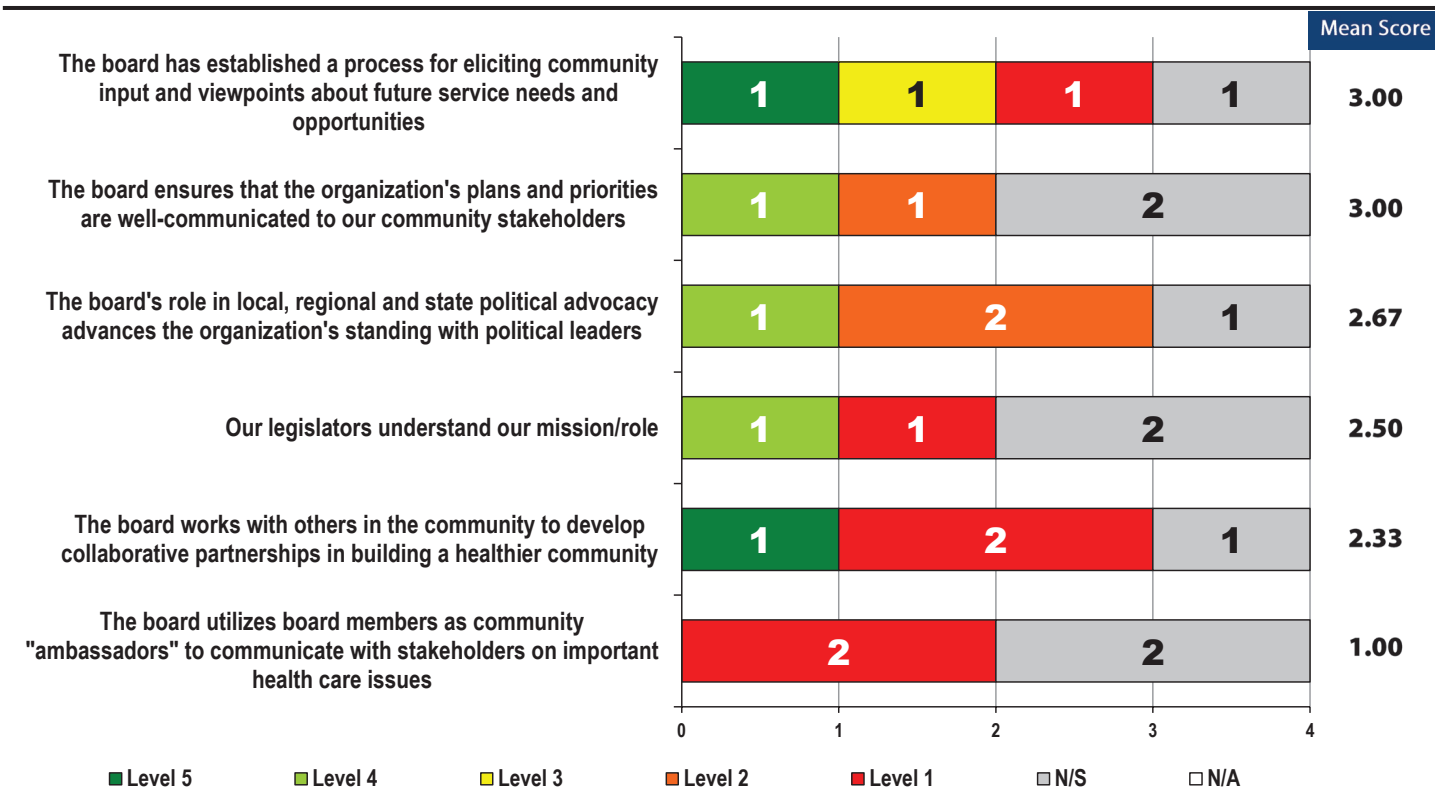
#### Ensuring Public Trust and Confidence

(sorted by highest to lowest mean score)



#### Ensuring Community Communication and Feedback

(sorted by highest to lowest mean score)



#### Suggestions for Governance Improvement

Board members provided the following suggestions for governance improvement in this section:

- Involve board members in community engagement events.

## Del Puerto Health Care District FY 2023-24 Strategic Plan - Worklist

Interest	Priority	Goal Reached	Primary Responsibility
<b>Ambulance</b>	<b>Provide culturally-sensitive, quality healthcare throughout the community</b>	<b>Jul-23</b>	<b>-</b>
<b>Ambulance</b>	Union Contract Negotiations (October 2023 – February 2024)	Feb-24	CEO/AMB Dir
<b>Ambulance</b>	Ambulance Operations Policy and Procedure manual update	TBD	AMB Mgr
<b>Board</b>	<b>Assist Board as they make policy decisions and set the overall direction of the agency</b>	<b>Jul-23</b>	<b>-</b>
<b>Board</b>	Facilitate annual Board self-evaluation (August-September 2023)	Sep-23	CEO
<b>Board</b>	Facilitate monthly Board and Committee meetings with agenda and materials	Monthly	CEO
<b>Board</b>	Promote opportunities for Board members to attend an association or regional conference or training or event	Monthly	CEO
<b>Community Engagement</b>	<b>Increase awareness of District in Community</b>	<b>Jul-23</b>	<b>-</b>
<b>Community Engagement</b>	Board discussion on the meaning of “Community” and establishing quantifiable goals	Jul-23	Board
<b>Community Engagement</b>	Rebranding: two-year plan written and initiated (August 2023)	Aug-23	CEO
<b>Community Engagement</b>	Publish District Annual Report	Sep-23	CEO
<b>Community Engagement</b>	Community Presentation on Depression with Promotoras	Dec-23	HC Mgr/MD
<b>Community Engagement</b>	Triennial Update to Community Health Needs Assessment (Jan 2024)	Mar-24	CEO/Ad Hoc
<b>Community Engagement</b>	Community Presentation on Heart Disease with Promotoras	Apr-24	HC Mgr/MD
<b>Community Engagement</b>	Attend Patterson City Council meetings as issues arise	Ongoing	CEO
<b>DPAC</b>	<b>Del Puerto Ambulance and Administration Center (DPAC)</b>	<b>Jul-23</b>	<b>-</b>
<b>DPAC</b>	Selection of Design-Build Firm (target August 2023)	Sep-23	Bldg Team/Ad Hoc
<b>DPAC</b>	Funding (target start July 2023)	Feb-24	CEO/Ad Hoc
<b>DPAC</b>	Design Phase (target start October 2023)	Apr-24	Bldg Team
<b>DPAC</b>	Building Activation Phase (target start July 2025)	Sep-24	Bldg Team
<b>DPAC</b>	Construction Phase (target start March 2024)	Aug-25	Bldg Team
<b>DPAC</b>	Project Close-Out Phase (target start August 2025)	Nov-25	Bldg Team
<b>Employee Relations</b>	<b>Attract and retain highly qualified healthcare staff and providers</b>	<b>Jul-23</b>	<b>-</b>
<b>Employee Relations</b>	The Board wishes to conduct a 360 Degree review of the CEO within the next couple of months:	Oct-23	CEO
<b>Employee Relations</b>	Legal update to Personnel Rules Book	Aug-23	CEO/HR
<b>Employee Relations</b>	Institute quarterly and spot incentives for Health Center Employees	Ongoing	CEO HC Mgr Amb Dir
<b>Employee Relations</b>	Regularly engage ambulance and health center staff of all levels where they work and in more formal settings (Quarterly update to the Board)	Ongoing	CEO
<b>Finance</b>	<b>Fiscal sustainability while growing access to healthcare.</b>	<b>Jul-23</b>	<b>-</b>
<b>Finance</b>	Operating & Capital Budgets completed	Jun-24	FIN Mgr
<b>Finance</b>	Engage in Payer Contracting	Ongoing	FIN Mgr
<b>Health Center</b>	<b>Provide culturally-sensitive, quality healthcare throughout the community</b>	<b>Jul-23</b>	<b>-</b>
<b>Health Center</b>	Health Center Operations Policy and Procedure Manual review	Dec-23	HC Mgr
<b>Health Center</b>	Expand the availability of after-hours care	Jan-24	CEO/HC Mgr
<b>Health Center</b>	Leverage targeted marketing campaign regarding mental health and access to services	Feb-24	CEO

