

Steve Pittson, DC, President
Daniel Robinson, Vice-President
Becky Campo, Secretary
Anne Stokman, RN, Treasurer
VACANT SEAT, Member-At-Large

PO Box 187, Patterson, CA 95363
Phone (209) 892-8781 Fax (209) 892-3755



AGENDA
June 24, 2019
6:30 pm
Del Puerto Health Center Conference Room

1700 Keystone Pacific Parkway, Unit B,
Patterson, CA

****6:00 pm Pre-Meeting display of New Quick Response Vehicle (QRV) and New Ambulance**

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

CLOSED SESSION: Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

BOARD AGENDAS AND MINUTES: Board agendas and minutes are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

BOARD MEETING AGENDA
June 24, 2019 - 6:30 pm
Page 2 of 3

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**
 "The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."
5. **Public Comment Period** *[Members of the public may address the Board on any issues on the Consent Calendar and items not listed on the agenda that are within the purview of the District. Comments on matters that are list on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of five minutes. Board members may not comment or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**
*[*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
 - A. * Approve Board Minutes for Meeting for April 29, 2019
 - B. * Approve Special Board Meeting Minutes for June 07, 2019
 - C. * Approve Finance Committee Meeting Minutes for April 24, 2019
 - D. * Approve Finance Committee Meeting Minutes for May 22,2019
 - E. * Accept Financial Report & Warrants for April 2019
 - F. * Accept Financial Report & Warrants for May 2019
9. **Regular Calendar**
 - A. Approve facility expenditures:
 1. Roofing repair for the Health Center (capital expense) **Action/Roll Call Vote**
 2. Replacement of exhaust fans at the Health Center (maintenance) **Action/Roll Call Vote**
 3. Floor cleaning of the Health Center (maintenance) **Action/Roll Call Vote**
 4. Water filtration system for the Health Center (capital expense) **Action/Roll Call Vote**
 - B. Approve Net Income Allocation to Reserves. **Action/Roll Call Vote**
 - D. Appointment of Representative to West Side Health Care Task Force Information
 - E. * *Any Consent calendar items moved to regular calendar* **Action**
10. **Reports**
 - A. Employee Anniversaries & New Hires

	<u>May and June</u>	<u>Years</u>
Ambulance:	Sanford Perreira	11
	Steve Phillips	11
	Earlene B Silva	10
	Thomas "TJ" Cornish	New
Health Center:	Rosalina Arevalo	12
	Tamara Trudell	New
	Andrea Vega	New
	Maria Zamora Salazar	New
 - B. District Wide Community Health Needs Assessment – Director Stokman
 - C. Ambulance – Paul Willette
 - D. Health Center – Suzie Talamantes

BOARD MEETING AGENDA
June 24, 2019 - 6:30 pm
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E. Administration – Karin Hennings

11. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wednesday, Jul 24	Board – Monday, Jul 29
Finance – Wednesday, Aug 21	Board – Monday, Aug 26
Finance – Wednesday, Sep 25	Board – Monday, Sep, 30

12. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- A. Gov't Code section 54956.8 Conference with Real Property Negotiator
Property: APN 0131-024-007
- B. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or
significant exposure to litigation: One (1) potential case.
- C. Gov't Code section 54957.6 Conference with Labor Negotiator
Employee Organization: USW TEMSA Local 12911
Negotiators: David Ritchie, JD, Karin Hennings
 Paul Willette

13. **Reconvene to Open Session – Report of Closed Session**

14. **Adjourn**



BOARD OF DIRECTORS MEETING

April 29, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to order** by Vice President Dan Robinson @ 6:31 pm.
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson (arrived @ 6:32 pm)
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo

Directors Absent: Sheree Lustgarten

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Talamantes
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole, Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Alejandra Godinez, Danae Skinner and Ivonne Arcadia.

Ms. Hennings introduced two of our newest employees. She introduced Ivonne Arcadia who is a medical assistant in the Health Center. And Alejandra Godinez is a Human Resources Generalist who will be working at the District Office.

6. **Declarations of Conflict:** There were no conflicts of interest.
7. **Approval of Agenda**

M/S/C To accept the agenda.

/Director Robinson/ Director Campo/

Ayes: Directors Pittson, Robinson, Stokman, Campo

Nays: None

Abstain: None



BOARD OF DIRECTORS MEETING

April 29, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

8. Consent Calendar

- A. * Approve Board Minutes for March 25, 2019
- B. * Accept Finance Committee Minutes for February 18, 2019
- C. * Accept Financial Report & Warrants for February and March 2019
- D. * Approve 2019 CAA Stars of Life & Legislative Day Expenditure

M/S/C That the Board of Directors accept the Consent Calendar as presented. /

Director Stokman/ Director Campo

Ayes: Directors, Pittson, Robinson, Stokman, Campo.

Nays: None

Abstain: None

9. Regular Calendar

A. Update for Fiscal Year 2018-19 Budgeted Expenses

Ms. Hennings reviewed the Budget revisions for Fiscal Year 2018-19. She had been asked to present a mid -year budget. She explained each entry and answered questions. The total Expense Budget for FY 2018-19 will increase \$9,975.

M/S/C To approve the updated Budgeted Expenses for Fiscal Year 2018-19/ Director Stokman/ Director Robinson

Ayes: Directors Pittson, Robinson, Stokman, Campo.

Nays: None

Abstains: None

B. FY 2018-19 Capital Expense Requests

Ms. Hennings reviewed the requests for Capital Expenditure by department. These expenditures have been discussed with the finance committee.

The Ambulance Department had requests for a new alert system, lockers (cabinets built), and crew quarters bathroom repairs. The restrooms were originally built in 1996. There has been leakage below the shower pan. The flooring is ceramic tiles with cracks. There is no storage or benches to use when changing. We would like to install vanities for a place to store things and benches to use when getting dressed and provide some privacy. The shower floor is slippery.



BOARD OF DIRECTORS MEETING

April 29, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

The alert system is not in working order. Need lights that would turn on so the crew can see when a call comes in the night. Metal lockers were researched before and they received a quote of \$15,000 without shipping. We can have them built for about \$7,500. Basically, the improvements are to make the crew quarters livable.

The Health Center requested four (4) desktop PCs including monitors and keyboards. The computers were installed in 2012 and are past their useful lives. They also requested four (4) Fujitsu ScanSnap 1X-1500 scanners. These are used with the Electronic medical record.

The Administration department needs two (2) desktop PCs with monitors and keyboards. We replaced 2 a year ago and we need to replace one and add one for the new position in the Human Resources department.

The total Capital Budget Request is \$48,700.

Director Campo recommended that as much of the work/product as possible be done by local business entities.

M/S/C To approve the Ambulance, Health Center and Administration Capital Expenditure request as presented. / Director Robinson/ Director Stokman

Ayes: Directors Pittson, Robinson, Stokman, Campo.

Nays: None

Abstain: None

10. Reports

A.	<u>Employee Anniversaries & New Hires</u>	<u>April</u>	<u>Years</u>
	Health Center:	Rosalina Arevalo	2
		Maryanne Barajas	4
		Melanie Quezada	3
	Administration	Ivonne Acadia	New
		Alejandra Godinez	New

B. District Wide Community Assessment – Director Stokman

Director Stokman reported that by the next Board meeting she should have a proposal from a consultant to conduct the Community Assessment.



BOARD OF DIRECTORS MEETING

April 29, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

- C. West Side Health Care Task Force - Director Lustgarten – Absent
- D. Ambulance – Paul Willette, Director of Ambulance Operations

Mr. Willette reviewed the monthly report. There was an uptake in calls for the month. He reviewed the number of transports in and out of district. The compliance numbers are good. He reviewed the payor mix.

Spartan took place at the end of March. At the Spartan races there were 20 patient contacts (above first aid) treated and 4 transported.

The Stars of Life ceremony was in Sacramento a week ago. Two (2) of our people were recognized. They had meetings at the Capital and met with legislators. We had the opportunity to tell the Legislators about the ambulance industry and inform them how the Ambulance works, what services we provide, and how We received reimbursement. We informed them that we do not receive payment for services provided, only transports. The legislators were surprised.

There is a possible Bill in the Legislature to cover the 100% Of expenses with Medical.

The Board expressed an interest in being invited to this in the future.

- E. Health Center - Suzie Talamantes, Health Center Manager

Ms. Talamantes reported that there was an increase last month over last year. 1401 Visits for the month. There were 101 new patients.

She stated that we are revisiting X-Ray. She happened upon a provider who was talking to her sister about opening a Radiology office in Los Banos at Apex. She inquired about an office in Patterson. His name is Dr. Atwal, he is from Ceres. He is a young doctor. The director at Mark Twain. He has his degree in business. He came by and visited the Health Center and indicated that he would be very interested. They have remained in contact and it is looking very promising. He said he would be available to do marketing to the other physician's offices and Dr. Rodriguez volunteered to go with him.

There was discussion about whether Dr. Rodriguez would be an asset or liability. Dr. Atwal will be coming to the June Board of Directors meeting. We would hire the Tech. He would provide the equipment and readings. The business is called Radiologica. We will provide the services to the community.

There is one number on the report of same day appointment for peds that is wrong . She will provide a corrected report.



BOARD OF DIRECTORS MEETING

April 29, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

Every 15 Minutes was also done this month. The Ambulance and the Health Care Center participated. The Health Care Center functioned as the Morgue.

F. Administration – Karin Hennings, Administrative Director / CEO

Ms. Hennings reported that Dr. Rodriguez, Ms. Talamantes and herself attended a Greenway Exchange meeting to discuss their new product. Greenway had indicated that they are no longer going to support the EMR product that we use and suggested that we change to their new online program. We learned that the new product is not quite ready. We have time to look.

We will most likely go with a web-based system but may choose another vendor. Greenway is not in the top of the listings of vendors we will start looking for a system with usability that works for our providers. It most likely will be a one (1) year project.

Ms. Hennings addressed the AllCare CVMG dispute that is happening in the local insurance market. Allcare has an Quality Incentive that that they pay to providers on an annual bases. This helps them with HEDIS measures and compliance issues. This represents about \$8-12,000. bonus for Dr. Rodriguez. However, it represents a much more sizable bonus to many other providers in the community. They announced that they wanted the providers to sign a contract that would prevent signing with CVMG to treat their members. CVMG is suing AllCare.

Our position is that as a Rural Health Care Provider and as a District we cannot refuse service patients based on their ability to pay, therefore: we will not sign a contract that limits our ability to treat patients. No action necessary. Just wanted to inform the Board in case they saw something in the local papers.

11. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, May 22 (8:00am)

Finance – Wednesday, Jun 19 (8:00am)

Finance – Wednesday, Jul 24 (8:00am)

Board – Monday, May 27 No Meeting (Holiday)

Board – Monday, Jun 24

Board – Monday, Jul, 29



BOARD OF DIRECTORS MEETING

April 29, 2019 @ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

Adjourn to Closed Session @7:28 pm

1. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

- | | |
|-------------------------------|---|
| A. Gov't Code section 54956.8 | Conference with Real Property Negotiator
Property: APN 0131-024-007 |
| B. Gov't Code § 54956.9(b) | Conference with Legal Counsel
Anticipated litigation or significant exposure to litigation: One (1) potential case. |
| C. Gov't Code section 54957.6 | Conference with Labor Negotiator
Employee Organization: USW TEMSA Local 12911
Negotiators: David Ritchie, JD, Karin Hennings
Paul Willette |

2. **Reconvene to Open Session – Report of Closed Session**

Direction Given to Staff: No decisions or actions taken.

Ms. Hennings announced a Meeting presented by LAFCO in Modesto (Flyer given) On Best Practices workshop. It will be held June 19. The flyer is designed so that you can turn it into Cheryle (or call Cheryle) so that she can reserve spaces for us. We would like for all Board Members to attend.

3. **Adjourn**

Respectfully Submitted,

Date _____

Becky Campo, Secretary, Board of Directors



SPECIAL BOARD OF DIRECTORS MEETING

June 07, 2019 @ 12:00 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to order** by President, Steve Pittson @ 12:07
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo

Directors Absent: Sheree Lustgarten

Staff Present: Administrative Director/CEO, Karin Hennings
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole, Huber, LLP (Via Telephone)

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Jennifer West of the Patterson Irrigator

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda**

M/S/C To accept the agenda.

/Director Robinson / Director Campo/

Ayes: Directors Pittson, Robinson, Stokman, Campo

Nays: None

Abstain: None



SPECIAL BOARD OF DIRECTORS MEETING

June 07, 2019 @ 12:00 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

8. Regular Calendar

A. Accept resignation of Board Member Sheree Lustgarten

A copy of Director Lustgarten's resignation was provided. Ms. Hennings read the letter of resignation.

Motion To accept the resignation of Board member Sheree Lustgarten. / Director Robinson/Director Campo

Ayes: Directors Pittson, Robinson, Stokman, Campo.

Nays: None

Ms. Hennings explained the timeline for filling the Vacant Directors chair. The President, Steve Pittson may appoint a Search Committee to find candidate(s) to fill the position and report and introduce them to the Board. Director Pittson named himself and Director Robinson to the committee.

Ms. Hennings stated that she would be issuing a Press Release this afternoon.

It was decided that a letter be issued to Ms. Lustgarten thanking her for her time and service and that the letter be signed by the President of the Board, Steve Pittson.

Motion to adjourn the meeting. /

Director Robinson/ Director Stokman

Ayes: Directors Pittson, Robinson, Stokman, Campos

Nays: None

9. Adjourn at 12:12 pm

Respectfully Submitted,

Becky Campo, Secretary
Board of Directors

Date

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES April 24, 2019

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, at 3:01PM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Paul Willette, Ambulance Director; Suzie Talamantes, Health Center Manager and Danae Skinner, Administrative Staff Accountant.

Staff Member Absent: Maria Reyes-Palad, Finance and Accounting Manager

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo - to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: February 18, 2019 Minutes

M/S/C Becky Campo/Anne Stokman, – to accept the minutes for February 18, 2019 as presented.

B. Review Financial Report for February 2019

Karin Hennings reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

- Committee would like a breakdown of Wipfli fees for CMS/PPS/GEMT prep and Financial Statement Audit for next meeting.

C. Review for Recommendation February 2019 Warrants

Karin Hennings reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented

D. Review Financial Report for March 2019

Karin Hennings reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

E. Review for Recommendation March 2019 Warrants

Karin Hennings reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented.

IV. Old Business – none

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES April 24, 2019

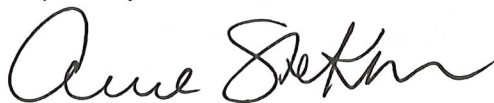
V. New Business

- A. Spartan Resolution (2019 CAA Stars of Life & Legislative Day Expenditure)
M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the 2019 CAA Stars of Life & Legislative Day Expenditure
- B. Fiscal Year 2018-2019 Budget Revisions
M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Fiscal Year 2018-2019 Budget Revisions
- Committee recommended that the net budget change be put on the Board Agenda item summary page.
- C. Capital Expense Budget Request
M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the Capital Expense Budget Request.
- Committee recommended that the amounts for each Department as well as the total be put on the Board Agenda item summary page.
- D. Fiscal Year 2019-2020 Budget Process
Discussion Only – Karin Hennings explained the upcoming budgeting process. She explained that past performance was reviewed and as many estimates as possible are updated with contractual allowances and projected impacts.
- E. Establish Finance Committee Regular Meeting Time
M/S/C Anne Stokman/Becky Campo decided that the next meeting dates and times be:
- | | |
|--------------------------|---------|
| Wednesday, May 22, 2019 | 8:00 AM |
| Wednesday, June 19, 2019 | 8:00 AM |
| Wednesday, July 24, 2019 | 8:00 AM |

VI. Accounting and Finance Manager Report – none presented

VII. Meeting adjourned - 5:35 PM

Respectfully submitted,



Anne Stokman, Treasurer

**DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES MAY 22, 2019**

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 8:12 AM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Finance and Accounting Manager; Suzie Talamantes, Health Center Manager and Danae Skinner, Administrative Staff Accountant.

