



BOARD OF DIRECTORS MEETING
October 25, 2021 @ 6:30 pm
Via Zoom
Board of Directors Minutes

1. **Call to order** @ 6:31 pm by President, Steve Pittson
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call.**

Directors Present: President, Steve Pittson
Vice President, Becky Campo
Secretary, Luis Avilla
Treasurer, Anne Stokman
Director, George Galloway Mac Master

Directors Absent: None

Staff Present: Administrative Director/CEO, Karin Hennings
Ambulance Director, Paul Willette
Health Center Manager, Suzie Benitez
Accounting Finance Manager, Maria Reyes-Palad
Clerk of the Board, Cheryle Pickle

District Legal Council: Dave Ritchie, Cole Huber, LLP

We have a Quorum

4. **Reading of the Mission Statement**

"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."

5. **Public Comment Period**

Present: Russel Fowler, Office of Supervisor Chance Condit
Cee Cee Howell, Patterson Irrigator

6. **Declarations of Conflict:** There were no conflicts of interest.

7. **Approval of Agenda:**

M/S/C To accept the agenda. Director Stokman / Director Avila

Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master

Nays: None

Abstain: None

Passed by Rollcall Vote



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8. Consent Calendar * [*Routine committee reports, minutes, and non-controversial items*]

- A. * Approve Board Meeting Minutes 09/27/2021

M/S/C That the Board of Directors accept the Consent Calendar as presented. /Director Campo / Director Mac Master
Ayes: Directors Pittson, Campo, Avila, Stokman, Mac Master
Nays: None
Abstains: None
Passed by Rollcall Vote

9. Regular Calendar

- A. * *Any Consent calendar items moved to regular calendar*

B. Resolution 2021-09 to Continue use of Emergency Meeting Protocols

Ms. Hennings reviewed the Resolution. The alternative is to resume in-person meetings next month. A discussion was had among board members. The decision was made to resume in person meetings. The Resolution fails due to lack of motion.

C. Review of Board Self-Assessment – Section: Community Relationships

Ms. Hennings reviewed the Board Self-Assessment section on Community Relationships. The board members had a discussion with ideas to improve Community Relationships. Including connection to community groups by Board Members.

D. Strategic Planning Preparation for November 3 Workshop

Ms. Hennings reviewed the information from the Vision statement, Mission Statement and Core Values done in 2017. There was a discussion. A decision was made to revisit these and include them in the Strategic Planning Session.

The schedule for the Strategic planning session was reviewed. The first session would be on November 03 from 8:30-11:30 am. The second session was changed to November 17 at 6:00 pm till 8:30 (9:00) pm.

10. Reports

A. **Employee Anniversaries & New Hires**

	<u>October</u>	<u>Years</u>
Ambulance:	Lisa Ford	1
	Brandon Cousins	7
	Kristen Nelson	7
	Sanford Perreira	7
Health Center:	Yaneth Castillas	6
Administration	Cheryle Pickle	3
	Danae Skinner	3



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B. District Wide Community Assessment – Director Stokman

Director Stokman reviewed some of the slides that will be used in their presentations to the community. They will be doing two presentations tomorrow and another presentation to the City Council. At the presentations they will have poll questions where they will get additional information. This information, along with the Community Needs Assessment will be available to use in the Strategic Planning Sessions.

C. West Side Health Care Task Force - George Galloway Mac Masters

Director Mac Master asked Mr. Fowler if he had any information on the possible hospital project. Mr. Fowler stated that a needs study had been done and soon they would be moving forward looking for partners to develop the project. Ms. Hennings asked to be included on the study data and to be able to share our data.

D. Legislative Advocacy Committee – Director Avila and Campo

No report.

E. Ambulance – Director, Paul Willette

Mr. Willette reviewed the September report. Again, it was a very busy month with a record number of calls and transports. The PDA responded to over 138 calls and 30 transports in the AMR territory.

Mr. Willette shared the need for BLS units in our system. It has been proven to be a system that works in Merced for 3 years. He shared his data on the number of calls that are Code 3 and the number of calls that could be safely transported by a BLS unit.

F. Health Center - Suzie Benitez, Health Center Manager

Ms. Benitez reviewed the October report. She included historical numbers from 2019 and 2020 for comparison. Two of the providers were out on vacation during the month of September. The no show rate has significantly improved.

The Health Center will be undergoing several audits in the next six weeks. The state has several pages of new requirements. The Health Center has been very busy preparing for the audits.

G. Administration – Karin Hennings, Administrative Director / CEO



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Ms. Hennings reviewed her report for October. Discussed the Board Meeting scheduled for November 29th. This is the Monday after Thanksgiving. For now, we will leave it and consider moving it to December 06.

11. **Director Correspondence, Comments, Future Agenda Items**

None

12. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wednesday, Nov 17, 2021 @ 8:30 AM

Finance – Wednesday, Dec 2021 TBD

Finance – Wednesday, Jan 26, 2022 @ 3:00 PM

Board – Monday, Nov 29, 2021 @ 6:30 PM

Board – Monday, Dec 27, 2021 @ 6:30 PM

Board – Monday, Jan 31, 2022 @ 6:30 PM

Adjourned to Closed Session @ 8:07 pm

13. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*

A. Gov't Code § 54956.9(b)

Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.

B. Gov't Code § 54956.9

Conference with Legal Counsel – Litigation or significant exposure to litigation: One (1) case. CV-21-002610

14. **Reconvene to Open Session – Report of Closed Session**

No Reportable items. Instructions given to staff.

15. **Adjourn @ 8:25 pm**

Respectfully Submitted By:

George Gallo Mac Master