## Del Puerto Health Care District FY 2023-24 Strategic Plan - Worklist

Interest	Priority	Goal Reached	Primary Responsibility
Human Resources	<b>Attract and retain highly qualified healthcare staff and providers</b>	Jul-23	-
Human Resources	Evaluate benefit package for financial sustainability	Aug-23	CEO/HR
Human Resources	Recruit, Hire, and On-board New HR Manager	Dec-23	CEO
Human Resources	Triennial Review of Personnel Policies and Procedures	Mar-24	HR Mgr
Human Resources	Ensure all annual employee reviews are completed	May-24	HR
Human Resources	Develop an annual training plan for all employees	Jun-24	HR
Legislation and Advocacy	<b>Support legislation that is in the best interest of the district through active engagement in multiple industrial associations</b>	Ongoing	-
Legislation and Advocacy	Participate in Legislative meetings with community, county, state, and federal politicians.	Ongoing	Board/CEO
Legislation and Advocacy	California Ambulance Association / American Ambulance Association	Ongoing	CEO/AMB Dir
Legislation and Advocacy	Association of California Healthcare Districts	Ongoing	CEO/Board
Legislation and Advocacy	California Special District Association	Ongoing	CEO/Board
Legislation and Advocacy	California Primary Care Association (new membership)	Ongoing	CEO/HC Mgr
Legislation and Advocacy	National Rural Health Clinic Association / California RHC Association	Ongoing	CEO/HC Mgr
Patient Engagement	<b>Opportunities for greater patient engagement. These can be included as options in the strategic plan along with the resources necessary to fulfill these objectives.</b>	Jul-23	-
Patient Engagement	<u>Patient Satisfaction Surveys</u> are reviewed by me and discussed with the department manager to determine if systemic changes are needed in our operations or opportunities for additional training.	Monthly	Marketing
Patient Engagement	DHCS Equity and Practice Transformation Program	Apr-24	CEO/HC Mgr
Patient Engagement	<u>Patient calls and emails</u> are typically handled by the department manager. If they are unable to address the concern, it is routed to me. We do not currently track complaints or resolutions. The manager works to address the problem at the operational level.	Ongoing	Dept Mgrs
Patient Engagement	Track and analyze patient concerns and questions.	Ongoing	Dept Mgrs
Patient Engagement	<u>Social Media</u> reviews. This is a work in progress, as there were several negative clinic reviews. However, our Patient Promoter program offers patients giving 9-10 NPSs the opportunity to link to our social media profiles and leave a review.	Ongoing	Marketing
Patient Engagement	Conduct public focus groups and feedback sessions(1. accessing after-hours and urgent care; 2.[established by participants of first meeting])	Semi-annual	Marketing
Safety	<b>A robust, active, and effective safety strategy</b>	Jul-23	-
Safety	Annual review of safety policies and procedures and IIPP	Jun-24	Safety Officer
Safety	Conduct Annual Safety Evaluations of each physical department (Administration, Health Center, Ambulance)	Annual	Dept Mgrs
Safety	Document employee safety training	Monthly	Dept Mgrs



## Del Puerto Health Care District FY 2023-24 Strategic Plan - Worklist

Interest	Priority	Goal Reached	Primary Responsibility
<b>Safety</b>	Safety Committee – quarterly meetings, chaired by Safety Officer, including staff representatives, and all department heads. Keep agendas and minutes and provide copies to all employees.	Quarterly	Safety Officer
<b>Safety</b>	Provide Active Shooter Training for all employees	TBD	Safety Officer
<b>Strategic Planning</b>	<b>A robust and effective strategic plan with measurable results</b>	<b>Jul-23</b>	<b>-</b>
<b>Strategic Planning</b>	From the Board/Management strategic planning sessions, identify priorities, provide a timeline for the strategic plan completion process, and list of required resources (e.g., staffing, funding, time) required for the execution of the objectives to reach the goals.	Jul-23	CEO
<b>Strategic Planning</b>	Conduct annual Board strategic planning retreat (April 2024)	Apr-24	CEO
<b>Strategic Planning</b>	Publish annual Strategic Plan update/worklist	May-24	CEO



# ACHD Legislative Report

## Access to Care

**AB 4** *Arambula D* Covered California: expansion.

Would expand access to Covered California regardless of immigration status.

**Status:** 7/13/2023-From committee: Amend, and do pass as amended and re-refer to Com. on APPR. (Ayes 9. Noes 1.) (July 12). Read second time and amended. Re-referred to Com. on APPR.

**Position:** Support

**AB 242** *Wood D* Critical access hospitals: employment.

Eliminates the sunset on the Critical Access Hospital (CAH) physician employment pilot.

**Status:** 6/29/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 12. Noes 0.) (June 28). Re-referred to Com. on APPR.

**Position:** Support

**AB 412** *Soria D* Distressed Hospital Loan Program.

Establishes an emergency loan program for hospitals that are in immediate financial distress.

**Status:** 6/14/2023-Referred to Com. on HEALTH.

**Position:** Support

**AB 632** *Gipson D* Health care coverage: prostate cancer screening.

Prohibits cost sharing for prostate cancer screenings for specified enrollees.

**Status:** 6/26/2023-In committee: Referred to APPR. suspense file.

**Position:** Support

**SB 282** *Eggman D* Medi-Cal: federally qualified health centers and rural health clinics.

This bill would allow Federally Qualified Health Center (FQHCs) and Rural Health Clinics (RHCs) to bill Medi-Cal for two visit if a patient is provided mental health services on the same day they receive other medical services.

**Status:** 7/12/2023-From committee: Do pass and re-refer to Com. on APPR. with recommendation: To consent calendar. (Ayes 15. Noes 0.) (July 11). Re-referred to Com. on APPR.

**Position:** Support

**SB 754** *Alvarado-Gil D* Communications: California High-Cost Fund-Administrative Committee Fund program.

Preserves funding to small telecom ISPS to ensure they continue to meet FCC requirements to provide broadband in rural areas.

**Status:** 5/19/2023-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/8/2023)(May be acted upon Jan 2024)

**Position:** Support

## Community Health

**AB 583** *Wicks D* Birthing Justice for California Families Pilot Project.

Establishes the Birthing Justice for California Families Pilot Project to remove the financial barrier to accessing doula care.

**Status:** 5/19/2023-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/3/2023)(May be acted upon Jan 2024)

**Position:** Support

**AB 1202** *Lackey R* Medi-Cal: health care services data: children and pregnant or postpartum persons.

This bill would require the department to determine information on disparities for Medi-Cal beneficiaries that are children, pregnant, or postpartum for the 2019,2020, and 2021 calendars years.

**Status:** 7/13/2023-From committee: Amend, and do pass as amended and re-refer to Com. on APPR. (Ayes 11. Noes 0.) (July 12). Read second time and amended. Re-referred to Com. on APPR.

**Position:** Support

## Emergency, Pandemic & Disaster Preparedness

**AB 40** *Rodriguez D* Emergency medical services.

Establishes a statewide 20 minute APOT standard.

**Status:** 7/13/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 10. Noes 0.) (July 12). Re-referred to Com. on APPR.

**Position:** Neutral

**AB 296** *Rodriguez D* Office of Emergency Services: 9-1-1 Public Education Campaign.

Establishes the 911 Public Education Campaign to educate the public on when it's appropriate to call 9-1-1 for assistance.

**Status:** 7/11/2023-From committee: Do pass and re-refer to Com. on APPR with recommendation: To Consent Calendar. (Ayes 14. Noes 0.) (July 11). Re-referred to Com. on APPR.

**Position:** Support

**AB 1168** *Bennett D* Emergency medical services (EMS): prehospital EMS.

Fractures the delivery of emergency medical services.

**Status:** 7/13/2023-From committee: Amend, and do pass as amended and re-refer to Com. on APPR. (Ayes 7. Noes 0.) (July 12). Read second time and amended. Re-referred to Com. on APPR.

**Position:** Oppose

## Finance

**AB 112** *Committee on Budget* Distressed Hospital Loan Program.

Would establish the Distressed Hospital Loan Program.

**Status:** 5/15/2023-Approved by the Governor. Chaptered by Secretary of State - Chapter 6, Statutes of 2023.

**Position:** Support

**AB 412** *Soria D* Distressed Hospital Loan Program.

Establishes an emergency loan program for hospitals that are in immediate financial distress.

**Status:** 6/14/2023-Referred to Com. on HEALTH.

**Position:** Support

**SB 112** *Committee on Budget and Fiscal Review* Distressed Hospital Loan Program.

Would establish the Distressed Hospital Loan Program.