Staff Member Absent: Paul Willette, Ambulance Director

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo - to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: April 24, 2019 Minutes

M/S/ Anne Stokman/Becky Campo – to accept the minutes for April 24, 2019 as presented.

B. Review Financial Report for April 2019

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

C. Review for Recommendation April 2019 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to approve the warrants as presented

IV. Old Business – none

V. New Business

A. FY 2018 Net Income Allocation to Reserve

M/S/C Anne Stokman recommended to take out another \$250K from unencumbered cash to cover three (3) month operating reserve. Payment of \$250K to Keystone C Loan was also mentioned and proposed. Further discussion will be on the next finance meeting.

**DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING
MINUTES MAY 22, 2019**

M/S/C Becky Campo suggested for establishment of six (6) month operating reserve in the future.

B. 2009 Ambulance Repairs Cost Report

M/S/C Becky Campo/Anne Stokman to table the report and discussion until the next committee meeting. No Action Taken.

C. Ambulance Replacement Schedule

M/S/C Becky Campo/Anne Stokman to table the report and discussion until the next committee meeting. No Action Taken.

VI. Accounting and Finance Manager Report

A. Wipfli Billing Detail Report

Karin Hennings reviewed the Wipfli Billing Detail Report and answered all questions regarding it.

Anne Stokman asked for a detailed report and breakdown of the audit cost by department.

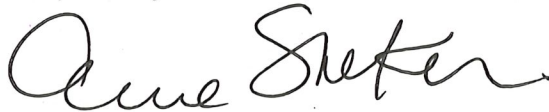
B. FY2019-20 Preliminary Budget

Karin Hennings reviewed the Preliminary Budget report and stressed that it was only preliminary and was the overall estimates based on the last 12 months. Budget will be presented with narrative per department.

Information only – No Action Taken.

VII. Meeting adjourned – 9:29 AM

Respectfully submitted,



Anne Stokman, Treasurer

Balance Sheet

As of April 30, 2019

	%				
	Apr 30, 19	Mar 31, 19	Change	Apr 30, 18	% Change
ASSETS					
Current Assets					
Total Checking/Savings	3,037,959	2,406,044	26%	2,235,991	36%
Total Accounts Receivable	851,628	997,920	(15%)	745,543	14%
Total Other Current Assets	(128,007)	306,105	(142%)	368,558	(135%)
Total Current Assets	3,761,580	3,710,069	1%	3,350,092	12%
Fixed Assets					
Total Fixed Assets	5,244,231	5,261,462	(0%)	4,896,966	7%
TOTAL ASSETS	9,005,811	8,971,531	0%	8,247,058	9%
LIABILITIES & EQUITY					
Liabilities					
Total Current Liabilities	392,744	386,028	2%	482,772	(19%)
Total Long Term Liabilities	2,758,837	2,766,556	(0%)	2,906,720	(5%)
Total Liabilities	3,151,581	3,152,584		3,389,492	(7%)
Equity					
3900 - Unrestricted Assets	1,257,734	1,694,916	(26%)	983,946	28%
3900a - Designated Cash Funds					
3901 - Mitigation Fees	119,804	119,804		87,710	37%
3902 - Asset Replacement Fund	400,000	400,000		400,000	
3905 - Restricted for Debt Service	91,941	91,941		67,611	36%
3906 - Operating Cash Reserve	780,000	780,000		780,000	
Total 3900a - Designated Cash Funds	1,391,745	1,391,745		1,335,321	4%
3903 - Net investment capital assets	2,492,762	2,055,580	21%	1,861,535	34%
Net Income	711,987	676,703	5%	676,765	5%
Total Equity	5,854,228	5,818,944	1%	4,857,567	21%
TOTAL LIABILITIES & EQUITY	9,005,809	8,971,528	0%	8,247,059	9%

Operating Acct

Month End Cash on Hand	\$ 2,598,457
Due From Mitigation Fund	\$ 119,804
3902 - Asset Replacement Fund	\$ (400,000)
3906 - Operating Cash Reserve	\$ (780,000)
A/P & Payroll Liability	\$ (292,142)
Unencumbered cash	\$ 1,246,119

Del Puerto Health Care District
Total Operations vs Budget by Month & YTD
 April 2019

	Apr 19	Budget	% of Budget	Jul '18 - Apr 19 YTD	Budget	% of Budget	Annual Budget	NOTES
Ordinary Income/Expense								
Income								
4000 · Net patient service revenue	288,498	353,966	82%	3,277,898	3,374,557	97%	4,038,690	
44000 · Tenant Income	600	600	100%	6,000	6,000	100%	7,200	
5905 · Other Income	103,435	750	13,791%	454,300	7,500	6,057%	9,000	
Total Income	392,533	355,316	110%	3,738,198	3,388,057	110%	4,054,890	
								Operating is on Budget; \$450K over budget from Govt
Gross Profit	392,533	355,316	110%	3,738,198	3,388,057	110%	4,054,890	Reimbursements, Incentives, BETA
Expense								
6100 · Salaries & Wages	176,170	187,407	94%	1,735,986	1,836,067	95%	2,220,080	
6200 · Employee Benefits	41,426	45,042	92%	392,477	446,906	88%	536,993	
7000 · Professional Fees	72,570	81,886	89%	718,622	765,315	94%	919,341	
7100 · Purchased Services	43,153	39,702	109%	379,303	397,274	95%	476,678	
7200 · Supplies	7,210	17,270	42%	136,822	172,700	79%	207,240	
7600 · Utilities	5,129	5,770	89%	53,312	57,700	92%	69,240	
7800 · Rental and Lease	903	1,180	77%	9,528	11,800	81%	14,160	
8000 · Insurance	30,961	30,805	101%	314,443	305,992	103%	367,601	
8500 · Maintenance & Repairs	3,990	10,955	36%	107,582	109,550	98%	131,460	
9400 · Depreciation and Amortization	19,813	22,162	89%	191,288	200,656	95%	244,980	
9610 · Other operating expenses	79,700	20,894	381%	246,086	211,173	117%	253,261	
Total Expense	481,025	463,073	104%	4,285,449	4,515,133	95%	5,441,034	YTD \$230K savings
Net Ordinary Income	(88,492)	(107,757)	82%	(547,251)	(1,127,076)	49%	(1,386,144)	
Other Income/Expense								
Other Income								
4300 · District Tax Revenues	122,430	121,200	101%	1,213,230	1,212,000	100%	1,454,400	
4400 · Non-Guaranteed Grant Revenue				787		100%		
5920 · Investment Income	331	185	179%	4,101	1,850	222%	2,220	
5940 · Loss on Disposal of Asset				(441)				
9615 · Interest Expense	(5,487)	(5,400)	102%	(54,494)	(54,200)	101%	(65,000)	
Total Other Income	117,274	115,985	101%	1,163,183	1,159,650	100%	1,391,620	
Other Expense								
4450 · Non-Guaranteed Grant Consultant				517		100%		
Total Other Expense				517		100%		
Net Other Income	117,274	115,985	101%	1,162,666	1,159,650	100%	1,391,620	
Net Income	28,782	8,228	350%	615,415	32,574	1,889%	5,476	Month & YTD Net is GREAT!!!

Del Puerto Health Care District

YTD by Class

July 2018 through April 2019

	Total 01 DPHCD			Total 02 Patterson District Ambulanc			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul '18 - Apr 19	Budget	% of Budget	Jul '18 - Apr 19	Budget	% of Budget	Jul '18 - Apr 19	Budget	% of Budget	Jul '18 - Apr 19	Budget	% of Budget	Jul '18 - Apr 19	Budget	% of Budget
Ordinary Income/Expense															
Income															
4000 - Net patient service revenue				1,414,809	1,476,025	96%	1,863,088	1,898,532	98%				3,277,897	3,374,557	97%
44000 - Tenant Income							6,000	6,000	100%				6,000	6,000	100%
5905 - Other Income	1,652	2,000	83%	185,762	2,500	7,430%	266,886	3,000	8,896%				454,300	7,500	6,057%
Total Income	1,652	2,000	83%	1,600,571	1,478,525	108%	2,135,974	1,907,532	112%				3,738,197	3,388,057	110%
Gross Profit	1,652	2,000	83%	1,600,571	1,478,525	108%	2,135,974	1,907,532	112%				3,738,197	3,388,057	110%
Expense															
6100 - Salaries & Wages	243,714	262,000	93%	743,975	773,400	96%	748,297	800,667	93%				1,735,986	1,836,067	95%
6200 - Employee Benefits	53,030	75,822	70%	169,542	178,773	95%	169,906	192,311	88%				392,478	446,906	88%
7000 - Professional Fees	85,064	111,835	76%	68,068	45,000	151%	565,490	608,480	93%				718,622	765,315	94%
7100 - Purchased Services	14,921	15,320	97%	127,414	143,704	89%	236,968	238,250	99%				379,303	397,274	95%
7200 - Supplies	5,405	8,100	67%	55,712	63,100	88%	75,705	101,500	75%				136,822	172,700	79%
7600 - Utilities	5,512	6,000	92%	12,313	13,000	95%	35,487	38,700	92%				53,312	57,700	92%
7800 - Rental and Lease	3,639	5,800	63%	284	350	81%	5,606	5,650	99%				9,529	11,800	81%
8000 - Insurance	27,042	25,545	106%	164,546	159,400	103%	122,855	121,048	101%				314,443	305,993	103%
8500 - Maintenance & Repairs	2,900	3,100	94%	83,831	80,650	104%	20,851	25,800	81%				107,582	109,550	98%
9400 - Depreciation and Amortization	25,577	25,900	99%	95,788	102,006	94%	69,923	72,750	96%				191,288	200,656	95%
9610 - Other operating expenses	64,120	50,233	128%	128,919	102,500	126%	53,047	58,440	91%				246,086	211,173	117%
Total Expense	530,924	589,655	90%	1,650,392	1,661,883	99%	2,104,135	2,263,596	93%			0%	4,285,451	4,515,134	95%
Net Ordinary Income	(529,272)	(587,655)	90%	(49,821)	(183,358)	27%	31,839	(356,064)	(9%)			0%	(547,254)	(1,127,077)	49%
Other Income/Expense															
Other Income															
4300 - District Tax Revenues	1,015,690	1,015,000	100%	197,540	197,000	100%							1,213,230	1,212,000	100%
4400 - Non-Guaranteed Grant Revenue	787												787		100%
5910 - Impact Mitigation Fees	35,071		100%										35,071		100%
5920 - Investment Income	4,101	1,850	222%										4,101	1,850	222%
5940 - Loss on Disposal of Asset				(441)									(441)		100%
5945 - Keystone Tenant Income										152,053	55,000	276%	152,053	55,000	276%
9615 - Interest Expense							(54,494)	(54,200)	101%				(54,494)	(54,200)	101%
Total Other Income	1,055,649	1,016,850	104%	197,099	197,000	100%	(54,494)	(54,200)	101%	152,053	55,000	276%	1,350,307	1,214,650	111%
Other Expense															
4450 - Non-Guaranteed Grant Consultant	298						219						517		100%
CAM EXP - Common Area Maintenance															
KEY EXP - Keystone District Expense										90,552			90,552		100%
Total Other Expense	298						219			90,551			91,068		100%
Net Other Income	1,055,351	1,016,850	104%	197,099	197,000	100%	(54,713)	(54,200)	101%	61,502	55,000	112%	1,259,239	1,214,650	104%
Net Income	526,079	429,195	123%	147,278	13,642	1,080%	(22,874)	(410,264)	6%	61,394	55,000	112%	711,985	87,573	813%

Del Puerto Health Care District
Warrants by Bank Account
April 2019

Type	Date	Num	Name	Credit
1000a · Cash and cash equivalents				
1000 · Tri Counties Bank				
1001 · TCB-Operating Checking 1739				
Check	04/15/2019	eft	USDA Rural Development Loan-EFT	11,066.00
Bill Pmt -Check	04/02/2019	EFT	U.S. Bank Equipment Finance - EFT	149.95
Bill Pmt -Check	04/02/2019	EFT	U.S. Bank Equipment Finance - EFT	140.24
Bill Pmt -Check	04/02/2019	EFT	U.S. Bank Equipment Finance - EFT	126.26
Bill Pmt -Check	04/11/2019	EFT	City Of Patterson-H2O, sewer, garbage	206.73
Bill Pmt -Check	04/11/2019	EFT	TSYS Health Services - CC processing	95.14
Bill Pmt -Check	04/29/2019	EFT	U.S. Bank Equipment Finance - EFT	126.26
Check	04/01/2019	wd	Lease Finance - CC Machine	45.72
Check	04/01/2019	wd	Lease Finance - CC Machine	45.72
Bill Pmt -Check	04/02/2019	28015	Airgas USA, LLC	69.30
Bill Pmt -Check	04/02/2019	28016	Data Path, Inc	4,625.00
Bill Pmt -Check	04/02/2019	28017	Greenway Health	1,780.91
Bill Pmt -Check	04/02/2019	28018	GreenWorks Janitorial Services	3,751.00
Bill Pmt -Check	04/02/2019	28019	McAuley Ford	1,166.95
Bill Pmt -Check	04/02/2019	28020	McKesson Medical Surgical Inc.	1,099.81
Bill Pmt -Check	04/02/2019	28021	MedTech Billing Services, Inc	427.98
Bill Pmt -Check	04/02/2019	28022	Mission Linen Supply	136.20
Bill Pmt -Check	04/02/2019	28023	MO-CAL Office Solutions	332.20
Bill Pmt -Check	04/02/2019	28024	O'Reilly Auto Parts	37.85
Bill Pmt -Check	04/02/2019	28025	Patterson Irrigator	30.00
Bill Pmt -Check	04/02/2019	28026	Paul Oil Co., Inc.	1,782.57
Bill Pmt -Check	04/02/2019	28027	PG&E	550.55
Bill Pmt -Check	04/02/2019	28028	Pitney Bowes - Meter Lease	220.07
Bill Pmt -Check	04/02/2019	28029	Ray-Datta, Ishani (MD)	23,827.28
Bill Pmt -Check	04/02/2019	28030	Rodriguez, Jose (MD)	33,333.33
Bill Pmt -Check	04/02/2019	28031	SEMSA Sierra Medical Services Alliance	5,457.76
Bill Pmt -Check	04/02/2019	28032	Staples Advantage	668.09
Bill Pmt -Check	04/02/2019	28033	Stericycle	650.00
Bill Pmt -Check	04/02/2019	28034	Thompson Chevrolet Buick GMC Inc.	7,447.52
Bill Pmt -Check	04/02/2019	28035	TID Turlock Irrigation District +06	1,170.50
Bill Pmt -Check	04/02/2019	28036	Verizon Wireless	231.15
Check	04/11/2019	28037	U.S. Bank Corporate Payment Center	2,877.24
Bill Pmt -Check	04/11/2019	28038	Airgas USA, LLC	146.74
Bill Pmt -Check	04/11/2019	28039	AMR-American Medical Response	4,444.00
Bill Pmt -Check	04/11/2019	28040	Availability Professional Staffing	1,950.93
Bill Pmt -Check	04/11/2019	28041	BICSEC Security, Inc	25.00
Bill Pmt -Check	04/11/2019	28042	Bound Tree Medical LLC	175.63
Bill Pmt -Check	04/11/2019	28043	City Of Patterson-H2O, sewer, garbage	443.82
Bill Pmt -Check	04/11/2019	28044	Cole Huber (Cota Cole)	18,181.71
Bill Pmt -Check	04/11/2019	28045	Comcast - E Street	250.75
Bill Pmt -Check	04/11/2019	28046	Graphic Print Stop	37.94
Bill Pmt -Check	04/11/2019	28047	Greenway Health	1,860.35
Bill Pmt -Check	04/11/2019	28048	Language Line	100.02
Bill Pmt -Check	04/11/2019	28049	Life-Assist	1,137.85
Bill Pmt -Check	04/11/2019	28050	M & M Computer Services	181.00
Bill Pmt -Check	04/11/2019	28051	McKesson Medical Surgical Inc.	646.28
Bill Pmt -Check	04/11/2019	28052	MedTech Billing Services, Inc	18,966.87

