



BOARD OF DIRECTORS MEETING

February 24, 2020@ 6:30 pm

Del Puerto Health Center Conference Room,
1700 Keystone Pacific Parkway, Unit B, Patterson

Board of Directors Minutes

1. **Call to order** @ 6.31 pm
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: Director, Steve Pittson
Director, Dan Robinson
Director, Anne Stokman
Director, Becky Campo
Director, George Galloway Mac Masters

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Accounting Finance Manager, Maria Reyes
Clerk of the Board, Cheryle Pickle

District Legal Council: Elizabeth Fratarcangeli, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Board Education (Presentation) – Data Path IT solutions: Best Practices in Information Securities**
See Handout

6. **Public Comment Period**
Present: None

7. **Declarations of Conflict:** There were no conflicts of interest.

8. **Approval of Agenda:**

Director Gallo requested that Item 9.D be removed to the regular calendar. And Director Stokman requested that item 10.A be tabled to the March meeting.

M/S/C To accept the agenda with the above changes. Director Stokman / Director Mac Master.

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed



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9. Consent Calendar

- A. * Approve Regular Board Minutes for January 27, 2020
- B. *Finance Committee Meeting Minutes for Approval for January 22, 2020
- C. *Month End Financials for Acceptance - January 2020

M/S/C That the Board of Directors accept the Consent Calendar

items A-C /Director Robinson / Director Stokman

Ayes: Directors Pittson, Robertson, Stokman, Campo, Mac Master

Nays: None

Abstain: None

Passed

10. Regular Calendar

A. *Monthly Warrants for Recommendation - January 2020

There were questions of clarification as to what QB Services referenced. Ms. Hennings explained that this is a reflection of the direct deposits for the payroll. The other question was an inquiry about the USDA rate and whether we should reconsider refinancing. Ms. Hennings provided the rate of 3.75. It was decided that this was acceptable. It was questioned if we had the local linen company bid on this. The local company does not have the ability to meet the requirements for the PDA Linens.

M/S/C: Motion To accept the Monthly Warrants for January 2020

/Director Stokman/Director Mac Master/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed

B. Adopt Retirement and Deferred Compensation Plan Amendments

Ms. Hennings explained that this was a recommendation to mainly clean up the language and to make sure the wording was consistent through out the plan. She reviewed that changes on both plans. Questions were answered. These changes do include the change of the District's contribution of 3% going to 4% as reflected n the new MOU.

M/S/C: Motion To adopt Amended Retirement Plan 001 and Amended Deferred Compensation Plan 002 as presented

/Director Robinson/Director Stokman/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed



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C. Adopt Fiscal Year End 2019 Fund Allocations

Ms. Hennings reviewed the proposed Distribution of Net income to Cash Reserves.

M/S/C: Motion To approve the transfer of 278K from Net Equity to the Asset Replacement Equity

/Director Mac Masters/Director Robinson /

Ayes: Directors: Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed

D. Resolution for Additional Principal Payment on Keystone C Loan

The proposal was reviewed, and questions answered.

M/S/C: Motion To approve \$75.000 to pay toward principle on the Keystone C Loan

/Director Stokman/Director Campo/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed

E. Adopt FY 2019-20 Mid-Year Budget Update

Ms. Hennings presented the Mid Budget update and answered questions.

M/S/C: Motion Adopt the FY 2019-20 Mid Budget Update

/Director Robinson/Director Stokman/

Ayes: Directors Pittson, Robinson, Stokman, Campo, Mac Master

Nays: None

Abstains: None

Passed

F. Reports

A.	<u>Employee Anniversaries & New Hires</u>	<u>February</u>	<u>Years</u>
	PDA	Chuck Coelho	8
		Lori Valdovinos	8
	HC	Daiana Flores	3
		Susi Perez	4



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- B. District Wide Community Assessment – Director Stokman
Director reviewed her report and addressed questions. Still waiting on the Stanislaus County Health Survey that was due last fall.
- C. West Side Health Care Task Force - George Galloway Mac Masters
Director Mac Masters reported that there was no meeting this month. He is planning on attending next month's meeting.
- D. Ambulance – Paul Willette, Director of Ambulance Operations
Mr. Willette was not at the meeting but submitted his reports. Ms. Hennings reviewed the reports.
- E. Health Center - Suzie Benitez, Health Center Manager
Ms. Benitez was not at the meeting but submitted her reports. Ms. Hennings reviewed the reports.
- F. Administration – Karin Hennings, Administrative Director / CEO
Ms. Hennings reviewed her report. Questions were asked about the 2019n-CoV. Dr. Rodriguez is reviewing our policies.

G. Upcoming Regular Board and Standing Committee Meeting Dates

Finance – Wednesday, March 18

Board – Monday, March 30

Finance – Wednesday, April 22

Board – Monday, April 27


Finance – Wednesday, May 20

Board – Monday, May 18 (for CEO Review &
Budget only)

H. Correspondence

Adjourn @ 7:47 pm

Respectfully Submitted By: _____


Rebecca Campo, Board Secretary