**Status:** 5/8/2023-Re-referred to Com. on BUDGET pursuant to Assembly Rule 97.

**Position:** Support

## Labor Relations

**AB 504** *Reyes D* State and local public employees: labor relations: strikes.

Would provide that it is not unlawful or a cause for discipline for a state or local public employee to refuse to enter a building or work with an employer that is involved in a primary labor dispute.

**Status:** 7/13/2023-Read second time and amended. Re-referred to Com. on APPR.

**Position:** Oppose

**AB 524** *Wicks D* Discrimination: family caregiver status.

Creates a broad new protected class under FEHA: employees with family caregiver status, which would include any employee who "contributes" to the care of any person of their choosing.

**Status:** 7/12/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 4. Noes 1.) (July 12). Re-referred to Com. on APPR.

**Position:** Oppose

**AB 1484** *Zbur D* Temporary public employees.

Would prevent public providers covered under a collective bargaining agreement from utilizing temporary employees.

**Status:** 7/12/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 4. Noes 1.) (July 12). Re-referred to Com. on APPR.

**Position:** Oppose unless Amended

**AB 1577** *Low D* General acute care hospitals: clinical placements: nursing.

Would require a general acute care hospital, to provide clinical placements for postsecondary educational students enrolled in an approved school of nursing or an approved program of nursing education.

**Status:** 7/14/2023-Failed Deadline pursuant to Rule 61(a)(10). (Last location was HEALTH on 6/14/2023)(May be acted upon Jan 2024)

**Position:** Oppose unless Amended

**SB 399** *Wahab D* Employer communications: intimidation.

Would prohibit employer speech regarding religious and political matters, including unionization.

**Status:** 7/11/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 3.) (July 11). Re-referred to Com. on APPR.

**Position:** Oppose

**SB 525** *Durazo D* Minimum wage: health care workers.

Would mandate a statewide \$25 minimum wage for all health care workers in any health care setting.

**Status:** 7/13/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 5. Noes 2.) (July 12). Re-referred to Com. on APPR.

**Position:** Oppose

**SB 627** *Smallwood-Cuevas D* Displaced workers: notice: opportunity to transfer.

Would require employers to hire based on seniority alone for nearly every industry and eliminates contracts for at-will employment.

**Status:** 7/12/2023-Read second time and amended. Re-referred to Com. on APPR.

**Position:** Oppose

**SB 784** *Becker D* Health care districts: employment.

Would allow district hospitals to directly employ physicians.

**Status:** 5/19/2023-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. on 4/27/2023)(May be acted upon Jan 2024)

**Position:** Sponsor

**SB 809** *Smallwood-Cuevas D* California Fair Employment and Housing Act: Fair Chance Act: conviction history.

Would prohibit consideration of conviction history of an applicant or existing employee in employment decisions.

**Status:** 5/19/2023-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/8/2023)(May be acted upon Jan 2024)

**Position:** Oppose

### Local Government

**AB 557** *Hart D* Open meetings: local agencies: teleconferences.

Would eliminate the sunset on the emergency remote meeting procedures and adjust the timeframe for the resolutions passed to renew an agency's temporary transition to emergency remote meetings to 45 days.

**Status:** 6/29/2023-Read second time. Ordered to third reading.

**Position:** Support

**AB 817** *Pacheco D* Open meetings: teleconferencing: subsidiary body.

Authorizes local boards, commissions, subcommittees, etc. to meet remotely.

**Status:** 5/5/2023-Failed Deadline pursuant to Rule 61(a)(3). (Last location was L. GOV. on 3/16/2023)(May be acted upon Jan 2024)

**Position:** Support

**AB 918** *Garcia D* Health care district: County of Imperial.

Would create a county wide healthcare district in the Imperial Valley.

**Status:** 7/13/2023-From committee: Amend, and do pass as amended and re-refer to Com. on APPR. (Ayes 8. Noes 0.) (July 12). Read second time and amended. Re-referred to Com. on APPR.

**Position:** Concerns

**AB 1637** *Irwin D* Local government: internet websites and email addresses.

Would require a local agency's internet website and email to utilize a ".gov" or a ".ca.gov" domain.

**Status:** 7/10/2023-In committee: Referred to APPR. suspense file.

**Position:** Neutral

**ACA 1** *Aguilar-Curry D* Local government financing: affordable housing and public infrastructure: voter approval.

Creates a new voter approved mechanism with a vote threshold of 55% to approve local general obligation (G.O.) bonds and special taxes for certain affordable housing and public infrastructure projects.

**Status:** 7/13/2023-Read second time and amended.

**Position:** Support

**SB 34** *Umberg D* Surplus land disposal: violations: Orange County.

Would require the County of Orange, if notified by the department that its planned sale or lease of surplus land is in violation of existing law, to cure or correct the alleged violation within 60 days until 2030.

**Status:** 7/12/2023-From committee: Do pass and re-refer to Com. on H. & C.D. (Ayes 6. Noes 2.) (July 12). Re-referred to Com. on H. & C.D. From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 2.) (July 12). Re-referred to Com. on APPR.

**Position:** Oppose unless Amended

**SB 229** *Umberg D* Surplus land: disposal of property: violations: public meeting.

This bill would require a local agency that has received a notification of violation from the department to hold an open and public session to review and consider the substance of the notice of violation.

**Status:** 7/12/2023-From committee: Do pass and re-refer to Com. on H. & C.D. (Ayes 6. Noes 2.) (July 12). Re-referred to Com. on H. & C.D. From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 1.) (July 12). Re-referred to Com. on APPR.

**Position:** Oppose unless Amended

**SB 532** *Wiener D* San Francisco Bay area toll bridges: tolls: transit operating expenses.

Amends the local ballot label issue created by AB 195 (Oberholte) in 2017.

**Status:** 7/6/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 10. Noes 4.) (July 5). Re-referred to Com. on APPR.

**Position:** Support

**SB 747** *Caballero D* Land use: economic development: surplus land.

This bill would authorize a local agency to administratively declare that land is exempt surplus land.

**Status:** 7/18/2023-From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 8. Noes 0.) (July 12).

**Position:** Support if Amended

### Patient Safety & Loss Prevention

**AB 33** *Bains D* Fentanyl Addiction and Overdose Prevention Task Force.

Establishes the Fentanyl Addiction and Overdose Prevention Task Force to combat the growing fentanyl crisis.

**Status:** 6/28/2023-From committee: Do pass and re-refer to Com. on APPR with recommendation: To Consent Calendar. (Ayes 5. Noes 0.) (June 27). Re-referred to Com. on APPR.

**Position:** Support

**Public Works & Facilities****AB 286** Wood D Broadband infrastructure: mapping.

Would require the Public Utilities Commission to map and provide broadband service information for every address in the state.

**Status:** 6/29/2023-Read second time and amended. Re-referred to Com. on APPR. (Amended 6/29/2023)

**Position:** Support

**AB 869** Wood D Hospitals: seismic safety compliance.

Would offer relief to qualifying small, rural, and public district hospitals with regard to meeting the Hospital Seismic Safety Act 2030 deadline.

**Status:** 7/14/2023-Failed Deadline pursuant to Rule 61(a)(10). (Last location was HEALTH on 6/7/2023)(May be acted upon Jan 2024)

**Position:** Support

**AB 1392** Rodriguez D Hospitals: procurement contracts.

Requires the Department of Health Care Access and Information (HCAI) to require hospitals to annually submit a detailed and verifiable plan, instead of the above-described report, for increasing procurement from minority, women, LGBT, and disabled veteran business enterprises.

**Status:** 7/6/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 10. Noes 2.) (July 5). Re-referred to Com. on APPR.

**Position:** Oppose unless Amended

**SB 65** Ochoa Bogh R Behavioral Health Continuum Infrastructure Program.

Establishes the Behavioral Health Continuum Infrastructure Program under the Department of Health Care Services.

**Status:** 5/18/2023-May 18 hearing: Held in committee and under submission.

**Position:** Support

**Workers' Compensation****AB 597** Rodriguez D Workers' compensation: first responders: post-traumatic stress.

Expands the current workers' compensation presumption for Post Traumatic Stress Disorder (PTSD) to emergency medical technicians (EMT) and paramedics.

**Status:** 4/28/2023-Failed Deadline pursuant to Rule 61(a)(2). (Last location was INS. on 2/17/2023)(May be acted upon Jan 2024)

**Position:** Oppose

**AB 1156** Bonta D Workers' compensation: hospital employees.

Would create a workers' compensation presumption for hospital employees who provide direct patient care, with infectious disease, cancer, musculoskeletal injury, post-traumatic stress disorder, respiratory disease, including COVID-19, claims.