Del Puerto Health Care District
Warrants by Bank Account
April 2019

Type	Date	Num	Name	Credit
Bill Pmt -Check	04/11/2019	28053	Mission Linen Supply	397.20
Bill Pmt -Check	04/11/2019	28054	Morales Affordable Handy Services	40.00
Bill Pmt -Check	04/11/2019	28055	Pacific Records Management	251.10
Bill Pmt -Check	04/11/2019	28056	Patterson Irrigator	30.00
Bill Pmt -Check	04/11/2019	28057	Paul Oil Co., Inc.	1,524.98
Bill Pmt -Check	04/11/2019	28058	Physicians Service Bureau	264.19
Bill Pmt -Check	04/11/2019	28059	Physio-Control, Inc.	1,384.57
Bill Pmt -Check	04/11/2019	28060	Sanofi Pasteur, Inc	1,840.85
Bill Pmt -Check	04/11/2019	28061	SkillPath/NST	37.76
Bill Pmt -Check	04/11/2019	28062	Staples Advantage	36.84
Bill Pmt -Check	04/11/2019	28063	Streamline/Digital Deployment	200.00
Bill Pmt -Check	04/11/2019	28064	Thompson Chevrolet Buick GMC Inc.	468.01
Bill Pmt -Check	04/11/2019	28065	Westside Landscape & Concrete	316.50
Bill Pmt -Check	04/11/2019	28066	WIPFLi LLP	15,000.00
Bill Pmt -Check	04/11/2019	28067	Workbench True Value Hdwe.	8.62
Bill Pmt -Check	04/11/2019	28068	Zoll	1,059.00
Bill Pmt -Check	04/11/2019	28069	Frontier-3755	194.87
Bill Pmt -Check	04/29/2019	28070	A West Side Self Storage	214.20
Bill Pmt -Check	04/29/2019	28071	Airgas USA, LLC	71.20
Bill Pmt -Check	04/29/2019	28072	Availability Professional Staffing	1,775.78
Bill Pmt -Check	04/29/2019	28073	Beta Healthcare - Workers Comp	8,551.00
Bill Pmt -Check	04/29/2019	28074	Beta Healthcare Group	18,605.34
Bill Pmt -Check	04/29/2019	28075	Bound Tree Medical LLC	1,141.88
Bill Pmt -Check	04/29/2019	28076	DHCS CA Department of Health Services	113.00
Bill Pmt -Check	04/29/2019	28077	City Tow Service	75.00
Bill Pmt -Check	04/29/2019	28078	Comcast Business Voice Edge	1,859.18
Bill Pmt -Check	04/29/2019	28079	Data Path, Inc	3,362.60
Bill Pmt -Check	04/29/2019	28080	Frontier - HC 8639	167.90
Bill Pmt -Check	04/29/2019	28081	Life-Assist	589.61
Bill Pmt -Check	04/29/2019	28082	Malm Fagundes LLP	330.00
Bill Pmt -Check	04/29/2019	28083	McKesson Medical Surgical Inc.	719.93
Bill Pmt -Check	04/29/2019	28084	Mid Valley IT	360.00
Bill Pmt -Check	04/29/2019	28085	Mission Linen Supply	360.10
Bill Pmt -Check	04/29/2019	28086	Morales Affordable Handy Services	75.00
Bill Pmt -Check	04/29/2019	28087	Mountain-Valley EMS Agency	4,134.00
Bill Pmt -Check	04/29/2019	28088	Paul Oil Co., Inc.	1,895.83
Bill Pmt -Check	04/29/2019	28089	PG&E	75.50
Bill Pmt -Check	04/29/2019	28090	ReadyRefresh by Nestle	241.15
Bill Pmt -Check	04/29/2019	28091	SEMSA Sierra Medical Services Alliance	6,286.17
Bill Pmt -Check	04/29/2019	28092	Shred-it US JV LLC	348.15
Bill Pmt -Check	04/29/2019	28093	Staples Advantage	716.85
Bill Pmt -Check	04/29/2019	28094	Stericycle	650.00
Bill Pmt -Check	04/29/2019	28095	Terminix	110.00
Bill Pmt -Check	04/29/2019	28096	West Interactive Services Corporation	352.10
Bill Pmt -Check	04/29/2019	28097	West Side Storage Baldwin	180.90
Total 1001 - TCB-Operating Checking 1739				228,641.03
1002 - TCB-Payroll Account 2999				
Liability Check	04/03/2019		QuickBooks Payroll Service	50,018.19
Liability Check	04/17/2019		QuickBooks Payroll Service	45,600.92
Liability Check	04/03/2019	EFT	California State Disbursement Unit	1,329.80

Del Puerto Health Care District
Warrants by Bank Account
April 2019

Type	Date	Num	Name	Credit
Liability Check	04/03/2019	EFT	Monterey County Dept. of Child Support	46.61
Liability Check	04/16/2019	EFT	California State Disbursement Unit	1,072.80
Liability Check	04/18/2019	EFT	Monterey County Dept. of Child Support	46.61
Liability Check	04/23/2019	EFT	Metlife - Group Benefits	503.89
Liability Check	04/30/2019	EFT	California State Disbursement Unit	1,087.73
Liability Check	04/30/2019	EFT	Monterey County Dept. of Child Support	46.61
Liability Check	04/04/2019	E-pay	EDD State of California	3,777.48
Liability Check	04/04/2019	E-pay	Internal Revenue Service	21,615.12
Liability Check	04/04/2019	E-pay	EDD State of California	2,320.34
Liability Check	04/11/2019	E-pay	EDD State of California	49.58
Liability Check	04/11/2019	E-pay	Internal Revenue Service	361.64
Liability Check	04/18/2019	E-pay	EDD State of California	3,460.07
Liability Check	04/18/2019	E-pay	Internal Revenue Service	20,172.52
General Journal	04/30/2019	JE 04-02	Metlife - Group Benefits	13.80
Paycheck	04/04/2019	24225	Employee Payroll	1,650.13
Paycheck	04/04/2019	24226	Employee Payroll	929.25
Paycheck	04/04/2019	24227	Employee Payroll	4,450.72
Liability Check	04/03/2019	24228	Franchise Tax Board	388.30
Liability Check	04/03/2019	24229	United Steelworkers	328.34
Liability Check	04/03/2019	24230	VALIC	8,383.98
Paycheck	04/10/2019	24231	Employee Payroll	1,267.73
Paycheck	04/18/2019	24232	Employee Payroll	2,212.75
Paycheck	04/18/2019	24233	Employee Payroll	919.95
Paycheck	04/18/2019	24234	Employee Payroll	4,167.31
Liability Check	04/18/2019	24235	VALIC	8,302.50
Liability Check	04/18/2019	24236	Franchise Tax Board	315.46
Liability Check	04/18/2019	24237	United Steelworkers	283.20
Liability Check	04/23/2019	24238	CA Choice	22,793.51
Liability Check	04/23/2019	24239	Delta Dental	2,705.64
Liability Check	04/23/2019	24240	MES Vision	424.16
Liability Check	04/30/2019	24245	Franchise Tax Board	293.93
Liability Check	04/30/2019	24246	United Steelworkers	286.74
Liability Check	04/30/2019	24247	VALIC	9,072.72
Liability Check	04/30/2019	24248	AFLAC	2,122.92
Total 1002 · TCB-Payroll Account 2999				<u>222,822.95</u>
1007 · TCB - Keystone C 8641				
Bill Pmt -Check	04/11/2019	EFT	Tri Counties Bank-EFT	7,442.07
Bill Pmt -Check	04/02/2019	10131	DeHart Plumbing Heating & Air Inc	634.00
Bill Pmt -Check	04/02/2019	10132	TID Turlock Irrigation District +06	391.24
Bill Pmt -Check	04/11/2019	10133	City Of Patterson-H2O, sewer, garbage	114.54
Bill Pmt -Check	04/11/2019	10134	Gilberto Arroyo-06	385.00
Total 1007 · TCB - Keystone C 8641				<u>8,966.85</u>
Total 1000 · Tri Counties Bank				<u>460,430.83</u>
Total 1000a · Cash and cash equivalents				<u>460,430.83</u>
1003 · Restricted Funds				
1003a · TCB-USDA Debt Reserve 7237				
Check	04/15/2019	eft	USDA Rural Development Loan-EFT	10,060.00
Total 1003a · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>
Total 1003 · Restricted Funds				<u>10,060.00</u>
TOTAL				<u><u>470,490.83</u></u>

Del Puerto Health Care District
Balance Sheet
As of May 31, 2019

			%		
	May 31, 19	Apr 30, 19	Change	May 31, 18	% Change
	NOTES				
ASSETS					
Current Assets					
Total Checking/Savings	2,853,780	3,037,959	(6%)	2,294,407	24%
Total Accounts Receivable	610,245	851,628	(28%)	774,462	(21%)
Total Other Current Assets	(39,383)	(128,257)	69%	(72,625)	46%
Total Current Assets	3,424,642	3,761,330	(9%)	2,996,244	14%
Fixed Assets					
Total 15000 · Capital assets	5,226,264	5,244,172	(0%)	5,168,178	1%
Total Fixed Assets	5,226,264	5,244,172	(0%)	5,168,178	1%
TOTAL ASSETS	8,650,906	9,005,502	(4%)	8,164,422	6%
LIABILITIES & EQUITY					
Liabilities					
Total Current Liabilities	359,467	392,729	(8%)	336,002	7%
Total Long Term Liabilities	2,750,905	2,758,837	(0%)	2,898,769	(5%)
Total Liabilities	3,110,372	3,151,566	(1%)	3,234,771	(4%)
Equity					
3900 · Unrestricted Assets	1,257,734	1,257,734		983,946	28%
Total 3900a · Designated Funds (Cash)	1,391,745	1,391,745		1,335,321	4%
3903 · Net Fixed Assets (Capital)	2,492,762	2,492,762		1,861,535	34%
Net Income	398,289	711,694	(44%)	748,851	(47%)
Total Equity	5,540,530	5,853,935	(5%)	4,929,653	12%
TOTAL LIABILITIES & EQUITY	8,650,902	9,005,501	(4%)	8,164,424	6%

Operating Acct	
Month End Cash on Hand	\$ 2,853,780
Due From Mitigation Fund	\$ 119,804
3902 · Asset Replacement Fund	\$ (400,000)
3906 · Operating Cash Reserve	\$ (780,000)
A/P & Payroll Liability	\$ (267,085)
Unencumbered cash	\$ 1,526,499

Del Puerto Health Care District
YTD by Class
July 2018 through May 2019

	Total 01 DPHCD			Total 02 Patterson District Ambulan			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul '18 - May 19	Budget	% of Budget	Jul '18 - May 19	Budget	% of Budget	Jul '18 - May 19	Budget	% of Budget	Jul '18 - May 19	Budget	% of Budget	Jul '18 - May 19	Budget	% of Budget
Ordinary Income/Expense															
Income															
4000 · Net patient service revenue				1,546,780	1,623,628	95%	1,950,844	2,091,706	93%				3,497,624	3,715,334	94%
44000 · Tenant Income							6,600	6,600	100%				6,600	6,600	100%
5905 · Other Income	1,652	2,200	75%	118,597	2,750	4,313%	206,614	3,300	6,261%				326,863	8,250	3,962%
Total Income	1,652	2,200	75%	1,665,377	1,626,378	102%	2,164,058	2,101,606	103%				3,831,087	3,730,184	103%
Gross Profit	1,652	2,200	75%	1,665,377	1,626,378	102%	2,164,058	2,101,606	103%				3,831,087	3,730,184	103%
Expense															
601.000 · Salaries & Wages	293,737	296,600	99%	853,053	850,740	100%	859,216	880,733	98%				2,006,006	2,028,073	99%
602.000 · Employee Benefits	61,090	82,879	74%	192,971	197,552	98%	191,599	211,517	91%				445,660	491,948	91%
603.000 · Professional Fees	81,139	128,860	63%	76,245	49,500	154%	619,983	668,480	93%				777,367	846,840	92%
604.000 · Purchased Services	15,610	16,860	93%	140,946	158,041	89%	261,925	262,075	100%				418,481	436,976	96%
605.000 · Supplies	7,668	8,910	86%	63,508	69,410	91%	86,544	111,650	78%				157,720	189,970	83%
606.000 · Utilities	6,019	6,600	91%	13,585	14,300	95%	38,840	42,570	91%				58,444	63,470	92%
607.000 · Rental and Lease	3,947	6,380	62%	316	385	82%	6,168	6,215	99%				10,431	12,980	80%
608.000 · Insurance	29,515	28,099	105%	180,538	175,545	103%	134,833	133,153	101%				344,886	336,797	102%
609.000 · Maintenance & Repairs	3,127	3,410	92%	87,142	88,715	98%	22,326	28,380	79%				112,595	120,505	93%
610.000 · Depreciation and Amortization	28,263	28,490	99%	106,770	114,303	93%	76,920	80,025	96%				211,953	222,818	95%
611.000 · Other operating expenses	68,602	55,183	124%	144,699	112,750	128%	58,793	64,583	91%				272,094	232,516	117%
Total Expense	598,717	662,271	90%	1,859,773	1,831,241	102%	2,357,147	2,489,381	95%				4,815,637	4,982,893	97%
Net Ordinary Income	(597,065)	(660,071)	90%	(194,396)	(204,863)	95%	(193,089)	(387,775)	50%				(984,550)	(1,252,709)	79%
Other Income/Expense															
Other Income															
701.000 · District Tax Revenues	1,117,880	1,116,500	100%	217,781	216,700	100%							1,335,661	1,333,200	100%
702.000 · Impact Mitigation Fees	35,071		100%										35,071		100%
703.000 · Investment Income	5,867	2,035	288%										5,867	2,035	288%
704.000 · Interest Expense							(59,981)	(59,600)	101%				(59,981)	(59,600)	101%
705.000 · Keystone Tenant Income										167,158	159,500	105%	167,158	159,500	105%
706.000 · Loss on Disposal of Asset				(441)									(441)		100%
708.000 · Non-Guaranteed Grant Revenue	787												787		100%
Total Other Income	1,159,605	1,118,535	104%	217,340	216,700	100%	(59,981)	(59,600)	101%	167,158	159,500	105%	1,484,122	1,435,135	103%
Other Expense															
801.000 · Common Area Maintenance										100,782	99,000	102%	100,767	99,000	102%
802.000 · Keystone District Expense	(15)														
803.000 · Non-Guaranteed Grant Consultan	298						219						517		100%
Total Other Expense	283						219			100,782	99,000	102%	101,284	99,000	102%
Net Other Income	1,159,322	1,118,535	104%	217,340	216,700	100%	(60,200)	(59,600)	101%	66,376	60,500	110%	1,382,838	1,336,135	103%
Net Income	562,257	458,464	123%	22,944	11,837	194%	(253,289)	(447,375)	57%	66,376	60,500	110%	398,288	83,426	477%

