

DEL PUERTO HEALTH CARE DISTRICT
875 E Street - Patterson, California 95363
FINANCE MEETING via Zoom Video Conference
MINUTES OCTOBER 21, 2020

I. Call to order/Attendance

The meeting was called to order by Anne Stokman, Committee Chair, 3:03PM

Other Board Members Present: Becky Campo, Committee Member

Other Staff Members Present: Maria Reyes-Palad, Financial Accounting Manager; Paul Willette, Ambulance Director; Suzie Benitez, Health Center Manager; and Danae Skinner, Administrative Staff Accountant

II. Public Participation – No comments

III. Acceptance of Agenda

M/S/C Anne Stokman/Becky Campo to accept the agenda as presented.

IV. Finance Report Review

A. Review for Approval: September 23, 2020 Finance Meeting Minutes

M/S/C Becky Campo/Anne Stokman to accept the minutes for September 23, 2020 as presented.

B. Review Financial Report for September 2020

Maria Reyes-Palad reviewed the report and answered all questions regarding the Financial Report.

M/S/C Anne Stokman/Becky Campo to recommend to the Board to accept the Financial Report as presented.

C. Review for Recommendation September 2020 Warrants

Maria Reyes-Palad reviewed the report and answered all questions regarding the warrants.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to approve the warrants as presented.

IV. Old Business

A. Behavioral Health Clinician/LCSW – Update

M/S/C Becky Campo/Anne Stokman to table until November meeting.

V. New Business – None

A. Policy 2112 Capital Expense – Policy Update

The committee asked for a copy of the current Capital Expense Policy to be included in the Board Packet for comparison.

M/S/C Becky Campo/Anne Stokman to recommend to the Board to approve the Policy 2112 Capital Expense as presented.

B. Policy 2150 Requests for Public Funding – Policy Proposal

M/S/C Anne Stokman/Becky Campo to table until November meeting.

VI. Accounting and Finance Manager Report

A. Update on Grant and Stimulus Monies Received

Maria Reyes-Palad presented the reports:

- COVID-19 Summary and Details
- Telehealth Grant Balance as of September 30, 2020 Report
Information Only – No Action

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- B.** Updates on Cal-Fire P&L
Maria Reyes-Palad presented the report.
Information Only – No Action
- C.** Set Schedule for Committee Review of Account Reconciliations
The District Office Staff will contact the Committee Members after
Monday, October 26, 2020 for their availability to review the Account
Reconciliations.

VII. Meeting adjourned – 3:37PM

Respectfully submitted,



Anne Stokman, Treasurer