**Status:** 4/28/2023-Failed Deadline pursuant to Rule 61(a)(2). (Last location was INS. on 3/2/2023)(May be acted upon Jan 2024)

**Position:** Oppose

**AB 1213** Ortega D Workers' compensation: aggregate disability payments.

Complicates an already onerous claims-handling process and creates a disincentive for medical providers to comply with medical standards prescribed by the State of California.

**Status:** 7/3/2023-In committee: Referred to APPR suspense file.

**Position:** Oppose

**SB 636** Cortese D Workers' compensation: utilization review.

Requires any psychologist or physician who conducts UR to be licensed in California and would also require them to "have the same duty of care to an employee as a treating physician".

**Status:** 6/28/2023-From committee: Do pass and re-refer to Com. on APPR. (Ayes 10. Noes 3.) (June 28). Re-referred to Com. on APPR.

**Position:** Neutral

**Total Measures: 41**

**Total Tracking Forms: 41**

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# Significant Legislative Highlights

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## Bill Report

A large, detailed photograph of the California State Capitol building in Sacramento, California. The building is a grand neoclassical structure with a prominent white dome topped with a golden orb. The facade is composed of white columns and arches. In the foreground, there are vibrant yellow roses and green foliage, partially obscuring the lower part of the building. The sky is a clear, bright blue with some light clouds. An orange banner is overlaid across the middle of the image, containing the title '2023 Mid-Year Legislative Report'.

# 2023 Mid-Year Legislative Report

**Disclaimer:** *This publication is provided for general information and is not offered or intended as legal advice. Readers should seek the advice of an attorney when confronted with legal issues and attorneys should perform an independent evaluation of the issues raised in these materials.*



# 2023 Mid-Year Legislative Report

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### 2023 MID-YEAR LEGISLATIVE REPORT

#### SIGNIFICANT LEGISLATIVE HIGHLIGHTS: *The Voice of Special Districts*

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In the first year of the 2023-2024 Legislative Session, the California State Legislature introduced and CSDA reviewed 2,661 bills. CSDA's Legislative Committee adopted positions on 1,166 bills, including 91 priority positions, such as support, support if amended, oppose, oppose unless amended, concerns, and neutral positions following amendments.

Important bills on which CSDA has been engaged include:

#### **AB 557 (Hart) Open meetings: local agencies: teleconferences:**

- CSDA has sponsored this bill in order to preserve important emergency remote meeting procedures that have been effectively utilized throughout the state.
  - CSDA is working with partner sponsors at the California State Association of Counties, the League of California Cities, and the California School Boards Association to eliminate the sunset date currently applied to emergency remote meeting procedures established by prior legislation. That prior legislation was also sponsored by CSDA.
  - This bill will also adjust the renewal period associated with the emergency remote meeting procedures. Under current law, local agencies are required to meet every 30 days (or sooner) when meeting remotely during emergencies under certain conditions. This bill would change that 30-day period to 45 days.

#### **SCR 52 (Alvarado-Gil) Special Districts Week:**

- CSDA has sponsored this resolution to continue to spotlight the value of the essential local services provided by special district members.
  - The resolution proclaimed the week of May 14, 2023, to May 20, 2023, to be Special Districts Week.
  - This resolution builds on resolutions from previous years, in which the Legislature had similarly encouraged all Californians to be involved in their communities and be civically engaged with their local government.

#### **Local Revenue Legislation:**

- CSDA has worked to protect special district revenues, opposing costly mandates and averting policy changes that would have further disrupted district finances.
  - **AB 516 (Ramos)** - CSDA led efforts to resolve issues created by revisions to audit requirements related to development project fees. CSDA took a Concerns position on the bill upon recognizing the potential for confusion surrounding capacity and connection charges. Amendments taken in the Senate Appropriations Committee restore clarity and ensure these fees continue to operate under pre-existing audit requirements.
  - **AB 1713 (Gipson)** - CSDA joined local agency stakeholders in opposing legislation that would have created overbroad reporting requirements. Previously, this bill would have required additional reporting related to state and federal fund allocations. Local agencies that were approaching a year remaining before the expiration of half the allocated funds would be required to draft reports with specified information, including a summary of how funds had been expended

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until that point and a plan for the remaining funds to be expended. Recent amendments taken in the Senate Governance and Finance Committee have significantly narrowed the application and scope of this bill, ensuring district financial resources are dedicated to service delivery rather than additional bureaucracy.

- **AB 1490 (Lee)** - This bill could have potentially jeopardized special district revenues by prohibiting the collection of certain fees on specified types of housing development projects. The bill would have required “local governments” to waive “building and permit fees” on these classes of projects. Without a clear definition of “building fee” in law, the bill potentially threatened to endanger any fee-related revenue that may have been necessary for covering the costs of the development project. Amendments dropping these provisions that were taken prior to the bill being heard in the Assembly Local Government Committee allowed CSDA to change to a Neutral position.
- **AB 281 (Grayson)** - This bill could have inappropriately lumped special districts in with cities and counties; by treating special districts as permitting agencies for housing developments, districts were going to be subject to procedural and substantive requirements incongruous with the actual nature of special districts’ involvement in housing projects. These requirements had the potential to invite needless litigation, draining district resources to defend necessary revenue streams. CSDA took a Concerns position and worked with the author’s office and the bill’s sponsors to identify potential avenues of redress. Amendments taken as a result of these discussions allowed CSDA to move to a Neutral position.
- CSDA has also worked to provide for new financing mechanisms for special districts, supporting an effort to provide special districts and other local agencies with the ability to fund public infrastructure.
  - **Assembly Constitutional Amendment 1 (Aguar-Curry)** - This proposed constitutional amendment would, upon passage by two-thirds of the California Legislature (and subsequent approval by California voters), allow special districts and other local agencies to propose to issue general obligation bonds in order to finance public infrastructure and affordable housing projects, provided the bond measure question receives the support of at least 55% of voters. In doing so, this amendment would provide districts with a more realistic financing tool that could be used to finance district projects. CSDA has joined various other local government stakeholders in supporting this measure.

### **AB 764 (Bryan) Local redistricting:**

- This bill proposes to enact the FAIR MAPS Act of 2023, a successor to the FAIR MAPS Act of 2018. The FAIR MAPS Act of 2023 establishes required protocols and processes for special district redistricting, much like how the 2018 Act did for local agencies. Notably, the provisions that apply to special districts are distinct from those that apply to other types of agencies; the difference in treatment acknowledges the disparity in resources held by special districts compared to other local governments.
  - CSDA joined other local government associations in working to amend language related to the creation of a new private right of action that would have led to increased litigation. Plaintiffs taking legal action against special districts could potentially recover court costs and attorneys’ fees. Recent amendments following

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the bill's passage in the Senate Governance and Finance Committee have significantly revised these and related provisions.

### **AB 1637 (Irwin) Local government: internet websites and email addresses:**

- This bill would have required all local governments, including special districts, to transition to using websites and email addresses with .gov or .ca.gov domain names. Websites not using .gov or .ca.gov domain names would be permitted to redirect to a new compliant website.
  - CSDA worked with a local government coalition with an Oppose Unless Amended position on the bill. CSDA's members provided robust data supporting significant costs to comply with the unfunded mandate, which were included in the Assembly Appropriations Committee analysis. Amendments taken in the Assembly Appropriations Committee narrowed the bill to apply only to cities and counties, removing special districts from the bill's application and allowing CSDA to withdraw its opposition.