Del Puerto Health Care District
Warrants by Bank Account
May 2019

Type	Date	Num	Name	Credit
1000a - Cash and cash equivalents				
1000 - Tri Counties Bank				
1001 - TCB-Operating Checking 1739				
Check	05/15/2019	eft	USDA Rural Development Loan-EFT	11,066.00
Bill Pmt -Check	05/01/2019	EFT	U.S. Bank Equipment Finance - EFT	149.95
Bill Pmt -Check	05/01/2019	EFT	U.S. Bank Equipment Finance - EFT	140.24
Bill Pmt -Check	05/13/2019	EFT	City Of Patterson-H2O, sewer, garbag	202.79
Bill Pmt -Check	05/23/2019	EFT	TSYS Health Services - CC processin	160.43
Bill Pmt -Check	05/23/2019	EFT	U.S. Bank Equipment Finance - EFT	126.26
Check	05/02/2019	wd	Lease Finance - CC Machine	45.72
Check	05/02/2019	wd	Lease Finance - CC Machine	45.72
Bill Pmt -Check	05/03/2019	EFT HC6	DHCS GEMT-QAF	43,244.22
Check	05/01/2019	28098	Blue Cross Blue Shield of TN	634.50
Bill Pmt -Check	05/01/2019	28099	Availability Professional Staffing	1,950.93
Bill Pmt -Check	05/01/2019	28100	BICSEC Security, Inc	45.00
Bill Pmt -Check	05/01/2019	28101	Greenway Health	1,860.35
Bill Pmt -Check	05/01/2019	28102	GreenWorks Janitorial Services	3,751.00
Bill Pmt -Check	05/01/2019	28103	McKesson Medical Surgical Inc.	1,417.21
Bill Pmt -Check	05/01/2019	28104	Patterson Irrigator	30.00
Bill Pmt -Check	05/01/2019	28105	Ray-Datta, Ishani (MD)	21,602.58
Bill Pmt -Check	05/01/2019	28106	Rodriguez, Jose (MD)	33,333.33
Bill Pmt -Check	05/01/2019	28107	TID Turlock Irrigation District +06	1,447.95
Bill Pmt -Check	05/01/2019	28108	Verizon Wireless	235.91
Bill Pmt -Check	05/13/2019	28109	Airgas USA, LLC	82.50
Bill Pmt -Check	05/13/2019	28110	AMR-American Medical Response	4,906.00
Bill Pmt -Check	05/13/2019	28111	BICSEC Security, Inc	25.00
Bill Pmt -Check	05/13/2019	28112	City Of Patterson-H2O, sewer, garbag	421.75
Bill Pmt -Check	05/13/2019	28113	Comcast - E Street	69.46
Bill Pmt -Check	05/13/2019	28114	Crescent Work & Outdoor #1	1,505.16
Bill Pmt -Check	05/13/2019	28115	Data Path, Inc	4,625.00
Bill Pmt -Check	05/13/2019	28116	Fred Pryor Seminars	199.00
Bill Pmt -Check	05/13/2019	28117	Frontier-3755	192.74
Bill Pmt -Check	05/13/2019	28118	Frontier - HC 8639	176.93
Bill Pmt -Check	05/13/2019	28119	Hi-Tech EVS, Inc.	58.50
Bill Pmt -Check	05/13/2019	28120	HireRight, LLC	495.50
Bill Pmt -Check	05/13/2019	28121	Language Line	100.00
Bill Pmt -Check	05/13/2019	28122	Life-Assist	2,525.77
Bill Pmt -Check	05/13/2019	28123	M & M Computer Services	181.00
Bill Pmt -Check	05/13/2019	28124	McAuley Ford	132.72
Bill Pmt -Check	05/13/2019	28125	McKesson Medical Surgical Inc.	321.00
Bill Pmt -Check	05/13/2019	28126	MedTech Billing Services, Inc	19,271.08
Bill Pmt -Check	05/13/2019	28127	MHD Group	633.59
Bill Pmt -Check	05/13/2019	28128	Mission Linen Supply	365.59
Bill Pmt -Check	05/13/2019	28129	Pacific Records Management	183.80
Bill Pmt -Check	05/13/2019	28130	Patterson Irrigator	498.00
Bill Pmt -Check	05/13/2019	28131	Paul Oil Co., Inc.	1,907.59
Bill Pmt -Check	05/13/2019	28132	Physicians Service Bureau	254.43
Bill Pmt -Check	05/13/2019	28133	Protection 1 / ADT	217.24
Bill Pmt -Check	05/13/2019	28134	Sanofi Pasteur, Inc	1,192.09
Bill Pmt -Check	05/13/2019	28135	Staples Advantage	543.31
Bill Pmt -Check	05/13/2019	28136	Streamline/Digital Deployment	200.00
Bill Pmt -Check	05/13/2019	28137	U.S. Bank Corporate Payment Center	6,758.23
Bill Pmt -Check	05/13/2019	28138	Westside Landscape & Concrete	310.50

Del Puerto Health Care District
Warrants by Bank Account
May 2019

Type	Date	Num	Name	Credit
Bill Pmt -Check	05/13/2019	28139	Workbench True Value Hdwe.	20.24
Check	05/23/2019	28140	Zepeda, Rogelio	20.00
Check	05/23/2019	28141	Contra Costa Health Plan-Ref	175.00
Check	05/23/2019	28142	Rizzo, Willa	200.00
Check	05/23/2019	28143	Willman, Kyle	100.00
Check	05/23/2019	28144	Anthem Blue Cross - Refund	2,820.40
Bill Pmt -Check	05/23/2019	28145	A West Side Self Storage	214.20
Bill Pmt -Check	05/23/2019	28146	Airgas USA, LLC	145.07
Bill Pmt -Check	05/23/2019	28147	Availability Professional Staffing	957.34
Bill Pmt -Check	05/23/2019	28148	Beta Healthcare - Workers Comp	8,551.00
Bill Pmt -Check	05/23/2019	28149	Beta Healthcare Group	18,605.34
Bill Pmt -Check	05/23/2019	28150	Bound Tree Medical LLC	567.59
Bill Pmt -Check	05/23/2019	28151	CA Occupational Physicians	1,286.00
Bill Pmt -Check	05/23/2019	28152	Cole Huber (Cota Cole)	10,041.83
Bill Pmt -Check	05/23/2019	28153	Comcast - E Street	181.49
Bill Pmt -Check	05/23/2019	28154	Comcast Business Voice Edge	1,862.95
Bill Pmt -Check	05/23/2019	28155	Damrell, Nelson, Schrimp	4,550.00
Bill Pmt -Check	05/23/2019	28156	Data Path, Inc	5,846.83
Bill Pmt -Check	05/23/2019	28157	Life-Assist	631.82
Bill Pmt -Check	05/23/2019	28158	McKesson Medical Surgical Inc.	2,924.27
Bill Pmt -Check	05/23/2019	28159	Mid Valley IT	360.00
Bill Pmt -Check	05/23/2019	28160	Mission Linen Supply	352.49
Bill Pmt -Check	05/23/2019	28161	MO-CAL Office Solutions	686.74
Bill Pmt -Check	05/23/2019	28162	Paul Oil Co., Inc.	1,923.09
Bill Pmt -Check	05/23/2019	28163	Pfizer Inc.	1,852.48
Bill Pmt -Check	05/23/2019	28164	ReadyRefresh by Nestle	351.03
Bill Pmt -Check	05/23/2019	28165	Riggs Ambulance Service, Inc.	520.95
Bill Pmt -Check	05/23/2019	28166	Shred-it US JV LLC	81.49
Bill Pmt -Check	05/23/2019	28167	West Interactive Services Corporation	348.74
Bill Pmt -Check	05/23/2019	28168	West Side Storage Baldwin	180.90
Bill Pmt -Check	05/23/2019	28169	Zoll	650.25
Bill Pmt -Check	05/24/2019	28170	Keystone Pacific Business Park Owne	8,046.65
Total 1001 - TCB-Operating Checking 1739				244,899.75
1002 - TCB-Payroll Account 2999				
Liability Check	05/01/2019		QuickBooks Payroll Service	51,422.96
Liability Check	05/15/2019		QuickBooks Payroll Service	49,618.75
Liability Check	05/29/2019		QuickBooks Payroll Service	52,078.08
Liability Check	05/16/2019	EFT	California State Disbursement Unit	1,329.80
Liability Check	05/16/2019	EFT	Monterey County Dept. of Child Suppc	46.61
Liability Check	05/23/2019	EFT	Metlife - Group Benefits	490.09
Liability Check	05/30/2019	EFT	California State Disbursement Unit	1,329.80
Liability Check	05/02/2019	E-pay	EDD State of California	4,338.96
Liability Check	05/02/2019	E-pay	Internal Revenue Service	23,274.94
Liability Check	05/16/2019	E-pay	EDD State of California	3,788.75
Liability Check	05/16/2019	E-pay	Internal Revenue Service	21,687.08
Liability Check	05/30/2019	E-pay	EDD State of California	4,373.55
Liability Check	05/30/2019	E-pay	Internal Revenue Service	23,681.22
Check	05/20/2019	EFT HC8	Internal Revenue Service	443.96
Paycheck	05/02/2019	24241	Employee Payroll	2,999.75
Paycheck	05/02/2019	24242	Employee Payroll	1,275.28
Paycheck	05/02/2019	24243	Employee Payroll	933.40
Paycheck	05/02/2019	24244	Employee Payroll	4,652.38
Paycheck	05/16/2019	24249	Employee Payroll	1,483.55

Del Puerto Health Care District
Warrants by Bank Account
May 2019

Type	Date	Num	Name	Credit
Paycheck	05/16/2019	24250	Employee Payroll	1,283.50
Paycheck	05/16/2019	24251	Employee Payroll	933.41
Paycheck	05/16/2019	24252	Employee Payroll	3,966.87
Liability Check	05/14/2019	24253	Franchise Tax Board	260.02
Liability Check	05/14/2019	24254	United Steelworkers	326.37
Liability Check	05/14/2019	24255	VALIC	8,576.80
Liability Check	05/23/2019	24256	AFLAC	2,071.18
Liability Check	05/23/2019	24257	CA Choice	22,793.51
Liability Check	05/23/2019	24258	Delta Dental	2,705.61
Liability Check	05/23/2019	24259	MES Vision	424.16
Paycheck	05/30/2019	24260	Employee Payroll	1,581.27
Paycheck	05/30/2019	24261	Employee Payroll	1,273.23
Paycheck	05/30/2019	24262	Employee Payroll	1,073.22
Paycheck	05/30/2019	24263	Employee Payroll	7,969.76
Liability Check	05/30/2019	24264	Franchise Tax Board	309.23
Liability Check	05/30/2019	24265	VALIC	9,735.05
Liability Check	05/30/2019	24266	United Steelworkers	306.38
Paycheck	05/31/2019	24267	Employee Payroll	1,478.65
Total 1002 · TCB-Payroll Account 2999				<u>316,317.13</u>
1007 · TCB - Keystone C 8641				
Bill Pmt -Check	05/13/2019	EFT	Tri Counties Bank-EFT	7,442.07
Bill Pmt -Check	05/01/2019	10135	TID Turlock Irrigation District +06	417.85
Bill Pmt -Check	05/13/2019	10136	City Of Patterson-H2O, sewer, garbag	146.76
Bill Pmt -Check	05/13/2019	10137	Gilberto Arroyo-06	355.00
Bill Pmt -Check	05/24/2019	10138	Keystone Pacific Business Park Owne	6,442.35
Total 1007 · TCB - Keystone C 8641				<u>14,804.03</u>
Total 1000 · Tri Counties Bank				<u>576,020.91</u>
Total 1000a · Cash and cash equivalents				<u>576,020.91</u>
1003 · Restricted Funds				
1003a · TCB-USDA Debt Reserve 7237				
Check	05/15/2019	eft	USDA Rural Development Loan-EFT	10,060.00
Check	05/15/2019	eft	USDA Rural Development Loan-EFT	
Total 1003a · TCB-USDA Debt Reserve 7237				<u>10,060.00</u>
Total 1003 · Restricted Funds				<u>10,060.00</u>
TOTAL				<u><u>586,080.91</u></u>

The Board of Directors of the Del Puerto Health Care District

BOARD AGENDA ITEM and ACTION SUMMARY

DEPT: Chief Executive Office
CEO CONCURRENCE: Yes
CONSENT CALENDAR: Yes

BOARD AGENDA: 9.A.1
AGENDA DATE: June 24, 2019

SUBJECT: **Facilities Expenditure** – Roof Resurfacing for Health Center and Keystone C

1. ACTION REQUESTED:

Approve the resurfacing of the roof for Health Center and Keystone C as recommended by the Finance Committee.

2. BACKGROUND:

Health Center and Keystone C's roof is at the end of its life and is in poor condition per 6 roof inspections. It needs to be either replaced or resurfaced before it leaks again causing extensive damage.

3. FINANCIAL IMPACT:

The District depreciates all assets for their useful life and since 2017 has set aside the annual amount depreciated into the Asset Replacement Fund. The roof resurfacing for Keystone B will be funded from the Asset Replacement Fund. The roof resurfacing for Keystone C will be funded from the operations account of Keystone C.

Total cost not to exceed \$110,000.

This is brought to the Board as a Capital Expense.

BOARD ACTION AS FOLLOWS:

MOTION: To approve the resurfacing of the roof for Health Center and Keystone C as requested.

On motion of Director _____, Seconded by Director _____ with the following vote,

Ayes: Directors _____

Noes: Directors _____

Excused or Absent: Directors _____

Abstaining: Directors _____

_____ Approved as recommended

_____ Denied

_____ Approved as amended_ Other:

ATTEST: Becky Campo, Secretary of the Board of Directors

Date







The Board of Directors of the Del Puerto Health Care District

BOARD AGENDA ITEM and ACTION SUMMARY

DEPT: Chief Executive Office
CEO CONCURRENCE: Yes
CONSENT CALENDAR: Yes

BOARD AGENDA: 9.A.2
AGENDA DATE: June 24, 2019

SUBJECT: **Facilities Expenditure** – Replacement of Bathroom Exhaust Fans – Health Center

1. ACTION REQUESTED:

Approve the replacement of the exhaust fans in the Health Center's bathrooms (6).

2. BACKGROUND:

Three of the bathroom exhaust fans are failing and one is on the verge of failing and the rest will soon follow as they are all the same age, 7 years old. Three bids were received for repair or replacement. There is an alternate option to centralize the system, more bids to be received.

