

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
SPECIAL FINANCE MEETING
MINUTES JULY 17, 2019

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 8:21 AM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Karin Hennings, Administrative Director/CEO; Maria Reyes-Palad, Finance and Accounting Manager; Paul Willette, Ambulance Director; Suzie Talamantes, Health Center Manager and Danae Skinner, Administrative Staff Accountant.

II. Public Participation - No comments

III. Acceptance of Agenda

M/S/C Becky Campo/Anne Stokman - to accept the agenda as presented.

IV. Finance Report Review – None

IV. Old Business – None

V. New Business

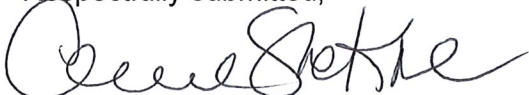
A. FY 2019-20 Preliminary Budget (Draft 2)

Karin Hennings clarified that this is Draft 2 of the Preliminary Budget and has 12 months of financial information. Draft 1 was presented and tabled at the last Finance Committee meeting and had only 11 months of data.

- 1.3 Services – Committee addressed the budget narrative regarding Health Center services. Determined to list Del Puerto Health Center and then list the services provided.
- 1.5.3 Expenses – Salaries & Wages – Committee noted that the phrase “cash in lieu of benefit” should be removed because it is no longer in our policy.
- 1.5.3 Expenses – Insurance – Committee asked for clarification of various insurance policies and agreed the narrative section of the insurance budget would be expanded to include more details on the types of insurance coverage included in the budget.
- Committee proposed Budget schedule for future years as follows: draft by May and to be approved by June. Mid-year review in January.
- Karin Hennings reviewed the report and answered all questions regarding the Preliminary Budget.
- FY 2019-20 Budget Request July 15, 2019 Draft 2 was discussed at length and it will be revised accordingly and presented to the Committee at the regular Committee meeting on July 24, 2019

VI. Meeting adjourned – 10:16 AM

Respectfully submitted,



Anne Stokman, Treasurer