### **Surplus Land Act (SLA) legislation:**

- CSDA has been heavily engaged in legislative efforts to reform the Surplus Land Act, leading coalitions on bills that are both potentially beneficial and potentially detrimental to special districts, including:
  - **SB 747 (Caballero)** - CSDA is leading a local government coalition with a Support if Amended position on this bill which will add clarity to the SLA, including by making the entry of leases more than 15 years subject to the SLA. CSDA is seeking amendments to increase the lease term, among other changes.
  - **AB 480 (Ting)** - CSDA is leading a local government coalition with an Oppose Unless Amended position on this bill, which initially sought to make several detrimental changes to the SLA that would have increased confusion and inefficiencies, and undermined protections applicable to special districts. As a result of CSDA's advocacy efforts, this bill was significantly amended, removing the most concerning elements.
  - **AB 457 (Patterson, Joe)** - This is a district bill seeking an SLA exemption for a specific need. As a result of CSDA's advocacy efforts, concerning language referring to leases was amended out of the bill, allowing CSDA to move from an Oppose Unless Amended position to Neutral.
  - **SB 34 (Umberg)** - CSDA is leading a local government coalition with an Oppose Unless Amended position on this SLA procedures bill, seeking to remove concerning language referring to leases.
  - **SB 229 (Umberg)** - CSDA is leading a local government coalition with an Oppose Unless Amended position on this SLA procedures bill, seeking to remove concerning language referring to leases, make a clarifying change, and add procedural flexibility.
  - **SB 634 (Becker)** - This bill would have required special districts and other local agencies to respond to inquiries in connection with potential placement of temporary housing on their properties. CSDA took an Oppose Unless Amended position because the bill would have created a significant burden on special districts and was inconsistent with the SLA. The bill was held in the Senate Appropriations Committee and is now a 2-Year bill.

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### ***Labor and Employment Legislation:***

- CSDA and its coalition partners have been engaged on a variety of labor and employment bills this year. The bills on which CSDA has been most engaged, include:
  - **AB 1484 (Zbur)** - This bill will extend union rights and procedures to certain temporary workers. Because this bill may have a significant impact on special districts with large temporary workforces, CSDA has an Oppose position, and is working with a local government coalition to oppose and amend the bill.
  - **AB 504 (Reyes)** - This bill will provide protections for employees to engage in sympathy striking and remove sympathy striking from bargaining. CSDA has an Oppose position, and is working with a local government coalition to oppose and amend the bill.
  - **SB 399 (Wahab)** - This bill will prohibit employers from taking action against employees who decline to participate in employer-sponsored meetings or receive communications, the purpose of which is to share the employer's opinion about political or religious matters. CSDA is co-leading a local government coalition with an Oppose position on the bill because of its unique impacts on local government workplaces where routine activities may be regarded as political matters.

### ***SB 252 (Gonzalez): Public retirement systems: fossil fuels: divestment:***

- This bill will require CalPERS and CalSTRS to divest from fossil fuel companies. CSDA led a coalition with an Oppose position on the bill because investment decisions should be left to the CalPERS Board of Administration, and because of the detrimental impacts of divestment on employer contribution rates. The bill was held in the Assembly Public Employment and Retirement Committee and is now a 2-Year bill.

### ***Alternative Contracting Legislation:***

- CSDA has been very active this year in advocating for an expansion of alternative contracting and project delivery methods, such as Design-Build (DB) and Progressive Design-Build (PDB), to help special districts expedite capital projects, cut red tape and save ratepayer dollars. This legislation includes:
  - **SB 706 (Caballero)** - this bill expands existing authority for local water agencies to use the PDB method of project delivery for specified water projects to include any city, county or special district and any type of project, as specified, until January 1, 2030.
  - **AB 400 (Rubio, Blanca)** - This bill will extend the sunset date for local governments to use the DB method for public works projects. DB is when both design and construction of a project are procured from a single entity. This bill will enable local governments to continue to utilize the DB procurement process for qualifying projects through January 1, 2031.

### ***Governor Newsom's Infrastructure Streamlining Budget Package:***

- Governor Newsom's infrastructure package, which was recently signed into law, will accelerate critical projects and help California achieve its climate and clean energy goals. The package was originally introduced as 10 budget trailer bill proposals in an effort to help reform the infrastructure processes in California. Of the 10 proposals, 5 advanced as part of the budget negotiations. CSDA took an overall Support position on

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the Governor's infrastructure package with a special focus on 3 streamlining proposals pertaining to CEQA, judicial streamlining, and administrative records, as they aligned with CSDA's long term strategic goals to help special districts cut red tape and deliver on critical infrastructure needs. Those 3 proposals were part of the package that was signed into law. You can read about each of the enacted proposals here:

- [SB 145 \(Newman\) - Environmental Mitigation.](#)
- [SB 146 \(Gonzalez\) - Public resources: infrastructure: contracting.](#)
- [SB 147 \(Ashby\) - Fully protected species: California Endangered Species Act: authorized take.](#)
- [SB 149 \(Caballero\) - California Environmental Quality Act: administrative and judicial procedures: record of proceedings: judicial streamlining.](#)
- [SB 150 \(Durazo\) - Construction: workforce development: public contracts.](#)

### **California Air Resources Board Advance Clean Fleet Regulation:**

- In April 2023, the [California Air Resources Board \(CARB\) approved](#) its Advanced Clean Fleet (ACF) regulation, which will require local government medium and heavy-duty fleets to transition to Zero Emission Vehicles (ZEVs). The regulation calls for a transition to 50% ZEVs by 2024 and 100% by 2027 or the "milestone" pathway which requires compliance by 2035. CSDA advocated directly with CARB members and staff, provided written comments, and testified in opposition to the regulation during the public hearing, citing timeline, cost, infrastructure and emergency response concerns. CSDA is now supporting legislation which may help special districts preparing for this monumental transition, including:
  - **AB 1594 (Garcia)** - This bill will require any state regulation that seeks to require the procurement of medium- and heavy-duty ZEVs, such as CARB's ACF regulation, to ensure those vehicles can support a public agency utility's duties, as specified, and to authorize the utility to make certain determinations and vehicle replacements, as specified.
  - **AB 585 (Rivas, Robert)** - This bill requests the California Council on Science and Technology (CCST) to perform a biennial literature review to assess the infrastructure projects necessary to achieve the quantities of renewable energy, and the distribution and transmission networks necessary, to achieve the state's energy, climate change, and air quality goals. It also requires the Office of Planning and Research to provide an annual progress report to the Joint Legislative Committee on Climate Change Policies regarding the status of permitting for infrastructure projects identified in the CCST report.
  - **SB 493 (Min)** - This bill requires CARB to develop a strategic plan for meeting deadlines for the transition of medium- and heavy-duty fleets to zero-emission and makes updates to two related statewide ZEV infrastructure assessments.

CSDA's advocacy team remains hard at work advancing the interests of special districts in the Legislature. Interim Recess, beginning upon adjournment on September 14, marks the deadline for each house to pass bills this year. Stay tuned to CSDA eNews and Advocacy News for future updates.



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## **2023 MID-YEAR LEGISLATIVE REPORT: *The Voice of Special Districts***

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**A report of bills tracked by CSDA with priority positions can be [viewed at this link.](#)**

The report provides links to each of the tracked measures, together with CSDA Summaries, copies of letters submitted to the Legislature by CSDA, and other pertinent information concerning bill status. The report lists CSDA's position on each bill.

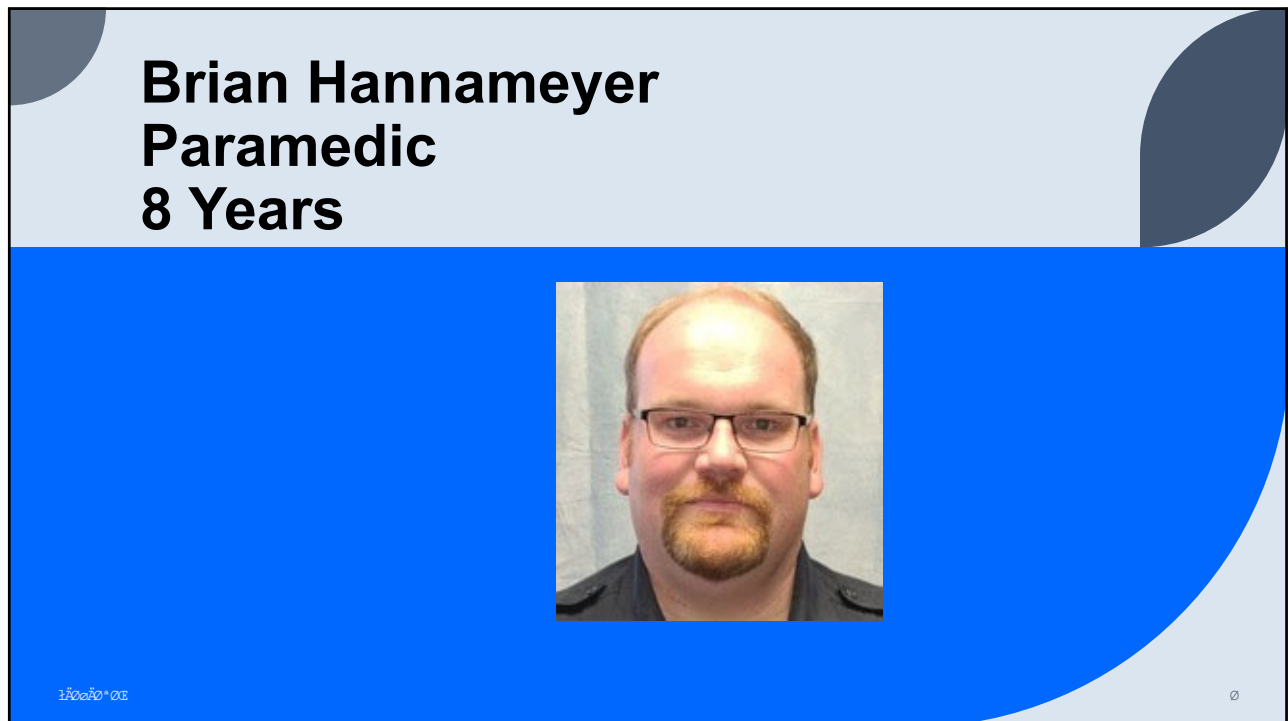
The reports lists the lobbyist assigned to each bill. For additional information on a particular bill, please contact the assigned lobbyist: Senior Legislative Representative Aaron Avery at [aarona@csda.net](mailto:aarona@csda.net); Legislative Representative Marcus Detwiler at [marcusd@csda.net](mailto:marcusd@csda.net); and, Legislative Representative Heidi Hannaman at [heidih@csda.net](mailto:heidih@csda.net). General questions can be directed to Aaron Avery.