3. FINANCIAL IMPACT:

Cost not to exceed \$3,650.

This is brought to the Board as a Capital Expense that will be paid from the Asset Replacement Fund.

BOARD ACTION AS FOLLOWS:

MOTION: I move to approve the expense to replace the exhaust fans in the Health Center's bathrooms at a cost not to exceed \$3,650.

On motion of Director _____, Seconded by Director _____ with the following vote,

Ayes: Directors _____

Noes: Directors _____

Excused or Absent: Directors _____

Abstaining: Directors _____

_____ Approved as recommended

_____ Denied

_____ Approved as amended_ Other:

ATTEST: Becky Campo, Secretary of the Board of Directors

Date

The Board of Directors of the Del Puerto Health Care District

BOARD AGENDA ITEM and ACTION SUMMARY

DEPT: Chief Executive Office
CEO CONCURRENCE: Yes
CONSENT CALENDAR: Yes

BOARD AGENDA: 9.A.3
AGENDA DATE: June 24, 2019

SUBJECT: **Facilities Expenditure** – Floor Deep Cleaning – Health Center

1. ACTION REQUESTED:

Approve the Deep Cleaning of the Health Center Flooring as recommended by the Finance Committee.

2. BACKGROUND:

The Health Center's floors are overdue for deep cleaning. They need to be stripped and waxed and the carpets need to be cleaned.

3. FINANCIAL IMPACT:

Deep cleaning of the floors should be done, at minimum, on an annual basis. This will be done through our cleaning company for \$3,670.00.

This is brought to the board as it is an unbudgeted expense.

BOARD ACTION AS FOLLOWS:

MOTION: I move to approve the Deep Cleaning of the Health Center Flooring as requested.

On motion of Director _____, Seconded by Director _____ with the following vote,

Ayes: Directors _____

Noes: Directors _____

Excused or Absent: Directors _____

Abstaining: Directors _____

_____ Approved as recommended

_____ Denied

_____ Approved as amended_ Other:

ATTEST: Becky Campo, Secretary of the Board of Directors

Date

The Board of Directors of the Del Puerto Health Care District

BOARD AGENDA ITEM and ACTION SUMMARY

DEPT: Chief Executive Office
CEO CONCURRENCE: Yes
CONSENT CALENDAR: Yes

BOARD AGENDA: 9.A.4
AGENDA DATE: June 24, 2019

SUBJECT: **Capital Expenditure** – Bottleless Drinking Water – Health Center

1. ACTION REQUESTED:

Approve three Bottleless Drinking Water systems for the Health Center as recommended by the Finance Committee.

2. BACKGROUND:

The Health Center is currently using a delivery for 5-gallon bottles for its dispensers and purchasing bottled water when needed. The cost was \$2,146.32 for the calendar year of 2018 and staff must go to the staff break room to get drinking water for patients. Providing drinking water to 3 areas of the Health Center will allow for improved patient care and staff efficiency.

3. FINANCIAL IMPACT:

Initial purchase and installation of equipment for three locations will cost approximately \$3,550.00.

Subsequent years maintenance cost approximately \$750.00.

Savings per year \$1,396.00.

This is a capital expense.

BOARD ACTION AS FOLLOWS:

MOTION: To approve purchase and installation of three Bottleless Drinking Water systems as requested.

On motion of Director _____, Seconded by Director _____ with the following vote,

Ayes: Directors _____

Noes: Directors _____

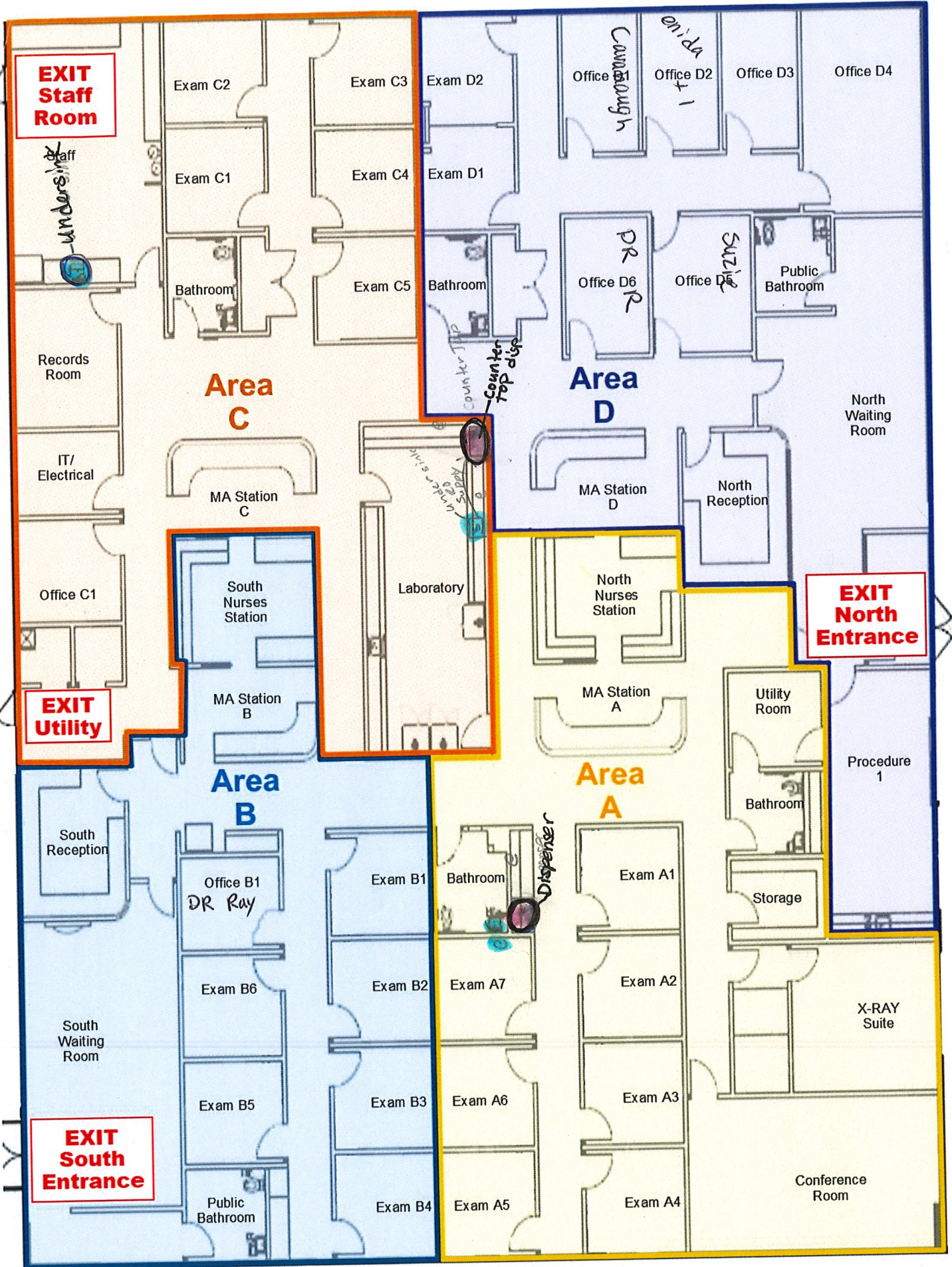
Excused or Absent: Directors _____

Abstaining: Directors _____

_____ Approved as recommended

_____ Denied

_____ Approved as amended_Other:



Water supply to tap

Needs electrical added

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT**Board Meeting****Agenda Item # 9.B - Resolution 2019-05 for Reserve Funding****Page 1 of 2**

DEPT: CHIEF EXECUTIVE OFFICE	BOARD AGENDA:	9.B
CONSENT CALENDAR: NO	AGENDA DATE:	June 24, 2019
CEO CONCURRENCE: YES	4/5 VOTE REQUIRED:	NO

SUBJECT: **Resolution 2019-05: Transfers to Mitigation, Operating and Asset Replacement Fund Reserves**

RECOMMENDATION: The Administrative Director / CEO recommends allocation of FY2018 Net Income to the following Reserves:

- \$256,000 To the Asset Replacement Fund
- \$531,000 To the Operating Reserve

CONSIDERATIONS:

An **Operating Reserve** is an amount of liquid cash to cover a targeted number of month's expenses. Operating reserves are often grown over several years.

Depreciation is an operating expense as an asset is consumed from purchase to end of useful life. The expectation is that the asset would have to be replaced at the end of its useful life.

The **Equity: Asset Replacement Fund** holds monies set aside for the replacement or acquisition of equipment, buildings, and property. Capital expenses (the Capital Expense Budget is separate from the Operating budget) are paid out of the Asset Replacement Fund.

PLEASE NOTE: A transfer from Equity: Unrestricted to Equity: Asset Replacement Fund is NOT an approval to spend money. All Capital purchases and funds spent from Asset Replacement require separate Board approval for items and amounts.

POLICY:

The Administrative Director / CEO is to manage available funds including evaluate the fiscal year-end financial situation of the organization and recommend to the Board the transfer of funds into appropriate restricted accounts.

FISCAL IMPACT:	FYE 2018 Info	
	Net Income (Admin & Health Center)	\$536,547
	Accumulated Depreciation	\$256,000
	Average Monthly Expenses	\$437,000

DISTRICT PRIORITY: Fiscal responsibility, transparency, and planning

STAFFING IMPACT: None

CONTACT PERSON: Karin Hennings

ATTACHMENT(S):

- 1) April 30, 2019 Balance Sheet
- 2) Proposed Distribution of FYE 2018 Net Income to Cash Reserves

BOARD OF DIRECTORS OF DEL PUERTO HEALTH CARE DISTRICT

Board Meeting

Agenda Item # 9.B - Resolution 2019-05 for Reserve Funding

BOARD ACTION:

ROLL CALL REQUIRED: **YES**

RECOMMENDED RESOLUTION:

Whereas, the Board desires to designate funds as an Operating Reserve; and

Whereas, the Board desires to designate specific funds for future replacement or acquisition of equipment, buildings, or property;

Be it now resolved, the Board of Directors directs the Administrative Director / CEO to make a Balance Sheet transfer totaling \$536,000: \$280,000 to the Equity: Operating Reserve account and \$256,000 to the Equity: Asset Replacement Fund account.

BOARD MEETING ACTION SUMMARY

MOTION AMENDED: YES NO

AMENDMENT: _____

<i>Made By</i>	<i>Motion</i>	<i>Second</i>
<i>President Pittson</i>		
<i>Vice President Robinson</i>		
<i>Secretary Campo</i>		
<i>Treasurer Stokman</i>		
<i>Director Lustgarten</i>		

VOICE VOTE TAKEN: YES NO

_____ Pass _____ Fail _____ Mixed – take Roll Call Vote

<i>Roll Call Vote</i>	<i>Aye</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
<i>President Pittson</i>				
<i>Vice President Robinson</i>				
<i>Secretary Campo</i>				
<i>Treasurer Stokman</i>				
<i>Director Lustgarten</i>				

MOTION IS:

- _____ *Approved*
- _____ *Denied*
- _____ *Approved as amended*
- _____ *Other*

Del Puerto Health Care District
Proposed Distribution of FYE 2018 Net Income to Cash Reserves

FYE 2018 NET Income (see audit report)	01b Mitigation Fees (added to reserve at FYE 2018)	06 Keystone Bldg C (used to reduce principle on loan)	02 Patterson District Ambulance (set aside for department use)	01 DPHCD - Admin (Net Income)	03 Del Puerto Health Center (operating loss)
961,444	229,764	65,958	129,175	673,202	(136,655)

Net Income to allocate to Reserve Accounts	
Property Tax Income-admin exp	673,202
Health Center Loss	(136,655)
Net Income to allocate to Reserve Accounts	536,547

Report from April 30, 2019 Balance Sheet	Cash	FY18 Net Income Allocation to Reserve Accounts	Allocation Description	New Balances	NOTES
Unencumbered Cash	\$ 1,129,134	\$ (787,000)	<i>Net FYE 2018 Income</i>	\$ 342,134	Unencumbered Cash
Mitigation Fees	\$ 119,804	\$ -		\$ 119,804	<i>FYE 2018 balance of \$307,349 minus cost of 2018 ambulance w/equipment</i>
Current Liabilities	\$ 392,744	\$ -		\$ 392,744	<i>Liabilities</i>
Keystone Checking/Reserve	\$ 111,643	\$ -		\$ 111,643	<i>Keystone Account</i>
Asset Replacement Fund	\$ 400,000	\$ 256,000	<i>FYE 2018 accumulated depreciation</i>	\$ 656,000	Balance available for Capital Expenses
Restricted for Debt Service	\$ 104,634	\$ -	<i>n/a</i>	\$ 104,634	<i>12 mos of loan payments</i>
Operating Cash Reserve (\$500k in Local Agency Investment Fund)	\$ 780,000	\$ 531,000	<i>To increase Operating Cash Reserve</i>	\$ 1,311,000	100% of goal (3 month exps @ \$437,000 = \$1,311,000)
TOTAL CASH as of April 1, 2019	\$ 3,037,959	\$ -	<i>No change to cash on hand</i>	\$ 3,037,959	TOTAL CASH as of April 30, 2019

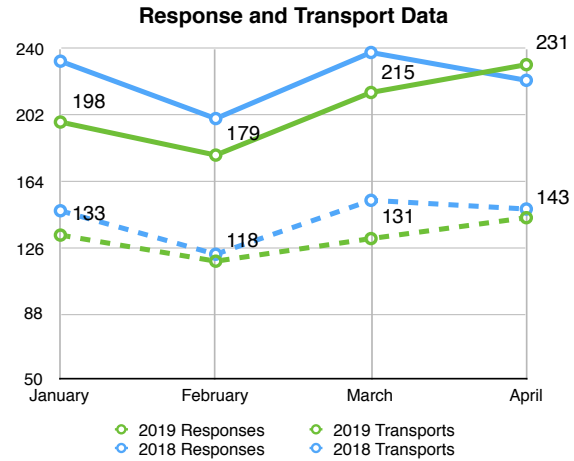
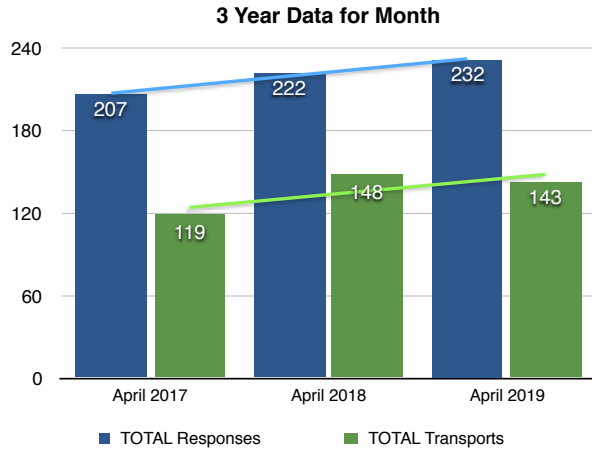
Del Puerto Health Care District
Balance Sheet
As of April 30, 2019