Last Updated: July 14, 2023

*\*October 14, 2023 is the Governor's deadline to sign or veto bills*



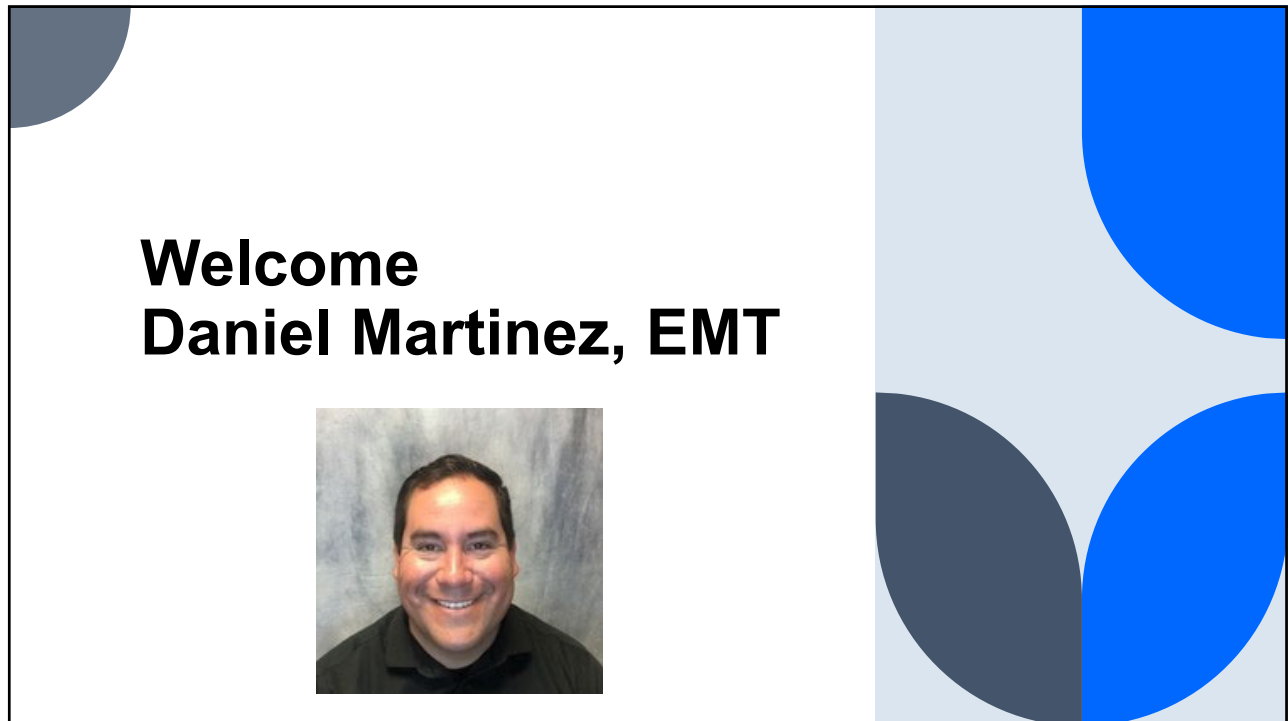
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**DEL PUERTO HEALTH CENTER**  
**Suzie Benitez/ Health Center Manager-June 2023**

**Historic Patient Encounters for the month June**

Year	# of encounters	# of providers	Increase/decrease over the prior years
2020	820	4	-
2021	1,042	4	↑27%
2022	1,301	4	↑25%
2023	1,279	3	↓1.7%

**2023-Assigned Medicaid Members to Del Puerto Health Center**

HEALTH NET

June 1,574

HEALTH PLAN OF SAN JOAQUIN

June 4,202

**Patient Engagement Specialist role:**

In 2022, a new position was created in efforts to help engage patients into the health center and overcome any barriers the patient may have to access healthcare. Outlined are some of the qualifications for this role:

- Display a positive attitude while helping patients access to healthcare and overcome barriers such as transportation, health insurance coverage issues, and language barriers.
- Contact new enrollees of all age groups under various health plans to set up initial appointments.
- Schedule and confirm appointments for multiple providers, especially our new patients. Assuring they are feeling welcomed.
- Follow up with appointments at cancellations and no shows. This includes following up with the patient and making proper documentation a follow up in the patient's chart. It also includes asking the patient how you can help or assist so that they can make it to their appointment.
- Back up the phone center during times of high call volume
- Confirm insurance eligibility and assist patients with insurance verification. This includes if patient is not assigned to our Health Center And would like to change to our Health Center, assist and walk the patient with the insurance carrier to make this change.
- Advocate for patients and be resourceful in finding solutions to access healthcare. This includes communication with all health plans and finding resources to help and assist patients with healthcare.
- Improve the patient relationship with the health center. This includes patient satisfaction, surveys, and following up with the patient for a better outcome.
- Assist medical providers in retrieving healthcare effectiveness data and information (HEDIS) To improve healthcare quality. Review and update gap reports provided by the health plans. Meet with the health plans to assist and obtain resources to help improve all HEDIS measures.

**DEL PUERTO HEALTH CENTER**  
**Suzie Benitez/ Health Center Manager-June 2023**

Over the past several months, I have worked closely with Maryanne Barajas, our Patient Engagement Specialist, and seen the benefits of this important role. Every month, the health center is given HEDIS goals to meet by our Medicaid health plans. It is the health center's responsibility to try to meet them. Presented is an example of multiple measures met for the month of June 2023:

Description	Measure	June
Breast Cancer Screening	BCS	13
Controlling Blood Pressure	CBP	16
Cervical Cancer Screening	CCS	73
A1C Controlled <9	HBD	18
Chlamydia Screening in	CHL	4
Childhood Immunization Status (Combo 10)	CIS10	6
Colorectal Cancer Screening	COL	44
Immunizations for Adolescent (Combo 2)	IMA	4
Lead Screening in Children	LCS	11
Prenatal and Postpartum Care	PPC_POST	3
Prenatal and Postpartum Care – Timeliness	PPC_PRE	2
0-15 Months	W30_1	5
15-30 Months	W30_2	8
Child and Adolescent Well-Care Visits	WCV	286
Depression Screening and Follow- Up for Adolescents and Adults*	DSF-E	505
Follow-Up After ED Visit for Mental Illness –30 days*	FUM	1
Developmental Screening in the First Three Years of Life	DEV	21
Topical Fluoride for Children	TFL-CH	Training
Initial Health Assessment	IHA	14

# Del Puerto Health Care District

## Chief Executive Report – July 31, 2023

Karin Freese

### Financial Summary Report in Board Packet

- FYE June 30, 2023 waiting for Finance Committee Review
- FY 2023-24 Budget Presented at this meeting

### Administration

- California Voting Rights Act legal arguments were heard by the California Supreme Court on Tuesday, June 27, on the question “What must a plaintiff prove in order to establish vote dilution under the California Voting Rights Act (Elec. Code, §§ 14025-14032)?” A decision is not expected for several months but may provide the opportunity for our district to return to at-large elections. Our general counsel’s partner, Derek Cole, submitted an Amicus Brief on behalf of the California League of Cities and the California Special District’s Association that discussed the negative impact the threat of a CVRA lawsuit has had on special districts (source: <https://supreme.courts.ca.gov/sites/default/files/supremecourt/default/documents/21-1030-s263972-ac-league-ca-cities-et-al-061521.pdf>)
- Met with the USW/TEMSA Shop Vice President and Director of Ambulance Operations to hear some of the Union’s thoughts on wages, hours, and working conditions in preparation for bargaining, which opens October 1, 2023.
- Attended National Rural Health Clinic Association webinar on RHC Burden Reduction Act, Medicare Advantage, and Telehealth policy update. [www.NARHC.org](http://www.NARHC.org) to set virtual meeting with congressional staff, invite representative to clinic,

### Health Center

- Monthly meetings occur with Health Plan of San Joaquin and Health Net to address our progress on HEDIS measures and incentives the health plans provide to patients to have their regular checkups and physicals.