Apr 30, 19		Apr 30, 18				
				Cash	A/R & A/P	Fixed Assets
ASSETS						
Current Assets						
3,037,959	2,235,991	Checking/Savings		3,037,959		
851,628	745,543	Accounts Receivable			851,628	
(128,007)	368,558	Other Current Assets			(128,007)	
3,761,580	3,350,092	Total Current Assets		3,037,959	723,621	0
5,244,231	4,896,966	Fixed Assets				5,244,231
9,005,811	8,247,058	TOTAL ASSETS		3,037,959	723,621	5,244,231
LIABILITIES & EQUITY						
Liabilities						
392,744	482,772	Current Liabilities			392,744	
2,758,837	2,906,720	Long Term Liabilities				2,758,837
3,151,581	3,389,492	Total Liabilities			392,744	2,758,837
Equity						
1,257,734	983,946	3900 - Unrestricted		1,646,214	(381,110)	
3900a - Designated Cash Funds						
119,804	87,710	3901 - Mitigation Fees		119,804		
400,000	400,000	3902 - Asset Replacement Fund		400,000		
91,941	67,611	3905 - Restricted for Debt Service		91,941		
780,000	780,000	3906 - Operating Cash Reserve		780,000		
1,391,745	1,335,321	Total 3900a Designated Cash Funds		1,391,745		
2,492,762	1,861,535	3903 - Net investment capital assets				2,492,762
711,987	676,765	Net Income			711,987	
5,854,228	4,857,567	Total Equity		3,037,959	330,877	2,492,762
9,005,809	8,247,059	TOTAL LIABILITIES & EQUITY		3,037,959	723,621	5,251,599
				<i>Cash</i>	<i>A/R & A/P</i>	<i>Fixed Assets</i>

9% One year increase in equity

Patterson District Ambulance Response Report April 1, 2019 - April 30, 2019 Monthly Response Summary

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	115	116	0	4	15	6	231	21	252
Transports	77	66	0	0	6	1	143	7	150
Transport %	66.96%	56.90%	0.00%		40.00%	16.67%	61.90%	33.33%	59.52%
Cancelled Response	14	17	0						
Adjusted Transport %	76.24%	66.67%	0.00%						



Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	15	6	6	1
OUT of District	4	3	8	4

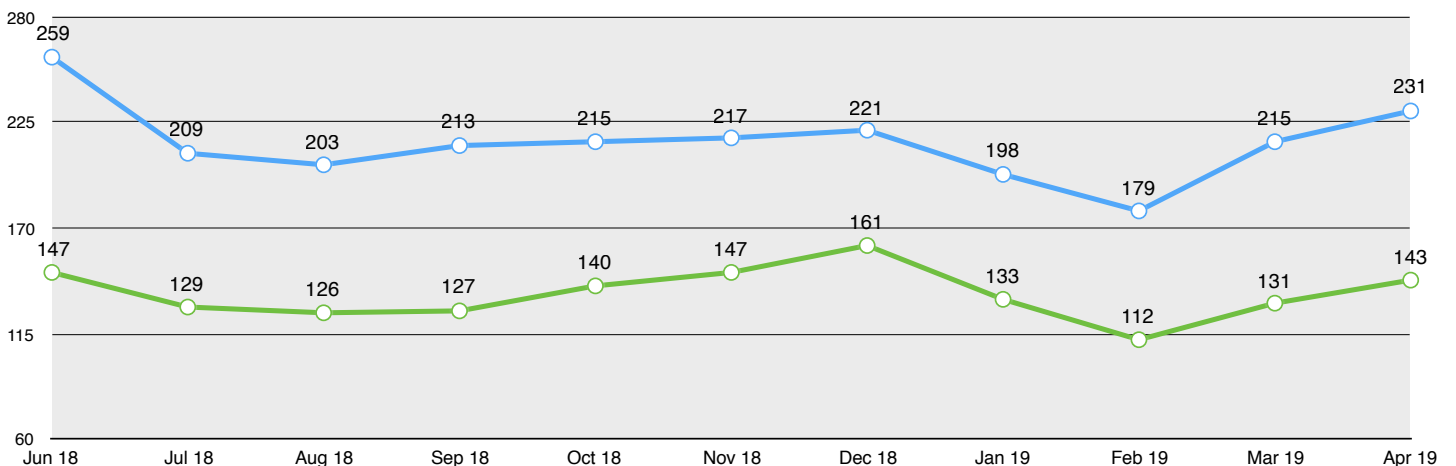
PDA In District Response %

Last Month %	This Month %	NET Change %
92.76%	91.67%	-1.09%

Rolling Compliance Periods - Snapshot on May 21, 2019

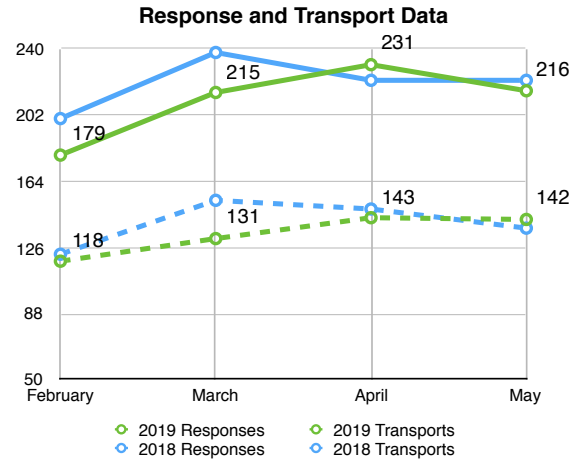
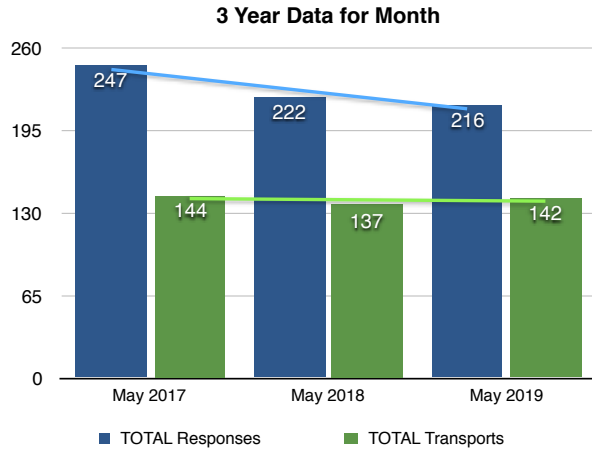
Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
95.15%	85.71%	75.00%	100%	100%	100.00%

Rolling 12 Months - Responses / Transports



Patterson District Ambulance Response Report May 1, 2019 - May 31, 2019 Monthly Response Summary

	P91	P92	P93	P1	WS	AMR	PDA TOTALS	Other TOTALS	GRAND TOTALS
Responses	110	106	0	8	17	4	216	21	237
Transports	70	72	0	0	8	3	142	11	153
Transport %	63.64%	67.92%	0.00%		47.06%	75.00%	65.74%	52.38%	64.56%
Cancelled Response	9	11	0						
Adjusted Transport %	69.31%	75.79%	0.00%						



Mutual Aid Responses

	Westside		AMR	
	Responses	Transports	Responses	Transports
INTO District	17	8	4	3
OUT of District	4	2	9	5

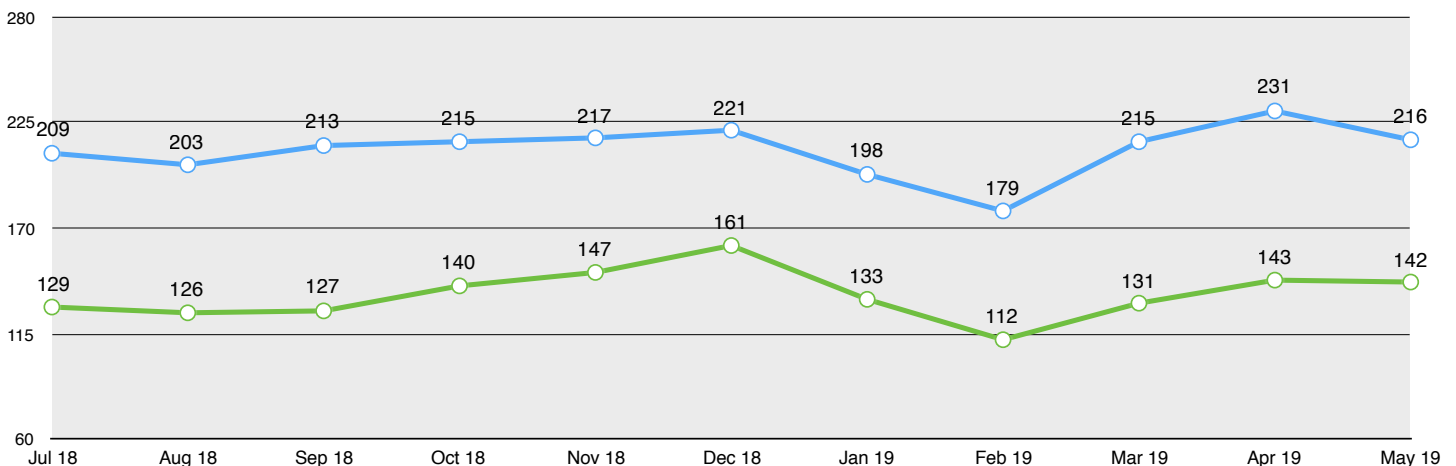
PDA In District Response %

Last Month %	This Month %	NET Change %
91.67%	91.14%	-0.53%

Rolling Compliance Periods - Snapshot on June 19, 2019

Urban		Suburban		Rural	
Code 3	Code 2	Code 3	Code 2	Code 3	Code 2
86.21%	95.21%	100%	100%	100%	100.00%

Rolling 12 Months - Responses / Transports



Executive Summary Snapshot

05/31/19 04/30/19 16 Month Avg



Revenue Cycle Performance

05/31/19 04/30/19 16 Month Avg

Gross Charges

\$644,458.00 \$659,414.00 \$642,009.06

Month Ending

05/31/19

Charges by Class

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$210,618.00	\$332,704.00	\$255,662.19
Medicaid	\$272,445.00	\$193,135.00	\$190,361.56
Insurance	\$118,550.00	\$118,560.00	\$117,220.00
Self Pay	\$42,845.00	\$15,015.00	\$78,765.31
Facility	\$0.00	\$0.00	

Transports

150 164 151

05/31/19 04/30/19 16 Month Avg

Collections by Class

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$36,069.00	\$34,735.00	\$33,969.31
Medicaid	\$7,718.00	\$7,717.00	\$9,415.09
Insurance	\$99,524.00	\$151,700.00	\$97,885.17
Self Pay	\$7,577.00	\$8,484.00	\$9,298.98
Facility			

Collections

\$150,888.00 \$202,636.00 \$150,568.56

Collection % Gross

23.4% 30.7% 23.5%

Contractual Adjustments

\$559,899.00 \$558,632.00 \$492,118.22

Accounted for Funds

110.3% 115.6% 110.7%

Write Offs

\$55,228.00 \$38,979.00 \$64,321.73

Aging by Range

Payor Class	Current Month	Previous Month	16 Month Avg
0 - 30	\$174,864.00	\$214,851.00	\$224,047.38
31 - 60	\$105,380.00	\$119,158.00	\$156,717.45
61 - 90	\$50,250.00	\$47,659.00	\$101,165.24
91 - 120	\$27,043.00	\$46,712.00	\$50,294.61
120+	\$116,877.00	\$132,540.00	\$186,324.85

Transports by Class

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	47	78	57
Medicaid	66	51	45
Insurance	26	28	26
Self Pay	11	7	22
Facility	0	0	

Average Daily Revenue

\$21,481.93 \$21,271.42 \$21,400.30

Pay Mix Transports

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	31.3%	47.6%	37.6%
Medicaid	44.0%	31.1%	30.1%
Insurance	17.3%	17.1%	17.6%
Self Pay	7.3%	4.3%	14.8%
Facility	0.0%	0.0%	0.0%

Revenue Per Transport

\$4,296.39 \$4,020.82 \$4,264.07

Aging Payor Class

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	\$22,173.00	\$34,639.00	\$48,356.77
Medicaid	\$25,140.00	\$15,142.00	\$29,137.59
Insurance	\$233,685.00	\$291,147.00	\$319,695.99
Self Pay	\$188,711.00	\$219,993.00	\$318,611.74
Facility	\$4,705.00	\$0.00	\$2,747.50

Collections Per Transport

\$1,005.92 \$1,235.59 \$1,000.04

Pay Mix Aging

Payor Class	Current Month	Previous Month	16 Month Avg
Medicare	4.7%	6.2%	6.7%
Medicaid	5.3%	2.7%	4.1%
Insurance	49.3%	51.9%	44.5%
Self Pay	39.8%	39.2%	44.3%
Facility	1.0%	0.0%	0.4%

Contractual Allowance Per Transport

\$3,732.66 \$3,406.29 \$3,268.53

Days Sales Outstanding

22 26 33

DEL PUERTO HEALTH CENTER

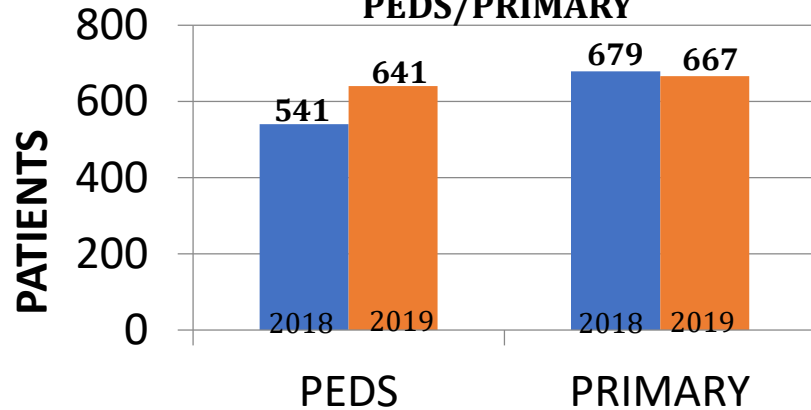
37 Industrial Accounts

April 2018/2019

2018= 1,220
2019= 1,308

+ 7.2 %

PATIENT VOLUME PEDS/PRIMARY



PRIMARY CARE

2018 RODRIGUEZ/ CHRISTINE / LENNARD

2019 RODRIGUEZ/ CHRISTINE/ LENNARD

PEDIATRICS

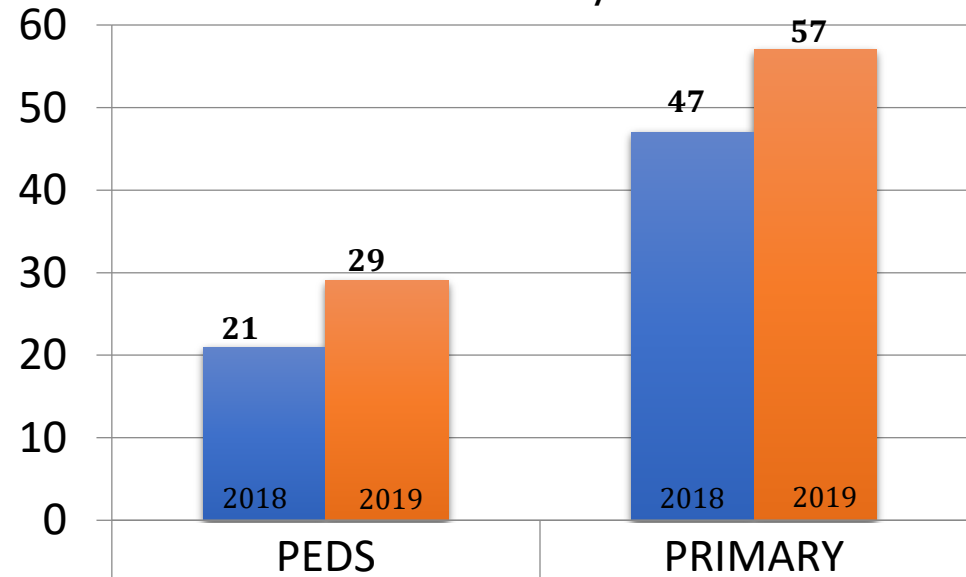
2018 CHRISTINE/RODRIGUEZ/LENNARD

2019 CHRISTINE/ RODRIGUEZ/ LENNARD /RAY-DATTA

2018 = 68
2019 = 86

+ 26.5 %

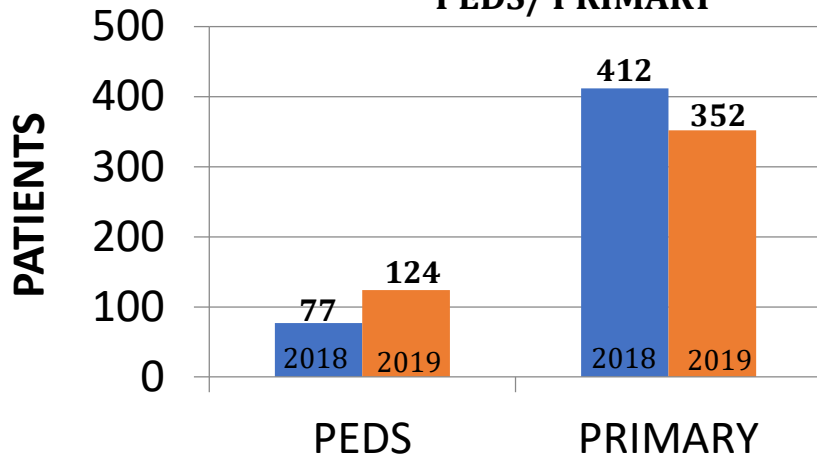
NEW PATIENT VOLUME PEDS / PRIMARY



2018= 489
2019= 476

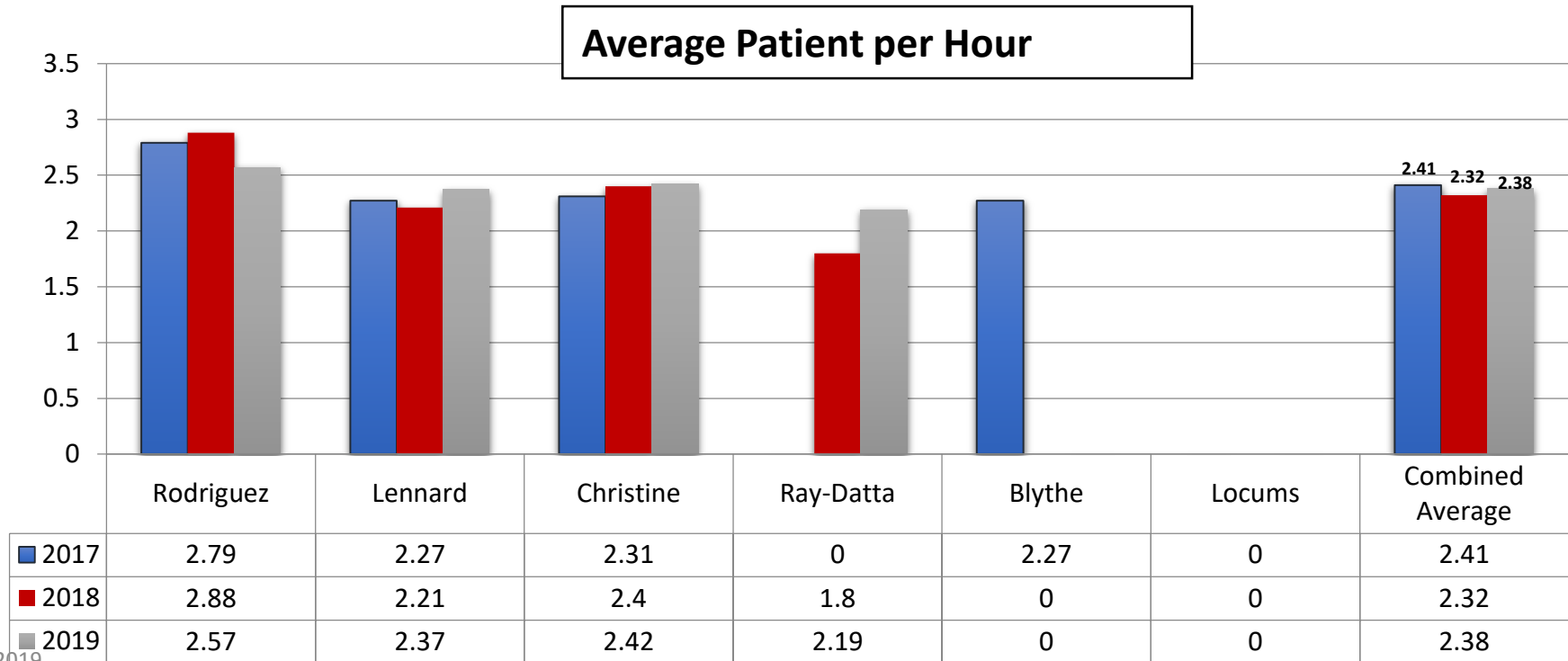
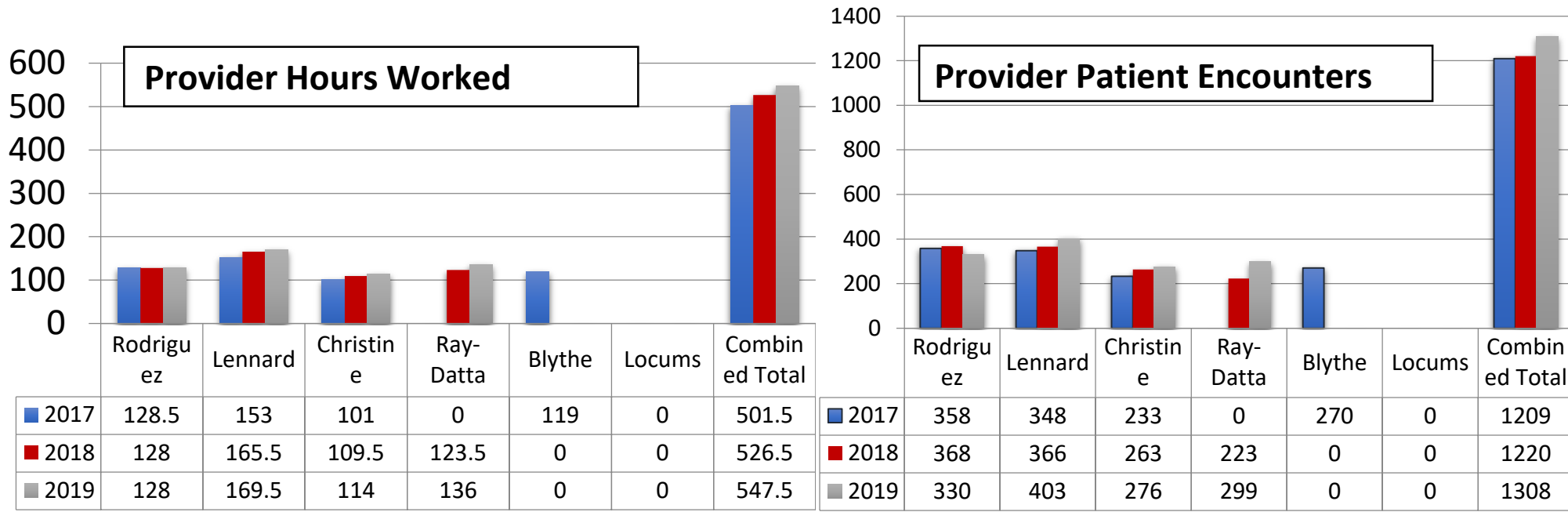
-2.7 %