### Ambulance

- End of ET3 (Emergency Triage, Treat, Transport) Program. CMS has determined that it is in the public interest to end the ET3 Model. CMS made this determination based on a number of factors, including the current number of interventions. The current and projected number of interventions is lower than anticipated when the Model was designed. This affects the cost of operating the Model relative to its expected benefits, the ability of CMS to conduct a robust quantitative evaluation of the Model’s impact, and the Model’s ability to achieve the estimated Medicare savings in the Model’s design.

### Legislation/Advocacy

- Our building fund budget requests are still under consideration for inclusion in the FY 2023-24 federal and state budgets.

### Community:

- Upcoming Community Events
  - *National Night Out* on Tuesday, August 1

## Del Puerto Health Care District

- *PJUSD Back-to-School Block Party* on Saturday, August 5
- Attended Campaign Kick-Off for District 5 Supervisor Channce Condit
- Attended July 26<sup>th</sup> LAFCO meeting for hearing on Zacharias-Baldwin Master Plan presented by the City of Patterson
- Attended Apricot Fiesta Thank You event

### **Strategic Planning:**

- Discussion on Community and measurable engagements during July 31<sup>st</sup> meeting
- Work list for FY 2023-24 included with Board Packet

### **Policy Drafts for Board Review**

- The following draft District policy is provided to the Board for their review and input. This policy will be added to the next Board of Directors Meeting for consideration to adopt:
  - Requests for Sponsorships and Community Event Tickets

# Del Puerto Health Care District

## The Patient Story or Experience in Del Puerto's Strategic Planning, Goals, and Objectives

In healthcare, the "patient story" or "patient experience" refers to the narrative and overall journey of an individual seeking medical care or receiving healthcare services. It encompasses their interactions with healthcare providers, the quality of care received, and their healthcare encounters' emotional, physical, and psychological impact. As employees in the healthcare industry, understanding and being concerned with the patient story or experience is crucial for several reasons:

1. **Patient-Centric Approach:** Focusing on the patient story helps foster a patient-centric approach to healthcare, where the patient's needs, preferences, and satisfaction become central to decision-making and service delivery. By understanding the patient's perspective, we can better align the organization's goals and strategies with the goal of providing patient-centered care.
2. **Quality Improvement:** The patient story provides valuable insights into the **quality of care and areas for improvement** within the organization. By analyzing patient experiences, we can identify gaps in service delivery, potential inefficiencies, or areas where patient satisfaction can be enhanced. This information can inform quality improvement initiatives and drive the organization towards better outcomes and patient satisfaction.
3. **Reputation and Trust:** Patient experiences greatly influence the reputation and trustworthiness of a healthcare organization. Positive patient stories and experiences can lead to increased patient loyalty, word-of-mouth referrals, and a strong reputation in the community. Conversely, negative patient experiences can damage the organization's image and result in decreased patient trust. CEOs should be concerned with ensuring positive patient stories to build a strong reputation and maintain patient trust in their organization.
4. **Patient Engagement and Empowerment:** Understanding the patient story helps identify opportunities to engage and empower patients in their own healthcare journey. By involving patients in shared decision-making, providing clear and accessible information, and addressing their concerns and preferences, we can promote patient engagement and enable patients to actively participate in their care, leading to improved health outcomes.
5. **Strategic Decision-Making:** The patient story provides valuable data and insights for strategic decision-making. By analyzing patient experiences, we can identify trends, patterns, and areas of success or improvement. This information can guide strategic initiatives, resource allocation, and service development to meet patient needs and enhance the overall patient experience.

In summary, the patient story or patient experience is a critical aspect of healthcare that CEOs should be concerned with. By prioritizing patient-centricity, leveraging patient insights for quality improvement, building a strong reputation, promoting patient engagement, and using patient

## Del Puerto Health Care District

experiences for strategic decision-making, CEOs can drive positive change and improve healthcare delivery within their organizations.

Recommended strategies to measure the patient experience in healthcare include:

Strategy	Measure	How Used	Goal
Use patient satisfaction surveys.	Net Promoter Score	Staff Education	5% improvement
Monitor online reviews and ratings.	Google, Yelp,		More 5 star reviews
Benchmark and compare with industry standards.	Ambulance		
Provide staff training and evaluation.			

New Strategy	Measure	How Used	Goal
Conduct focus groups and interviews.			
Establish patient advisory councils.			
Track and analyze patient complaints and grievances.			

**Del Puerto Health Care District  
Board of Directors Perpetual Calendar**

	<b>Board</b>	<b>Individuals</b>	<b>Staff</b>
<b>January</b>	AGENDA: Annual Meeting & Election of Officers;  AGENDA: Banking Access & Security of Resolution;  AGENDA: Biannual update of Conflict of Interest Policy in even years;  AGENDA: Mid-Fiscal Year Operating Budget Update;	<b>ACTIVITY: Biennial Harrassment Training (Odd years)</b>	Mid Fiscal Year Operating Budget Update;
<b>February</b>		<b>ACTIVITY: Ethics training (Odd years)</b>	
<b>March</b>	Review of Policies (Finance, Governance, Personnel, Ambulance, Health Center)  CEO Eval: Ad Hoc committee named		PREPARE: Annual Review of Salary ranges
<b>April</b>	<b>ACTIVITY: Annual Board Retreat for Strategic Plan Update</b>	<b>ACTIVITY: Form 700 due annually</b>	PREPARE: First Draft of next FY budget (EE COLA)  CEO compiles accomplishments and suggested goals
<b>May</b>	CEO Eval: Distribute evaluation packet to Directors  AGENDA: First Draft next FY budget to Board	<b>ACTIVITY: Complete CEO evaluation survey</b>	CEO: Annual Management Team Reviews  PREPARE: Second Draft of next FY budget
<b>June</b>	CEO Eval: Compile results  AGENDA: CEO Evaluation in Closed Session. Contract and Compensation in Open Session  AGENDA: Adopt Budget for next Fiscal Year		PREPARE: Fall election (even years)  PRESENT: Final Draft of next FY budget
<b>July</b>	AGENDA: Adoption of Election Actions for November ballot (even years)  AGENDA: Presentation of Departmental Goals & Objectives	Election notices and candidacy filing in even years	
<b>August</b>		<b>ACTIVITY: Complete Board Self-Assessment Survey</b>	
<b>September</b>	<b>AGENDA: Annual Board Self-Assessment</b>		
<b>October</b>			
<b>November</b>		Elections in even years for four year terms	
<b>December</b>	<b>ACTIVITY: Installation of new or re-elected District Directors</b>		





**Karin Freese**

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**From:** Liz Lazar <liz@viaheartproject.org>  
**Sent:** Wednesday, June 28, 2023 11:47 AM  
**To:** The Via Heart Project  
**Subject:** ACHD: How to Make Your Community Heart Safe  
**Attachments:** Where Via Works (1).pdf

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

California Healthcare District,

Is your district providing healthcare programs that save lives?

Sudden cardiac arrest(SCA) is the leading killer on a school campus AND the number one cause of death in high school athletes. More Americans die each year from cardiac arrest than lung cancer, breast cancer, prostate cancer, and AIDs *combined*. But cardiac arrest doesn't have to mean death. By providing automated external defibrillators (AEDs), education, awareness, and training, to your community, you can increase the survival rate from SCA and directly SAVE LIVES.