SAME DAY APPOINTMENTS PEDS/ PRIMARY



■ 2018	21	47
■ 2019	29	57

Productivity per Provider April 2017-2019



DEL PUERTO HEALTH CENTER

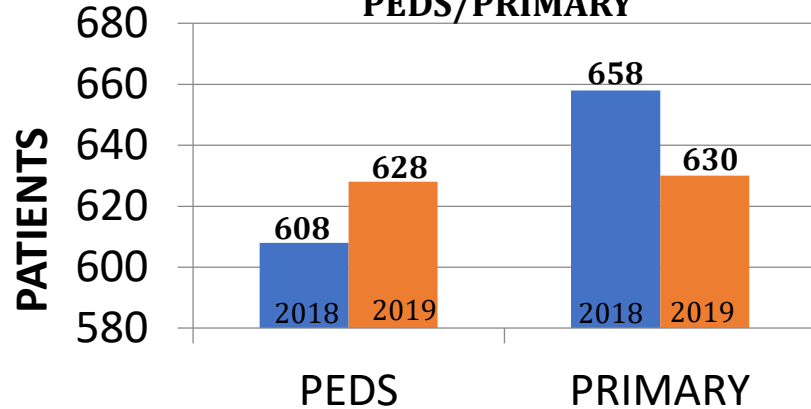
Industrial Accounts

May 2018/2019

2018= 1,266
2019= 1,258

- 0.63 %

PATIENT VOLUME PEDS/PRIMARY



PRIMARY CARE

2018 RODRIGUEZ/ CHRISTINE / LENNARD

2019 RODRIGUEZ/ CHRISTINE/ LENNARD

PEDIATRICS

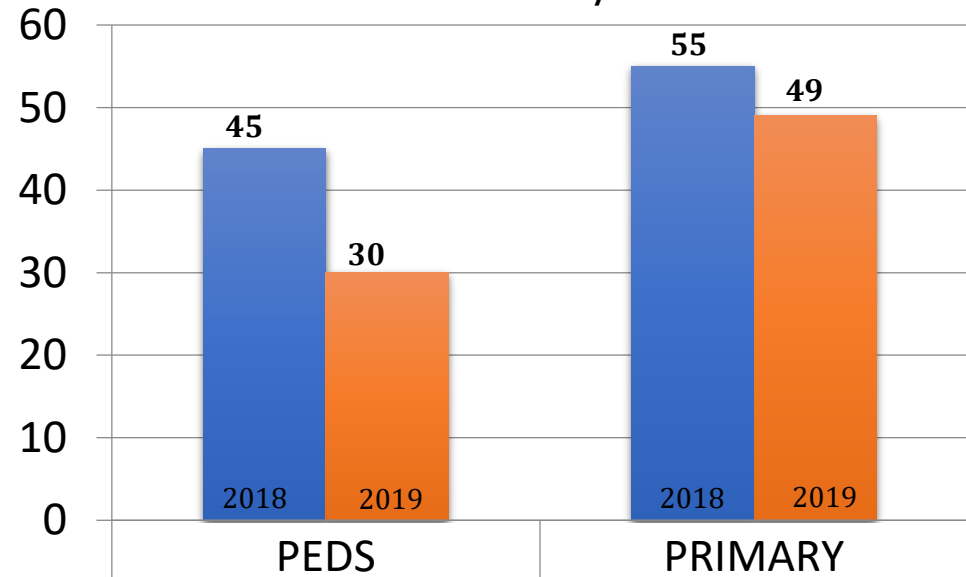
2018 CHRISTINE/RODRIGUEZ/LENNARD

2019 CHRISTINE/ RODRIGUEZ/ LENNARD /RAY-DATTA

2018 = 100
2019 = 79

- 21.0 %

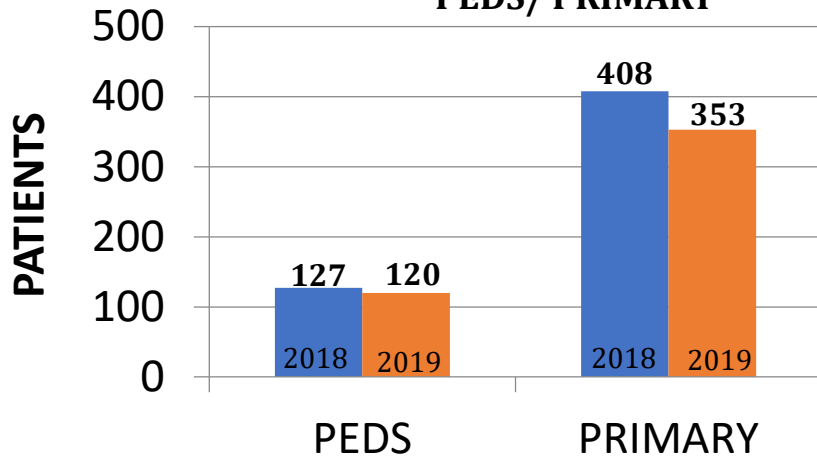
NEW PATIENT VOLUME PEDS / PRIMARY



2018= 535
2019= 473

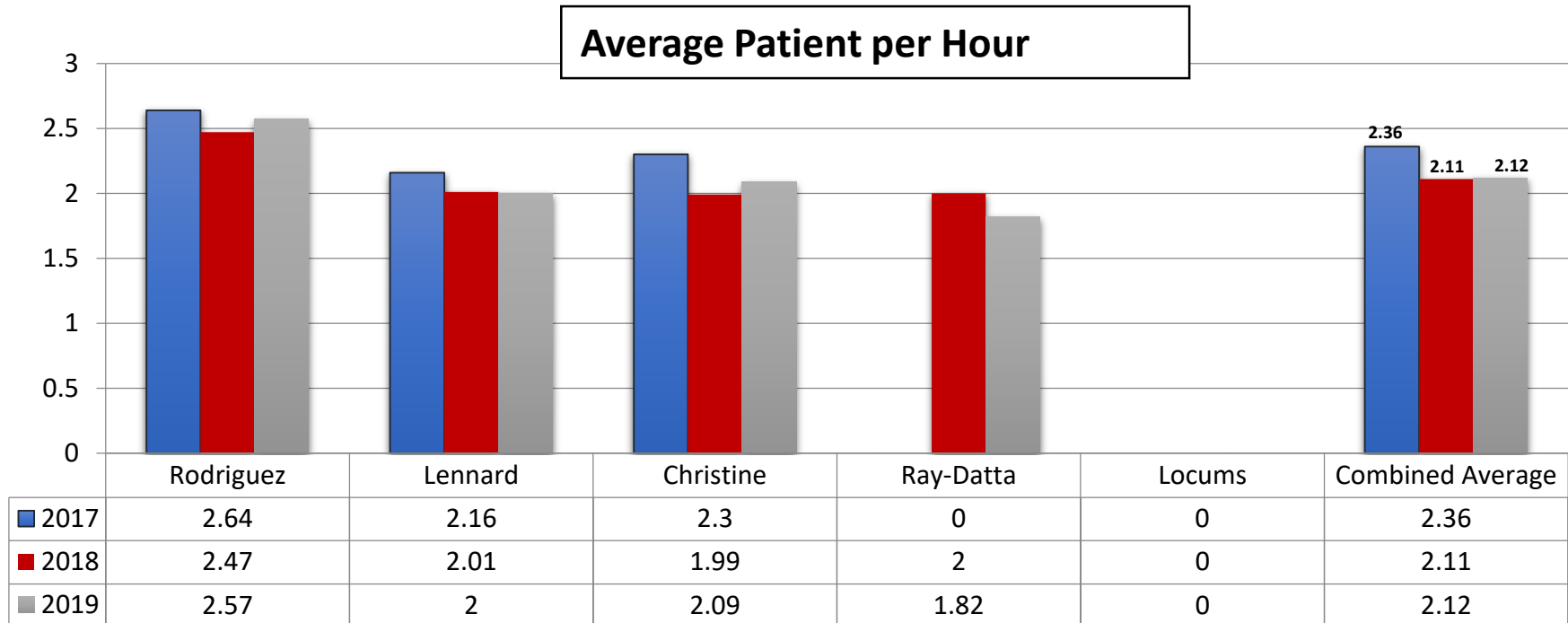
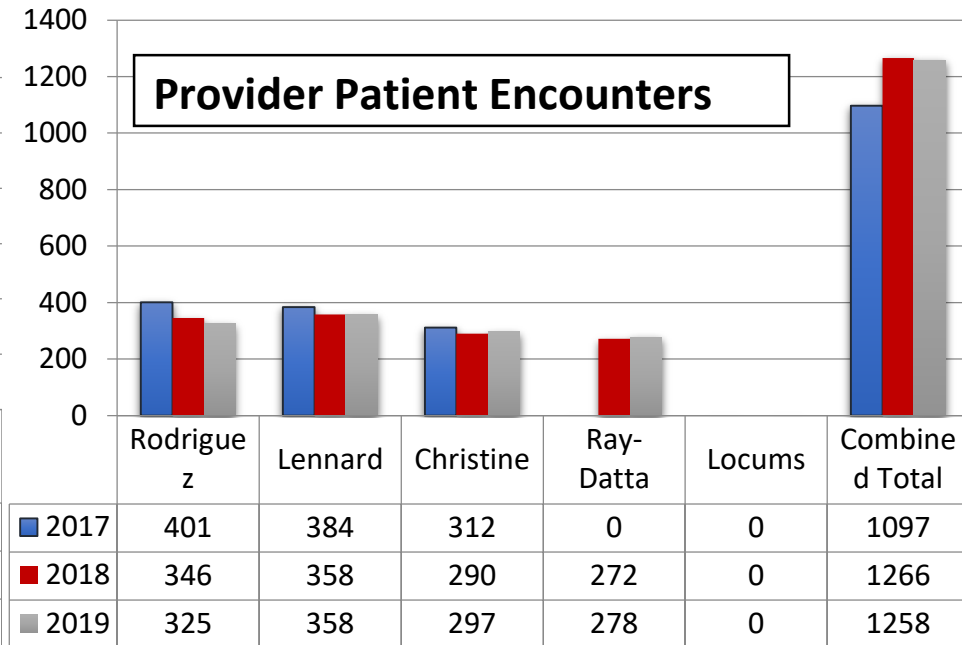
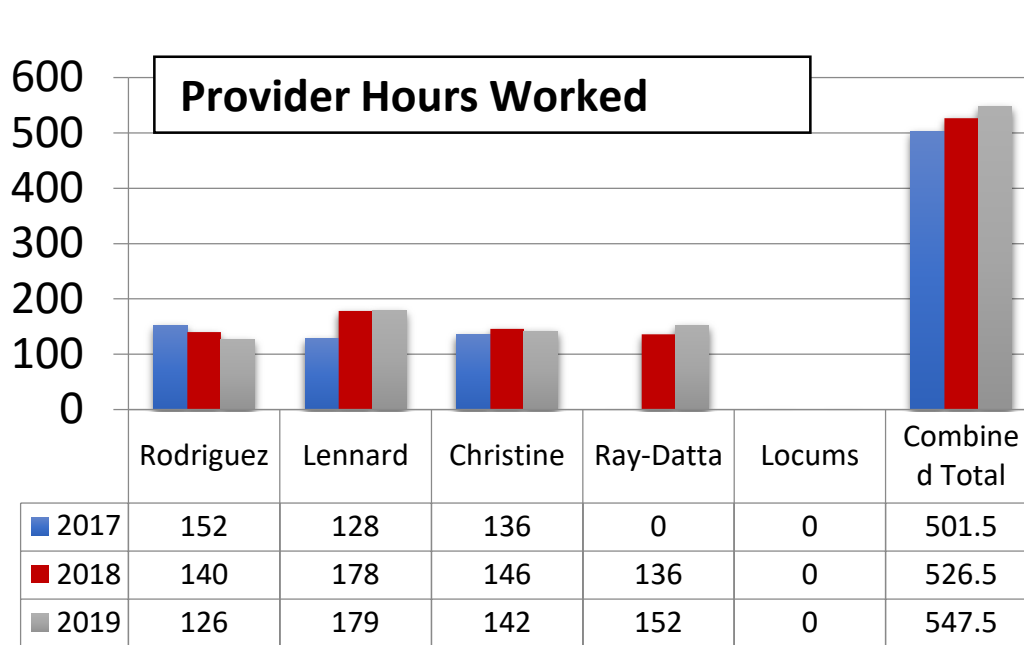
- 11.6 %

SAME DAY APPOINTMENTS PEDS/ PRIMARY



2018	45	55
2019	30	49

Productivity per Provider May 2017-2019



The Board of Directors of the Del Puerto Health Care District

SUBJECT: UPDATED June 7, 2019: Ad Hoc Committee for Board of Director's Vacancy Appointee Search

STAFF RECOMMENDATION:

1. Direct staff to publicize Board vacancy.
2. Board President appoint an Ad-hoc Committee
3. Ad-hoc Committee to receive and review letters of interest.
4. Ad hoc Committee to present top two candidates at Board Meeting on July 29, 2019.

REQUIREMENTS and PROCESS:

Publicize, review and recommend nominees for appointment to vacant Board of Directors seat. Per District Bylaws and CA State Law the nominee shall be seated until the next election (December 2020) at which time a Director will be voted into office to fill the vacated term which ends in December 2022.

Our Board of Directors' Bylaws and CA State Law provide how vacancies are to be filled. Following is the recommended timeline:

CALENDAR FOR NOTICE AND APPOINTMENT

June 7, 2019	Notify Stanislaus County Board of Supervisors; Post <u>Public Notice of Board Vacancy & Intent to Fill by Appointment</u> (15 Days). Post Public Notice on District website
June 7, 2019	Submit Public Notice for publication in Patterson Irrigator: June 27 & July 11.
July 18, 2019	Close acceptance period July 18, 2019 (or extend if no letters of interest received)
July 19-25, 2019	Ad-hoc Committee reviews letters of interest and selects two proposed candidates to be invited to the next Board meeting
July 29, 2019	Proposed candidates presented and interviewed by full Board, appoint best candidate, administer Oath of Office, new Director assumes seat immediately

REMAINING TERM OF SEAT VACANT AS OF JUNE 7, 2019:

Per CA Government Code 1780 (h) (3): *"If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office."*

- Next general District Election November 3, 2020
- 130 days prior to election June 26, 2020
- The Board Appointee to the current vacant seat, whose term ends December 2022, shall hold office until the person elected on November 3, 2020 to fill the vacancy has been qualified.

NOVEMBER 6, 2020 GENERAL ELECTION:

The District will have the following seats open in the November election:

- One seat for remainder of the Director term ending December 2022 (see prior paragraph),
- Two terms end December 2020, therefore
- Three seats will be on the November 3, 2020 ballot.



P.O. Box 187
Patterson, CA. 95363

Phone 209-892-8781
Fax 209-892-3755

June 20, 2019

MERGE

RE: REQUEST FOR AUDITOR SERVICES

Del Puerto Health Care District (DPHCD) invites you to submit a proposal for the preparation of its yearly audited financial statements for three years beginning with the fiscal year ending June 30, 2019. The audit of DPHCD's financial statement must be performed in accordance with the Governmental Accounting Standards Board.

DPHCD is a California Special District organized under California Health and Safety Code Section 32000. The mission of DPHCD is *to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while expanding the healthcare availability to the citizens of the Del Puerto Health Care District.*

Programs include Del Puerto Health Center, a primary health care and pediatric outpatient clinic with Rural Health Certification, located at 1700 Keystone Pacific Parkway, Patterson, CA 95363, and Patterson District Ambulance, 875 E Street, Patterson, CA 95363, which provides 24/7/365 emergency medical care and transportation. We operate under a single EIN: 94-6003380.

DPHCD provides 15,500 patient visits and 2,400 ambulance transports. Funding includes service revenue plus property tax, special assessments, and development impact fees. We do not receive government grants but a significant amount of our care is provided to Medicare and Medi-Cal patients. We have 52 employees located in two offices. Our annual revenue is \$5 million.

DPHCD requires annual financial statement audit services.

The above must be completed within 120 days of the end of each fiscal year (i.e., November 1), for our Board to review prior to submission to the mandated recipients. In addition, DPHCD requires a meeting of the auditors and selected DPHCD board and staff members be held to discuss a draft version of the financial statements and that the auditors meet at least yearly with the Board of Directors' audit committee.

All proposals must include:

- a) Evidence of the firm's qualifications to provide the above services;
- b) Background and experience in providing audit services to public agency and healthcare clients;
- c) The size and organizational structure of your firm;

- d) Statement of the firm's experience with audit services for California public agencies, Emergency Medical Services (EMS) and Rural Health Clinics (RHC);
- e) A proposed timeline for fieldwork and final reporting;
- f) Proposed fee structure for each of the three years of the proposal period, including whatever guarantees can be given regarding increases in future years, and the maximum fee that would be charged;
- g) Describe your additional services billing rates and procedures for technical questions that may come up during the year, or whether these occasional services are covered in the proposed fee structure;
- h) Names of the partner, audit manager, and field staff who will be assigned to our audit and provide biographies.
- i) A copy of your firm's most recent peer review report, the related letter of comments, and the firm's response to the letter of comments; and
- j) References and contact information from at least three comparable public agency audit clients.

Proposals must be received no later than July 23, 2019 and can be sent to **Del Puerto Health Care District, ATTN: Maria Reyes, P.O. Box 875, Patterson, CA 95363** or emailed to mreyes@dphealth.org. The audit committee will review all proposals as soon as received and make a recommendation to the Board of Directors on July 29, 2019.

If you have any questions or would like further clarification of any aspect of this request for bid, please contact me at 209-892-8781. I look forward to receiving your proposal.

Sincerely,

Karin Freese Hennings, MBA
Administrative Director / CEO

Encl: DPHCD FYE 2018 audit

Del Puerto Health Care District

Budget Comparison FY 2018-19 to 2019-20 Draft

FY 2019-20 DRAFT BUDGET
For Information Only

	Total 01 DPHCD			Total 02 Patterson District Ambulance			Total 03 Del Puerto Health Center			Total 06 Keystone Bldg C			TOTAL		
	Jul '18 - Jun 19	Jul '19 - Jun 20	% Change	Jul '18 - Jun 19	Jul '19 - Jun 20	% Change	Jul '18 - Jun 19	Jul '19 - Jun 20	% Change	Jul '18 - Jun 19	Jul '19 - Jun 20	% Change	Jul '18 - Jun 19	Jul '19 - Jun 20	% Change
Ordinary Income/Expense															
Income															
4000 · Net patient service revenue				1,771,230	1,801,000	2%	2,267,460	2,314,925	2%				4,038,690	4,115,925	2%
4000a · Income (Misc)															
44000 · Tenant Income							7,200		(100%)				7,200		(100%)
4700 · Misc Reimbursements															
5905 · Other Income	2,400	2,000	(17%)	3,000	193,200	6340%	3,600	3,600	0%				9,000	198,800	2109%
5970 · Internal Txfr of Billing Exps															
Total Income	2,400	2,000	(17%)	1,774,230	1,994,200	12%	2,278,260	2,318,525	2%				4,054,890	4,314,725	6%
Cost of Goods Sold															
500.000 · Cost of Goods Sold															
Total COGS															
Gross Profit	2,400	2,000	(17%)	1,774,230	1,994,200	12%	2,278,260	2,318,525	2%				4,054,890	4,314,725	6%
Expense															
601.000 · Salaries & Wages	331,200	415,835	26%	928,080	1,037,480	12%	960,800	948,509	(1%)				2,220,080	2,401,824	8%
602.000 · Employee Benefits	89,936	98,798	10%	216,334	257,623	19%	230,723	249,356	8%				536,993	605,777	13%
603.000 · Professional Fees	136,861	44,500	(67%)	54,000	82,680	53%	728,480	935,280	28%				919,341	1,062,460	16%
604.000 · Purchased Services	18,400	11,000	(40%)	172,378	164,775	(4%)	285,900	284,625	0%				476,678	460,400	(3%)
605.000 · Supplies	9,720	7,250	(25%)	75,720	67,917	(10%)	121,800	89,163	(27%)				207,240	164,330	(21%)
606.000 · Utilities	7,200	6,950	(3%)	15,600	15,246	(2%)	46,440	43,988	(5%)				69,240	66,184	(4%)
607.000 · Rental and Lease	6,960	4,740	(32%)	420	300	(29%)	6,780	6,935	2%				14,160	11,975	(15%)
608.000 · Insurance	30,653	32,166	5%	191,690	149,147	(22%)	145,257	121,034	(17%)				367,600	302,347	(18%)
609.000 · Maintenance & Repairs	3,720	4,000	8%	96,780	101,735	5%	30,960	39,800	29%				131,460	145,535	11%
610.000 · Depreciation and Amortization	31,080	31,000	0%	126,600	145,016	15%	87,300	85,241	(2%)				244,980	261,257	7%
611.000 · Other operating expenses	59,985	68,180	14%	123,000	166,828	36%	70,276	64,775	(8%)				253,261	299,783	18%
Total Expense	725,715	724,419	0%	2,000,602	2,188,747	9%	2,714,716	2,868,706	6%				5,441,033	5,781,872	6%
Net Ordinary Income	(723,315)	(722,419)	0%	(226,372)	(194,547)	(14%)	(436,456)	(550,181)	26%				(1,386,143)	(1,467,147)	6%
Other Income/Expense															
Other Income															
701.000 · District Tax Revenues	1,218,000	1,220,000	0%	236,400	240,000	2%							1,454,400	1,460,000	0%
702.000 · Impact Mitigation Fees															
703.000 · Investment Income	2,220	14,500	553%										2,220	14,500	553%
704.000 · Interest Expense							(65,000)	(62,411)	4%				(65,000)	(62,411)	(4%)
705.000 · Keystone Tenant Income										174,000	183,825	6%	174,000	183,825	6%
706.000 · Loss on Disposal of Asset															
708.000 · Non-Guaranteed Grant Revenue															
Total Other Income	1,220,220	1,234,500	1%	236,400	240,000	2%	(65,000)	(62,411)	4%	174,000	183,825	6%	1,565,620	1,595,914	2%
Other Expense															
801.000 · Common Area Maintenance															
802.000 · Keystone District Expense										108,000	109,354	1%	108,000	109,354	1%
803.000 · Non-Guaranteed Grant Consultant															
Total Other Expense										108,000	109,354	1%	108,000	109,354	1%
Net Other Income	1,220,220	1,234,500	1%	236,400	240,000	2%	(65,000)	(62,411)	4%	66,000	74,471	13%	1,457,620	1,486,560	2%
Net Income	496,905	512,081	3%	10,028	45,453	353%	(501,456)	(612,592)	(22%)	66,000	74,471	13%	71,477	19,413	(73%)