A few months ago Pediatric Cardiologist Dr Andrew Maxwell and I recorded a webinar for the Association of California Healthcare District members. As a member, someone from your organization has the login access to view the presentation.

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Via Heart Project is a non-profit organization founded in 2010, with an office in San Francisco. We specialize in district-wide and countywide Heart Safe programs throughout the state of California, helping you put your healthcare dollars to work saving lives from cardiac arrest.

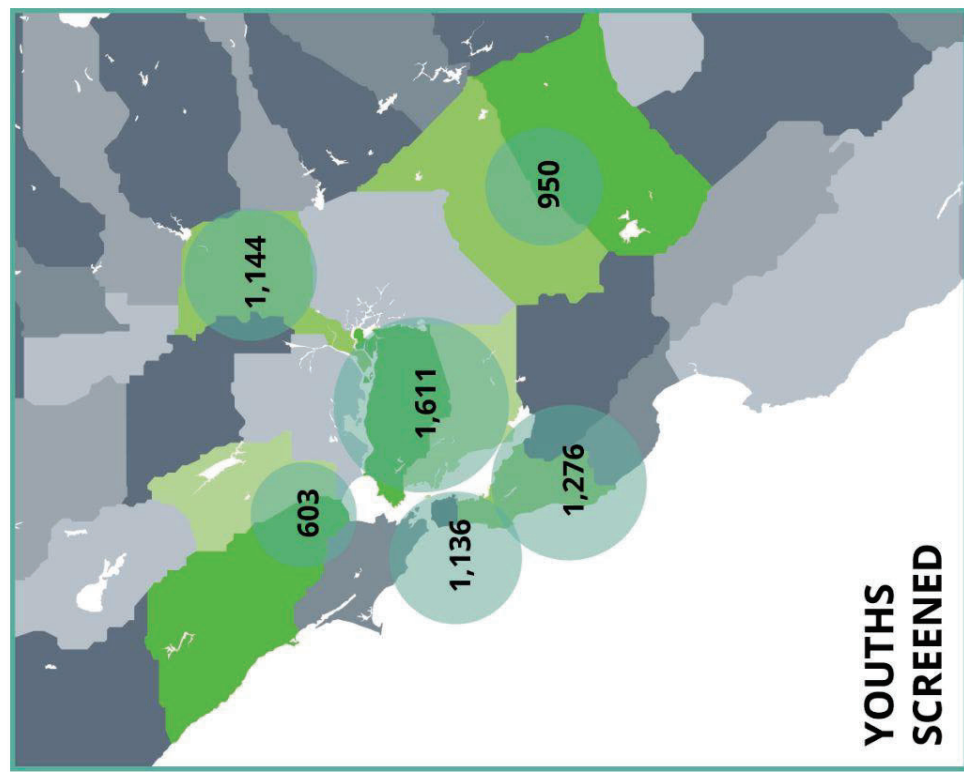
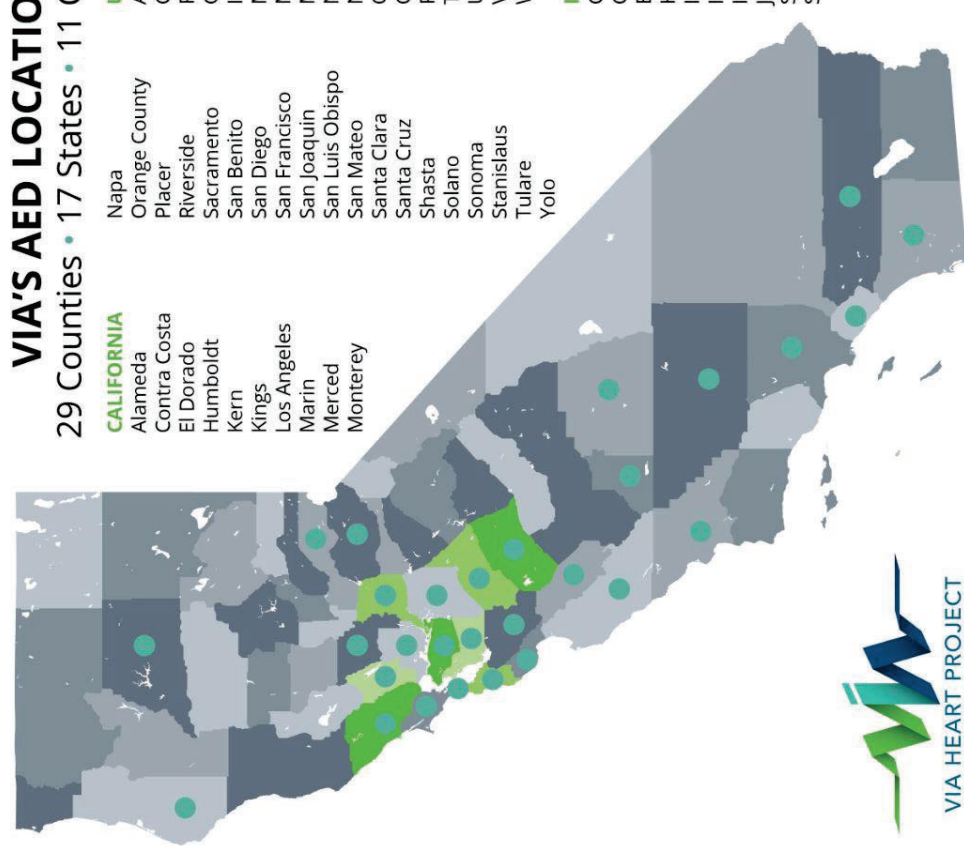
Via currently works with Sequoia, Peninsula and Petaluma Healthcare Districts on public access defibrillator programs and youth heart screening events. We are now helping other healthcare districts throughout the state start their own Heart Safe programs, thanks in part to this webinar.

Please feel free to reach out with any questions. I'm happy to video conference with you, your staff, or Board of Directors, to discuss how we can tailor a Heart Safe program to your District's needs. I've attached a document showing where we currently have AED and youth heart screening programs. Your district could be next! We want to help you make your community a Heart Safe Place to live, work, learn and play.

With Heart,

Liz Lazar-Johnson  
Executive Director  
Via Heart Project

### VIA'S AED LOCATIONS: 29 Counties • 17 States • 11 Countries



**YOUTHS  
SCREENED**



**From:** [Kimberly Brinkman](#)  
**To:** [Kimberly Brinkman](#)  
**Subject:** Medical Pathway Program - Advisory Board  
**Date:** Wednesday, July 26, 2023 1:34:12 PM

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**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hello Community Stakeholder,

My name is Kym Brinkman, and I am the Director of the Career and Technical Education Program at Patterson Joint Unified School District. As many of you are aware, we have a robust Supply Chain and Logistics Pathway and a successful Agriculture Pathway at Patterson High School. You may not be aware that we also have a Medical Pathway that helps teach students valuable skills related to the medical field.

You are receiving this letter because we have identified you as a possible community stakeholder and that you have valuable input regarding pursuing a career in the medical industry. We recently enhanced our Medical Pathway by adding a Medical Biology course and a senior-level Patient Care Technician certification class which enables students to gain skills as a Patient Care Technician and test for the [National Healthcareer Association](#) Patient Care Technician License.

We are looking for community members and organizations who would be willing to participate in our Medical Advisory Board, provide guest lectures or tours of your facility to our students, and even offer job shadowing or internship-related activities. Participating in our Advisory Board is limited to 2 meetings per year in which we hear from you about the skills our students should focus on, what career pathways are trending locally, and you to offer support for our program in any way you find possible. There is no cost, other than your time, necessary for this commitment.

If you would like more information or to schedule a meeting either in person or over Zoom, you may contact me at the contact information listed below. If you are already a partner, please reaffirm your interest by replying to this email and letting me know if you are open to attending Advisory Board meetings, providing job shadowing/internship to students, open to offering a tour of your facility to our students and if you are open to being a guest speaker on campus.

Thanks,

Kym Brinkman | Director, Career Navigation  
and Workforce Preparation  
Patterson High School  
200 N. Seventh St.  
Patterson, Ca 95363  
Office: 209-892-4750 ext. 27118  
[kbrinkman@patterson.k12.ca.us](mailto:kbrinkman@patterson.k12.ca.us) | [website](#)



*"Don't ask yourself what the world needs. Ask yourself what makes you come alive, and then go and do that, because what the world needs is people that have come alive." ~ Howard Thurman*

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